

## Town of Killam Special Council Meeting

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Minutes of the special Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, July 19, 2018 commencing at 5:30 pm.

<b>PRESENT</b>	Ben Kellert Brenda McDermott Brenda Grove Rick Krys Kimberly Borgel	Mayor Councillor Councillor Councillor CAO
<b>ABSENT</b>	Clr. Pierce was absent with regret.	
<b>CALL TO ORDER</b>	Mayor Kellert called the meeting to order at 5:30pm.	
<b>AGENDA</b>	<b>MOVED</b> by Clr. Krys to accept the Agenda of the July 20, 2018 Special Council Meeting. <b>CARRIED</b>	
	<b><u>NEW BUSINESS</u></b>	
<b>BYLAW 855 – LUB AMENDMENT CANNABIS REGULATION</b>	A draft copy of Town of Killam’s Bylaw No. 855, Land Use Bylaw amendment to provide the Town a means of managing development permit applications for Cannabis growers and retailers, is hereto attached and forms a part of the minutes.	
	<b>BYLAW NO. 855, LAND USE BYLAW AMENDMENT BYLAW, FOR THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, THE PURPOSE OF AMENDING THE TOWN OF KILLAM LAND USE BYLAW 809.</b>	
106.07.20.18	<b>MOVED</b> by Clr. Krys to accept First Reading of Bylaw No. 855, to amend the Land Use Bylaw No. 809. <b>CARRIED</b>	
	Town of Killam Council will hold a Public Hearing for Bylaw 855 – LUB Amendment on August 9, 2018 at 6:30 in the Town of Killam Council Chambers.	
<b>APPOINTMENT TO KILLAM PUBLIC LIBRARY</b>	Clr. McDermott received a phone call from Alberta Municipal Affairs. To be in compliance with the Libraries Act the Town of Killam cannot appoint alternate members to the Library Board. They will not forward the Provincial grant until the alternate is removed from the Board’s appointments.	
107.07.20.18	<b>MOVED</b> by Clr. Krys to remove the appointment of an alternate member to the Killam Public Library Board. <b>CARRIED</b>	
<b>REVISED POLICY E004 - SIDEWALKS</b>	An amended draft copy of Town of Killam’s Policy # E004 Sidewalks, is hereto attached and forms a part of the minutes.	

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- 108.07.20.18      **MOVED** by Clr. McDermott to approve the revised Town of Killam Policy # E004 Sidewalks, as presented.      **CARRIED**
- BYLAW NO. 816G**  
UTILITY RATES  
BYLAW
- A draft copy of Bylaw No. 816G, Utilities Rates Bylaw for the Town of Killam, is hereto attached and forms a part of the minutes.
- BYLAW NO. 816G, UTILITIES RATES BYLAW, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PROVISION OF ESTABLISHING RATES FOR WATER, SEWER, GAS AND GARBAGE SERVICE IN THE TOWN.**
- 1<sup>ST</sup> READING**  
109.07.20.18      **MOVED** by Clr. Krys to accept First Reading of Bylaw No. 816G, Utilities Rates Bylaw as presented.      **CARRIED**
- 2<sup>ND</sup> READING**  
110.07.20.18      **MOVED** by Clr. Grove to accept Second Reading of Bylaw No. 816G, Utilities Rates Bylaw as presented.      **CARRIED**
- SUBMITTED FOR**  
**3<sup>RD</sup> READING**  
111.07.20.18      **MOVED** by Clr. McDermott to submit Bylaw No. 816G, Utilities Rates Bylaw for the Town of Killam for Third and Final Reading as presented.      **CARRIED UNANIMOUSLY**
- 3<sup>RD</sup> & FINAL  
READING**  
112.07.20.18      **MOVED** by Clr. McDermott to accept Third and Final Reading of Bylaw No. 816G, Utilities Rates Bylaw Bylaw, as presented.      **CARRIED**
- AUMA – AWARD  
OF EXCELLENCE**
- A copy of the AUMA’s Award of Excellence criteria is hereto attached and forms a part of the minutes.
- 113.07.20.18      **MOVED** by Clr. Grove to approve the Town of Killam’s nomination of Bud James for the AUMA’s Award of Excellence recognizing outstanding civic leadership by past and present municipal elected officials.      **CARRIED**
- COUNCIL COMMITTEE REPORTS**
- Clr. Grove**
- FIP COMMITTEE  
REPORT**
- a) Flagstaff Intermunicipal Partnership Committee Report**
- A copy of Clr. Grove’s “Report to Council” is hereto attached and forms a part of the minutes.
- 114.07.20.18      **MOVED** by Clr. Grove to approve that the Flagstaff Intermunicipal Partnership Committee develop a Qualification Based Selection (QBS) to solicit a consultant to develop and facilitate a communications and public engagement process for the regional governance project with the following conditions:
- Total maximum budget of \$90,000 made up of \$30,000 from operating surplus and \$60,000 from partner requisitions, excluding

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the Town of Sedgewick; and

- Urban Systems to assist with the preparation and review of the QBS, within the current \$10,000 budget previously approved for them; and
- Urban systems will not bid on the communications and public engagement process; and
- The timeline for the communication and public engagement process will be:
  - QBS posted – August 15, 2018
  - QBS shortlisted – September 15, 2018
  - QBS awarded – September 20-30, 2018
  - Results report completed and presented to FIP – December, 2018;

With the Town of Killam’s contribution not to exceed \$7,105.25 which will be funded from reserves and further, that the Town of Killam will not be providing any further financial contribution towards the Governance Study.

**CARRIED**

### FLAGSTAFF REGIONAL ARB & SDAB

115.07.20.18

**MOVED** by Clr. Grove to appoint Diane D. Gordon to the Flagstaff Regional Assessment Review Board and the Flagstaff Regional Subdivision and Development Appeal Board for a term of three (3) years.

**CARRIED**

### AMENDING BRDS AS PER FIP

116.07.20.18

**MOVED** by Clr. Krys that the Town of Killam does NOT accept the FIP recommendation to Councils to amend the Regional Assessment Review Board and Flagstaff Regional Subdivision and Development Appeal Board agreements to allow for the maximum number of elected officials to be appointed to the boards as set out in the Municipal Government Act.

**CARRIED**

### ADJOURNMENT

Mayor Ben Kellert adjourned the meeting at 6:54pm.

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**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**