

Minutes of the regular council meeting held in the Council Chambers of the Killam Town Office, Killam, Alberta, on Thursday, September 21, 2023 commencing at 7:00 p.m.

PRESENT	Ben Kellert	Mayor
	Kevin Kinzer	Councillor
	Rick Krys	Councillor
	Brenda McDermott	Councillor
	Les Fee	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

OATH OF OFFICE
CLR. FEE
Commissioner of Oaths, Mr. Michael Borth, was present prior to the start of the Council Meeting at 6:54pm and Swore to Office the newly acclaimed municipal Council member, Mr. Les Fee, for the remaining election term of 2023-2025. Mr. Borth exited Council Chambers at 6:57pm.

CALL TO ORDER
Mayor Kellert called the regular council meeting to order at 7:00 pm.

AGENDA

AGENDA
MOVED by Clr. McDermott to accept the agenda for the September 21, 2023 regular council meeting **CARRIED**

MINUTES

REGULAR MTG MINUTES
AUG 9, 2023
MOVED by Clr. Krys to accept the minutes of the August 9, 2023 regular council meeting as presented. **CARRIED**

SPECIAL MTG MINUTES
AUG 25, 2023
MOVED by Clr. Kinzer to accept the minutes of the August 25, 2023 special council meeting as presented. **CARRIED**

UNFINISHED BUSINESS

WEST LIFT STATION GENERATOR
112.09.21.23
MOVED by Clr. Fee to proceed with the purchase of the PowerPro 30kW 150A Generator with a 2yr warranty supplied by Banjo Electric Ltd. for a cost of \$41,028.52, to be funded from Sewer Reserves. **CARRIED**

Going forward, Council recommended Administration research options of various online auctions in preparation to sell the old generator once it has been replaced.

NEW BUSINESS**LAND USE BYLAW
860 REVIEW**

Development Officer Lorraine Belanger joined the proceedings via phone to share the suggested updates and amendments to be made to current Land Use Bylaw 860.

113.09.21.23

MOVED by Clr. McDermott to accept the proposed updates and amendments recommended for Land Use Bylaw 860 and have Development Officer Lorraine Belanger prepare a draft document to be presented to Council in November;

Additionally, an updated fee schedule will be prepared for Councils' approval for the October regular meeting, that can then be added to the draft presentation of amended Land Use Bylaw 860.

CARRIED**MATURING GICS**

SEPT 15, 2023

114.09.21.23

MOVED by Clr. Krys to re-invest the maturing GIC for \$106,308 + interest into a 6month term with ATB Financial at the current interest rate of 5.1%, bringing a better balance for GIC maturing rotation. **CARRIED**

OCT 2, 2023

115.09.21.23

MOVED by Clr. Fee to re-invest the October 2, 2023 maturing GIC for \$250,000 as follows: \$125,000 6-month term and \$125,000 1Year Non-Redeemable term with ATB for the interest rates posted at that time. **CARRIED**

WEBSITE ADDITION

AGENDA & MINUTES

116.09.21.23

MOVED by Clr. McDermott to proceed to enroll with Diligent Community Essentials, as an addition to the Town of Killam website, to display and manage Killam Town Council meetings, agendas and minutes, for the annual yearly cost of \$3,000. **CARRIED**

**5-YEAR CAPITAL
PLAN - DRAFT**

CAO Borgel and Council reviewed the proposed 5-Year Capital Plan and determined that the asphalt patching project would be brought ahead to 2024, with rehabilitation of 52 Street moving back to 2026. The proposed changes will be made and the draft 5-Year Capital Plan will be brought back for Council's approval in October.

PARKLAND LIBRARY

2024 BUDGET

117.09.21.23

MOVED by Clr. McDermott to accept the proposed Parkland Regional Library System 2024 Budget with an increase of \$0.43/capita requisition; thereby increasing from \$8.75/capita in 2023 to \$9.18/capita for 2024. **CARRIED**

CLOSED MEETING -**FOIP SEC. 25** 8:09PM

118.09.21.23

MOVED by Clr. Krys to move to closed meeting for business related to FOIP Sec. 25 Economic and other interests at 8:09pm.**CARRIED****OPEN MEETING**

8:22PM

119.09.21.23

MOVED by Clr. Krys that Council return to an open meeting at 8:22 p.m.**CARRIED***CAO Borgel will proceed as directed by Killam Town Council.***CORRESPONDENCE****1.** Trina Jones – August Towns East AB Municipalities Update**SENIORS HOUSING****CUL-DE-SAC**

120.09.21.23

2. Flagstaff County – 2024 requests for Flagstaff County Services**MOVED** by Clr. McDermott that the Town of Killam have Flagstaff County include the Seniors Housing cul-de-sac road in Killam’s’ road maintenance projects for 2024 for \$3,960.**CARRIED****3.** Interagency minutes from the September 5, 2023 meeting**4.** Municipal Planning Services – Proposed subdivision at NE 12-44-14-W4 in Flagstaff County.**5.** Flagstaff County – Invitation to the 2023 Flagstaff Celebrates Success – 4 complementary tickets**BUSINESS OWNER
LETTERS OF CONCERN****6.** RoyMart - letters regarding concerns with Parking and Neighbor property*Clr. Fee exited Council Chambers at 8:43pm during discussion of this subject, returning again at 8:44pm.*

121.09.21.23

MOVED by Clr. Fee that Mr. Monsoor Roy be forwarded a letter on behalf of Killam Town Council, recognizing receipt of his correspondence and addressing areas of concern; additionally, suggestions will be brought forward to the neighbouring property owner and a review will be done at the October Council Meeting to determine its success.**CARRIED****CORRESPONDENCE
FILED**

122.09.21.23

MOVED by Clr. Kinzer that the correspondence presented on September 21, 2023 be filed as information.**CARRIED**

COUNCIL COMMITTEE REPORT

1. **Mayor Kellert**
 - a) Killam Chamber of Commerce
 - b) Flagstaff Healthcare Attraction & Retention
2. **Clr. Kinzer**
 - a) Flagstaff Regional Solid Waste Management

COMMITTEE REPORTS**ACTION ITEMS**

The August 9, 2023 Action Item list was reviewed.

CAO REPORT

CAO Borgel's September 21, 2023 report was reviewed.

PW REPORT

Review of the Public Work's report for September 21, 2023 was completed.

**RECREATION
REPORT**

Recreation Director report for September 21, 2023 was reviewed.

FINANCIAL STATEMENTS**TOWN OF KILLAM****a) Town of Killam (August 2023)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

123.09.21.23

MOVED by Clr. Kinzer to adopt the August 2023 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts.

CARRIED**RECREATION BRD****b) Killam Recreation Board (August 2023)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

124.09.21.23

MOVED by Clr. McDermott to adopt the August 2023 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented.

CARRIED**c) Boards****KILLAM LIBRARY****i) Killam Public Library (August 2023)**

125.09.21.23

MOVED by Clr. Krys to adopt the August 2023 Killam Public Library account reconciliation.

CARRIED

SKNGS

ii) Sedgewick Killam Natural Gas (August 2023)

126.09.21.23

MOVED by Clr. Kinzer to adopt the August 2023 Sedgewick Killam Natural Gas System account reconciliation. **CARRIED**

ADJOURNMENT

Mayor Kellert adjourned the regular meeting at 8:46pm

Mayor

Chief Administrative Officer

Date

Date