

## Town of Killam Regular Council Meeting

14

Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, March 19, 2015 commencing at 7:00pm.

### PRESENT

Bud James	Mayor
Brenda Grove	Councillor
Diane Gordon	Councillor
Carol Kinzer	Councillor
Rick Krys	Councillor
Kim Borgel	CAO
Darlene Gotobed	Recording Secretary

### ABSENT

Clr. Eskra and Clr. McDermott were absent with regret.

### CALL TO ORDER

Mayor James called the meeting to order at 7:03pm.

### DELEGATION

Killam Sedgewick Minor Hockey Merger Committee, represented by Mike Borth and Les Fee.

Mr. Borth presented recommendation being made by the merger committee, to join the Killam and Sedgewick Minor Hockey associations to help foster a stronger hockey environment for both communities, now and into the future. This committee made a presentation earlier in the week to Town of Killam CAO and members of the Killam Recreation Board, in which a request was made for financial aid, \$31,000 from each of the municipalities of Killam and Sedgewick, to help fund the establishment of the Minor Hockey merger.

Having held a Killam Recreation Board Meeting on Wednesday, March 18, Clr. Krys shared with the Merger Committee present and members of Council, the recommendation that arose. Although the Recreation Board was unable to match the requested funding amount, they were able to reach a compromise.

### MINOR HOCKEY

#### MERGER

#### FUNDING AID

034.03.19.15

**MOVED** by Clr. Krys to accept Killam Recreation Board recommendation and grant the Killam Sedgewick Minor Hockey Merger Committee \$20,000 funding assistance for the 2015/2016 hockey season; \$13,250 would be forwarded in August 2015 with the remaining \$6,750 to be allocated in 2016, pending Flagstaff County confirmation of continued recreation funding;

Additionally, should the merger proceed, a rate of \$130/hour for ice rental be charged for the 2015/2016 hockey season with future rates reviewed annually.

**CARRIED**

The delegates of the Killam Sedgewick Minor Hockey Merger Committee exited Council Chambers at 7:20pm.

## Town of Killam Regular Council Meeting

15

### AGENDA

**MOVED** by Clr. Gordon to accept the Agenda of the March 19, 2015 regular Council Meeting with the addition of:

#### New Business

5. In Camera – Personnel

**CARRIED**

### MEETING MINUTES

#### REGULAR MTG MINUTES

FEB 19, 2015

**MOVED** by Clr. Krys to accept the minutes of the February 19, 2015 Regular Council Meeting with amendment to:

#### Council Committee Reports

##### 3. Clr. Grove

##### a) Community Advisory Committee

*REMOVED:* "This committee will be requesting up to \$7,000 for startup costs and consultant fees. Administration will add this subject to the March 19, 2015 regular Council meeting."

##### b) Killam & District Cooperative Committee

*ADDED:* "This committee will be requesting up to \$7,000 for startup costs and consultant fees. Administration will add this subject to the March 19, 2015 regular Council meeting."

**CARRIED**

### UNFINISHED BUSINESS

#### MUTUAL AID AGREEMENT

BEAVER COUNTY & TOK

A copy of the RFD related to the mutual aid fire agreement requested from Beaver Emergency Services Commission is hereto attached and form a part of the minutes.

Due to Clr. Eskra's absence, decision regarding the mutual aid fire agreement with Beaver Emergency Services Commission was deferred to the April 2, 2015 Council Meeting.

#### MATURED GIC FUNDS

035.03.19.15

A copy of the RFD with details of additional maturing GIC's and investment recommendation is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Grove to accept recommendation, keeping the matured GIC funds in the General Bank Account to ensure a cash flow is available for upcoming capital projects as needed; additionally, once grant and debenture funding has been received from MSI and Alberta Capital Finance, sufficient funds be reinvested in GIC's to reflect Reserve amounts as per the 2015 Budget.

