

## Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, October 4, 2018 commencing at 7:00 pm.

<b>PRESENT</b>	Ben Kellert	Mayor
	Brenda McDermott	Councillor
	Brenda Grove	Councillor
	Rick Kryz	Councillor
	Heidi Pierce	Councillor
	Kimberly Borgel	CAO
	Darlene Gotobed	Recording Secretary

**CALL TO ORDER** Mayor Kellert called the meeting to order at 6:55pm.

**AGENDA** **MOVED** by Clr. Kryz to accept the Agenda of the October 4, 2018 regular Council Meeting. **CARRIED**

### MINUTES

**PUBLIC HRG –  
BYLAW 855  
MTG MINUTES  
AUG 9, 2018** **MOVED** by Clr. McDermott to accept the meeting minutes for Thursday, August 9, 2018 Public Hearing for Bylaw 855, LUB amending to include legalized cannabis legislation, as presented. **CARRIED**

**REG COUNCIL  
MTG MINUTES  
AUG 9, 2018** **MOVED** by Clr. Grove to accept the regular Council meeting minutes for Thursday, August 9, 2018 as presented. **CARRIED**

### UNFINISHED BUSINESS

**BYLAW NO. 856 –  
LUB AMENDMENT  
SEACANS** A draft copy of Town of Killam’s Bylaw No. 856, Land Use Bylaw amendment to include temporary permits and seacans, is hereto attached and forms a part of the minutes.

Council requested that Section 50.4 be separated to clarify that only on residential properties will it be required to have seacans hidden from public view. Administration made the adjustments as recommended.

**BYLAW NO. 856, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE TOWN OF KILLAM LAND USE BYLAW 809.**

**1<sup>ST</sup> READING  
BYLAW NO. 856  
140.10.04.18** **MOVED** by Clr. Kryz to accept First Reading of Bylaw No. 856, amending Land Use Bylaw No. 809 to include temporary permits and seacans. **CARRIED**

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A Public Hearing for Bylaw No. 856, amending Land Use Bylaw No. 809, will be held on Thursday, November 15, 2018 at the Killam Council Chambers beginning at 6:30pm. CAO Borgel will proceed with required notification procedures.

### NEW BUSINESS

#### **CANNABIS PUBLIC CONSUMPTION**

A copy of the RFD providing information related to the legalization of cannabis and how the Town of Killam should proceed relating to bylaws and regulations, is hereto attached and forms a part of the minutes.

After discussion, Council agreed with the recommendation to follow the provincial regulations that are being established related to public consumption, as is being done with alcohol and smoking. Following the 6 months after the legalization of cannabis, Council will revisit this decision, and will determine at that time if stricter municipal regulations are required within the community.

#### **BYLAW NO. 841B MASTER RATES**

A draft copy of Bylaw No. 841B, Master Rates amending Schedule A, is attached hereto and forms a part of these minutes.

**BYLAW NO. 841B, BEING A BYLAW IN THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENING BYLAW NO. 841 AND TO ESTABLISH RATES, FEES AND CHARGES FOR GOODS AND SERVICES PROVIDED BY THE TOWN OF KILLAM.**

#### **1<sup>ST</sup> READING BYLAW NO. 841B 141.10.04.18**

**MOVED** by Clr. Grove to accept First Reading of Bylaw No. 841B, Master Rates amending Schedule A. **CARRIED**

#### **2<sup>ND</sup> READING BYLAW NO. 841B 142.10.04.18**

**MOVED** by Clr. Krys to accept Second Reading of Bylaw No. 841B, Master Rates amending Schedule A. **CARRIED**

#### **SUBMIT FOR 3<sup>RD</sup> READING 143.10.04.18**

**MOVED** by Clr. McDermott to submit Bylaw No. 841B, Master Rates amending Schedule A, for Third and Final Reading. **CARRIED UNANIMOUSLY**

#### **3RD & FINAL READING BYLAW NO. 841B 144.10.04.18**

**MOVED** by Clr. Grove to accept Third and Final Reading of Bylaw No. 841B, Master Rates amending Schedule A. **CARRIED**

#### **POLICY B007 HUMAN RESOURCES**

A copy of the RFD recommending the addition of the "Use of Public Recreational Facilities" to Town of Killam policy is hereto attached and forms a part of the minutes.

