

Minutes of the regular council meeting held in the Council Chambers of the Killam Town Office, Killam, Alberta, on Thursday, November 16, 2023 commencing at 7:00 p.m.

<b>PRESENT</b>	Ben Kellert	Mayor
	Kevin Kinzer	Councillor
	Rick Kryz	Councillor
	Brenda McDermott	Councillor
	Les Fee	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

**CALL TO ORDER** Mayor Kellert called the regular council meeting to order at 7:01 pm.

### AGENDA

**AGENDA** **MOVED** by Clr. Kinzer to accept the agenda for the November 16, 2023 regular council meeting **CARRIED**

### MINUTES

**REGULAR MTG MINUTES**  
OCT 19, 2023 **MOVED** by Clr. Kryz to accept the minutes of the October 19, 2023 regular council meeting as presented. **CARRIED**

**ORG. MEETING**  
2023  
OCT 19, 2023 **MOVED** by Clr. Fee to accept the minutes of the October 19, 2023 Town of Killam Organizational Meeting as presented. **CARRIED**

### UNFINISHED BUSINESS

**TENDER RESULTS**  
1995 JD GRADER  
158.11.16.23 **MOVED** by Clr. McDermott that Town of Killam Council award the sale tender for the 1995 John Deere Grader to Ron Melnyk at the offered price of \$21,000 + GST. **CARRIED**

**TENDER RESULTS**  
WOOD CHIPPER  
159.11.16.23 **MOVED** by Clr. Kinzer that Town of Killam Council award the sale tender for the 2016 Wallenstein Wood Chipper to Chris Robinson at the offered price of \$4,111 + GST. **CARRIED**

**RFP RESULTS**  
REC FACILITY  
ASSESSMENT REVIEW

160.11.16.23 **MOVED** by Clr. Krys that Town of Killam accept recommendation to award the Killam Recreation Facility Condition Assessment project to Stephenson Engineering Ltd. at a cost of \$23,625 + GST. **CARRIED**

**BYLAW NO. 880  
LAND USE BYLAW**

**BYLAW NO. 880, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE COUNCIL OF THE TOWN OF KILLAM TO ADOPT THE LAND USE BYLAW.**

**1<sup>ST</sup> READING**

161.11.16.23 **MOVED** by Clr. Fee to approve First Reading of Town of Killam Land Use Bylaw No. 880 as presented. **CARRIED**

**NEW BUSINESS**

**FFCS BUDGET**

2024

162.11.16.23 **MOVED** by Clr. McDermott to accept the Flagstaff Family and Community Services proposed budget for 2024 of \$8721, a slight increase of \$193 from 2023. **CARRIED**

**FRSWM BUDGET**

2024

163.11.16.23 **MOVED** by Clr. Kinzer to accept recommendation of Flagstaff Regional Solid Waste Management Board to approve the 2024 budget with a requisition of \$164,217.35 required from the Town of Killam, an increase of \$719 from 2023. **CARRIED**

**TOK POLICY D007**

MEMORIAL PROGRAM

164.11.16.23 **MOVED** by Clr. McDermott to accept Town of Killam Policy #D007 – Memorial & Tribute Program, as presented. **CARRIED**

**BYLAW NO. 881**

IDP FLAGSTAFF & TOK

**KILLAM BYLAW NO. 881 – INTERMUNICIPAL DEVELOPMENT PLAN, BETWEEN THE TOWN OF KILLAM AND FLAGSTAFF COUNTY, IN THE PROVINCE OF ALBERTA, THE PURPOSE OF THIS BYLAW IS TO ADOPT THE INTERMUNICIPAL DEVELOPMENT PLAN.**

**1<sup>ST</sup> READING**

165.11.16.23 **MOVED** by Clr. McDermott to adopt First Reading of Town of Killam Bylaw No. 881 – Intermunicipal Development Plan for the Town of Killam and Flagstaff County, as presented. **CARRIED**

**PUBLIC HRG DATE**

166.11.16.23 **MOVED** by Clr. Krys that the Town of Killam hold a Public Hearing for both Bylaw No. 880 – Land Use Bylaw, and Bylaw No. 881 – IDP, on Monday, December 18, 2023 at 6:30pm in the Killam Council Chambers. **CARRIED**

**FRESS BUDGET**

2024 – NOT  
APPROVED  
167.11.16.23

**MOVED** by Clr. Fee to not approve the 2024 proposed budget of Flagstaff Regional Emergency Services Society as the Town of Killam is not prepared for a 9% increase to our requisition from 2023; Further, the Town of Killam requests the proposed FRESS budget be revisited by the Board to identify efficiencies to keep requisitions in line.

