

Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, September 15, 2016 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Darcy Eskra	Councillor
	Diane Gordon	Councillor
	Brenda Grove	Councillor
	Carol Kinzer	Councillor
	Rick Krys	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

ABSENT Clr. Brenda McDermott was absent with regrets.

CALL TO ORDER Mayor James called the meeting to order at 7:00pm.

DELEGATION

MLA, WES TAYLOR
LEE COOPER

Mr. Wes Taylor, MLA and Mr. Lee Cooper were delegates of the September 15, 2016 Council Meeting, and were present as the proceedings were called to order at 7:00pm. Mr. Taylor requested that he be able to update members of the present Council with the undertakings of our provincial government.

Mr. Taylor presented Council with a listing of available funding sources that can be accessed by accredited childcare centres, as this was a request made from his last visit to Killam. Mr. Taylor also reviewed the progress that is being made regarding Bills 10, 6 and 21.

Mayor James thanked Mr. Taylor and Mr. Cooper for their visit, and the delegation exited Council Chambers at 7:10pm.

AGENDA **MOVED** by Clr. Krys to accept the Agenda of the September 15, 2016 regular Council meeting.

MINUTES

PUBLIC HEARING

BYLAW 840

MINUTES

AUG 18, 2016

MOVED by Clr. Eskra to approve the minutes for the Public Hearing Meeting, Bylaw 840, held on Thursday, August 18, 2016 with the following amendment:

Header Correction to state: "...Chambers, Killam, Alberta on ~~Tuesday, May 24,~~ *Thursday, August 18, 2016 commencing at 5:00 6:00 pm.*"

CARRIED

REGULAR COUNCIL

MINUTES

AUG 18, 2016

MOVED by Clr. Gordon to approve the Regular Council minutes for Thursday, August 18, 2016.

CARRIED

UNFINISHED BUSINESS

**ROAD CLOSURE -
BYLAW 840**

A copy of a RFD with additional information requested by Council following the August 18, 2016 Public Hearing, as well as a draft copy of Bylaw No. 840, authorizing closure of a public road, is hereto attached and forms a part of the minutes.

184.09.15.16

MOVED by Clr. Grove to accept recommendation, allowing Administration to proceed with a draft purchase agreement to be drawn between the Town of Killam and Battle River Implements Ltd., for the roadway property known as 58th Street, from 50th Avenue to 51A Avenue; additionally, a condition of the sale being that the Road Closure is accepted on final approval of Town of Killam Bylaw, as well as approval from Alberta Transportation;

Further, that the purchase price will be \$13,380 and that the Town of Killam will share with Battle River Implements Ltd. the cost of the construction of a drainage swale that will be necessary on the property, of which the Town agrees to contribute up to a maximum of \$5,000.

CARRIED

**COMMUNITY
RESOURCE OFFICER
FUNDING 2017**

A copy of the RFD with details of the Community Resource Officer funding proposal, as well as a copy of the Flagstaff Community Resource Officer Memorandum of Understanding, is hereto attached and forms a part of the minutes.

185.09.15.16

MOVED by Clr. Krys that Town of Killam Council approve to financially contribute to the Flagstaff Community Resource Officer Program a cost of \$6 per capita per year for a period of three (3) years, commencing 2017.

CARRIED

NEW BUSINESS

**2016 SIDEWALK
CONSTRUCTION
COST OVERAGE**

A copy of the RFD with final costs of the 2016 sidewalk replacement project is hereto attached and forms a part of the minutes.

186.09.15.16

MOVED by Clr. Grove to have the Town of Killam pay Hammer's Construction Ltd. the invoiced amount of \$41,825.60 plus GST for the 2016 Sidewalk replacement project, with funding to come from the MSI Capital Grant;

Further, that Administration ensures Public Works verifies all measurements for the next seven years, as listed in the previously approved 2016-2023 Sidewalk Replacement Plan, ensuring the correct amount is budgeted going forward.

CARRIED

**KILLAM AND
FLAGSTAFF
COUNTY IDP**

Draft copies of Bylaw 842, Intermunicipal Development Plan with Flagstaff County, as well as the Flagstaff/Killam Intermunicipal Development Plan, is hereto attached and forms a part of the minutes.

