

Town of Killam Regular Council Meeting

65

Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, September 14, 2017 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Brenda Grove	Councillor
	Diane Gordon	Councillor
	Darcy Eskra	Councillor
	Carol Kinzer	Councillor
	Rick Krys	Councillor
	Brenda McDermott	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

CALL TO ORDER Mayor James called the meeting to order at 7:00pm.

AGENDA **MOVED** by Clr. Eskra to accept the Agenda of the September 14, 2017 regular Council meeting with the addition of:

COUNCIL COMMITTEE REPORTS

2. Clr. Kinzer

a) **Flagstaff Family Community Services** (Verbal Report)

CARRIED

MINUTES

REGULAR COUNCIL MINUTES

AUG 30, 2017

MOVED by Clr. Krys to accept the regular Council Meeting minutes for Wednesday, August 30, 2017.

CARRIED

UNFINISHED BUSINESS

No items of Unfinished Business were brought forward.

NEW BUSINESS

UPDATED TOK POLICIES

F001 – F005

166.09.14.17

Draft copies of Town of Killam policies including F001 through F005 are hereto attached and form a part of the minutes.

MOVED by Clr. Gordon to accept the following policies as presented for the Town of Killam:

- F001 – Equipment Rentals
- F002 – Equipment Maintenance
- F003 – Personal Protective Equipment
- F004 – Electronic Communications Devices
- F005 – Vehicles & Equipment

CARRIED

GIC REINVESTMENT
ATB FINANCIAL
\$500,000

A copy of the RFD with information detailing current interest rates for various GICs from local financial institutes is hereto attached and forms a part of the minutes.

Clr. Grove claimed pecuniary interest, as she is an employee of the Vision Credit Union, and excused herself from the meeting proceedings, exiting Council Chambers at 7:04pm.

167.09.14.17

MOVED by Clr. Gordon to accept recommendation that the Town of Killam re-invest \$500,000 of the maturing \$885,000 term deposit for two GIC's with ATB Financial; one being \$250,000 for a 2 year Non-Redeemable term at 2.08% and a second being \$250,000 for a 3 year Non-Redeemable term at 2.26%;

Further, that the remaining balance of the matured GIC (\$385,000 and its interest), is to be deposited into the TOK General Bank account to ensure adequate funds are available for the final payments of the Lift Station and Residential Subdivision projects. Additional investments can be made prior to yearend as required, should excess funds remain in the General Bank account.

CARRIED

Clr. Grove was invited to rejoin the meeting and re-entered the Council Chambers at 7:07pm.

LANDOWNER
REQUEST FOR
REIMBURSEMENT

A copy of an RFD with the request of a Killam Landowner to be reimbursed for the cost of furnace repairs resulting from water damage is hereto attached and forms a part of the minutes.

168.09.14.17

MOVED by Clr. Eskra that the waterline break was not the cause of the repairs that were required to the furnace at the residence of 5407- 48 Avenue in the beginning of January 2017, and that Town of Killam does not reimburse the Homeowner for the repairs as was requested.

CARRIED

2018 FORTIS
FRANCHISE FEE

A copy of the RFD discussing various rates that may be charged relating to the 2018 Fortis Franchise fee is hereto attached and forms a part of the minutes.

169.09.14.17

MOVED by Clr. Krys to have the Town of Killam maintain the Fortis Franchise fee at 8% for 2018.

CARRIED

CORRESPONDENCE

1. **Municipal Planning Services Ltd.** – Notice of conditionally approved subdivision within Flagstaff County at SW 20-44-13W4.

**CORRESPONDENCE
ACKNOWLEDGED**

170.09.14.17

MOVED by Clr. McDermott to accept the correspondence for September 14, 2017 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

1. **Mayor James**

a) **Mayor's Report to Council (August)**

A copy of Mayor James' "Report to Council" for August is hereto attached and forms a part of the minutes.

Mayor James requested that members of Council forward overviews for their assigned Boards. These reports will provide information and updates for the new Council following the October 16, 2017 municipal elections.

2. **Clr. Kinzer**

a) **Flagstaff Family and Community Services**

Clr. Kinzer shared some highlights of the Flagstaff Family and Community Services meeting held Wednesday, September 13, 2017.

The Skills Link program may be facing some budgeting cutbacks as the area has had some issues with the success rate of students completing the program. The Jump Start program, for families who need financial aid to help with costs of sporting activities for children, still has some funding available. Finally, FFCS is hoping to hold one more meeting prior to the election to review the budget for the upcoming year.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the August 30, 2017 Action Items List is hereto attached and forms a part of the minutes.

Clr. Grove requested information regarding Flagstaff County's Celebrating Success event that will be held on October 11, 2017. Town of Killam will once again purchase tickets for a table of eight for the event.

**PUBLIC WORKS
REPORT**

A copy of the September 14, 2017 report prepared by D. Berrecloth for Public Works is hereto attached and forms a part of the minutes.

Clr. Gordon advised Administration that there are two spots on the "Old Highway" that should be addressed before the road becomes worse.

**DIRECTOR OF
COMMUNITY
SERVICES REPORT**

A copy of the Director of Community Services, C. Sutter’s report to Council for September 14, 2017 is hereto attached and forms a part of the minutes.

CAO Borgel also verbally shared an email from C. Sutter regarding an update of the events on the Killam Arena Heat and Cooler Head project.

**FINANCIAL
STATEMENTS**

Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.

TOWN OF KILLAM

a) Town of Killam (August)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

171.09.14.17

MOVED by Clr. Gordon to adopt the 2017 August Balance Sheet, Income Statement and reconciliation report for the Town of Killam accounts.

CARRIED

**RECREATION
BOARD**

b) Recreation Board (August)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

172.09.14.17

MOVED by Clr. Eskra to adopt the 2017 August Killam Recreation Board Balance Sheet, Income Statement and reconciliation report.

CARRIED

a) Boards

LIBRARY

i) Killam Public Library (August)

173.09.14.17

MOVED by Clr. McDermott to adopt the 2017 August Killam Public Library account reconciliation.

CARRIED

SKNGS

ii) Sedgewick Killam Natural Gas System (August)

174.09.14.17

MOVED by Clr. Krys to adopt the August 2017 Sedgewick Killam Natural Gas System account reconciliation.

CARRIED

ADJOURNMENT

Mayor James thanked Council Members for their four years of dedication to the Town of Killam, wishing those running in the upcoming municipal election success.

Mayor James adjourned the regular Council Meeting at 7:29pm.

Mayor

Chief Administrative Officer

Date

Date