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- 145.10.04.18 **MOVED** by Clr. Grove to accept recommendation and approve the addition of the "Use of Public Recreation Facilities" to Town of Killam Policy B007, Human Resources. **CARRIED**
- TOWN PLAYGROUNDS**  
A copy of the RFD requesting direction relating to future investment in Town of Killam playgrounds is hereto attached and forms a part of the minutes.  
Following discussion, Council advised Administration to proceed with building reserve funds for the Heritage Park playground structure, and that funding for the pea gravel base will be worked into the 2019 budget.
- 2019 FORTIS FRANCHISE FEE**  
A copy of the RFD to determine the 2019 Fortis franchise fee rate is hereto attached and forms a part of the minutes.
- 146.10.04.18 **MOVED** by Clr. Krys to have the Town of Killam continue to maintain the Fortis franchise fee at 8% for 2019. **CARRIED**
- PARKLAND LIBRARY 2019 BUDGET**  
A copy of the 2019 proposed budget for the Parkland Regional Library is hereto attached and forms a part of the minutes.
- 147.10.04.18 **MOVED** by Clr. McDermott that the Town of Killam accept the Parkland Regional Library budget as presented, requiring an increase in requisition of 1.6%, or an increase from \$8,030.68 to \$8,159.25 for 2019. **CARRIED**
- TOK COLA 2019**  
A copy of the RFD providing information for the 2019 cost of living is hereto attached and forms a part of the minutes.
- 148.10.04.18 **MOVED** by Clr. Pierce to accept recommendation and approve the cost of living adjustment of 3.1%, to be effective as of January 1, 2019 for Town of Killam employees. **CARRIED**
- CORRESPONDENCE**
- BALL DIAMONDS PLAYGROUND**  
1. Killam Minor Ball – Request to replace the play structure in Centennial Park before their 2019 season.
- 149.10.04.18 **MOVED** by Clr. Krys that Administration forward a letter advising Killam Minor Ball that the Town of Killam will not be funding a play structure for the Centennial Park ball diamonds;  
Additionally, the Town of Killam would be willing to allow the play structure from Lions Park to be moved to Centennial Park if feasible, or alternately, offer the opportunity for Killam Minor Ball to purchase a new play structure and "footprint" (meeting playground standards) for the ball diamonds, the Town of Killam would continue covering insurance costs. **CARRIED**
2. Flagstaff County – Letter informing them that Flagstaff County is opting out of the Regional SCADA System Upgrades.

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3. RCMP – Killam Provincial Detachment – 2017 Crime Severity Index
4. Town of Sedgewick – Letter of approval of the extension of the Fire Services Agreement and Fire Chief’s Agreement.
5. Village of Lougheed – Letter of approval of the extension of the Fire Services Agreement and Fire Chief’s Agreement.
6. Village of Heisler – Letter of approval of the extension of the Fire Services Agreement and Fire Chief’s Agreement.
7. Alberta Recreation & Parks Association – Invitation to the Greener Facilities Conference and Expo On Nov 14-15 in Edmonton.
8. Town of Hardisty – Extension of for Service Agreement & Reg. Fire Chief’s Agreement
9. Fortis Alberta – Notification of the 2019 proposed rates.
10. Killam Estates Condominium Association – Concerns with ally and sidewalks at the condo.
11. Town of Daysland – Approval to extend the Fire Services Agreement and the Fire Chief agreement to Dec 2019.
12. Flagstaff Regional SDBA & ARB – Request to appoint Sylvia Wold to the SDAB and ARB for a 3 year period.  
**MOVED** by Clr. McDermott to approve recommendation of the Flagstaff Regional Subdivision & Development Appeal Board and the Flagstaff Regional Assessment Review Board, naming Sylvia Wold as a new board member for a term of 3 years. **CARRIED**
13. Flagstaff Christmas Sharing – Requesting donations of food or cash between December 3 and 14, 2018. Also the Adopt a Family is an option.

