

Minutes of the Regular Council meeting held in the Multi-Purpose Room at the Killam Agriplex, Killam, Alberta, on Thursday, March 18, 2021 commencing at 7:00pm.

PRESENT	Ben Kellert Brenda Grove Rick Krys Brenda McDermott Heidi Pierce Kim Borgel	Mayor Councillor Councillor Councillor Councillor CAO/Recording Secretary
CALL TO ORDER	Mayor Kellert called the regular council meeting to order at 7:02pm.	
AGENDA	MOVED by Clr. Krys to accept the Agenda of the Thursday, March 18, 2021 Regular Council meeting as presented. CARRIED	
	<u>MINUTES</u>	
REGULAR COUNCIL MINUTES FEB 18, 2021	MOVED by Clr. Grove to accept the regular Council Meeting minutes for Thursday, February 18, 2021 as presented. CARRIED	
	<u>NEW BUSINESS</u>	
SPRING CLEAN-UP WEEKEND	The Killam Spring Clean-up Weekend will be May 1 and 2, 2021 where the Killam Transfer site will temporarily reopen for “No Fee Weekend”.	
2021 DESTRUCTION LIST 028.03.18.21	MOVED by Clr. McDermott to accept the list of documents from 2013 to be destroyed in 2021. CARRIED	
APPLICATION TO HEALTHY COMMUNITIES INITIATIVE 029.03.18.21	A copy of the Canada Healthy Communities Initiatives Guidelines and a Request for Decision including possible projects are attached hereto and form a part of these minutes MOVED by Clr. McDermott that the Town of Killam apply for funding to the Canada Healthy Communities Initiative for Heritage Park upgrades including outdoor adult exercise equipment and 5 individual picnic areas with each area to have a concrete pad, picnic table and overhead shelter. CARRIED	
ASSET MGMT PLAN DRAFT	Town Council requested Administration return the draft plan to MuniSight and have them update it using the TSI report for Infrastructure assessment done previously for the Town of Killam.	

IT MANAGED SERVICES & UPGRADES

A copy of the two proposals received for IT Managed Services & Upgrades, administration's evaluation of each proposal and the Request for Decision are attached and form a part of these minutes.

030.03.18.21

MOVED by Clr. Kry's to hire 2nd Floor Computers as the Town of Killam IT Managed Services Technician costing \$125/hour on an as needed basis to be funded in the annual operating budget;

Further, to approve 2nd Floor Computers design and install a network system for the Town Office at a cost of \$9,500 for labor and \$15,000-\$20,000 for hardware;

Finally, to approve 2nd Floor Computers design and install council chamber upgrades to enable live streaming of Council meetings, costing \$2,100 for labor and \$3,500 for hardware, to be funded by the Alberta Government MOST grant.

CARRIED**2021 MUNICIPAL ELECTION****RETURNING OFFICER**

031.03.18.21

MOVED by Clr. McDermott to appoint CAO Kim Borgel as the Town of Killam Returning Officer and Darlene Gotobed as the Substitute Returning Officer.

CARRIED**ADVANCE VOTE**

032.03.18.21

MOVED by Clr. Grove to approve to have the advance vote on Monday, October 4, 2021 from 9 a.m. to 4 p.m. at the Town of Killam Office, 4923-50th Street, Killam, AB T0B 2L0.

CARRIED**INSTITUTIONAL VOTE**

033.03.18.21

MOVED by Clr. Kry's to have an institutional voting station located at the Killam Hospital, 5203-49 Ave., Killam, AB T0B 2L0 from 10 a.m. to 12 noon on election day, October 18, 2021.

CARRIED**2021 CAPITAL PROJECTS**

034.03.18.21

MOVED by Clr. McDermott to amend the 2021 Capital Projects as follows:

<u>PROJECT</u>	<u>COST</u>	<u>FUNDING</u>	<u>SOURCE</u>
Council Tablets	\$15,000	\$15,000	Operating Budget
Sealant Application on Old Highway	\$5,000	\$5,000	Operating Budget
Grader	\$60,000	\$60,000	MSI - Capital
Roadwork 53 Street from 48-50 Avenue	\$535,000	\$117,562 \$240,386 \$177,052	Municipal Stimulus Grant Federal Gas Tax Grant MSI - Capital
Watermain 53 Street from 48-49 Avenue	\$150,000	\$150,000	Reserves