**CARRIED**

## Town of Killam Regular Council Meeting

16

**RESCUE  
AGREEMENT**  
TOK & COUNTY  
036.03.19.15

A copy of the Rescue Services Agreement suggested between Flagstaff County and the Town of Killam is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Gordon to accept the Rescue Services Agreement between Flagstaff County and the Town of Killam as it is presented. **CARRIED**

**RESCUE  
AGREEMENT**  
TOK, COUNTY & OTHERS

A copy of the Rescue Services Agreement suggested between Flagstaff County, Town of Killam and Other Towns & Villages, is hereto attached and forms a part of the minutes.

037.03.19.15

**MOVED** by Clr. Krys to accept the tripartite Rescue Services Agreement between Flagstaff County, Town of Killam and "Other Towns & Villages" as they are presented. **CARRIED**

**TOK POLICY #7.10**  
LOT PURCHASE  
DISCOUNT  
038.03.19.15

A draft copy of Town of Killam Policy #7.10, Town Lot Purchase Discount Policy, is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Krys to accept Town of Killam Policy # 7.10, a policy to encourage immediate development of lots purchased from the Town of Killam, as presented. **CARRIED**

**INVESTMENT  
COOPERATIVE  
FUNDING**

A copy of the RFD with request for "start-up" funding for the Killam Investment Co-operative Board is hereto attached and forms a part of the minutes.

039.03.19.15

**MOVED** by Clr. Grove to accept recommendation and approve the Killam Investment Co-operative Committee request for funding, up to a maximum of \$10,000 for initial start-up costs, to be paid for by surplus funds generated during 2014. **CARRIED**

As a first project, the Killam Investment Co-operative Committee has chosen to work on the Adult Housing Project. An Open House will take place on Wednesday, April 1 at the Killam Agriplex Multipurpose Room at 7:00pm. Administration will add this event to the website and Facebook page.

### NEW BUSINESS

**2015 HIGHWAY 13  
CLEAN UP**

Following discussion, it was decided by Town Council that the spring cleanup, for the Adopt a Highway program, will take place on Tuesday, May 19, 2015 beginning at 5:00pm. A worker barbecue will follow, hosted this year by Clr. Krys.

## Town of Killam Regular Council Meeting

17

### **FIRE DEPARTMENT RESPONSE TRAILER**

A copy of the RFD requesting a letter be sent to Flagstaff County, from the Town of Killam on behalf of the Killam Fire Department, seeking financial assistance in the purchase of a Livestock Handling, Farm Extrication and Heavy Highway Equipment Response Trailer, is hereto attached and forms a part of the minutes.

040.03.19.15

**MOVED** by Clr. Grove to accept recommendation and approve to send a letter to Flagstaff County, seeking financial assistance in the purchase of a Livestock Handling, Farm Extrication and Heavy Highway Equipment Response Trailer, on behalf of the Killam Fire Department. **CARRIED**

### **2015 WATER MAIN IMPROVEMENT PROJECT**

041.03.19.15

A copy of the RFD discussing options for the 2015 Water Main Improvement Project is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Krys to accept recommendation and approve the 2015 Water Main Improvements plan, extending from the Water Treatment Plant north to 49<sup>th</sup> Avenue and from 49<sup>th</sup> Avenue east to 49<sup>th</sup> Street, at an estimated cost of \$588,000;

Further, that Town of Killam apply for the "Small Communities Fund" where the federal and provincial governments will fund 2/3 (\$392,000) of the cost and the Town will then fund the remaining 1/3 (\$196,000) through Reserves.

**CARRIED**

### **YARD WASTE SPRING CLEAN UP**

042.03.19.15

A copy of the letter from Flagstaff Regional Solid Waste Management with details regarding the 2015 Spring Clean Up program is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Krys to participate in the Flagstaff Regional Solid Waste Management 2015 Spring Clean Up program which opens the Killam Transfer Site for two full days on Saturday, May 9 and Sunday, May 10, with no cost to Users for garbage, yard waste, dry waste and metal (charges still apply for freon, tires and appliances). **CARRIED**

### **PERSONNEL**

IN CAMERA  
7:48pm

Clr. Kinzer requested that proceedings be moved In Camera to discuss a Resident concern.

