

## Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, June 21, 2018 commencing at 7:00pm.

<b>PRESENT</b>	Ben Kellert Brenda Grove Rick Krys Brenda McDermott Heidi Pierce Kim Borgel Darlene Gotobed	Mayor Councillor Councillor Councillor Councillor CAO Recording Secretary
<b>CALL TO ORDER</b>	Mayor Kellert called the regular council meeting to order at 7:02pm.	
<b>AGENDA</b>	<b>MOVED</b> by Clr. Krys to accept the Agenda of the Thursday, June 21, 2018 regular Council meeting.	<b>CARRIED</b>
<b><u>MINUTES</u></b>		
<b>PUBLIC HRG - BYLAW 853 MINUTES MAY 17, 2018</b>	<b>MOVED</b> by Clr. Grove to accept the meeting minutes for Thursday, May 17, 2018 Public Hearing of Bylaw No. 853 as presented.	<b>CARRIED</b>
<b>REG COUNCIL MINUTES MAY 17, 2018</b>	<b>MOVED</b> by Clr. McDermott to accept the regular Council meeting minutes for Thursday, May 17, 2018 as presented.	<b>CARRIED</b>
<b><u>UNFINISHED BUSINESS</u></b>		
<i>No unfinished items of business were brought forward.</i>		
<b><u>NEW BUSINESS</u></b>		
<b>FLAGSTAFF WASTE RECYCLE PROGRAMS</b>	A draft copy of the report provided by Flagstaff Regional Solid Waste Management with proposed modifications to the current recycling program is hereto attached and forms a part of the minutes.  Following discussion of this report, Council requested that Administration forward a letter to Flagstaff Regional Solid Waste Management commending Management, recognizing their efforts and diligent management of the recycling programs.	
<b>FLAGSTAFF WELCOMING COMMUNITIES PROJECT</b>	A copy of the letter and project summary from Flagstaff Community Adult Learning regarding the "Welcoming Communities Project" is hereto attached and forms a part of the minutes.	

092.06.21.18 **MOVED** by Clr. McDermott to continue supporting the Welcoming Communities Project for 2019 and 2020, facilitated by Flagstaff Community Adult Learning, by contributing \$500 per year on behalf of the Town of Killam. **CARRIED**

**FIRE  
UNDERWRITER'S  
SURVEY**

A copy of the RFD regarding the decision to update the existing Fire Underwriter's survey is hereto attached and forms a part of the minutes.

093.06.21.18

**MOVED** by Clr. Pierce to follow recommendation and have the Town of Killam request an updated Fire Underwriter's Survey be completed, of which there is no cost to the municipality. **CARRIED**

**2018 TRUCK  
TENDER AWARDED**

A copy of the RFD with results of the request for a Public Works replacement truck tender is hereto attached and forms a part of the minutes.

094.06.21.18

**MOVED** by Clr. Grove to accept recommendation and award the 2018 Truck tender to Campbell McLennan for a 2018 Quad Cab Dodge truck at the cost of \$33,625 plus GST. **CARRIED**

**2018 SIDEWALK  
REPLACEMENT  
TENDER AWARDED**

A copy of the RFD summarizing the results of the recent 2018 Sidewalk Replacement tender is hereto attached and forms a part of the minutes.

095.06.21.18

**MOVED** by Clr. McDermott to accept recommendation and award the 2018 Sidewalk Replacement tender to Battle River Landscaping (Galahad) at the cost of \$113/m<sup>2</sup> for sidewalk and \$115/m<sup>2</sup> for wheel chair ramps, as per the 2018 budget allowance of \$30,000. **CARRIED**

**LUB AMENDMENT  
RE: CANNABIS  
LEGALIZATION**

With the announcement of cannabis being legalization on October 17, 2018, CAO Borgel requested that Council consider the guidelines that should be amended within Town of Killam's Land Use Bylaws in preparation of this change.

Following discussion, Administration will bring a recommendation of the proposed changes for the Land Use Bylaw, relating to business and zoning issues, at an upcoming Council meeting. Recommendation that Council members also research some of the resources available regarding "public use areas" and "home growing" options, this feedback will help Town of Killam develop and utilize guidelines appropriate for the community.

A special meeting will be called prior to the next scheduled August 9, 2018 Council Meeting, for further decision regarding this issue.

**CORRESPONDENCE**

1. **1191293 Alberta Ltd.** – Alley Concerns. Concerns from business owners with the alley behind their business and potential for increased usage once the Co-op Liquor store development is complete.

**BACK ALLEY USAGE**

096.06.22.18

**MOVED** by Clr. McDermott that the back alley, adjacent south of the Wild Rose Co-op food store, be closed to public traffic upon the opening of the new liquor store building;

Further, that a gate will be erected at the north end of the alley, between the Living Room (old theatre building) and the Wild Rose Coop building, to discourage customer use. **CARRIED**

Council suggested that this solution be reviewed in 6 months to determine its success. Additionally, Administration will ensure that emergency services be formally notified of the limited access to the alley, prior to the closure date.

2. **BRAED** – Invitation to their Annual General Meeting on June 27<sup>th</sup> in Bruce.

Mayor Kellert will be attending this event.

