

Minutes of the Municipal Planning Commission meeting held in Council Chambers of the Town Office, Killam, Alberta, on Tuesday, April 5, 2016 commencing at 7:00pm.

- PRESENT** Brenda McDermott, Chairperson  
Darcy Eskra  
Brenda Grove  
Diane Gordon  
Bud James  
Carol Kinzer  
Rick Krys  
Kim Borgel, CAO/Dev. Officer, Recording Secretary
- CALL TO ORDER** Chairperson McDermott called the meeting to order at 7:00pm.
- AGENDA** **MOVED** by Clr. Eskra to accept the Agenda of the April 5, 2016 Municipal Planning Commission Meeting. **CARRIED**
- BUSINESS**
- Development Permit Application 03-16, Basement Suite** Council discussed the Request for Decision recommended by Development Officer, as copy of which is attached and forms a part of these minutes.  
A question was put forth on the Dog Bylaw – how does this effect the number of dogs that can live at that address? Administration will look into the bylaw, and propose any necessary amendments to Town Council.
- IN CAMERA 7:10 P.M.** MOVED by B. James that the meeting go In Camera for deliberations at 7:10 p.m. **CARRIED**
- RECONVENE 7:15 P.M.** MOVED by B. James that the meeting reconvene at 7:15 p.m. **CARRIED**
- MOVED by B. James that the MPC approve Development Permit 03-16 thereby approving the development of a Basement Suite within the Single Detached Dwelling located at 5607 – 50 Avenue subject to the following conditions:
1. The Applicant shall obtain and shall comply with all permits required under the Alberta Safety Codes Act including but not limited to a building permit, an electrical permit, a plumbing permit and a gas permit.
  2. The Applicant shall provide 2 on-site parking stalls dedicated to the use of the future tenants of the Basement Suite.
  3. The Basement Suite shall have 2 of bedrooms. The development of any additional bedrooms shall require a new development permit.

**CARRIED**

**ADJOURNMENT**      The meeting was adjourned at 7:20pm.

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<b>Chairperson</b>	<b>Chief Administrative Officer</b>
_____	_____
<b>Date</b>	<b>Date</b>

DRAFT