

Minutes of the Organizational Meeting, held in the Council Chambers of the Town Office, Killam, Alberta, Thursday, October 18, 2018, commencing at 7:00pm.

PRESENT	Ben Kellert	Mayor
	Brenda Grove	Deputy Mayor
	Rick Krys	Councillor
	Brenda McDermott	Councillor
	Heidi Pierce	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

CALL TO ORDER Mayor Kellert called the Organizational meeting to order at 7:00pm.

AGENDA

AGENDA **MOVED** by Clr. Grove to accept the agenda as presented.

CARRIED

MINUTES

ORGANIZATION MTG A copy of the minutes from October 19, 2017 Organizational Meeting are hereto attached and form a part of the minutes.

OCT 19, 2017

These minutes, previously approved November 16, 2017, were provided to Council for information.

APPOINTMENTS

SOLICITOR

156.10.18.18

MOVED by Clr. Grove that the firm of Brownlee LLP be appointed as Town Solicitors for the Town of Killam for 2018-2019.

CARRIED

ASSESSOR

157.10.18.18

MOVED by Clr. Krys to have Gary Barber, Wainwright Assessment Group, continue as Assessor for the Town of Killam for 2018-2019.

CARRIED

FIRE CHIEF

158.10.18.18

MOVED by Clr. Pierce that Joe Knievel be appointed as Fire Chief for the Town of Killam for a one year term, 2018-2019.

CARRIED

2017-18 COMMITTEE APPOINTMENT

Mayor Kellert's recommendation for appointment of Council members to the community committees, with councilor requested changes as discussed, is as follows:

	Committee Members
DEPUTY MAYOR	B. Grove
ADULT HOUSING	Council As A Whole
HIWAY 36 – Veteran’s Memorial Hwy	R. Krys B. Kellert (Alternate)
BATTLE RIVER ALLIANCE FOR ECONOMIC DEVELOPMENT - BRAED	B. Kellert H. Pierce (Alternate)
BUSINESS & ECONOMIC DEVELOPMENT	Council As a Whole
CEMETERY	R. Krys B. McDermott (alternate)
CHAMBER OF COMMERCE	R. Krys B. Kellert (alternate)
COMMUNITY ADVISORY - CAC	B. Grove H. Pierce (alternate)
DISASTER SERVICES	D. Gotobed (Director) Amber Eddy and Roger Obrigewitch (Deputy Directors)
REGIONAL EMERGENCY SERVICES	B. Grove B. McDermott (alternate)
FINANCE & BYLAWS	Mayor & Deputy Mayor
FLAGSTAFF FAMILY & COMMUNITY SERVICES (FFCS)	H. Pierce R. Krys (alternate)
FLAGSTAFF REGIONAL HOUSING	B. McDermott B. Grove (alternate)
FLAGSTAFF INTERMUNICIPAL PARTNERSHIP GROUP (FIP)	B. Kellert B. Grove (alternate)
KILLAM LIBRARY	B. McDermott
MUNICIPAL PLANNING COMMISSION	Council as a Whole
RECREATION BOARD	B. Grove (Council Rep) R. Krys (alternate)
SEDEWICK-KILLAM NATURAL GAS SYSTEM - SKNGS	R. Krys B. McDermott H. Pierce
STREETS & SIDEWALKS	Council as a Whole
SUBDIVISION	Council as a Whole
WASTE MANAGEMENT/RECYCLING (FRWMA)	R. Krys B. McDermott (alternate)

**COMMITTEE LIST
2018-2019**

159.10.18.18

MOVED by Clr. Krys to accept the committee appointments list as presented by Mayor Kellert for 2018-2019.

CARRIED

MEETINGS

**REG MEETING
SCHEDULE**

160.10.18.18

MOVED by Clr. McDermott that regular Council Meetings be held on the 3rd Thursday of each month. **CARRIED**

**REGULAR
MEETING TIME**

161.10.18.18

MOVED by Clr. Krys that regular council meetings begin at 7:00pm; further, should unfinished business still remain past 11:00pm, it shall be at the discretion of Council to continue to completion or carry the business forward to another meeting date. **CARRIED**

ALLOWANCES

MEALS

162.10.18.18

MOVED by Clr. Pierce that meal allowances be reimbursed by receipt *or* up to \$15 Breakfast, \$15 Lunch and \$25 Supper without receipt. **CARRIED**

MILEAGE

163.10.18.18

MOVED by Clr. McDermott that the mileage allowance be the same rate as that set by the provincial government for 2018-2019. **CARRIED**

SUBSISTENCE

164.10.18.18

MOVED by Clr. Grove that approved subsistence allowance be paid at \$200 per full day and \$100 per half day (under 4 hours) for 2018-2019. **CARRIED**

HONORARIUMS AND ALLOWANCES

**2019 MAYOR &
COUNCIL
HONORARIUMS**

165.10.18.18

MOVED by Clr. Krys to have Town of Killam Councillors receive remunerations of \$8,000 per year and that Town of Killam Mayor receive remuneration of \$14,000 per year for 2019. **CARRIED**

Clr. Krys declared pecuniary interest as he is a member of the Fire Department, excusing himself from Council Chambers at 7:11pm.

**2019 FIRE CHIEF
HONORARIUM**

166.10.18.18

MOVED by Clr. McDermott to forward the Fire Chief an honorarium of \$5,000 per year for 2019. **CARRIED**

VOLUNTEER FIRE FIGHTERS

167.10.18.18

MOVED by Clr. Pierce to award volunteer fire fighters \$20 per hour honorarium for attending fire calls and \$30 per practice meeting attended;

Additionally, four fire fighters receive \$100 per on-call weekend scheduled from April to September 30 for 2019.

CARRIED

Clr. Krys rejoined Council proceedings in the Council Chambers at 7:13pm.

DISASTER SERVICES DIR.

168.10.18.18

MOVED by Clr. McDermott that the Director of Disaster Services be awarded an honorarium of \$2,000 per year for 2018.

CARRIED

BUSINESS

CODE OF CONDUCT
A004

A copy of the Town of Killam Code of Ethics agreement, found in Town of Killam Policy Manual, Policy A004: Code of Conduct and Committees, is hereto attached and forms a part of the minutes.

Members of Killam Town Council will review the document and return a signed copy to CAO Borgel prior to the next meeting of Council.

PROCEDURAL BYLAW NO. 789
REVIEW

A copy of Bylaw No. 789B, establishing rules of order to be followed in the operation of Council and Administration, for the purpose of governing the Town of Killam, is hereto attached and forms a part of the minutes.

ADJOURNMNT

The meeting was adjourned at 7:15pm.

Mayor

CAO

Date

Date