

Minutes of the Regular Council meeting held at the Town Office Council Chambers, Killam, Alberta, on Wednesday, March 13, 2024 commencing at 7:00 p.m.

<b>PRESENT</b>	Kevin Kinzer	Deputy Mayor
	Rick Krys	Councillor
	Les Fee	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary
	Lorraine Belinger	Development Officer

**ABSENT** Clr. McDermott was absent with regret.

**CALL TO ORDER** Deputy Mayor Kinzer called the regular council meeting to order at 7:08p.m.

**AGENDA**

**AGENDA** **MOVED** by Clr. Krys to accept the agenda for the March 13, 2024 regular council meeting. **CARRIED**

**MINUTES**

**REGULAR MTG MINUTES**  
**FEB 15, 2024** **MOVED** by Clr. Fee to accept the minutes of the Thursday, February 15, 2024 Regular Council Meeting as presented. **CARRIED**

**NEW BUSINESS**

**POLICY D006**  
**SNOW CLEARING**  
 035.03.13.24 **MOVED** by Clr. Fee to accept the recommendation for the updated snow removal policy with the suggested amendment for 53<sup>rd</sup> Street. **CARRIED**

**2023 HALL BRD**  
**FINANCIALS**  
 036.03.13.24 **MOVED** by Clr. Krys to accept recommendation and approve the Killam Community Hall Boards 2023 financial report and grant them their requisition of \$10,000 for 2024. **CARRIED**

**CLOSED SESSION**  
**FOIP - S24**  
**7:13PM**  
 037.03.13.24 Requested to move to a Closed Session – FOIP Section 24: Advice from Officials

**MOVED** by Clr. Krys to move the meeting to a Closed Session at 7:13pm **CARRIED**

**CLOSED SESSION  
CONTINUED  
FOIP – S19  
CONFIDENTIAL  
EVALUATION**

*Item of business was completed at 7:54pm.*

*CAO Borgel and D. Gotobed were asked to be excused for the next item of business and exited Council Chambers.*

**SESSION OPEN  
8:14PM  
038.03.13.24**

**MOVED** by Clr. Krys to bring the proceedings out of Closed Session at 8:14pm. **CARRIED**

**CAO PERFORMANCE  
REVIEW 2023  
039.03.13.24**

**MOVED** by Clr. Krys that CAO Borgel be awarded \$1,000 for her 2023 performance review. **CARRIED**

**CORRESPONDENCE**

1. Town of Sedgewick – Letter to Sedgewick Killam Natural gas System (SKNGS) regarding the administration of SKNGS and Killam’s resignation
2. Alberta Municipalities – Join the call to keep political parties out of local elections – survey results
3. Flagstaff Regional Emergency Services Society (FRESS) – Requisition request for the 2025 budget year
4. Flagstaff Community Adult Learning – Final report for the 2023 Welcoming Community Project
5. Municipal Assessment & Grants – Assist Deputy Minister Ethan Bayne – Update on the 2024 Education Property tax since the 2024 Provincial Budget announcement.
6. Alberta Municipal Affairs – Minister Ric McIver – Information on 2024 Provincial Budget.
7. Alberta Municipal Affairs – Ric McIver, Minister – Invitation to participate in the review the requirements of Intermunicipal Collaboration Frameworks (ICFs).
8. Killam RCMP Detachment Corporal Jeremy Houle – An update for February 2024.
9. Alberta Municipalities – Preliminary analysis of Alberta’s 2024 budget.
10. RCMP Killam Detachment, Corporal Jeremy Houle – Requesting that the community consider setting up a Citizens on Patrol branch in the area.

Council requested that Administration invite the RCMP as a delegate for an upcoming council meeting.

**GO EAST - LETTER  
OF SUPPORT**

040.03.13.24

11. Go East of Edmonton – Request for a letter of support.

**MOVED** by Clr. Fee to provide Go East of Edmonton a Letter of Support to apply for grant funding to the Travel Alberta Cooperative Investment Fund. **CARRIED**

12. Alberta Municipal Affairs – Invitation to submit to the 2024 Minister’s Awards for Municipal and Public Library Excellence.

13. Go East of Edmonton - Invitation to submit input to include with Go East of Edmonton’s Travel Alberta Grants.

14. Killam Chamber of Commerce – Minutes from the March 7, 2024 Chamber Meeting.

15. Alberta Public Safety & Emergency Services – Notification of the province’s legislation for collecting the policing costs. In 2024, the Town of Killam share is \$47,345.

16. Alberta Health Services – invitation to an online open communication regarding healthcare and wild fire response on either March 19 or 21.

**CORRESPONDENCE  
FILED**

041.03.13.24

**MOVED** by Clr. Fee to file the listed items of correspondence for March 13, 2024 as information. **CARRIED**

**COUNCIL COMMITTEE REPORTS**

1. **Clr. Kinzer**
  - a) Flagstaff Regional Solid Waste Management
2. **Clr. McDermott**
  - a) Flagstaff Family & Community Services
3. **Clr. Fee**
  - a) Killam Municipal Library
  - b) Sedgewick Killam Natural Gas System
4. **CAO Borgel (On behalf of Council)**
  - a) Flagstaff Healthcare Attraction & Retention
  - b) Flagstaff Regional Emergency Services Society

**COMMITTEE REPORTS****ACTION ITEMS**

The February 15, 2024 Action Item list was reviewed.

**CAO REPORT**

CAO Borgel’s March 13, 2024 report was reviewed.

**PW REPORT** Review of the Public Work’s report for March 13, 2024 was completed.

**RECREATION DIRECTOR REPORT** Review of the Recreation Director’s Report for February 15, 2024 was completed.

**FINANCIAL STATEMENTS**

**TOWN OF KILLAM a) Town of Killam (February 2024)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

042.03.13.24 **MOVED** by Clr. Krys to adopt the February 2024 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts.

**CARRIED**

**RECREATION BRD a) Killam Recreation Board (February 2024)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

043.03.13.24 **MOVED** by Clr. Fee to adopt the February 2024 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented.

**CARRIED**

**c) Boards**

**KILLAM LIBRARY i) Killam Public Library (February 2024)**

044.03.13.24 **MOVED** by Clr. Krys to adopt the February 2024 Killam Public Library account reconciliation.

**CARRIED**

**SKNGS ii) Sedgewick Killam Natural Gas (February 2024)**

045.03.13.24 **MOVED** by Clr. Fee to adopt the February 2024 Sedgewick Killam Natural Gas System account reconciliation.

**CARRIED**

**ADJOURNMENT** Deputy Mayor Kinzer adjourned the regular Council Meeting at 9:11p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date