**MOVED** by Clr. Gordon to go in camera at 7:48pm.

RECONVENE  
7:59PM

**MOVED** by Clr. Grove to move out of camera at 7:59pm.

### **CORRESPONDANCE**

1. **Flagstaff's Initiative to Relationship & Spousal Trauma** – Meeting minutes of the Monday, February 2, 2015 board meeting.

## Town of Killam Regular Council Meeting

18

### 2015 PUBLIC WORKS WEEK

043.03.19.15

2. **Flagstaff's Initiative to Relationship & Spousal Trauma** – Meeting minutes of the Monday, February 2, 2015 board meeting.
3. **Alberta Public Works Association** – National Public Works Week, May 17-23, 2015, "Community Begins Here". Asking for Council to support, recognize and promote National Public Works Week through a proclamation.

**MOVED** by Clr. Gordon to declare May 17-23, 2015 National Public Works Week. **CARRIED**

4. **Enbridge** - Notice of Public Hearing and Application to participate/completeness determination line 3 replacement program.
5. **Province of Alberta** – International & Intergovernmental Relations – new complaint process for public procurements in the New West Partnership Trade Agreement (NWPTA).

### FCM CONFERENCE JUNE 5-8, 2015

6. **FCM** – Request to complete the FCM Membership Survey and with that we will receive a complimentary registration to the annual conference from June 5 – 8, 2015 in Edmonton.

Administration will complete the survey for complimentary registration, FCM Conference, June 5-8, 2015 - will be added to an upcoming Council meeting agenda.

7. **Flagstaff County** – Is sponsoring the Alberta Community Co-operative Youth Program and asking that we help promote this opportunity for the region's youth.
8. **Interagency Committee** – A copy of the meeting minutes from the March 3, 2015 committee meeting.
9. **Town of Daysland** – approval of Laura Towers being appointed as the FIP Coordinator.
10. **Communities in Bloom** – Invitation to participate in the program to showcase, involve and benefit the community.
11. **Federation of Alberta Gas Co-ops Ltd.** – Congratulations on achieving the 50<sup>th</sup> Anniversary.
12. **Enbridge Pipelines Inc.** – Notice of Road Closure – Range Road 133 adjacent to NE 33-44-13 W4M beginning March 16, 2015 (Note: this information has been forwarded to fire department and emergency services).
13. **West Central Planning Agency** – Notice of the subdivision of the Grant lands.
14. **Red Serge Ball Committee** –
  - a) Request for Council to purchase tickets to the 9<sup>th</sup> Annual Red Serge Ball event on March 28, 2015.
  - b) Request for Council to donate a silent auction item with all proceeds going to the area libraries and the Building Blocks program.

### 2015 RED SERGE BALL SUPPORT

044.03.19.15

**MOVED** by Clr. Krys to donate an annual Family Pass to the Flagstaff Regional Aquatic Centre and to also purchase a table of 8 tickets for the Red Surge Ball to be held on Saturday, March 28, 2015. **CARRIED**

## Town of Killam Regular Council Meeting

### TOK PROPERTY OFFERED FOR DEVELOPMENT

045.03.19.15

- 15. Alberta Rural Development Network** – Request of Interest for Rural Housing Initiatives – Looking for communities or organizations to donate land and either provide or find building and tenant management services for housing complexes for homeless and low income individuals and families.

**MOVED** by Clr. Krys to have Administration respond to the Request of Interest for Rural Housing Initiatives offering the property within the Town of Killam known as Plan 992 4222 Block 2 for possible development. **CARRIED**

- 16. Town of Sedgewick** – Generative Conversations – Town of Sedgewick would like to partner with Killam and Daysland and other interested municipalities for the Generative Conversations project.

- 17. Alberta Municipal Affairs** – MSI Operating – The 2014 MSI Operating Spending Plan has been accepted.

- 18. Alberta Municipal Affairs** – MSI Capital – The Five Capital Project applications have been accepted for 2014 MSI Capital funding.

### CORRESPONDENCE ACKNOWLEDGED

046.03.19.15

**MOVED** by Clr. Krys to accept the correspondence for March 19, 2015 as information. **CARRIED**

### COUNCIL COMMITTEE REPORTS

#### **1. Mayor James**

A copy of the information presented by Mayor James is hereto attached and form a part of the minutes.

