

Minutes of the regular council meeting held in the Council Chambers of the Killam Town Office, Killam, Alberta, on Monday, December 18, 2023 commencing at 7:00 p.m.

<b>PRESENT</b>	Ben Kellert Kevin Kinzer Rick Krys Brenda McDermott Les Fee Kim Borgel Darlene Gotobed	Mayor Councillor Councillor Councillor Councillor CAO Recording Secretary
<b>CALL TO ORDER</b>	Mayor Kellert called the regular council meeting to order at 7:01 pm.	
	<b><u>AGENDA</u></b>	
<b>AGENDA</b>	<b>MOVED</b> by Clr. McDermott to accept the agenda for the December 18, 2023 regular council meeting with, at the end of the meeting, the addition of:	
	<b><u>NEW BUSINESS</u></b>	
	5. CLOSED SESSION – FOIP Section 24 – Advice from Officials	<b>CARRIED</b>
	<b><u>MINUTES</u></b>	
<b>REGULAR MTG MINUTES NOV 16, 2023</b>	<b>MOVED</b> by Clr. Kinzer to accept the minutes of the November 16, 2023 regular council meeting as presented.	<b>CARRIED</b>
	<b><u>UNFINISHED BUSINESS</u></b>	
<b>BYLAW NO. 880 LAND USE BYLAW</b>	<b>BYLAW NO. 880, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE COUNCIL OF THE TOWN OF KILLAM TO ADOPT THE LAND USE BYLAW.</b>	
	First Reading was given for Bylaw No. 880 – Land Use Bylaw, on November 16, 2023.	
<b>2<sup>ND</sup> READING 176.12.18.23</b>	<b>MOVED</b> by Clr. McDermott to approve Second Reading of Town of Killam Land Use Bylaw No. 880 as presented.	<b>CARRIED</b>
<b>3<sup>RD</sup> &amp; FINAL READING 177.12.18.23</b>	<b>MOVED</b> by Clr. Krys to approve Third and Final Reading of Town of Killam Bylaw No. 880 – Land Use Bylaw, as presented.	<b>CARRIED</b>

**BYLAW NO. 881**

IDP FLAGSTAFF &amp; TOK

**KILLAM BYLAW NO. 881 – INTERMUNICIPAL DEVELOPMENT PLAN, BETWEEN THE TOWN OF KILLAM AND FLAGSTAFF COUNTY, IN THE PROVINCE OF ALBERTA, THE PURPOSE OF THIS BYLAW IS TO ADOPT THE INTERMUNICIPAL DEVELOPMENT PLAN.**

First Reading for Bylaw No. 881 – Intermunicipal Development Plan, was given on November 16, 2023.

**2<sup>ND</sup> READING**

178.12.18.23

**MOVED** by Clr. Kinzer to approve Second Reading of Town of Killam Bylaw No. 881 – Intermunicipal Development Plan for the Town of Killam and Flagstaff County, with amendments. **CARRIED**

**3<sup>RD</sup> & FINAL READING**

179.12.18.23

**MOVED** by Clr. Krys to approve Third and Final Reading of Town of Killam Bylaw No. 881 – Intermunicipal Development Plan for the Town of Killam and Flagstaff County, with amendments. **CARRIED**

**NEW BUSINESS****TOK PROPOSED BUDGET 2024**

180.12.18.23

**MOVED** by Clr. Kinzer to accept the 2024 proposed 3-Year Operating budget and the 5-Year Capital budget for the Town of Killam as presented. **CARRIED**

**REC BRD PROPOSED BUDGET 2024**

181.12.18.23

**MOVED** by Clr. McDermott to accept recommendation to approve the 2024 proposed Operating budget for the Killam Recreation Board as presented. **CARRIED**

**2022 MUNICIPAL INDICATORS RPT**

182.12.18.23

**MOVED** by Clr. Krys that the Town of Killam submit the recommended following response to Municipal Affairs regarding the Municipal Indicators report:

“Indicator #12 – Infrastructure Age: The Town of Killam has an extensive Capital replacement plan which has been created by our engineers. This plan is put together after studies and research is done on our infrastructure. Routine maintenance is also a part of our long-term plan. I am assuming that the major reason for this statistic is our Natural Gas System. We own our own system and it was constructed in 1965. The pipelines are tested and monitored on a regular basis and been assessed to have a significant life left based on the results. There is little to no deterioration. We will continue to monitor and prefer high maintenance of our capital infrastructure while at the same time, putting money into

reserves to save for the time when the infrastructure does require replacement.

Indicator #13 – Interest in Municipal Office: The Town of Killam by-election held in 2022 resulted in only one nomination being received therefore the candidate was acclaimed. It is our experience that more nominations are received when the public is unhappy with services in town. Having only 1 candidate come forward, shows that [people are happy for the most part with decisions being made by the Council. We do not share the same concerns that Municipal Affairs has as far as this being a governance problem.”

**CARRIED**

### **GIC INVESTMENT**

183.12.18.23

**MOVED** by Clr. Kryz to accept recommendation and re-invest the maturing GIC of \$100,000 for a 2 year non-redeemable term at the Vision Credit Union, with the interest rate of 4.5% + common shares.

**CARRIED**

### **CORRESPONDENCE**

1. Flagstaff Regional Emergency Services Society (FRESS) – Appeal process for fire invoices
2. Flagstaff’s Informed Response Sharing Team (FIRST) – Invitation to attend/sponsor their annual dinner and auction on February 3, 2024 in Heisler.