Water Services on 53 Street	\$66,000	\$66,000	Reserves
Transformer upgrade at WTP	\$9,250	\$9,250	Reserves
Refurbish Manholes	\$15,000	\$15,000	Reserves
Hydrant Replacement x 2	\$22,000	\$22,000	Reserves
Sewer CCTV	\$13,125	\$13,125	Reserves
Council Chambers Digital Upgrades	TBA	\$40,145	Municipal Operating Support Transfer Grant

CARRIED**CLOSED MTG –****RE: LAND****7:30PM**

035.03.18.21

MOVED by Clr. Krys to go into a Closed Meeting at 7:30pm, with all persons except Town Council and the CAO excluded from the meeting, to discuss privileged information as per FOIP Act, Section 24(1)(g) – the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.

CARRIED**OPEN MEETING****7:50PM**

036.03.18.21

MOVED by Clr. McDermott to have Council return to an Open Meeting at 7:50pm.

CARRIED**LANDS FOR ADULT HOUSING**

037.03.18.21

MOVED by Clr. Krys to notify Flagstaff County that the Town of Killam is interested to partner with them on the purchase of serviced Lot 9 and 6 un-serviced Lots 10-15 in the Town of Killam residential subdivision to accommodate Covenant Living construction of a condominium and townhouses, with the understanding that Covenant Living will re-pay the municipalities once the units in the condominium building are sold;

Further; the condition be noted that the rezoning of these lands from (R1) Residential General District to (R3) Residential Multi-Family District must be successful.

CARRIED**CORRESPONDENCE**

1. Town of Sedgewick – Appointment of ARB Members
2. Town of Sedgewick – Appointment of SDAB Member
3. Town of Sedgewick – Approval of the SKNGS agreement with Iron Creek Gas Co-op

**DUST SUPPRESSION
ESTIMATED COST**

4. Flagstaff County – Dust Suppressant for Towns and villages will now only be done at full cost recovery.

Council would like Administration to get a cost for dust suppressant on 52nd Avenue, north of Killam – approximately 1,640 metres.

5. Alberta Municipal Affairs – Invitations for submissions for the Minister's Awards for Municipal Excellence.
6. Village of Lougheed – Appointments for ARB and SDAB
7. Village of Heisler – Appointment of Amy Jackson to ARB
8. Village of Heisler – Appointment of Deb Moffat to ARB and SDAB
9. Village of Heisler – Appointment of Murray Hampshire as board chairperson
10. Town of Daysland – Appointments for ARB and SDAB

**FARM SAFETY
CENTRE DONATION**

038.03.18.21

11. Farm Safety – Request for funding for their online school farm safety program.

MOVED by Clr. McDermott to have the Town of Killam donate \$300 to the Farm Safety Centre to assist with the continuation of offering the online farm safety program to schools in Alberta. **CARRIED**

12. Alberta Municipal Affairs – More information and clarity on the 2021 Provincial Budget
13. Westlock County – Concerns regarding the proposed changes to AER Directive 067
14. AUMA – Media Speaking notes on the 2021 provincial budget
15. Crowsnest Pass – Letter stating that they are not in support of the RCMP being replaced by a provincial police service.

**FLAGSTAFF
VICTIM'S SERVICES**

039.03.18.21

16. Flagstaff Victim's Services – Requesting letter of support for their annual grant.

MOVED by Clr. Grove to have the Town of Killam provide a letter of support for Flagstaff Victim's Services as part of their application for funding from the Victims of Crime Fund. **CARRIED**

17. JAG Security – Statistics report for February 2021
18. AUMA Director Towns East, Trina Jones – March update on AUMA

**REQUEST TO WAIVE
TAX PENALTY**

040.03.18.21

19. Hisham Budiab – Request to waive penalty on Roll 1200017370.

MOVED by Clr. Pierce that the property tax penalty applied to Roll

1200017370 will not be waived as per Town of Killam Tax Penalty Bylaw 671. **CARRIED**

