

## Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, May 26, 2016 commencing at 7:00pm.

<b>PRESENT</b>	Bud James	Mayor
	Brenda McDermott	Deputy Mayor
	Darcy Eskra	Councillor
	Brenda Grove	Councillor
	Diane Gordon	Councillor
	Carol Kinzer	Councillor
	Rick Kryz	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

**CALL TO ORDER** Mayor James called the meeting to order at 7:01pm and welcomed the representatives of the Battle River Knights Minor Hockey Association.

**DELEGATION**  
BATTLE RIVER  
KNIGHTS MINOR  
HOCKEY

Representing the Battle River Knights Minor Hockey Association were Greg Helperl (President), Derek Ness (Vice President) and Les Fee (2<sup>nd</sup> Vice). The Association will be holding their AGM on May 31, 2016 and are requesting \$15,000 of additional funding, or that concessions are made to the existing offer from the Recreation Board of \$15,000. If no additional funds are added, a request to lower the ice rental from \$130 per hour, to \$115 for the 2016-17 hockey season is being made.

Ultimately, the members of the Battle River Knights Association would like to see a consistent and sustainable method of funding for their organization, as well as equal funding from municipalities, or concessions in exchange for that. The importance of good communication between all groups was an issue that was also stressed.

Finishing their presentation, the representatives of the Battle River Knights Minor Hockey Association exited Council Chambers at 7:20pm.

**DISCUSSION**

Following the exit of the Delegation, Council discussed the requests being made by the Battle River Knights Minor Hockey Association. Council members concurred that the Recreation Board was ultimately in charge of determining their budget and funding constraints.

**DECISION TO BE DETERMINED BY KILLAM REC BRD**  
106.05.26.16

**MOVED** by Mayor James that Town Council forward the requests being made by the Battle River Knights Minor Hockey Association to the Killam Recreation Board for consideration of amending their contribution of \$15,000 to include a reduction in ice rental fees from \$130 per hour, down to \$115, for the 2016-17 hockey season. **CARRIED**

**AGENDA** **MOVED** by Clr. Kinzer to accept the Agenda of the May 26, 2016 regular Council meeting with the additions of:

**NEW BUSINESS**

8. Handicapped Parking Markings

**CORRESPONDENCE**

16. Chamber of Commerce requests for Street Fair

**CARRIED**

**MINUTES**

**SPECIAL MTG**

**MINUTES**

APR 5, 2016

**MOVED** by Clr. Gordon to approve the Special Meeting minutes of Council for Tuesday, April 5, 2016.

**CARRIED**

**REG MTG MINUTES**

APR 21, 2016

**MOVED** by Clr. McDermott to approve the Regular Meeting minutes of Council for Thursday, April 21, 2016.

**CARRIED**

**SPECIAL MTG**

**MINUTES**

MAY 5, 2016

**MOVED** by Clr. Grove to approve the Special Meeting minutes of Council for Thursday, May 5, 2016.

**CARRIED**

**UNFINISHED BUSINESS**

**BYLAW NO. 833**

AMENDING

LUB 809

A RFD and a draft copy of Bylaw No. 833, amending Land Use Bylaw 809, is hereto attached and forms a part of the minutes.

**BYLAW NO. 833, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE TOWN OF KILLAM LAND USE BYLAW NO. 809, SCHEDULE A, PLAN 6024AC, BLOCK 9, LOT E18-20, FROM RESIDENTIAL DISTRICT (R1) TO INSTITUTIONAL DISTRICT (I).**

**BYLAW NO. 833**

**1<sup>ST</sup> READING**

134.08.13.15

*First Reading for Bylaw No. 833 was given August 13, 2015 at the regular Council Meeting.*

**BYLAW NO. 833**

**2<sup>ND</sup> READING**

107.05.26.16

**MOVED** by Clr. Eskra to accept Second Reading of Bylaw 833, amending Land Use Bylaw 809 by changing Schedule A, Plan 6024AC, Block 9, Lot E18-20, from Residential District (R1) to Institutional (I) District.

**DEFEATED**

**DEFEATED**

*Not being present at the Public Hearings for Bylaws No. 835 and 837, Clr. McDermott excused herself from the proceedings and exited Council Chambers at 7:36pm*

**BYLAW NO. 835**

AMENDING LUB 809

A draft copy of Bylaw No. 835, amending Land Use Bylaw No. 809 is hereto attached and forms a part of the minutes.