### **FIRST DINNER & AUCTION DONATION**

184.12.18.23

**MOVED** by Clr. McDermott to contribute a donation to the FIRST Annual Dinner and Auction on February 3, 2024 for two gift certificates for \$100 each to the Killam Recreation Facility.

**CARRIED**

3. Killam & District Health Care Foundation – Notice that they are no longer support the Seniors Housing Project.
4. Utility Safety Partners – New damage prevention legislation for Alberta
5. Town of Sedgewick – Notice that they did not approve the proposed 2024 FRESS Budget.
6. Town of Sedgewick – Notice that they approved the proposed 2024 Flagstaff Waste Budget.
7. Town of Sedgewick – Notice that they approved the proposed 2024 SKNGS budget.
8. Village of Alliance – Notice that they approved the proposed 2024 Flagstaff Waste Budget.

9. Village of Alliance – Notice that they approved the proposed 2024 FRESS Budget.
10. Village of Alliance – Notice that they approved the proposed 2024 FFCS Budget.
11. Town of Daysland – Notice that they did not approve the proposed 2024 FRESS Budget.
12. Town of Daysland – Notice that they approved the proposed 2024 FFCS Budget.
13. Town of Daysland – Notice that they approved the proposed 2024 Flagstaff Waste Budget.
14. Go East of Edmonton – Information regarding the 2024 membership.
15. Alberta Municipalities – Response to the Minister of the changes to the MGA regarding the accountability & trust of local elected officials.
16. Alberta Municipalities – Response to the Minister of the changes to the Local Authorities Election Act.
17. Flagstaff County – Notice that they approved the proposed 2024 FRESS Budget.
18. Flagstaff County – Notice that they approved the proposed 2024 Flagstaff Waste Budget.
19. Village of Heisler – Notice that they approved the proposed 2024 FFCS Budget.
20. Village of Heisler – Notice that they did not approve the proposed 2024 FRESS Budget.
21. Village of Heisler – Notice that they approved the proposed 2024 Flagstaff Waste Budget.
22. Julian, Peter – Private members bill to amend the Criminal Code.
23. Killam Chamber of Commerce – Membership Drive for 2024
24. Fortis Alberta – Update regarding Fortis Alberta’s 2024 estimated distribution and transmission rates.
25. Flagstaff Regional Housing Group – Update on the 2024 budget and requisitions.

**LETTER OF SUPPORT** 26. Flagstaff County – Request for letter of support for the Northern & Regional

FLAGSTAFF COUNTY Economic Development (NRED) Program application.

185.12.18.23 **MOVED** by Clr. Kinzer to provide Flagstaff County with a Letter of Support for the Northern & Regional Economic Development Program application. **CARRIED**

27. Alberta Municipal Affairs – Update on the Local Government Fiscal Framework, formerly MSI.

28. Alberta Municipal Affairs – follow-up to previous letter with a summary of key information.

**CORRESPONDENCE  
FILED**

186.12.18.23 **MOVED** by Clr. McDermott that the correspondence presented on December 18, 2023 be filed as information. **CARRIED**

**COUNCIL COMMITTEE REPORT**

1. **Mayor Kellert**
  - a) Killam Chamber of Commerce
2. **Clr. Kinzer**
  - a) Flagstaff Regional Solid Waste Management
  - b) Go East of Edmonton
  - c) Community Advisory Committee
3. **Clr. McDermott**
  - a) Flagstaff Regional Housing Group
4. **Clr. Fee**
  - a) Killam Recreation Board

**REC BOARD  
MEMBERS**

187.12.18.23 **MOVED** by Clr. Krys to accept recommendation and approve Kellie Elliot and Dallas Grant as new Recreation Board members serving a 3 year term until December 2026. **CARRIED**

**COMMITTEE REPORTS**

**ACTION ITEMS**

The November 16, 2023 Action Item list was reviewed.

**CAO REPORT**

CAO Borgel's December 18, 2023 report was reviewed.

**RECREATION  
REPORT**

Recreation Director C. Kinzer's report for December 18, 2023 was reviewed.

**PW REPORT** Review of the Public Work's report for December 18, 2023 was completed.

**FINANCIAL STATEMENTS**

**TOWN OF KILLAM** a) **Town of Killam** (November 2023)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

188.12.18.23 **MOVED** by Clr. Kinzer to adopt the November 2023 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts.  
**CARRIED**

**RECREATION BRD** d) **Killam Recreation Board** (November 2023)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

189.12.18.23 **MOVED** by Clr. Krys to adopt the November 2023 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented.  
**CARRIED**

**KILLAM LIBRARY** e) **Boards**

- i) **Killam Public Library** (November 2023)

190.12.18.23 **MOVED** by Clr. McDermott to adopt the November 2023 Killam Public Library account reconciliation.  
**CARRIED**

**SKNGS** ii) **Sedgewick Killam Natural Gas** (November 2023)

191.12.18.23 **MOVED** by Clr. McDermott to adopt the November 2023 Sedgewick Killam Natural Gas System account reconciliation.  
**CARRIED**

**UNFINISHED BUSINESS**

**CLOSED SESSION**

**7:47PM**

192.12.18.23 **MOVED** by Clr. Krys to move the meeting to a Closed Session at 7:47pm for item number 5. of New Business – Advise from Officials (FOIP S. 24).  
**CARRIED**

*Clr. Fee re-entered Council Chambers and attended the Council meeting proceeding at 7:48pm.*

**SESSION OPEN**

**8:05PM**

193.12.18.23

**MOVED** by Clr. Kinzer to bring the proceedings out of Closed Session at 8:05pm.

**CARRIED**

**ADJOURNMENT**

Mayor Kellert adjourned the regular meeting at 8:06pm

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**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**