**SDAB & ARB  
MEMBER**  
SYLVIA WOLD  
150.10.04.18

**APPROVAL OF  
CORRESPONDENCE**  
151.10.04.18

- MOVED** by Clr. Grove to accept the correspondence as information. **CARRIED**

### **COUNCIL COMMITTEE REPORTS**

#### **Mayor Kellert**

##### **a) Flagstaff Intermunicipal Partnership Committee**

A copy of the September 10, 2018 agenda for the recent FIP meeting are hereto attached and form a part of the minutes.

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### **b) Mayor's Report**

A copy of Mayor Kellert report for September is hereto attached and forms a part of the minutes.

### **Clr. McDermott**

#### **a) Killam Public Library**

A copy of Killam Library manager's report for September, 2018 is hereto attached and forms a part of the minutes.

#### **b) Flagstaff Regional Housing**

A copy of Clr. McDermott's report from the October 2, 2018 Regional Housing Meeting is hereto attached and forms a part of the minutes.

Clr. McDermott will forward Town of Killam Council's position that they are satisfied with having the management of Flagstaff's regional housing properties remain with the Bethany Group.

### **Clr. Pierce**

#### **a) Flagstaff Family & Community Services**

A copy of meeting highlights for the Flagstaff Family & Community Services board meeting, prepared in a report by Clr. Pierce, is hereto attached and forms a part of the minutes.

### **Clr. Grove**

#### **b) Community Advisory Committee**

A copy of report presented at the CAC meeting, held on September 18, 2018 is hereto attached and forms a part of the minutes.

Administration will request Public Works to investigate the requirements for signage for playground and school zones to determine the correct colour that is needed.

### **Clr. Krys**

#### **a) Flagstaff Regional Solid Waste Management**

A copy of Clr. Krys' report from a recent Flagstaff Regional Solid Waste Management meeting, as well as a copy of the September 24, 2018 meeting minutes, is hereto attached and forms a part of the minutes.

### **COMMITTEE REPORTS**

#### **ACTION ITEMS**

A copy of the August 9, 2018 Action Items List is hereto attached and forms a part of the minutes.

#### **CAO REPORT**

A copy of CAO Borgel's report to Council for October 4, 2018 is hereto attached and forms a part of the minutes.

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**PUBLIC WORKS REPORT**

A copy of the October 4, 2018 report prepared by D. Berrecloth for Public Works is hereto attached and forms a part of the minutes.

**DIRECTOR OF COMMUNITY SERVICES**

A copy of the Community Services report prepared by C. Sutter for October 4, 2018 is hereto attached and forms a part of the minutes.

**FINANCIAL STATEMENTS**

Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.

**TOWN OF KILLAM**

**a) Town of Killam (July & August)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheet

152.10.04.18

**MOVED** by Clr. Pierce to adopt the 2018 July and August Balance Sheet, Income Statement and reconciliation report for the Town of Killam accounts.

**RECREATION BOARD**

**CARRIED**

**b) Recreation Board (July & August)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

153.10.04.18

**MOVED** by Clr. Krys to adopt the 2018 July and August Killam Recreation Board Balance Sheet, Income Statement and reconciliation report.

**CARRIED**

**c) Boards**

**LIBRARY**

**i) Killam Public Library (July & August)**

154.10.04.18

**MOVED** by Clr. McDermott to adopt the 2018 July and August Killam Public Library account reconciliation.

**CARRIED**

**SKNGS**

**ii) Sedgewick Killam Natural Gas System (July & August)**

155.10.04.18

**MOVED** by Clr. Pierce to adopt the July and August 2018 Sedgewick Killam Natural Gas System account reconciliation.

**CARRIED**

**ADJOURNMENT**

Mayor Ben Kellert adjourned the meeting at 8:15pm.

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**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**