

Minutes of the Regular Council meeting held in the Town Office Council Chambers, Killam, Alberta, on Thursday, June 16, 2022 commencing at 7:00 p.m.

PRESENT	Ben Kellert	Mayor
	Tein Cote	Councillor
	Rick Krys	Councillor
	Brenda McDermott	Councillor
	Kim Borgel	CAO/Recording Secretary

REGRETS Clr. Kevin Kinzer was absent with regret.

CALL TO ORDER Mayor Kellert called the regular council meeting to order at 7:11p.m.

AGENDA

AGENDA **MOVED** by Clr. McDermott to accept the Agenda of the Thursday, June 16, 2022, Regular Council meeting as presented. **CARRIED**

MINUTES

REGULAR MTG MINUTES

MAY 24, 2022

MOVED by Clr. Krys to accept the minutes of the Tuesday, May 24, 2022 Regular Council Meeting as presented. **CARRIED**

SPECIAL MTG MINUTES

MAY 30, 2022

MOVED by Clr. Cote to accept the minutes of the Monday, May 30, 2022 Special Council Meeting as presented. **CARRIED**

PUBLIC HEARING & SPECIAL MTG MINUTES

JUNE 13, 2022

MOVED by Clr. McDermott to accept the minutes of the Monday, June 13, 2022 Public Hearing and Special Council Meeting as presented. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

PUBLIC SALE OF LAND

078.06.16.22

MOVED by Clr. Krys the Public Sale of Land for Plan RN97, Block 5, Lot 5 be rescheduled for Wednesday, August 10, 2022 at 10:00 a.m. at the Town office, 4923-50th Street, Killam in order to meet the requirements of the Municipal Government Act. **CARRIED**

NEW BUSINESS**SCHEFFER ANDREW
LTD. AGREEMENT
EXTENSION**

079.06.16.22

MOVED by Clr. Krys to approve to extend the agreement between the Town of Killam and Scheffer Andrew Ltd. for Development and Subdivision Services, with an increase to the fees of \$5/hour, for an additional term of 2 years.

CARRIED**BYLAW NO. 876
LUB AMENDMENT**

A Bylaw No. 876, being a Bylaw of the Town of Killam for the purpose of amending the Town of Killam Land Use Bylaw 860 to amend Schedule "A" Land Use District Map to change the land use designation of Plan 2186NY, Block A, Lot 13 from Residential (R1) to Light Industrial Business (LIB).

**1ST READING
080.06.16.22**

MOVED by Clr. Cote to accept First Reading of Bylaw No. 876, Land Use Bylaw Amendment Bylaw as presented.

CARRIED

A Public Hearing for Bylaw No. 876 will be held on Tuesday, July 12, 2022 at 6:30pm in the Town of Killam Council Chambers.

**CLOSED SESSION -
FOIP SEC. 16**

081.06.16.22

MOVED by Clr. Krys that the meeting move into a Closed Session at 7:25 p.m. with all persons except Town Council and CAO Kim Borgel, excluded from the meeting, to discuss privileged information as per Section 16 of the FOIP Act.

CARRIED**OPEN MEETING**

082.06.16.22

MOVED by Clr. Krys that Council return to an open meeting at 7:30 p.m.

CARRIED**CORRESPONDENCE**

1. Town of Fox Creek – Letter of support for the RCMP.
2. Alberta Municipal Affairs – Final figures for the 2022 MSI Capital and operating grants and the CCBF (formally known as the Federal Gas Tax).
3. Parkland Regional Library – Meeting minutes from the May 19, 2022 meeting and PRLS Board Talk for My 2022.
4. Town of Tofield – Letter regarding concerns for the Alberta Provincial Police Force.
5. Town of Tofield – Letter to Alberta Utilities Commission regarding the rising fees for electricity and natural gas.
6. RCMP, Sergeant Colin Thorne – Quarterly Policing report for Killam/Forestburg detachment.

7. M.P. Shannon Stubbs, M.P. Damien Kurek and M.P. Jacques Gourde – Invitation to attend a forum to address federal funding for small communities.

Town Council requested Administration to contact M.P. Kurek to determine if there is a date where he is in the Killam area and would like to meet with Town Council.

8. Battle River Watershed Alliance – Invitation to the AGM and Information Meeting on June 23, 2022 in Camrose.
9. Rural Development Network, Courtney Nguyen, Planning Student – Invitation to participate in a project being undertaken regarding housing supply challenges by sending a letter of support to the project.