**CARRIED****SKNGS BUDGET**

2024  
168.11.16.23

**MOVED** by Clr. Krys to accept the 2024 proposed budget of Sedgewick Killam Natural Gas System, in which distribution fees will remain unchanged at \$0.95/GJ.

**CARRIED****COUNCIL MTG DATE**

DECEMBER 2023  
169.11.16.23

**MOVED** by Clr. Kinzer to re-schedule the Thursday, December 21, regular Council meeting to Monday, December 18, 2023 at 7:00pm in the Killam Council Chambers.

**CARRIED****LIBRARY BUDGET**

2024  
170.11.16.23

**MOVED** by Clr. McDermott to accept the 2024 proposed budget of the Killam Public Library Board as presented, with the annual requisition of \$12,000 from the Town of Killam, unchanged from 2023.

**CARRIED****CORRESPONDENCE**

1. Village of Heisler – Approval of the Parkland Regional Library 2024 proposed budget
2. Village of Heisler – 2023-24 committee list
3. Village of Alliance – 2023-24 committee list
4. Flagstaff Regional Solid Waste Management – Information on the Extended Producer Responsibility regulation and how Flagstaff Waste is willing to represent all the communities in Flagstaff as one point of contact. Information requested has been provided by Town of Killam admin.
5. Municipal Planning Services – Proposed Subdivision in Flagstaff County
6. Gratton Ventures Energy Holdings – Notice of proposed wellsite – 1 oil well.

7. Interagency – Minutes from their November 7, 2023 meeting.
8. RCMP Killam Detachment – Quarterly policing report and crime statistics to the end of September 30, 2023.  
*Clr. Kinzer will be attending the Community Advisory Committee that is scheduled for December 5, 2023.*
9. Killam Chamber of Commerce – Membership Drive for 2024
10. Government of Alberta – Municipal Government Act – Public Consultation.

**CORRESPONDENCE****FILED**

171.11.16.23

**MOVED** by Clr. Krys that the correspondence presented on November 16, 2023 be filed as information. **CARRIED**

**COUNCIL COMMITTEE REPORT**

1. **Mayor Kellert**
  - a) Killam Chamber of Commerce
2. **Clr. Kinzer**
  - a) Flagstaff Regional Solid Waste Management
3. **Clr. Krys**
  - a) Flagstaff Regional Emergency Services Society (FRESS)
  - b) Sedgewick Killam Natural Gas System (SKNGS)
4. **Clr. Fee**
  - a) Sedgewick Killam Natural Gas System (SKNGS)
5. **Clr. McDermott**
  - a) Killam Public Library

**COMMITTEE REPORTS****ACTION ITEMS**

The October 19, 2023 Action Item list was reviewed.

**CAO REPORT**

CAO Borgel's November 16, 2023 report was reviewed.

Cemetery plot rate changes: For plots sold before the November 16, 2023 updated rates, previous rates must be honoured and are grandfathered in as per the Cemeteries Act. Additionally, should unused plots be sold back to the Town, the buyback cost is 85% of today's plot sale cost.

**RECREATION  
REPORT**

Recreation Director C. Kinzer’s report for November 16, 2023 was reviewed.

**PW REPORT**

Review of the Public Work’s report for November 16, 2023 was completed.

Administration will follow up with Public Works regarding a hydrant that is located on the far east side of Killam and is currently out of commission.

**FINANCIAL STATEMENTS****TOWN OF KILLAM****a) Town of Killam (October 2023)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

172.11.16.23

**MOVED** by Clr. Fee to adopt the October 2023 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts.

**CARRIED****RECREATION BRD****b) Killam Recreation Board (October 2023)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

173.11.16.23

**MOVED** by Clr. Krys to adopt the October 2023 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented.

**CARRIED****KILLAM LIBRARY****c) Boards****i) Killam Public Library (October 2023)**

174.11.16.23

**MOVED** by Clr. McDermott to adopt the October 2023 Killam Public Library account reconciliation.

**CARRIED****SKNGS****ii) Sedgewick Killam Natural Gas (October 2023)**

175.11.16.23

**MOVED** by Clr. Fee to adopt the October 2023 Sedgewick Killam Natural Gas System account reconciliation.

**CARRIED****ADJOURNMENT**

Mayor Kellert adjourned the regular meeting at 8:52pm

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**Mayor**

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**Chief Administrative Officer**

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**Date**

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**Date**