**BYLAW NO. 842
1ST READING**

**BYLAW NO. 842, BEING A BYLAW TO ADOPT THE TOWN OF KILLAM AND
FLAGSTAFF COUNTY INTER-MUNICIPAL DEVELOPMENT PLAN.**

187.09.15.06

MOVED by Clr. Eskra to accept First Reading of Bylaw No. 842, Intermunicipal Development Plan adopted between Town of Killam and Flagstaff County.

CARRIED

A Public Hearing for Bylaw No. 842 will be held on Tuesday, October 25, 2016 at 7:00pm at the Flagstaff County Office.

**MATURING GIC
OPTIONS**

A copy of the Request for Decision with reinvestment options is hereto attached and forms a part of these minutes.

188.09.15.16

MOVED by Clr. Kryz to re-invest two term deposits at Visions Credit Union for \$100,000 each as a 3yr escalator GIC with a rate of Year 1 – 1.35%, Year 2 – 1.60%, and Year 3 – 1.90%;

Further, that a third maturing deposit for \$100,000 be invested at Vision Credit Union in a Non-redeemable GIC for 3 years at an interest rate of 2.00%.

CARRIED

**KILLAM
COMMUNITY HALL
BOARD FUNDING
189.09.15.16**

A copy of the RFD with information regarding the previous funding arrangement with the Killam Community Hall Board, as well a letter from the Board, is attached hereto and forms a part of these minutes.

MOVED by Clr. Gordon to accept recommendation and financially assist the Killam Community Hall Board by committing \$10,000 per year for three years, from 2017 – 2019, to be used to cover operational costs;

Additionally, that the Killam Community Hall Board submit to the Town of Killam an annual budget for the upcoming year, as well as a financial statement from the previous year;

Further, the Town of Killam Office will continue to oversee future bookings including collection of contracts, rental fees and damage deposits for the Killam Community Hall, these will then be forwarded to the Killam Community Hall Board for processing.

CARRIED

**KILLAM HALL
BOARD
FUNDRAISER**

Clr. Kinzer reminded Council members that the Killam Community Hall Board will be holding a fundraiser on October 15, 2016, in conjunction with the Killam Chamber of Commerce.

**FLAGSTAFF KIDS
CONNECTIONS
DAYCARE FUNDING**

A copy of the RFD with background information regarding the Charitable Donations and Solicitations guidelines, as well as a letter from the Flagstaff Kids Connections Daycare committee, is hereto attached and forms a part of the minutes.

190.09.15.16

MOVED by Clr. Eskra to approve the Flagstaff Kids Connections Daycare Centre's

request for funding by contributing an additional \$7,500 towards the start-up costs, with the Town of Killam’s total 2015 – 2016 contribution being \$10,000, and that this funding come from the Town of Killam Donations budget.

CARRIED

LAND

Proceedings moved in-camera to discuss a Land matter.

ISSUE

IN-CAMERA

MOVED by Clr. Gordon to go in camera at 7:43pm.

CARRIED

7:43PM

RECONVENE

MOVED by Clr. Krys to reconvene at 7:50pm.

CARRIED

7:50PM

CORRESPONDENCE

**SEPT. MUSCULAR
DYSTROPHY
MONTH**

1. **Muscular Dystrophy** – Request to proclaim September 2016 Muscular Dystrophy Awareness Month.

191.09.15.16

MOVED by Clr. Eskra to declare the month of September as Muscular Dystrophy Awareness Month.

CARRIED

2. **Covenant Health – Killam Health Care Centre** – Announcement that Geri Clark has been seconded for 18-24 months to lead the Killam Long Term Care Project and Darrell Coates has been hired as the Interim Site Management for Killam Health Centre.

3. **Ogilvie LLP – ALARIE Asset Distribution** – Notice that because the Town of Killam (and many other government bodies) obtained liability insurance from ALARIE between 1990 and 2002, we will receive a portion to their surplus assets. ALARIE is proposing to distribute to the Town of Killam 0.21% of the remaining assets which amounts to \$28,620.54.

4. **Flagstaff Community Adult Learning** – Thank you for the support towards their Welcoming Community Project.

5. **Alberta Municipal Affairs – MSI Capital** – Notice of approved MSI Capital projects for 2016.

