

Minutes of the regular council meeting held in the Council Chambers of the Killam Town Office, Killam, Alberta, on Thursday, October 19, 2023 commencing at 7:15 p.m.

PRESENT	Ben Kellert Kevin Kinzer Rick Krys Brenda McDermott Les Fee Kim Borgel Darlene Gotobed	Mayor Councillor Councillor Councillor Councillor CAO Recording Secretary
CALL TO ORDER	Mayor Kellert called the regular council meeting to order at 7:15 pm.	
	<u>AGENDA</u>	
AGENDA	MOVED by Clr. McDermott to accept the agenda for the October 19, 2023 regular council meeting	CARRIED
	<u>MINUTES</u>	
REGULAR MTG MINUTES SEPT 21, 2023	MOVED by Clr. Krys to accept the minutes of the September 21, 2023 regular council meeting as presented.	CARRIED
IDP MTG MINUTES SEPT 25, 2023	MOVED by Clr. McDermott to accept the minutes of the September 25, 2023 Intermunicipal Development Planning committee meeting between Town of Killam and Flagstaff County, as presented.	CARRIED
	<u>UNFINISHED BUSINESS</u>	
TOK 5-YEAR CAPITAL PLAN 137.10.19.23	MOVED by Clr. Fee to approve the Town of Killam 5-Year Capital Plan as presented.	CARRIED
LAND USE BYLAW FEE AMENDMENTS 138.10.19.13	MOVED by Clr. McDermott to approve the proposed fee updates recommended for the draft presentation of Land Use Bylaw 860; further, Development Officer Lorraine Belanger will complete the draft document to be presented to Council at November's meeting.	CARRIED

NEW BUSINESS**TOK POLICY #F006**

ALCOHOL & DRUG
PROHIBITION
139.10.19.23

MOVED by Clr. Fee to accept Town of Killam Policy #F006, Killam Recreation Facility Alcohol & Drug Prohibition as presented.

CARRIED**FORTIS FRANCHISE
FEE 2024**

140.10.19.23

MOVED by Clr. Krys to accept recommendation that the Town of Killam Fortis franchise fee be increased to 10% in 2024, generating an additional \$10,134 in revenue;

Further, that this revenue be used to purchase 12 new streetlights within the Town limits, as well as pay the increased distribution charges for those lights.

CARRIED**BYLAW #841D**

MASTER RATES

TOWN OF KILLAM BYLAW #841D - MASTER RATES BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, THE PURPOSE OF THIS BYLAW IS TO AMEND BYLAW 841C AND TO ESTABLISH RATES, FEES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY THE TOWN OF KILLAM.

1ST READING

141.10.19.23

MOVED by Clr. Kinzer to accept First Reading of Town of Killam Bylaw #841D Master Rates Bylaw amendments to the rate schedule. **CARRIED**

2ND READING

142.10.19.23

MOVED by Clr. McDermott to accept Second Reading of Town of Killam Bylaw #841D Master Rates Bylaw amendments to the rate schedule.

CARRIED**SUBMIT FOR 3RD
READING**

143.10.19.23

MOVED by Clr. Fee to submit for Third and Final Reading Town of Killam Bylaw #841D Master Rates Bylaw amendments to the rate schedule.

CARRIED UNANIMOUSLY**3RD & FINAL
READING**

144.10.19.23

MOVED by Clr. Krys to accept Third and Final Reading of Town of Killam Bylaw #841D Master Rates Bylaw amendments to the rate schedule.

CARRIED**TOK POLICY #E002**

DEVELOPMENT
PERMIT FEES
145.10.19.23

MOVED by Clr. Krys to accept the proposed changes to the Town of Killam Development Permit Fee schedule outlined in Town of Killam Policy #E002 as presented.

CARRIED

BYLAW #8160

TOK UTILITY RATES

BYLAW NO. 8160, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, TO SET WATER, SEWER, GAS AND GARBAGE SERVICES RATES, PURSUANT TO SECTION 1 AND SECTION 7 AND SECTION 8 OF THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000 CAPTER M-26, AND ANY AMENDMENTS THERETO, PROVIDING FOR THE FUNDING OF PUBLIC UTILITIES AND SERVICES PROVIDED FOR PUBLIC CONSUMPTION, BENEFIT, CONVENIENCE OR USE BY OR ON BEHALF OF THE MUNICIPALITY.