**BYLAW NO. 835, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF**

**Town of Killam Regular Council Meeting**

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**BYLAW NO. 835**  
AMENDING LUB 809

**ALBERTA, TO AMEND THE TOWN OF KILLAM LAND USE BYLAW NO. 809, FOR LANDS ANNEXED LANDS DESCRIBED AS E1/2 18-44-13W4 TO THE TOWN OF KILLAM FROM FLAGSTAFF COUNTY.**

**1<sup>ST</sup> READING**  
093.05.05.16

*First Reading for Bylaw No. 835 was given May 5, 2016 at a special Council Meeting.*

**2<sup>ND</sup> READING**  
108.05.26.16

**MOVED** by Clr. Krys to accept Second Reading of Bylaw No. 835, amending Land Use Bylaw 809, to include lands described as E ½ 18-44-13W4 annexed to the Town of Killam from Flagstaff County, effective January 1, 2011. **CARRIED**

**3<sup>RD</sup> & FINAL READING**  
109.05.26.16

**MOVED** by Clr. Gordon to accept Third and Final Reading of Bylaw No. 835, amending Land Use Bylaw 809, to include lands described as E ½ 18-44-13W4 annexed to the Town of Killam from Flagstaff County, effective January 1, 2011. **CARRIED**

**BYLAW NO. 837**  
AMENDING LUB 809

A draft copy of Bylaw No. 837, amending Land Use Bylaw No. 809, is hereto attached and forms a part of the minutes.

**BYLAW NO. 837, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE TOWN OF KILLAM LAND USE BYLAW NO. 809.**

**THAT** the Land Use By-law No. 809 be hereby amended as follows:

Schedule "A" Land Use District Map to change the land use designation of Plan 605AJ, Block 9, Lots 6-8, and Plan 5761KS, Block 9, Lot 19, as illustrated in the attached map from Residential (R1) District to Institutional (I) District.

**BYLAW NO. 837**  
AMENDING LUB 809  
**1<sup>ST</sup> READING**  
092.05.05.16

*First Reading for Bylaw No. 837 was given May 5, 2015 at a special Council Meeting.*

**2<sup>ND</sup> READING**  
110.05.26.16

**MOVED** by Clr. Eskra to accept Second Reading of Bylaw No. 837, amending Land Use Bylaw 809, to rezone the lands designated as Plan 605AJ, Block 9, Lots 6 – 8 and Plan 5716KS, Block 9, Lot 19 from Residential (R1) District to Institutional (I) District. **CARRIED**

**3<sup>RD</sup> & FINAL READING**  
111.05.26.16

**MOVED** by Clr. Krys to accept Third and Final Reading of Bylaw No. 837, amending Land Use Bylaw 809, to rezone the lands designated as Plan 605AJ, Block 9, Lots 6 – 8 and Plan 5716KS, Block 9, Lot 19 from Residential (R1) District to Institutional (I) District. **CARRIED**

*Clr. McDermott rejoined the proceedings of the Regular Council Meeting, entering Council Chambers at 7:46pm*

**NEW BUSINESS**

- LINE OF CREDIT RENEWAL** A copy of the Vision Credit Union Line of Credit application is hereto attached and forms a part of the minutes.
- 112.05.26.16 **MOVED** by Clr. Gordon to accept the annual renewal offer from Vision Credit Union for the Line of Credit Agreement for 2016 – 2017. **CARRIED**
- SUBDIVISION APPLICATION** A copy of recommendation for Subdivision Application for Plan 6024AC, Block 9, Lots 1 and 2, from West Central Planning Agency, is hereto attached and forms a part of the minutes.
- 113.05.26.16 **MOVED** by Clr. Eskra to accept recommendation and approve the application for subdivision from West Central Planning Agency for the property identified as Plan 6024AC, Block 9, Lots 1 and 2. **CARRIED**
- TRAFFIC BYLAW CONCESSION** A copy of the RFD with a request for concession to Bylaw 773A, to park a holiday trailer on the roadway, is hereto attached and forms a part of the minutes.
- 114.05.26.16 **MOVED** by Clr. McDermott to grant Property Owners of 4934–47 Street permission to park a holiday trailer on the roadway, for the purpose of kitchen renovations, until June 15, 2016; further, that the Property Owners ensure the site is maintained in a tidy manner. **CARRIED**
- FILES TO BE DESTROYED** A copy of the list of documents and files to be destroyed for 2016, including those from 2008 and prior is hereto attached and forms a part of the minutes.
- 115.05.26.16 **MOVED** by Clr. Eskra to approve the list of Files for Destruction for 2016. **CARRIED**
- PARADE DATES 2016** A copy of 2016 parade dates within the Killam area is hereto attached and forms a part of the minutes.
- Clr. Krys will attend the Killam Parade on June 18, 2016. Council will notify Administration of other dates they may be able to attend. Recommendation to extend an invitation to other community members was also made.
- SALE OF SURPLUS EQUIPMENT** A copy of the RFD with details of the tenders that were received for the sale of surplus equipment is hereto attached and forms a part of the minutes.
- 116.05.26.16 **MOVED** by Clr. Gordon to award the tender purchase for the packer, in the amount of \$260, to Mr. David Williams; additionally, that the 735 Mower and the 1294 Case Tractor for \$1,300 and \$1,700 respectively, be awarded to Mr. Carl Ness. **CARRIED**

