

Minutes of the Regular Council meeting held in the Town Office Council Chambers, Killam, Alberta, on Wednesday, October 19, 2022 commencing at 7:00 p.m.

| | | |
|----------------|------------------|---------------------|
| PRESENT | Ben Kellert | Mayor |
| | Kevin Kinzer | Councillor |
| | Rick Krys | Councillor |
| | Brenda McDermott | Councillor |
| | Shaun Storbakken | Councillor |
| | Kim Borgel | CAO |
| | Darlene Gotobed | Recording Secretary |

CALL TO ORDER Mayor Kellert called the regular council meeting to order at 7:13p.m.

AGENDA

AGENDA **MOVED** by Clr. Kinzer to accept the Agenda of the Wednesday, October 19 2022, Regular Council meeting as presented. **CARRIED**

MINUTES

**SPECIAL MTG
MINUTES
SEPT 8, 2022** **MOVED** by Clr. Krys to accept the minutes of the Thursday, September 8, 2022 Special Council Meeting as presented. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

No items of business were brought forward.

NEW BUSINESS

**SPECIAL TAX
RECREATION
139.10.19.22** **MOVED** by Clr. Krys that the Town of Killam introduce a special recreation tax in 2023, with the purpose to cover the operational power costs of the Killam Agriplex and Memorial Arena;

Further, that a bylaw be brought forward for Council approval once the preliminary 2023 Operations Budget is approved. **CARRIED**

**SALE OF SURPLUS
EQUIPMENT
140.10.19.22** **MOVED** by Clr. Storbakken that Town of Killam Administration proceed to advertise, for 2 weeks, the "Sale by Tender" of the following surplus equipment:

- 1997 Chev 1/2ton truck
- Hydraulic Branch Chipper
- 24' Flat Deck Trailer

CARRIED

**BYLAW 841C
MASTER RATES**

BYLAW 841C – MASTER RATES BYLAW, DEEMING IT APPROPRIATE TO ESTABLISH RATES, FEES AND CHARGES FOR VARIOUS LICENSES, PERMITS, GOODS AND SERVICES, PROVIDED BY OR ON BEHALF OF THE TOWN OF KILLAM.

**1ST READING
141.10.19.22**

MOVED by Clr. Kinzer to accept First Reading of Town of Killam Bylaw 841C – Master Rates Bylaw, with amended rates as presented.

CARRIED

**2ND READING
142.10.19.22**

MOVED by Clr. Krys to accept Second Reading of Town of Killam Bylaw 841C – Master Rates Bylaw, with amended rates as presented.

CARRIED

**SUBMIT FOR 3RD
143.10.19.22**

MOVED by Clr. McDermott to submit Town of Killam Bylaw 841C – Master Rates Bylaw, with amended rates as presented, for Third and Final Reading.

CARRIED UNANIMOUSLY

**3RD & FINAL
READING
144.10.19.22**

MOVED by Clr. Storbakken to accept Third and Final Reading of Town of Killam Bylaw 841C – Master Rates Bylaw, with amended rates as presented.

CARRIED

**BYLAW 773C
SPEED LIMIT CHANGE**

BYLAW 773C – TRAFFIC CONTROL BYLAW, FOR THE PURPOSE OF REGULATING, CONTROLLING AND MANAGING HIGHWAYS WITHIN THE TOWN OF KILLAM.

**1ST READING
145.10.19.22**

MOVED by Clr. Kinzer to accept First Reading of Town of Killam Bylaw 773C – Traffic Control Bylaw as presented.

CARRIED

**2ND READING
146.10.19.22**

MOVED by Clr. Storbakken to accept Second Reading of Town of Killam Bylaw 773C – Traffic Control Bylaw as presented.

CARRIED

**SUBMIT FOR 3RD
& FINAL READING
147.10.19.22**

MOVED by Clr. McDermott to submit Town of Killam Bylaw 773C – Traffic Control Bylaw as presented for Third and Final Reading.

**NOT UNANIMOUSLY CARRIED
MOTION DEFEATED**

Administration will bring forth additional information as requested for the November 17, 2022 Regular Council Meeting.