1ST READING

146.10.19.23

MOVED by Clr. McDermott to accept First Reading of Town of Killam Bylaw #8160 Utility Rates Bylaw, effective January 1, 2024. **CARRIED**

2ND READING

147.10.19.23

MOVED by Clr. Kinzer to accept Second Reading of Town of Killam Bylaw #8160 Utility Rates Bylaw, effective January 1, 2024. **CARRIED**

SUBMIT FOR 3RD READING

148.10.19.23

MOVED by Clr. Krys to submit for Third and Final Reading Town of Killam Bylaw #8160 Utility Rates Bylaw, effective January 1, 2024.

CARRIED UNANIMOUSLY**3RD & FINAL READING**

149.10.19.23

MOVED by Clr. Fee to accept Third and Final Reading of Town of Killam Bylaw #8160 Utility Rates Bylaw, effective January 1, 2024. **CARRIED**

CORRESPONDENCE

1. Parkland Regional Library – Board meeting minutes and Board Talk from the September 14, 2023 meeting.
2. Battle River Watershed Alliance – Request for 2024 funding.
3. Go East of Edmonton- Announcement of the new Indigenous Tourism Experiences section on their website.
4. Go East of Edmonton – Report on the summer marketing activities
5. Flagstaff Christmas Sharing – Requesting monetary donations from Nov 6 – Dec 15.

Members of Killam Town Council and Employees will contribute individually toward this group donation.

6. Killam Knox United Church – Hallmark Christmas Festival November 18 from 2-4pm followed by a movie at 4pm

BRCF COMMUNITY BUILDERSSUPPER & AUCTION
150.10.19.23

7. AB Municipalities – Towns East Newsletter
8. Battle River Community Foundation – Community Builders Supper honoring “100 Women Who Care – Flagstaff” held at the Killam Community Hall on Saturday, November 4, 2023.

MOVED by Clr. McDermott that the Town of Killam purchase 4 tickets for the Battle River Community Foundation Community Builders Supper for the cost of \$400.

RCMP COLOURING CONTEST PRIZES

151.10.19.23

9. Killam RCMP are holding their 4th Annual Colouring Contest for Christmas and are looking for prize sponsors.

MOVED by Clr. Krys to contribute to the Killam RCMP 2023 Annual Colouring Contest, three (3) \$50 Gift Certificates to be used at the Killam Recreation Facility. **CARRIED**

CORRESPONDENCE FILED

152.10.19.23

MOVED by Clr. Kinzer that the correspondence presented on October 19, 2023 be filed as information. **CARRIED**

COUNCIL COMMITTEE REPORT

1. **Mayor Kellert**
 - a) Killam Chamber of Commerce
2. **Clr. Kinzer**
 - a) Flagstaff Regional Solid Waste Management
3. **Clr. Krys**
 - a) Flagstaff Regional Emergency Services Society (FRESS)
4. **Clr. McDermott**
 - a) Flagstaff & Killam IDP Meeting
 - b) Flagstaff Regional Housing
 - c) Flagstaff Family & Community Services
 - d) Killam Public Library

KILLAM PUBLIC LIBRARYBRD MEMBER
153.10.19.23

MOVED by Clr. McDermott to appoint Geraldine Clark as a member of the Killam Public Library Board. **CARRIED**

COMMITTEE REPORTS

- ACTION ITEMS** The September 21, 2023 Action Item list was reviewed.
- CAO REPORT** CAO Borgel’s October 19, 2023 report was reviewed.
- PW REPORT** Review of the Public Work’s report for October 19, 2023 was completed.
- RECREATION REPORT** Recreation Director report for October 19, 2023 was reviewed.

FINANCIAL STATEMENTS

- TOWN OF KILLAM** a) **Town of Killam (September 2023)**
- i) Balance Sheet
 - ii) Income Statement
 - iii) Reconciliation Sheets
- 154.10.19.23 **MOVED** by Clr. Kinzer to adopt the September 2023 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts. **CARRIED**
- RECREATION BRD** b) **Killam Recreation Board (September 2023)**
- i) Balance Sheet
 - ii) Income Statement
 - iii) Reconciliation Sheets
- 155.10.19.23 **MOVED** by Clr. Krys to adopt the September 2023 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented. **CARRIED**
- c) **Boards**
- KILLAM LIBRARY** i) **Killam Public Library (September 2023)**
- 156.10.19.23 **MOVED** by Clr. McDermott to adopt the September 2023 Killam Public Library account reconciliation. **CARRIED**
- SKNGS** ii) **Sedgewick Killam Natural Gas (September 2023)**
- 157.10.19.23 **MOVED** by Clr. Fee to adopt the September 2023 Sedgewick Killam Natural Gas System account reconciliation. **CARRIED**

ADJOURNMENT

Mayor Kellert adjourned the regular meeting at 8:37pm

Mayor

Chief Administrative Officer

Date

Date