**2016 SIDEWALK REPLACEMENT**

A copy of the RFD with results from the 2016 Sidewalk Replacement Tenders is hereto attached and forms a part of the minutes.

117.05.26.16

**MOVED** by Clr. McDermott to award the 2016 Sidewalk Replacement Tender to Hammer Construction, for the amount of \$31,200 plus GST, an approximate overage of \$1,200 from the 2016 budgeted amount. **CARRIED**

**HANDICAPPED PARKING MARKINGS**

Clr. Kinzer shared concerns she had received from Residents who would like a clearer marking system for the handicapped parking areas on main street.

118.05.26.16

**MOVED** by Clr. Krys that the Town paint a wheelchair icon on the street, in correlation to the handicapped parking sign; in addition, that a line also be painted on either side. **CARRIED**

**CORRESPONDENCE**

1. **Village of Forestburg – Fire Services Agreement** – Requesting Flagstaff County review their draft agreement and proposal as attached for fire services.
2. **Town of Sedgewick** – Approval of SDAB Members Linda Simpson and Trent Swainson.
3. **Village of Heisler** – Approval of the revised FIP Requisition.
4. **Flagstaff County – Fire Services Agreement** – Invitation to attend a facilitated Emergency Services Committee meeting to determine the direction of fire services within the Flagstaff Region. And asking if we support this.

**SUPPORT FOR EMERGENCY SERVICES FACILITATOR**

119.05.26.16

**MOVED** by Clr. Eskra to support the efforts of Flagstaff County and attend a facilitated Emergency Services committee meeting once scheduled. **CARRIED**

5. **FIRST** – Minutes of the FIRST Board meeting on Monday, April 4, 4026.
6. **Wavy Lake 4-H Beef Club** – Requesting a donation to their STARS fundraiser.
7. **Town of Hardisty** – Response to Flagstaff County’s letter regarding a facilitated Emergency Services Committee Meeting.
8. **Alberta Seniors & Housing** – A letter of response to our letter regarding the Grants In Lieu of Taxes program and the impact on the Town of Killam.
9. **Alberta Municipal Affairs** – Invitation to attend open houses regarding the proposed amendments to the Municipal Government Act.

Clr. Grove will try to attend the session that will be held in Hardisty on June 14, 2016.

10. **Village of Heisler** – Fire Services Agreement – letter stating that they are in support of having a facilitated meeting regarding the future fire services agreement.
11. **Town of Daysland** – Fire Services Agreement – letter stating that they are in support of having a facilitated meeting regarding the future fire services agreement.
12. **BRAED Annual General Meeting** – Invitation to attend on Wednesday, June 22 from 4-7 p.m. in Bruce.

Mayor James will be unable to attend this meeting; Clr. Eskra will attempt to attend in his place.

13. **Stettler Regional Board of Trade** – Stettler Steel Wheel Stampede Parade & Dignitary Lunch – Invitation to attend on June 11 at 11 a.m.
14. **Parkland Regional Library** – A copy of the 2015 Financial Statements.
15. **Alberta Seniors & Housing** – Invitation to proclaim Seniors Week 2016 from June 6 – 12, 2016.

