

Minutes of the Organizational Meeting, held in the Council Chambers of the Town Office, Killam, Alberta, Thursday, October 19, 2017, commencing at 7:00pm.

PRESENT

Ben Kellert	Mayor
Brenda Grove	Deputy Mayor
Rick Kryz	Councillor
Brenda McDermott	Councillor
Heidi Pierce	Councillor
Kim Borgel	CAO
Darlene Gotobed	Recording Secretary

CALL TO ORDER

Following a brief orientation and power point presentation, the newly acclaimed Town of Killam Council was sworn to Office by Mr. B. James.

Mayor Kellert called the Organizational meeting to order at 7:04pm.

AGENDA

AGENDA

MOVED by Clr. Kryz to accept the agenda as presented.

CARRIED

MINUTES

**ORGANIZATION
MTG**

OCT 13, 2016

A copy of the minutes from October 13, 2016 Organizational Meeting are hereto attached and form a part of the minutes.

These minutes, previously approved November 17, 2016, were provided to Council for information.

APPOINTMENTS

SOLICITOR

175.10.19.17

MOVED by Clr. Grove that the firm of Brownlee LLP be appointed as Town Solicitors for 2017-2018.

CARRIED

ASSESSOR

176.10.19.17

MOVED by Clr. Kryz to have Gary Barber, Wainwright Assessment Group, continue as Assessor for the Town of Killam for 2017-18.

CARRIED

FIRE CHIEF

177.10.19.17

MOVED by Clr. McDermott that J. Knievel be appointed as Fire Chief for the Town of Killam for a term of one year.

CARRIED

2017-18 COMMITTEE APPOINTMENT

Mayor Kellert's recommendation for appointment of Council members to the community committees, with councilor requested changes as discussed, is as follows:

Committee	Committee Members	
DEPUTY MAYOR	B. Grove	
ADULT HOUSING	Council As A Whole	
HIWAY 36 – Veteran's Memorial Hwy	R. Krys	B. Kellert (Alternate)
BATTLE RIVER ALLIANCE FOR ECONOMIC DEVELOPMENT - BRAED	B. JAMES	H. Pierce (Alternate)
BUSINESS & ECONOMIC DEVELOPMENT	Council As a Whole	
CEMETERY	R. Krys	B. McDermott (alternate)
CHAMBER OF COMMERCE	R. Krys	B. Kellert (alternate)
COMMUNITY ADVISORY - CAC	B. Grove	H. Pierce (alternate)
DISASTER SERVICES	D. Gotobed (Director)	Vacant (Deputy Director)
MEDICAL RECRUITMENT & RETENTION	B. McDermott	H. Pierce (alternate)
REGIONAL EMERGENCY SERVICES	B. Grove	B. McDermott (alternate)
FINANCE & BYLAWS	Mayor & Deputy Mayor	
FLAGSTAFF FAMILY & COMMUNITY SERVICES (FFCS)	H. Pierce	R. Krys (alternate)
FLAGSTAFF REGIONAL HOUSING	B. McDermott	B. Grove (alternate)
FLAGSTAFF INTERMUNICIPAL PARTNERSHIP GROUP (FIP)	B. Kellert	B. Grove (alternate)
KILLAM LIBRARY	B. McDermott	H. Pierce (alternate)
MUNICIPAL PLANNING COMMISSION	Council as a Whole	
RECREATION BOARD	B. Grove (Council Rep)	R. Krys (alternate)
SEDGEWICK-KILLAM NATURAL GAS SYSTEM - SKNGS	R. Krys H. Pierce	B. McDermott
STREETS & SIDEWALKS	Council as a Whole	
SUBDIVISION	Council as a Whole	
WASTE MANAGEMENT/RECYCLING (FRWMA)	R. Krys	B. McDermott (alternate)

**COMMITTEE LIST
2017-18**

178.10.19.17 **MOVED** by Clr. McDermott to accept the committee appointments as presented by Mayor Kellert for 2017-18. **CARRIED**

**BRAED
REPRESENTATIVE**

179.10.19.17 **MOVED** by Clr. Krys to have Bud James continue as Town of Killam representative for the Battle River Alliance for Economic Development committee until such time that the organization once again has its employee structure solidified. **CARRIED**

MEETINGS

**REGULAR
MEETING
SCHEDULE**

180.10.19.17 **MOVED** by Clr. Krys that regular Council Meetings be held on the 3rd Thursday of each month. **CARRIED**

**REGULAR
MEETING TIME**

181.10.19.17 **MOVED** by Clr. Pierce that regular council meetings begin at 7:00pm; further, should unfinished business still remain past 11:00pm, it shall be at the discretion of Council to continue to completion or carry the business forward to another meeting date. **CARRIED**

ALLOWANCES

MEALS

182.10.19.17 **MOVED** by Clr. Grove that meal allowances be reimbursed by receipt *or* up to \$15 Breakfast, \$15 Lunch and \$25 Supper without receipt. **CARRIED**

MILEAGE

183.10.19.17 **MOVED** by Clr. McDermott that the mileage allowance be 54¢ per km. **CARRIED**

SUBSISTENCE

184.10.19.17 **MOVED** by Clr. Grove that approved subsistence allowance be paid at \$200 per full day and \$100 per half day (under 4 hours). **CARRIED**

HONORARIUMS AND ALLOWANCES

**MAYOR &
COUNCIL
HONORARIUMS**

185.10.19.17 **MOVED** by Clr. Krys to have Town of Killam Councillors receive remunerations of \$8,000 per year and that Town of Killam Mayor receive remuneration of \$14,000 per year for 2018. **CARRIED**

**FIRE CHIEF
HONORARIUM**

186.10.19.17

MOVED by Clr. McDermott to forward the Fire Chief an honorarium of \$5,000 per year for 2018. **CARRIED**

Clr. Kryz declared pecuniary interest as he is a member of the Fire Department, excusing himself from Council Chambers at 7:21pm.

**VOLUNTEER FIRE
FIGHTERS**

187.10.19.17

MOVED by Clr. Pierce to award volunteer fire fighters \$20 per hour honorarium for attending fire calls and \$30 per practice meeting attended;

Additionally, four fire fighters receive \$100 per on-call weekend scheduled from April to September 30 for 2018. **CARRIED**

Clr. Kryz rejoined Council proceedings and re-entered Council Chambers at 7:24pm.

**DISASTER
SERVICES DIR.**

188.10.19.17

MOVED by Clr. Kryz that the Director of Disaster Services be awarded an honorarium of \$2,000 per year for 2018. **CARRIED**

BUSINESS

**CODE OF
CONDUCT**
A004

A copy of the Town of Killam Code of Ethics agreement, found in Town of Killam Policy Manual, Policy A004: Code of Conduct and Committees, is hereto attached and forms a part of the minutes.

The newly acclaimed Council will review the document and return a signed copy to CAO Borgel before the next meeting of Council.

**PROCEDURAL
BYLAW NO. 789
REVIEW**

A copy of Bylaw No. 789B, establishing rules of order to be followed in the operation of Council and Administration, for the purpose of governing the Town of Killam, is hereto attached and forms a part of the minutes.

DRESS CODE

Discussion regarding the importance of presenting a professional appearance while representing manners of the Town, either "in house" or while attending outside committees on behalf of the Town.

189.10.19.17

MOVED by Clr. Kryz that the Town of Killam Council resolve to wear casual business attire while working with issues of Town of Killam business. **CARRIED**

ADJOURNMNT The meeting was adjourned at 7:28pm.

Mayor

CAO

Date

Date