3. **Killam Parent Council & students** – thank you for the Breakfast Program donation.
4. RCMP – An information bulletin regarding the new Public Facing Crime Mapping Project which will be to be on our website in the near future.
5. Alberta Municipal Affairs – Confirmation of MSI and GTF funding allocations for 2018.
6. Resident Concern – letter regarding sewer usage charges.

**RESIDENT LETTER  
SEWER USAGE RATE**

CAO Borgel shared with Council a summary of utility charges from other neighboring communities. Following deliberation, Council requested Administration forward a letter of response to the concerned resident, including the utilities summary that was presented and stating that Killams' usage charges are status quo and already take into account a sewer concession, as only 50% of the water usage is charged to sewer expense.

**CORRESPONDANCE**

097.06.21.18

**MOVED** by Clr. Grove to accept the Correspondence for June 21, 2018 as information. **CARRIED**

**COUNCIL COMMITTEE REPORTS**

**1. Mayor Kellert**

**a) Mayor's Report (June 2018)**

A copy of Mayor Kellert's June report to Council is hereto attached and forms a part of the minutes. Additionally, Mayor Kellert asked that a copy of the minutes from the May 31, 2018 Flagstaff Intermunicipal Partnership meeting also be included for information.

**LIBRARY BOARD  
MEMBERS  
APPOINTED**  
098.06.21.18

**2. Clr. McDermott**

**a) Killam Public Library**

A copy of Clr. McDermott’s Killam Public Library report from the June 12, 2018 meeting is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Pierce to accept recommendation of the Killam Public Library Board to have Verna Gibb, Cathy Skaar and Brenda McDermott act as Directors from 2018 – 2021 (3yr term). **CARRIED**

**b) Flagstaff Regional Housing Committee**

A copy of the report submitted by Clr. McDermott highlighting the recent meeting held by the Flagstaff Regional Housing Committee is hereto attached and forms a part of the minutes.

**3. Clr. Pierce**

**a) Flagstaff Family and Community Services Committee**

A copy of the report submitted by Clr. Pierce for the recent meeting of Flagstaff Family and Community Services Committee is hereto attached and forms a part of the minutes.

**COMMITTEE REPORTS**

**ACTION ITEMS**

A copy of the May 17, 2018 Action Items List is hereto attached and forms a part of the minutes.

**TOK  
AGRICULTURAL  
LANDS  
RENTAL AGMNTS**

Council requested an update on the May 28, 2018 Action Item relating to the Town lands that are being farmed by neighboring farmers. No formal agreements were found on file. Administration will contact Mr. Gaume and Mr. Kelndorfer to verify if a land rental agreement is in their possession.

099.06.21.18

**MOVED** by Clr. Krys to create formal land rental agreements for the Town of Killam agricultural owned lands that are to be extended to the existing stewards beginning in 2019; additionally, that the Town of Killam offer the lands for half the current local rental rates. **CARRIED**

**CAO REPORT**

A copy of CAO Borgel’s report to Council for June 21, 2018 is hereto attached and forms a part of the minutes.

**ICF COMMITTEE  
REPRESENTATIVES**  
100.06.21.18

**MOVED** by Clr. Krys that Clr. McDermott and Clr. Pierce be appointed to represent the Town of Killam for the newly formed Intermunicipal Collaboration Framework (ICF) committee. **CARRIED**

**PUBLIC WORKS  
REPORT**

A copy of the June 21, 2018 report prepared by D. Berrecloth for Public Works is hereto attached and forms a part of the minutes.

**DIRECTOR OF  
COMMUNITY  
SERVICES**

A copy of the Community Services report prepared by C. Sutter for June 2018, as well as a summary of usage rates for the Killam Public School in 2018-19, is hereto attached and forms a part of the minutes.

**SPECIAL USAGE  
RATES 2018-19**

101.06.21.18

**MOVED** by Clr. Kryz to accept the usage rates summary presented by the Killam Recreation Board, accommodating the Killam Public School curriculum for the 2018-19 school year. **CARRIED**

Council also noted the increase in activity taking place at the Killam Ball Diamonds in recent weeks and questioned the impact regarding the increased usage of the campgrounds. Recommendation to have staff monitor the campsites during busy weekends and ensure that fees are collected accordingly.

**FINANCIAL  
STATEMENTS**

Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.

**TOWN OF KILLAM**

**a) Town of Killam (May)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheet

102.06.21.18

**MOVED** by Clr. McDermott to adopt the 2018 May Balance Sheet, Income Statement and reconciliation report for the Town of Killam accounts.

**CARRIED**

**RECREATION  
BOARD**

**b) Recreation Board (May)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

103.06.21.18

**MOVED** by Clr. Pierce to adopt the 2018 May Killam Recreation Board Balance Sheet, Income Statement and reconciliation report.

**CARRIED**

**LIBRARY**

104.06.21.18

**a) Boards**

**i) Killam Public Library (May)**

**MOVED** by Clr. McDermott to adopt the 2018 May Killam Public Library account reconciliation.

**CARRIED**

**SKNGS**

**ii) Sedgewick Killam Natural Gas System (May)**

105.06.21.18

**MOVED** by Clr. Krys to adopt the May 2018 Sedgewick Killam Natural Gas System account reconciliation.

**CARRIED**

**ADJOURNMENT**

Mayor Kellert adjourned the regular Council Meeting at 9:02pm.

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**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**