**SENIORS WEEK  
JUNE 6-12, 2016**

120.05.26.16

**MOVED** by Clr. Gordon to proclaim June 6-12, 2016 Seniors Week and that the Town host a Coffee and Pastries morning on Thursday, June 9, 2016 beginning at 10am. **CARRIED**

**MAIN STREET  
CLOSURE**

121.05.26.16

16. **Chamber of Commerce** requesting permission to close Main Street for the Street Fair, Saturday, June 17, as well as use of picnic tables and garbage cans.

**MOVED** by Clr. McDermott to allow the Chamber of Commerce to close Main Street on Saturday, June 18, 2016 for the Blacktop Bonanza street fair. **CARRIED**

**CORRESPONDENCE  
ACKNOWLEDGED**

122.05.26.16

**MOVED** by Clr. GROVE to accept the correspondence for May 26, 2016 as information. **CARRIED**

**COUNCIL COMMITTEE REPORTS**

**1. Mayor James**

**a) Mayor's Report to Council**

A copy of Mayor James' report highlighting the events and meeting attended on behalf of the Town of Killam in the month of April is hereto attached and forms a part of the minutes.

**2. Clr. Grove**

**a) Flagstaff Waste Management**

A copy of the approved meeting minutes of Flagstaff Regional Solid Waste

Management as well as the 2015 Financial Review are hereto attached and forms a part of the minutes.

**b) Community Advisory Committee**

A copy of the Community Advisory statistics report for the month of May is hereto attached and form a part of the minutes. Clr. Grove also added that the public is invited to access a direct “Complaints Line” for the area, at 780.385.3502.

**3. Clr. McDermott**

**a) Killam Public Library Board**

A copy of Clr. McDermott’s Library report from a recent May 17, 2016 meeting is hereto attached and forms a part of the minutes.

Clr. McDermott asked that the Town include a free membership to the Killam Public Library in the “Welcome” packages that are given out.

**COMMITTEE REPORTS**

<b>ACTION ITEMS</b>	A copy of the May 5, 2016 Action Items List is hereto attached and forms a part of the minutes.
<b>CAO REPORT</b>	A copy of CAO Borgel’s report for Council, prepared for May 26, 2016 is hereto attached and forms a part of the minutes.  Town of Killam has opportunity to host another Generative Conversations workshop. Mayor James will verify with organizers to determine if a date during the last week of August could be accommodated.
<b>PUBLIC WORKS REPORT</b>	A copy of the report for Council, prepared by D. Berrecloth for May 26, 2016 is hereto attached and forms a part of the minutes.
<b>DIRECTOR OF COMMUNITY SERVICES REPORT</b>	A copy of the May 26, 2016 report to Council prepared by Director of Community Services, C. Sutter, is hereto attached and forms a part of the minutes.
<b>FINANCIAL STATEMENTS</b>	Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.
<b>TOWN OF KILLAM</b>	<b>a) Town of Killam (April)</b>
	i) Balance Sheet
	ii) Income Statement
	iii) Reconciliation Sheets
123.05.26.16	<b>MOVED</b> by Clr. Eskra to adopt the 2016 April Balance Sheet and Income Statement for the Town of Killam accounts. <b>CARRIED</b>
124.05.26.16	<b>MOVED</b> by Clr. Krys to adopt the Town of Killam Reconciliation Sheets for the VCU General, VCU Payroll and ATB Utilities accounts. <b>CARRIED</b>

**RECREATION BOARD**

**b) Recreation Board (April)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

125.05.26.16

**MOVED** by Clr. Gordon to adopt the 2016 April Killam Recreation Board Balance Sheet and Income Statement.

**CARRIED**

126.05.26.16

**MOVED** by Clr. McDermott to adopt the April 2016 reconciliation sheets for the ATB General and ATB Payroll accounts.

**CARRIED**

**BOARDS**

**c) Boards**

**LIBRARY**

127.05.26.16

**i) Killam Public Library (April)**

**MOVED** by Clr. McDermott to adopt the 2016 April Killam Public Library account reconciliations.

**CARRIED**

**SKNGS**

128.05.26.16

**ii) Sedgewick Killam Natural Gas System (April)**

**MOVED** by Clr. Gordon to adopt the 2016 April Sedgewick Killam Natural Gas System account reconciliations.

**CARRIED**

**ADJOURNMENT**

Mayor James adjourned the regular Council Meeting at 8:47pm.

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**