

Town of Killam Regular Council Meeting

49

Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, June 15, 2017 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Brenda Grove	Councillor
	Diane Gordon	Councillor
	Darcy Eskra	Councillor
	Carol Kinzer	Councillor
	Brenda McDermott	Councillor
	Kim Borgel	CAO / Recording Secretary

ABSENT Clr. Krys was absent with regret.

CALL TO ORDER Mayor James called the meeting to order at 7:00pm.

AGENDA **MOVED** by Clr. Grove to accept the Agenda of the June 15, 2017 regular Council meeting.

CARRIED

MINUTES

REGULAR COUNCIL

MINUTES

MAY 18, 2017

MOVED by Clr. McDermott to accept the regular Council Meeting minutes for May 18, 2017.

CARRIED

UNFINISHED BUSINESS

There was no Unfinished Business to discuss.

NEW BUSINESS

UPDATED TOK POLICIES

C026, D001 – D009

123.06.15.17

Draft copies of Town of Killam policies including C026 and D001 through D009, are hereto attached and form a part of the minutes.

MOVED by Clr. Grove to accept the following policies as presented for the Town of Killam:

C026 – Enterprises Risk Management

D001 – Bylaw Enforcement

D002 – 9-1-1

D003 – Municipal Emergency Plan

D004 – Snowmobile Signage

D005 – Speed Limit Signage

D006 – Snow Clearing

D007 – Memorial Park Benches

D008 – Truck Routes

D009 – Recreation Policy

CARRIED

**RESIDENTIAL
SUBDIVISION LOT
PRICING**

A copy of the Residential Subdivisions proposed lot price list and a copy of the Residential subdivision drawing are hereto attached and form a part of the minutes.

124.06.15.17

MOVED by Clr. McDermott to charge \$45.61/sq. m for Phase 1 of the residential lots in the new subdivision, which completely recovers the costs of purchasing and servicing the land, less the road construction of 54 Street and 46 Avenue as it is considered an arterial road. **CARRIED**

**DRAFT LAND LEASE
AGREEMENT Plan
922 4222, Blk 2**

A copy of a draft lease agreement for Plan 922 4222, Block 2, is hereto attached and forms a part of the minutes.

This item of business will be brought back to a future meeting as Council required further information prior to a decision being made.

**JULY & AUGUST
COUNCIL MTG
DATES**

125.06.15.17

MOVED by Clr. Eskra that the regular Council meeting scheduled for July 20, 2017 is cancelled and that the regular Council meeting on August 17, 2017 be changed to August 10, 2017 at 7 p.m. in the Town of Killam Council Chambers; further, a Special meeting could be called by the Mayor should it be required. **CARRIED**

**BYLAW NO. 851
AMENDING BYLAW
846 – ROAD CLOSURE**

A draft copy of Bylaw No. 851, to amend Bylaw 846 by changing the description of the road closure/sketch/plan, is hereto attached and forms a part of the minutes.

The legal description is amended in Bylaw 851 by changing the legal description and is described as:

“LISGAR AVENUE EXEPTING THEREOUT ALL MINES AND MINERALS as shown as the shaded area on the sketch attached hereto as Schedule “A”.

1ST READING

126.06.15.17

MOVED by Clr. McDermott to accept First Reading of Bylaw No. 851 as presented. **CARRIED**

2ND READING

127.06.15.17

MOVED by Clr. Grove to accept Second Reading of Bylaw NO. 851 as presented. **CARRIED**

**SUBMITTED FOR
3RD READING**

128.06.15.17

MOVED by Clr. Eskra to submit Bylaw No. 851 for the Town of Killam for Third and Final Reading as presented. **CARRIED UNANIMOUSLY**

**3RD & FINAL
READING**

129.06.15.17

MOVED by Clr. Gordon to accept Third and Final Reading of Bylaw No. 851, as presented. **CARRIED**

**PURCHASE OF
FRONT MOUNT
MOWER**

A copy of the Request for Decision regarding the purchase/trade of the front mount mower along with all necessary attachments is hereto attached and forms a part of the minutes.

130.06.15.17

MOVED by Clr. Gordon to award the tender to Battle River Implements for the purchase of the front mount mower along with full package option (all noted attachments) as well as trade in the old equipment and attachments, the cost difference of \$43,050 (including GST) to be paid by the Town of Killam and funded through MSI Capital as per the 2017 Approved Capital Budget.

CARRIED

CORRESPONDENCE

1. Flagstaff County – A letter with feedback on the “Dry Run: Public Consultation for the Regional Governance.
2. AUMA – Letter to the Federal Government Minister of Public Safety and Justice on the legalization of Marijuana for recreational use, urging the government to review establish national building code standards.
3. AUMA – Letter to the Federal Government Minister of Justice and Solicitor General on concerns that the federal government’s plan to implement for cannabis use is happening too quickly.
4. The Village of Heisler – Letter to FIP on their approval of appointing 2 new members to the Intermunicipal ARB.
5. The Village of Heisler – Letter to FIP on their approval of the Regional Water Operator Project but and a defeated motion on the commitment to a Regional Water/Waste Water Coordinator.
6. Alberta Municipal Affairs – Notifications of the 2017 MSI and GTF allocations for the Town of Killam in 2017.
7. Ag for Life – Request for funding to assist with educational programming to children, youth and adults across Alberta.
8. Town of Sedgewick – Notification of their decision on the FIP recommendations regarding the Regional Water operator Project.
9. Town of Sedgewick – Intermunicipal Assessment Review Board – Notification to FIP that they have appointed the 2 new members.
10. David Montgomery – Request to waive the fee for the false fire alarm call on March 23, 2017.

