

Minutes of the Regular Council meeting held in the Town Office Council Chambers, Killam, Alberta, on Thursday, August 11, 2022 commencing at 7:00 p.m.

<b>PRESENT</b>	Ben Kellert	Mayor
	Kevin Kinzer	Councillor
	Rick Kryz	Councillor
	Brenda McDermott	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

**CALL TO ORDER** Mayor Kellert called the regular council meeting to order at 7:14p.m.

### AGENDA

**AGENDA** **MOVED** by Clr. Kinzer to accept the Agenda of the Thursday, August 11, 2022, Regular Council meeting as presented. **CARRIED**

### MINUTES

**REGULAR MTG MINUTES**  
JUN 16, 2022 **MOVED** by Clr. Kryz to accept the minutes of the Thursday, June 16, 2022 Regular Council Meeting as presented. **CARRIED**

**PUBLIC HRG & SPECIAL MTG MINUTES**  
JULY 12, 2022 **MOVED** by Clr. McDermott to accept the minutes of the Tuesday, July 12, 2022 Public Hearing and Special Council Meeting as presented. **CARRIED**

### BUSINESS ARISING FROM THE MINUTES

No items of business were brought forward.

### NEW BUSINESS

**RESIGNATION – CLR. TEIN COTE BY-ELECTION DATE**  
098.08.11.22 **MOVED** by Clr. McDermott to proceed with recommendation:

1. A by-election will be held on Monday, October 17, 2022; nomination day is Monday, September 19, 2022.
2. The Advance Vote will be Tuesday, October 11, 2022 from 10am to Noon at the Killam Town Office.
3. That CAO Kim Borgel be appointed as Returning Officer and ACO Darlene Gotobed be Deputy Returning Officer.

**CARRIED**

**BYLAW NO. 874A****2022 TAX BYLAW**

BEING A BYLAW OF THE TOWN OF KILLAM IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF KILLAM FOR THE 2022 TAXATION YEAR.

**1<sup>ST</sup> READING**

099.08.11.22

**MOVED** by Clr. Kinzer to accept First Reading of Bylaw No. 874A, 2022 Taxation Bylaw, as presented. **CARRIED**

**2<sup>ND</sup> READING**

100.08.11.22

**MOVED** by Clr. McDermott to accept Second Reading of Bylaw No. 874A, 2022 Taxation Bylaw, as presented. **CARRIED**

**SUBMIT FOR 3<sup>RD</sup> READING**

101.08.11.22

**MOVED** by Clr. Krys to submit Bylaw No. 874A, 2022 Taxation Bylaw, as presented, for Third and Final Reading. **CARRIED UNANIMOUSLY**

**3<sup>RD</sup> & FINAL READING**

102.08.11.22

**MOVED** by Clr. McDermott to accept Third and Final Reading of Bylaw No. 874A, 2022 Taxation Bylaw, as presented. **CARRIED**

**PROPERTY DAMAGE RESIDENT REQUEST**

103.08.11.22

**MOVED** by Clr. Krys that Town of Killam reimburse the property owner for the damaged window in this instance; further, that Administration draft a policy regarding this type of situation for future reference, to share at the next Council Meeting. **CARRIED**

**TOK STRATEGIC PLAN 2022 – 2025**

104.08.11.22

**MOVED** by Clr. Kinzer to approve the Town of Killam 2022-2025 Strategic Plan, with the noted amendments as discussed. **CARRIED**

**AHS - BAY LEASE EXTENDED TO 2027**

105.08.11.22

**MOVED** by Clr. Krys to approve to extend the Lease Agreement with Alberta Health Services (AHS), for rental of one bay in the Killam Fire Hall for the storage of an ambulance, at a rate of \$750 per month for a period of 5 years, from November 1, 2022 to October 31, 2027. **CARRIED**

**CARETAKER PERMIT AB TRANSPORTATION**

106.08.11.22

**MOVED** by Clr. McDermott to accept the extension for the Caretaker Permit with Alberta Transportation for the lands described as Part of Plan

872 2684 (approximately 5.4 acres +/-) for a period of three (3) years from August 31, 2022 to August 31, 2025. **CARRIED**

**KILLAM MINOR  
BALL  
BRCF GRANT  
APPLICATION  
107.08.11.22**

**MOVED** by Clr. Kinzer that the Town of Killam Council deny the request from Killam Minor Ball to partner on a Battle River Community Foundation grant application for a playground structure at Centennial Park as Town of Killam is already applying for two other projects; further, that Killam Council had determined in 2018 that the playground at Heritage Park will be the primary focus for playgrounds. **CARRIED**

**TOK FUNDING  
PROPOSAL  
108.08.11.22**

**MOVED** by Clr. McDermott that Administration forward a letter to Killam Minor Ball asking if the CFEP Funding received for the Centennial Park Playground could be used towards upgrades to the Heritage Park Playground scheduled in 2024; further, in exchange, the Town of Killam would grant \$5,000 to Killam Minor Ball for a smaller outdoor play area to be placed at Centennial Park. **CARRIED**