- 20. Athabasca County – Letter with concerns on the proposed changes to the AER Directive 067
- 21. Alberta Municipal Affairs – Information regarding changes to the Province of Alberta’s Disaster Recovery Program.
- 22. Viterra – Copy of development Permit application to Flagstaff County for new rail
- 23. Town of Hardisty – Appointment of Amy Jackson as ARB Member
- 24. Town of Hardisty – Appointment of Debra Moffat as ARB and SDAB Member
- 25. Village of Alliance – Appointment of ARB Chairperson
- 26. Village of Alliance – Appointment of Amy Jackson to the ARB
- 27. Village of Alliance – Appo0intment of Debra Moffat to the ARB and SDAB
- 28. Town of Hardisty -Approval for the Town of Killam to apply for ACP on behalf of FRESS
- 29. Town of Hardisty – Approval of the Spring Town Wide Clean-up and Free Transfer Site Weekend.
- 30. Parkland Library Board – Minutes and Board Talk from their February 25, 2021 meeting
- 31. Shannon Stubbs, MP Lakeland – Request that Town Council pass a motion to show support in bringing a 3-digit suicide prevention hotline to Canada.

988 SUICIDE AND CRISIS HOTLINE

041.03.18.21

MOVED by Clr. Krys to approve the following resolution to show support for 988 Crisis Line

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988

crisis hotline;

AND WHEREAS Town of Killam Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT Town of Killam Council endorses this 988 crisis line initiative;

and that Staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities to indicate our support. **CARRIED**

REQUEST TO WAIVE 32. Cole Servatius – Request to waive tax penalties.

TAX PENALTY

042.03.18.21

MOVED by Clr. Pierce that the property tax penalties applied to Roll 2200031540 will not be waived as per the Town of Killam Tax Penalty Bylaw 671. **CARRIED**

33. Town of Hardisty – Appointment of the Chairperson for the IARB.

CORRESPONDENCE

FILED

043.03.18.21

MOVED by Clr. McDermott to file the listed items of correspondence of March 18, 2021 as information. **CARRIED**

COUNCIL COMMITTEE REPORTS

1. Clr Grove

a) Killam Recreation Board

2021 REC BUDGET

044.03.18.21

MOVED by Clr Krys to approve the 2021 Killam Recreation Board Budget. **CARRIED**

b) Killam RCMP March Report & February Stats

Mayor Kellert and CAO Borgel will attend the virtual meeting with the RCMP District Commanding Officer.

2. Clr Pierce

a) Killam Municipal Library

**LIBRARY MEMBER
APPOINTMENT**

045.03.18.21

MOVED by Clr. Krys to appoint Kate Coutts and Joanne McKenzie to the Killam Municipal Library Board. **CARRIED**

3. Clr Krys

a) Flagstaff Regional Solid Waste Management

COMMITTEE REPORTS

ACTION ITEMS	The February 18, 2021 Action Item list was reviewed.
PW REPORT	Review of the Public Work's Report for March 18, 2021 was completed.
CAO REPORT	Review of the CAO's report for March 18, 2021 was completed.
DIR. COMM. SERV. REPORT	Review of the Director of Community Services Report for March 18, 2021 was completed.

FINANCIAL STATEMENTS

TOWN OF KILLAM	a) Town of Killam (February) <ul style="list-style-type: none"> i) Balance Sheet ii) Income Statement iii) Reconciliation Sheets
046.03.18.21	MOVED by Clr. Pierce to adopt the February 2021 Balance Sheet, Income Statement and reconciliation reports for the Town of Killam accounts. <p style="text-align: right;">CARRIED</p>
RECREATION BOARD	b) Killam Recreation Board (February) <ul style="list-style-type: none"> i) Balance Sheet ii) Income Statement iii) Reconciliation Sheets
047.03.18.21	MOVED by Clr. Krys to adopt the February 2021 Balance Sheet, Income Statement and reconciliation reports for the Killam Recreation Board account. <p style="text-align: right;">CARRIED</p>
LIBRARY	c) Boards <ul style="list-style-type: none"> i) Killam Library (February)
048.03.18.21	MOVED by Clr. McDermott to adopt the February 2021 Killam Public Library account reconciliation. <p style="text-align: right;">CARRIED</p>
SKNGS	<ul style="list-style-type: none"> ii) Sedgewick Killam Natural Gas (February)
049.03.18.21	MOVED by Clr. Pierce to adopt the February 2021 Sedgewick Killam Natural Gas System account reconciliation. <p style="text-align: right;">CARRIED</p>
ADJOURNMENT	Mayor Kellert adjourned the regular Council Meeting at 8:40pm.

 Mayor

 Chief Administrative Officer

 Date

 Date