**FALSE ALARM
INVOICE**

131.06.15.17

MOVED by Clr. Kinzer that the request from Big Owl to waive the charge for a false alarm be denied as the invoice follows the Town of Killam Fire Bylaw rates;

AND further, encourage Mr. Montgomery to contact his security company to enquire about their policies regarding response procedures to fire alarms, possibly preventing a similar charge in the future.

CARRIED

11. Alberta Recreation & Parks – 2017 Alberta Recreation and Parks Annual Conference and Energize Workshop October 26 – 28, 2017.
12. Village of Heisler – Emergency Services Committee Business Plan – Letter in support of the recommendation from the Regional Emergency Services Committee that they go ahead with a business plan.

**CORRESPONDENCE
ACKNOWLEDGED**

132.06.15.17

MOVED by Clr. McDermott to accept the correspondence for June 15, 2017 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

1. Mayor James

a) Flagstaff Intermunicipal Partnership

The report summarizing the May 29, 2017 Flagstaff Intermunicipal Partnership meeting is hereto attached and forms a part of the minutes.

Town Council requested Administration reply to FIP questions with the following:

- How will it be determined who benefits from services, as it was stated those who benefit will pay?
- How will the buildings owned by community organizations be affected, if they are currently funded somewhat by municipal dollars?
- What will be the net effect of payroll expenses if all municipal employees are placed on the County Salary Grid, as their staff will not be expected to take pay cuts, urban staffs will expect to be paid equally?
- Please use all those questions, concerns and issues that were identified by municipal employees and councilors who attended the pre-public consultation session on May 23, 2017.

2. Clr. Grove

a) Flagstaff Regional Emergency Services

A copy of the Flagstaff Regional Emergency Services Committee minutes from the May 24, 2017 committee meeting are hereto attached and form a part of the minutes.

**EMERGENCY
SERVICES
SOCIETY &
BUSINESS PLAN**

133.06.15.17

MOVED by Clr Grove to approve the recommendation of the Regional

Emergency Services Committee to form a Regional Emergency Services Society and to begin the process of drafting a business plan. **CARRIED**

b) Community Advisory Committee

A copy of the 2016 crime stats for Killam and the Province are hereto attached and form a part of the minutes.

c) Flagstaff Regional Solid Waste Management

A copy of the Flagstaff Regional Solid Waste Management meeting minutes from the June 12, 2017 board meeting are hereto attached and form a part of the minutes.

3. Clr. Gordon

a) Medical Recruitment & Retention Committee

A copy of the report prepared by Clr. Gordon with information from the June 5, 2017 Medical Recruitment & Retention committee meeting is hereto attached and forms a part of the minutes.

4. Clr. Kinzer

a) Flagstaff Family & Community Services

A copy of the report prepared by Clr. Kinzer with information from the June 12, 2017 FFCS committee meeting is hereto attached and forms a part of the minutes.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the May 18, 2017 Action Items List is hereto attached and forms a part of the minutes.

Town Council requested Administration research the purchase of 4 heritage plaques and prepare a recommendation for Council regarding which historical businesses in Town that should be recognized.

CAO REPORT

A copy of the report prepared by CAO Borgel for the June 15, 2017 Council meeting is hereto attached and forms a part of the minutes.

**REC BOARD 2016
SURPLUS**

134.06.15.07

MOVED by Clr. Gordon that the Town of Killam request the \$34,132.49 Recreation Board surplus from 2016 be returned to the Town of Killam and that it is placed in Recreation Reserves. **CARRIED**

**PUBLIC WORKS
REPORT**

A copy of the report prepared by D. Berrecloth for Public Works is hereto attached and forms a part of the minutes.

**DIRECTOR OF
COMMUNITY
SERVICES REPORT**

A copy of the Director of Community Services, C. Sutter’s report to Council for June is hereto attached and forms a part of the minutes.

**FINANCIAL
STATEMENTS**

Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.

TOWN OF KILLAM

a) Town of Killam (May)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

135.06.15.17

MOVED by Clr. Eskra to adopt the 2017 May Balance Sheet, Income Statement and reconciliation report for the Town of Killam accounts.

CARRIED

**RECREATION
BOARD**

b) Recreation Board (May)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

136.06.15.17

MOVED by Clr. Gordon to adopt the 2017 May Killam Recreation Board Balance Sheet, Income Statement and reconciliation report.

CARRIED

b) Boards

LIBRARY

i) Killam Public Library (May)

137.06.15.17

MOVED by Clr. McDermott to adopt the 2017 May Killam Public Library account reconciliation.

CARRIED

SKNGS

ii) Sedgewick Killam Natural Gas System (May)

138.06.15.17

MOVED by Clr. Grove to adopt the May 2017 Sedgewick Killam Natural Gas System account reconciliation.

CARRIED

ADJOURNMENT

Mayor James adjourned the regular Council Meeting at 8:32pm.

Mayor

Chief Administrative Officer

Date

Date