- a) **Eastern Alberta Trade Corridor**
- b) **Flagstaff Intermunicipal Partnership Committee**

#### **2. Clr. Kinzer**

A copy of information presented by Clr. Kinzer is hereto attached and forms a part of the minutes.

- a) **Veteran's Memorial Highway Association**
- b) **Flagstaff Family & Community Services**

#### **3. Clr. Eskra**

- a) **Fire Services & Regional Fire Chief Agreements**

A copy of the draft Fire Services agreements are hereto attached and form a part of the minutes.

#### **4. Clr. Krys**

- a) **Killam Recreation Board**

A copy of the Childcare Initiative Presentation and Clr. Krys' Recreation report are hereto attached and form a part of the minutes.

**REC BRD MEMBER APPOINTED 2015-2018**

**Town of Killam Regular Council Meeting**

047.03.19.15 **MOVED** by Clr. Krys to approve Killam Recreation Board recommendation and name Stephen Kuilboer as a Recreation Board member for a term of 3 years. **CARRIED**

**CHILDCARE  
HOUSING  
PROPOSAL**

048.03.19.15 **MOVED** by Clr. Krys to accept Killam Recreation Board recommendation not to approve the Childcare Initiative proposal to convert the Bowling Alley space to a child care facility. Clr. Gordon – Opposed  
Remainder - In Favor **CARRIED**

**RENTAL FEE -  
LACROSSE**

049.03.19.15 **MOVED** by Clr. Krys to accept Killam Recreation Board recommendation and offer the usage of the Killam Arena as a secondary facility to the Flagstaff Fusion Lacrosse organization; in addition, a fee of \$50/hour for arena usage be charged. **CARRIED**

**COMMITTEE REPORTS**

**ACTION ITEMS** A copy of the February 19, 2015 Action Items List is hereto attached and forms a part of the minutes.

**CAO REPORT** A copy of CAO Borgel’s report is hereto attached and forms a part of the minutes.

**PUBLIC WORKS REPORT** A copy of the Public Works report prepared for Council is hereto attached and forms a part of the minutes.

**COMMUNITY SERVICES REPORT** A copy of the report prepared by Director of Community Services is hereto attached and forms a part of the minutes.

**TOK EMERGENCY PLAN 2015** A copy of the Town of Killam Emergency Plan, as well as a list of recommended updates, are hereto attached and forms a part of the minutes.

Updated plan to be added to the April 2, 2015 Council Meeting Agenda.

**FINANCIAL STATEMENTS** Copies of the financial reconciliation reports for the months of November and December are hereto attached and form a part of the minutes.

- TOWN OF KILLAM**
- a) **Town of Killam (February)**
    - i) Balance Sheet
    - ii) Income Statement

**Town of Killam Regular Council Meeting**

050.03.19.15 **MOVED** by Clr. Gordon to adopt the February 2015 Town of Killam Balance Sheet and Income Statement. **CARRIED**

**iii) Reconciliation Sheets**

051.03.19.15 **MOVED** by Clr. Krys to adopt the February 2015 Reconciliation Sheets for BRCU General, Payroll and ATB Utilities accounts. **CARRIED**

**RECREATION BOARD**

**b) Recreation Board (February)**

**i) Balance Sheet**

**ii) Income Statement**

**iii) Reconciliation Sheets**

052.03.19.15 **MOVED** by Clr. Grove to adopt the February 2015 Recreation Board Balance Sheet, Income Statement and Reconciliation sheets. **CARRIED**

**BOARDS**

**c) Boards (February)**

**i) Killam Public Library**

**LIBRARY**

053.03.19.15 **MOVED** by Clr. Gordon to adopt the February 2015 Killam Public Library account reconciliations. **CARRIED**

**ii) Sedgewick Killam Natural Gas System**

**SKNGS**

054.03.19.15 **MOVED** by Clr. Grove to adopt the February 2015 Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

**ADJOURNMENT**

The meeting was adjourned at 9:12 p.m.

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**