

Minutes of the Regular Council meeting held at the Killam Agriplex, Multipurpose Room, Killam, Alberta, on Thursday, March 16, 2023 commencing at 6:30 p.m.

PRESENT	Ben Kellert	Mayor
	Kevin Kinzer	Councillor
	Rick Krys	Councillor
	Brenda McDermott	Councillor
	Shaun Storbakken	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

CALL TO ORDER Mayor Kellert called the regular council meeting to order at 6:30pm.

DELEGATION

BRIAN KING
AUDITOR
2022 TOK
FINANCIAL
REVIEW

Mr. Brian King was in attendance as the council meeting was called to order, to review the completed 2022 Town of Killam Financial Statement with members of Council.

Once completed, and with no additional questions from Council, Mr. King exited Council Chambers at 6:47pm. **CARRIED**

AGENDA

AGENDA

MOVED by Clr. Kinzer to accept the agenda for the March 16, 2023 regular council meeting as presented. **CARRIED**

MINUTES

REGULAR MTG
MINUTES
JAN 19, 2023

MOVED by Clr. Krys to accept the minutes of the January 19, 2023 regular Council Meeting as presented. **CARRIED**

REGULAR MTG
MINUTES
FEB 16, 2023

MOVED by Clr. Storbakken to accept the minutes of the February 16, 2023 regular Council Meeting as presented. **CARRIED**

NEW BUSINESS

2022 TOK
FINANCIAL REVIEW
033.03.16.23

MOVED by Clr. McDermott to accept the 2022 Town of Killam Financial Statements as audited and presented by Brian King, Brian King Professional Corporation. **CARRIED**

DEMOLITION
TENDER RESULTS

034.03.16.23 **MOVED** by Clr. Kryz to accept recommendation and have Wallace Oilfield Services perform the demolition of the house located at 4922 – 48 Street for a cost of \$8,500, with the Town of Killam to provide the clay and topsoil. **CARRIED**

**51A AVE ROAD
IMPROVEMENTS
TENDER RESULTS**

035.03.16.23 **MOVED** by Clr. Kinzer to follow recommendation and award the tender bid from Forestburg Transit Mix at a cost of \$90,678.75 for the 51A Avenue road improvement project. **CARRIED**

**DOCUMENTS FOR
DESTRUCTION**

036.03.16.23 **MOVED** by Clr. McDermott to approve the Documents for Destruction list as presented. **CARRIED**

**TOK ASSESSOR
CONTRACT**

037.03.16.23 **MOVED** by Clr. Storbakken that the Town of Killam enters into a contract with Wainwright Assessment Group Ltd. for the period of April 1, 2023 to March 31, 2026 as follows:

April 1, 2023 to March 31, 2024 - \$12,852 per year or \$1,071 per month

April 1, 2024 to March 31, 2025 - \$13,236 per year or \$1,103 per month

April 1, 2025 to March 31, 2026 - \$13,632 per year or \$1,136 per month

CARRIED

**COUNCIL MTG
DATES**

APR & MAY 2023 **MOVED** by Clr. Kryz to change the following regular Council Meeting dates due to scheduling conflicts:

038.03.16.23

Thursday, Apr 20 CANCELLED and moved to Tuesday, April 18, 2023

Thursday, May 16 CANCELLED and moved to Tuesday, May 14, 2023

CARRIED

**CLOSED SESSION -
FOIP SEC. 16**

ADVICE FROM
OFFICIALS 7:00PM

039.03.16.23 **MOVED** by Clr. McDermott to move to closed session for business related to FOIP Sec. 16, Advice from Officials at 7:00pm. **CARRIED**

**FOIP SEC 19
INDIVIDUAL / PUBLIC
SAFETY 7:04PM**

At 7:04pm, CAO Borgel and Recording Secretary D. Gotobed were asked to leave Council Chambers for discussion related to FOIP Sec. 19, individual or public safety.

OPEN MEETING

040.03.16.23

MOVED by Clr. Kinzer that Council return to an open meeting at 7:15 p.m.
CARRIED

CAO Borgel and Recording Secretary D. Gotobed rejoined the proceedings in Council Chambers.