HOME HARDWARE PARKING REQUEST

10. Killam Home Hardware – Request to remove grass boulevard on 57th Street to allow for angle parking.

083.06.16.22

MOVED by Clr. Krys that Town Council is not prepared to change the grass boulevard adjacent to 57th Street to a parking area due to the impact it would have to both traffic and drainage; Further, the cost for a new curb, gutter and asphalt would be quite substantial and would need to be budgeted; Additionally, Town Council is willing to revisit this request in a year's time, to assess how the flow of traffic is affecting the area. **CARRIED**

11. County of St. Paul – Letter to Alberta Utilities Commission regarding the rising costs of Alberta utility fees.
12. Flagstaff Newcomer Connector – Announcement of this new position who will assist people who are moving into the area. They are requesting that we forward their information onto anyone new to the community.

CORRESPONDENCE FILED

084.06.16.22

MOVED by Clr. Krys to file the listed items of correspondence for June 16, 2022 as information. **CARRIED**

COUNCIL COMMITTEE REPORTS

1. **Mayor Kellert**
 - a) Killam Chamber of Commerce
2. **Clr. McDermott**
 - a) Flagstaff Family & Community Services
3. **Clr. Cote**
 - a) Killam Public Library

KPL BOARD MEMBERS AND TERMS

085.06.16.22

MOVED by Clr. Krys to approve the following Board Members and terms for the Killam Public Library Board as required by the Alberta Libraries Act:

Brenda McDermott	2022 – 2024 (03/31)	
Janet Pelletier	2022 – 2025 (01/31)	
Cathy Skaar	2022 – 2024 (09/30)	
Kelli Walline	2022 – 2025 (01/31)	
Kate Coutts	2022 – 2024 (01/31)	
Susan McNish	2022 – 2025 (06/16)	
Tein Cote	2022 – 2025 (06/16)	
Joanne McKenzie	2022 – 2024 (03/31)	CARRIED

b) Sedgewick Killam Natural Gas System (SKNGS)

GIC REINVESTMENT

086.06.16.22 **MOVED** by T. Cote to accept recommendation to reinvest the (SKNGS) GIC in the amount of \$100,000 due on June 26, 2022 to a 1-year non-redeemable GIC at 2.5% at the ATB. **CARRIED**

ADDITIONAL GIC PURCHASE

087.06.16.22 **MOVED** by Clr. Kryz to accept recommendation to invest an additional \$100,000.00 to a 1-year non-redeemable GIC at 2.5% at the ATB. **CARRIED**

IRON CREEK GAS INVOICING

088.06.16.22 **MOVED** by Clr. Kryz to have Iron Creek Gas Company invoice Killam and Sedgewick directly when using Iron Creek Gas Company inventory and when using SKNGS inventory SKNGS will invoice Killam and Sedgewick. **CARRIED**

2021 FINANCIAL SKNGS AUDIT

089.06.16.22 **MOVED** by Clr. McDermott to accept the 2021 SKNGS Financial Statement, as prepared by Brian King Professional Corporation, as presented. **CARRIED**

SKNGS SCADA

090.06.16.22 **MOVED** by Clr. Cote to accept recommendation that SKNGS purchase the SCADA system for the SKNGS owned RMO Station at a cost of \$11,500, to be funded by Unrestricted Surplus. **CARRIED**

KILLAM SCADA

091.06.16.22 **MOVED** by Clr. Cote to approve the purchase of a SCADA system for the Town of Killam owned RMO Station at a cost of \$11,500, to be funded by Gas Reserves. **CARRIED**

4. Clr. Kryz

a) Flagstaff Regional Emergency Services Society

COMMITTEE REPORTS

ACTION ITEMS

The May 24, 2022 Action Item list was reviewed.

CAO REPORT

Review of the CAO report for June 16, 2022 was completed.

PW REPORT Review of the Public Work's report for June 16, 2022 was completed.

DIR. COMM. SERV. REPORT Review of the Director of Community Services Report for June 16, 2022 was completed.

FINANCIAL STATEMENTS

TOWN OF KILLAM a) **Town of Killam (May 2022)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

092.06.16.22 **MOVED** by Clr. Cote to adopt the May 2022 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts.

CARRIED

RECREATION BRD b) **Killam Recreation Board (May 2022)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

093.06.16.22 **MOVED** by Clr. McDermott to adopt the May 2022 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented.

CARRIED

c) Boards

KILLAM LIBRARY **Killam Public Library (May 2022)**

094.06.16.22 **MOVED** by Clr. McDermott to adopt the May 2022 Killam Public Library account reconciliation.

CARRIED

SKNGS **Sedgewick Killam Natural Gas (May 2022)**

095.06.16.22 **MOVED** by Clr. Cote to adopt the May 2022 Sedgewick Killam Natural Gas System account reconciliation.

CARRIED

ADJOURNMENT Mayor Kellert adjourned the regular Council Meeting at 8:25 p.m.

Mayor

Chief Administrative Officer

Date

Date