**PUBLIC AUCTION  
RESULTS  
RN97; 5; 5  
109.08.11.22**

**MOVED** by Clr. Krys to have the property title for RN97, Block 5, Lot 5, unpurchased in the Public Auction held on August 10, 2022, transferred to Town of Killam ownership; further, that the property then be appraised for its appropriate market value. **CARRIED**

**TRUCK TENDER  
2022 ½ TON  
110.08.11.22**

**MOVED** by Clr. Kinzer to accept recommendation and award the purchase of the 2022 Half Ton Truck Tender to Campbell McLennan for a 2022 Dodge Ram SXT Quad Cab 1500 4x4 truck at a cost of \$48,282 + GST; further, the purchase will be funded by Common Services Reserves. **CARRIED**

**WTP BACK-UP  
PUMP  
111.08.11.22**

**MOVED** by Clr. Krys to proceed with the replacement of the engine for the back-up pump at the Water Treatment Plant, at an approximate cost of \$60,000; further, funding to be used from Water Reserves. **CARRIED**

**CORRESPONDENCE**

1. Call to Action letter to the Government of Alberta regarding the Alberta Provincial Police Service.
2. Alberta Seniors and Housing – Needs assessment for affordable housing is now available to municipalities.

Administration will forward this information to the Flagstaff Regional Housing Committee for their reference.

3. Municipal Affairs Deputy Minister Office – Release of the Municipal Affairs 2021-22 Annual Report
4. Flagstaff Regional Health Professions Attraction & Retention Committee – Minutes from the June 13, 2022.
5. RCMP – Killam Forestburg Detachment – Quarterly Community Policing Report for April 1, 2022 to June 30, 2022.
6. Office of Alberta Transportation – Invitation to meet at the Convention if there is a desire to do so.
7. Alberta Municipalities – Funding is available to municipalities who choose to celebrate Alberta Day on Saturday, September 3, 2022. We would be eligible for up to \$1,500.

**CORRESPONDENCE  
FILED  
112.08.11.22**

**MOVED** by Clr. Krys to file the listed items of correspondence for Thursday, August 11, 2022 as information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS**

1. **Mayor Kellert**
  - a) **Flagstaff Regional Housing**

Representative for the Flagstaff Regional Housing committee, Clr. McDermott, will share concerns voiced regarding lack of attention to both maintenance of the building and poor yard care at Killam's Manitou Manor, at the next committee meeting.

Killam Town Council would also request to see a current financial report from the Bethany Group on management of the Flagstaff County's senior housing facilities, in the near future.
2. **Clr. Krys**
  - a) **Flagstaff Regional Emergency Services Society**
3. **Clr. Kinzer**
  - a) **Flagstaff Regional Solid Waste Management**

**COMMITTEE REPORTS**

<b>ACTION ITEMS</b>	The June 16, 2022 Action Item list was reviewed.
<b>CAO REPORT</b>	Review of the CAO report for August 11, 2022 was completed.
<b>PW REPORT</b>	Review of the Public Work's report for August 5, 2022 was completed.
<b>DIR. COMM. SERV. REPORT</b>	Review of the Director of Community Services Report for August 11, 2022 was completed.

**FINANCIAL STATEMENTS**

<b>TOWN OF KILLAM</b>	<p><b>a) Town of Killam (June &amp; July, 2022)</b></p> <p>i) Balance Sheet ii) Income Statement iii) Reconciliation Sheets</p> <p>113.08.11.22 <b>MOVED</b> by Clr. Kinzer to adopt the June and July, 2022 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts. <b>CARRIED</b></p>
<b>RECREATION BRD</b>	<p><b>b) Killam Recreation Board (June &amp; July, 2022)</b></p> <p>i) Balance Sheet ii) Income Statement iii) Reconciliation Sheets</p> <p>114.08.11.22 <b>MOVED</b> by Clr. Krys to adopt the June and July, 2022 Balance Sheets, Income Statements and Reconciliation reports for the Killam Recreation Board as presented. <b>CARRIED</b></p>
	<p><b>c) Boards</b></p>
<b>KILLAM LIBRARY</b>	<p><b>Killam Public Library (June &amp; July, 2022)</b></p> <p>115.08.11.22 <b>MOVED</b> by Clr. McDermott to adopt the June and July, 2022 Killam Public Library account reconciliations. <b>CARRIED</b></p>
<b>SKNGS</b>	<p><b>Sedgewick Killam Natural Gas (June &amp; July, 2022)</b></p> <p>116.08.11.22 <b>MOVED</b> by Clr. Krys to adopt the June and July 2022 Sedgewick Killam Natural Gas System account reconciliations. <b>CARRIED</b></p>

**ADJOURNMENT** Mayor Kellert adjourned the regular Council Meeting at 8:49 p.m.

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**Mayor**

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**Chief Administrative Officer**

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**Date**

\_\_\_\_\_  
**Date**

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