INTERNET SRVCS**SURVEY**

041.03.16.23

MOVED by Clr. Storbakken to agree to work with Connect Mobility to explore the need for options for internet services for Town of Killam residents.
CARRIED

CAO PERFORMANCE**REVIEW 2022**

042.03.16.23

MOVED by Clr. Kryz, on behalf of Town of Killam Council, to award CAO Borgel an increase in salary of \$7,500 for a successful performance review for 2022.
CARRIED

CORRESPONDENCE

1. Flagstaff County – Killam Aquatic Centre Request for Funding
2. Trina Jones, Director Towns East, Alberta Municipalities
3. Damien Kurek, MP Battle River Crowfoot – February 2023 newsletter.
4. Alberta Municipal Affairs – Letter from Minister Rebecca Schulz regarding the new Local Government Framework and MSI allocations for 2023.
5. Alberta Municipal Affairs – Letter from Minister Rebecca Schulz regarding the highlights for municipalities in the 2023 Provincial Budget.
6. Alberta Municipalities – Preliminary Analysis of Alberta’s 2023 Budget.
7. Elizabeth Walker – Request for refund from the Killam Community Hall Board for a cancelled event.
8. The Prentice Institute for Global Population & Economy – Providing us with a copy of the “Taking Notice to Take Action: Integrating, Environment, Community and Health (2023) Atlas. A copy is available to Council should you like to see it.
9. Pace Canada LP – Launch of the Killam solar farm development process
10. Flagstaff Community Adult Learning – A copy of the Final report for the 2022 Welcoming Community Project and request for continued financial support.

WELCOMING**COMMUNITY****PROJECT SUPPORT**

043.03.16.23

MOVED by Clr. Kinzer to forward Flagstaff Community Adult Learning \$500 in support of the Welcoming Community Project.
CARRIED

11. Flagstaff County – Invitation to the “Powering Possibilities for Flagstaff Businesses” on March 24 from 1-4pm.
12. Go East of Edmonton – Business & Community Tourism Conference – March 28, 2023.
13. Parkland Regional Library System – 2022 Annual Report.

**CORRESPONDENCE
FILED**

044.03.16.23

MOVED by Clr. McDermott to file the listed items of correspondence for March 16, 2023 as information. **CARRIED**

COUNCIL COMMITTEE REPORTS

1. Mayor Ben Kellert

- a) Killam Chamber of Commerce
- b) Flagstaff Community Health Services Awareness Meeting

2. Clr. Storbakken

- a) Killam Public Library
- b) Flagstaff Healthcare Attraction & Retention

EMT RECOGNITION

045.03.16.23

MOVED by Clr. Storbakken to contribute an additional \$150 to the \$100 committee budget, for a total of \$250 to be used toward EMT appreciation and recognition for the month of April. **CARRIED**

COMMITTEE REPORTS

ACTION ITEMS

The February 16, 2023 Action Item list was reviewed.

CAO REPORT

CAO Borgel’s March 16, 2023 report was reviewed.

PW REPORT

Review of the Public Work’s report for March 16, 2023 was completed.

FINANCIAL STATEMENTS

TOWN OF KILLAM

a) Town of Killam (February 2023)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

046.03.16.23

MOVED by Clr. Kinzer to adopt the February 2023 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts. **CARRIED**

RECREATION BRD

c) Killam Recreation Board (February 2023)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

047.03.16.23

MOVED by Clr. Storbakken to adopt the February 2023 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented. **CARRIED**

c) Boards

KILLAM LIBRARY

i) Killam Public Library (February 2023)

048.03.16.23

MOVED by Clr. McDermott to adopt the February 2023 Killam Public Library account reconciliation.

CARRIED

SKNGS

ii) Sedgewick Killam Natural Gas (February 2023)

049.03.16.23

MOVED by Clr. Storbakken to adopt the February 2022 Sedgewick Killam Natural Gas System account reconciliation. **CARRIED**

ADJOURNMENT

Mayor Kellert adjourned the regular Council Meeting at 8:04 p.m.

Mayor

Chief Administrative Officer

Date

Date