COST OF LIVING

148.10.19.22

MOVED by Clr. Storbakken to accept recommendation that Town of Killam Council approve a cost of living increase of 6% to be effective as of January 1, 2023. **CARRIED**

PARKLAND LIBRARY**2023 BUDGET**

149.10.19.22

MOVED by Clr. McDermott that Town of Killam Council accept the 2023 proposed Parkland Regional Library Budget generated with an increase per capita, from \$8.55 to \$8.75 for 2023. **CARRIED**

REAL ESTATE**CONTRACT**

150.10.19.22

MOVED by Clr. Krys that Town of Killam prepare a Request for Proposal to invite local realtors opportunity to provide realtor services for the sale of properties owned by the Town of Killam. **CARRIED**

ARENA NETTING

151.10.19.22

MOVED by Clr. McDermott to approve recommendation that Town of Killam purchase and install netting for the Killam Memorial Arena spectator area for a cost of up to \$30,000, to include any additional equipment fees that may be required, funding to be used from Recreation Reserves;
Further, that a letter be sent to the Killam & District Agricultural Society to request funding assistance for the project to offset costs to the Town of Killam. **CARRIED**

FLAGSTAFF WASTE**2023 BUDGET**

152.10.19.22

MOVED by Clr. Kinzer that the Town of Killam approve the 2023 proposed Flagstaff Waste Management budget as presented, increasing the requisition from \$160,648.03 to \$163,497.59 for 2023;
Further, that Administration presents an amended Utility Rates Bylaw reflecting the changes for the next Council Meeting. **CARRIED**

FORTIS FRANCHISE**FEE 2023**

153.10.19.22

MOVED by Clr. Storbakken to maintain the Fortis Franchise Fee for the Town of Killam at 9% for 2023. **CARRIED**

FRESS 2023 BUDGET

154.10.19.22

MOVED by Clr. Krys that Killam Town Council defer passing the 2023 Flagstaff Regional Emergency Services Society proposed budget, requiring more information. **CARRIED**

**OCT. WATER
CONSUMPTION
BILLING**

155.10.19.22

MOVED by Clr. Kinzer to refuse the request of the Knox United Church to excuse or reduce the October 2022 utility billing for unusually high water consumption generated in September due to a running toilet.

CARRIED

**OUTSTANDING
UTILITY BILL**

156.10.19.22

MOVED by Clr. Krys to have Town Administration move the outstanding utility balance for Account #1150101, in the amount of \$1,816.53, to the Property Owner's tax account.

CARRIED

**ENCROACHMENT
AGREEMENT**

157.10.19.22

MOVED by Clr. Storbakken that Town of Killam Council approve the Encroachment Agreement for 5009 -57 Street, Killam, AB; Plan 2186NY Block A Lots 13-17 as presented.

CARRIED**FFCS 2023 BUDGET**

158.10.19.22

MOVED by Clr. Krys to approve the proposed 2023 Flagstaff Family and Community Services budget as presented, with a decrease from \$8,604.30 to \$8,491.50 for 2023.

CARRIED**CORRESPONDENCE**

1. Interagency Meeting Minutes from the September 6, 2022 meeting.
2. Battle River Community Foundation September 2022 Newsletter
3. Flagstaff's Informed Response Sharing Team – Red Silhouette program
Town of Killam Office will participate in the Red Silhouette program for November, 2022.
4. Damien Kurek, MP Commemorating Her Majesty the Queen
5. Alberta Ministry of Mental Health – Information Series
6. National Police Federation – Call to Action to the Government of Alberta
7. Alberta Municipalities – Letter regarding the changes to Victim Services.
8. Battle River Watershed Alliance – Requesting a financial contribution of \$0.50

**RED SILHOUETTE
PROGRAM 2023**

per capita.

9. Flagstaff Healthcare Attraction & Retention (FIHAR) Member Appointments – Request for the Town of Killam to appoint a board member and an alternate.
10. Go East of Edmonton – A summary of the summer news and marketing success for 2022.