6. **Safety Codes Council** – Changes to Certification for Building Codes Officers

7. **Flagstaff County - Notice of Discretionary Use Development**–Development Permit Application has been forward to the Town of Killam for comment as it is for a seacan which is a discretionary use and the location of the development is within the referral area of the Intermunicipal Development Plan. Town of Killam may provide feedback on the development.

No concerns from Council were identified regarding this development.

8. **F.I.R.S.T.** Board Minutes from Monday, June 6, 2016 Mtg.

**CORRESPONDENCE
ACKNOWLEDGED**

192.09.15.16

MOVED by Clr. Kryz to accept the correspondence for September 15, 2016 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

1. Mayor James

a) Mayor's Report to Council - August

A copy of Mayor James' report, highlighting the activities attended for the month of August, is hereto attached and forms a part of the minutes.

b) BRAED Meeting Report

A copy of Mayor James' report summarizing details of the BRAED Meeting held on September 8, 2016, is hereto attached and forms a part of the minutes.

c) Flagstaff Intermunicipal Partnership (FIP)

A copy of Mayor James' report detailing the Flagstaff Intermunicipal Partnership meeting held September 12, 2016, is hereto attached and forms a part of the minutes.

**SAFETY PROGRAM
NEEDS
ASSESSMENT**

193.09.15.16

MOVED by Mayor James that the Town of Killam agree to have Flagstaff Intermunicipal Partnership proceed with a Safety Program needs assessment, with the exception of Town of Daysland and Flagstaff County, to be prepared by SDI Group at a cost of approximately \$860 per participating municipality.

CARRIED

2. Clr. Grove

a) Flagstaff Regional Solid Waste Management

A copy of Clr. Grove's report from the August 22, 2016 Flagstaff Regional Solid Waste Management meeting is hereto attached and forms a part of the minutes.

b) Community Advisory Committee

Copies of the statistical reports, provided by the Killam Forestburg RCMP, are hereto attached and form a part of the minutes.

3. Clr. Kinzer

a) Flagstaff Family & Community Services

A copy of Clr. Kinzer's report of the recent Flagstaff Family & Community Services committee meeting, held on September 14, 2016, is hereto attached and forms a part of the minutes.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the August 18, 2016 Action Items List is hereto attached and forms a part of the minutes.

- CAO REPORT** CAO Borgel shared with Council information regarding the recent decision of Flagstaff County Council to defeat a motion to fund the Flagstaff Regional Aquatic Centre 50% of the annual operational deficit, up to a maximum of \$75,000 per year for three years.
- Following discussion, Administration will organize a joint meeting between the Killam Recreation Board and Killam Town Council to examine available funding alternatives on September 22, 2016. In the meantime, Council members are encouraged to speak with Flagstaff County councilors to deliberate the position they have taken regarding the aquatic centre.
- DIRECTOR OF COMMUNITY SERVICES REPORT** A copy of the Director of Community Services, C. Sutter’s report to Council, for the month of September is hereto attached and forms a part of the minutes.
- FINANCIAL STATEMENTS** Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.
- TOWN OF KILLAM**
- a) Town of Killam (July & August)**
- i) Balance Sheet
 - ii) Income Statement
 - iii) Reconciliation Sheets
- 194.09.15.16 **MOVED** by Clr. Eskra to adopt the 2016 July and August Balance Sheet and Income Statement for the Town of Killam accounts. **CARRIED**
- RECREATION BOARD**
- b) Recreation Board (July & August)**
- i) Balance Sheet
 - ii) Income Statement
 - iii) Reconciliation Sheets
- 195.09.15.16 **MOVED** by Clr. Krysa to adopt the 2016 July and August Killam Recreation Board Balance Sheet and Income Statement. **CARRIED**
- BOARDS**
- c) Boards**
- i) Killam Public Library (July & August)**
- 196.09.15.16 **MOVED** by Clr. Gordon to adopt the 2016 July and August Killam Public Library account reconciliations. **CARRIED**
- ii) Sedgewick Killam Natural Gas System (July & August)**
- 197.09.15.16 **MOVED** by Clr. Eskra to adopt the 2016 July and August Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**
- ADJOURNMENT** Mayor James adjourned the regular Council Meeting at 8:46pm.

Mayor

Chief Administrative Officer

Date

Date