11. Town of Hardisty – Assessment Review Board Clerk.

12. Town of Sedgewick – Assessment Review Board Clerk.

13. Battle River Community Foundation – Invitation to attend the upcoming community dinner fundraiser in honour of Jack and Sharon Moser.

MOVED by Clr. Kinzer that the Town of Killam purchase up to 6 tickets, \$600 value, in support of the Battle River Foundation Community Builders Dinner being held in Killam on October 29, 2022. **CARRIED**

14. Alberta Justice & Solicitor General – International Holocaust Remembrance Alliance

15. Fortis Alberta Distribution Rates

16. Government of Canada – Prime Minister’s Awards – Nominate an exceptional educator today. Ask CAO for more information if required.

17. Battle River Regional School Division Meeting Highlights September 2022.

18. Interagency Meeting Minutes from the October 4, 2022 meeting.

19. Go East Regional Tourism Organization Annual General Meeting & 10th Anniversary event.

20. Parkland Regional Library System meeting minutes and highlights from the September 15, 2022 meeting.

21. Flagstaff Christmas Sharing 2022 – Monetary donations will be accepted from Nov 1 – Dec 16, 2022.

Town of Killam Council and Employees are welcome to contribute a donation for the 2022 Christmas Sharing program.

22. Trina Jones, Alberta Municipalities Towns East Representative October update.

23. Village of Heisler – Assessment Review Clerk

24. Village of Heisler – Flagstaff Waste 2023 Proposed Budget approval

25. Town of Hardisty – Parkland Regional Library Board 2023 Proposed Budget approval

26. Ellen Loveseth – Letter regarding the Manitou Stone history and how it was

**BRCF 2023
FUND RAISER**

159.10.19.22

found north of Killam and there are concerns that this is not where the planned interpretive Centre is going to be located.

27. Flagstaff County – Approval of the Flagstaff Waste 2023 proposed budget.

CORRESPONDENCE

FILED

160.10.19.22

MOVED by Clr. Kinzer to file the listed items of correspondence for Wednesday, October 19, 2022 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

- 1. Mayor Kellert**
 - a) AHS – Flagstaff Community Health Services
 - b) Flagstaff Healthcare Attraction & Retention
 - c) Killam Chamber of Commerce
- 2. Clr. Kinzer**
 - a) Flagstaff Regional Solid Waste Management
- 3. Clr. Krys**
 - a) Flagstaff Regional Emergency Services Society
- 4. Clr. McDermott**
 - a) Flagstaff Regional Housing
 - b) Killam Public Library
 - c) Flagstaff Family & Community Services

COMMITTEE REPORTS

ACTION ITEMS

The September 8, 2022 Action Item list was reviewed.

CAO REPORT

Review of CAO Borgels' report for October 19, 2022 was completed.

PW REPORT

Review of the Public Work's report for October 19, 2022 was completed.

DIR. COMM. SERV. REPORT

Review of the Director of Community Services Report for October 19, 2022 was completed.

FINANCIAL STATEMENTS

TOWN OF KILLAM

- a) Town of Killam (August & September, 2022)**
 - i) Balance Sheet
 - ii) Income Statement
 - iii) Reconciliation Sheets

161.10.19.22

MOVED by Clr. McDermott to adopt the August and September, 2022

Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts. **CARRIED**

RECREATION BRD

b) Killam Recreation Board (August & September, 2022)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

162.10.19.22

MOVED by Clr. Storbakken to adopt the August and September, 2022 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented. **CARRIED**

c) Boards

KILLAM LIBRARY

Killam Public Library (August & September, 2022)

163.10.19.22

MOVED by Clr. McDermott to adopt the August and September, 2022 Killam Public Library account reconciliations. **CARRIED**

SKNGS

Sedgewick Killam Natural Gas (August & September, 2022)

164.10.19.22

MOVED by Clr. Krys to adopt the August and September, 2022 Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

ADJOURNMENT

Mayor Kellert adjourned the regular Council Meeting at 9:17p.m.

Mayor

Chief Administrative Officer

Date

Date