

Town of Killam Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, July 16, 2015 commencing at 7:13pm.

PRESENT	Bud James Brenda Grove Carol Kinzer Diane Gordon Brenda McDermott Kim Borgel Darlene Gotobed	Mayor Councillor Councillor Councillor Councillor CAO Recording Secretary
ABSENT	Clr. Eskra and Clr. Kryz were absent with regret.	
AGENDA	MOVED by Clr. McDermott to accept the Agenda of the July 16, 2015 regular Council Meeting.	CARRIED
	<u>MINUTES</u>	
REG MTG MINUTES JUNE 18, 2015	MOVED by Clr. Grove to approve the regular meeting minutes of Council for June 18, 2015 with correction/addition of names to: <u>DELEGATION</u> “...The Childcare Committee consisting of Joyce Oberg Biggs, Dr. Sam and Janet Obeide Ogbeide, Andrea Bole and Tanya Piche were present as a delegation to Council.”	CARRIED
	<u>UNFINISHED BUSINESS</u>	
CHILD CARE CENTRE UPDATE	Clr. Gordon shared the progress that has been made planning for the development of a child care centre in Killam. To date action plans, business plans and budgets are being developed. Additionally, a lot layout has been drawn up for the placement of the building. Clr. Gordon asked for clarification regarding the commitment from the Town of Killam. During the June 18, 2015 regular meeting, Council committed an empty Town owned lot for use by the Child Care Committee. Council requested that once a business plan and budget are finalized, it be presented to Council before further commitments are made.	
LEGAL ISSUE	Proceedings moved in-camera to discuss a legal issue.	
IN-CAMERA 7:28 PM	MOVED by Clr. Grove to go In Camera to discuss a legal issue at 7:28 p.m.	CARRIED
RECONVENE 7:34 PM	MOVED by Clr. Gordon to reconvene at 7:34 p.m.	CARRIED

NEW BUSINESS

RESEVOIR CURTAIN PROJECT A copy of the estimate received from Select Engineering for the installation of a baffle curtain inside the existing treated water reservoir is hereto attached and forms a part of the minutes.

121.07.16.15 **MOVED** by Clr. McDermott that the Town of Killam proceed with the installation of a baffle curtain inside the existing treated water reservoir as recommended by Select Engineering, for an estimated cost of \$38,950 with a contingency of \$8,400, that will be funded from water reserves. **CARRIED**

MAIN STREET CONCRETE REPAIRS A copy of the information received from Select Engineering Consultants regarding pricing results for the replacement of 34 sections of aggregate on Main Streets sidewalks is hereto attached and forms a part of the minutes.

122.07.16.15 **MOVED** by Clr. McDermott to have "Olson Construction & Consulting Services" perform the replacement of the 34 aggregate sections of sidewalk on Killam's Main Street for the quoted cost of \$1,900 per section (total cost \$64,600); further, that this project be funded by MSI Capital. **CARRIED**

BYLAW NO. 833 AMENDING LUB 809 A draft copy of Bylaw No. 833, amending Land Use Bylaw 809, is hereto attached and forms a part of the minutes.

BYLAW NO. 833, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE TOWN OF KILLAM LAND USE BYLAW NO. 809, SCHEDULE A, PLAN 6024AC, BLOCK 9, LOT E18-20, FROM RESIDENTIAL DISTRICT (R1) TO INSTITUTIONAL DISTRICT (I).

Upon discussion, Council requested that Administration investigate the parameters of the current definitions of the Land Use Bylaw with regard to provincial licensing standards of a day care facility and the anticipated time required to achieve this status. Subject deferred to an upcoming Council meeting.

HIGHWAY CARETAKER PERMIT A copy of the agreement from Alberta Transportation to apply for the caretaker permit for the lands described as "a portion of Plan 872 2684" is hereto attached and forms a part of the minutes.

123.07.16.15 **MOVED** by Clr. Gordon to complete the Alberta Transportation Caretaker Permit for the lands described as "a portion of Plan 872 2684" for a term of one year commencing on September 1, 2015. **CARRIED**

LAND ISSUE Proceedings moved in-camera to discuss a land issue.

IN-CAMERA 7:45PM **MOVED** by Clr. McDermott to go In Camera to discuss a land issue at 7:45 p.m. **CARRIED**

RECONVENE
7:56 PM

MOVED by Clr. Gordon to reconvene at 7:56 p.m.

CARRIED

CORRESPONDENCE

1. Flagstaff County –

- a) Revised Protocol for Regional Cooperation** – Letter to Flagstaff municipalities giving notice to withdraw from the existing protocol.
- b) Fire Protection Services** – Thanking Town of Killam for committing to providing fire services to Flagstaff County and signing the new agreement.
- c) Fire Agreements & Emergency Services Committee Terms of Reference** – Letter to Flagstaff municipalities stating that they will looking for options for fire services in the area where a new agreement has not been signed. They also notified that they did not approve any of the recommended changes to the Terms of Reference for the Emergency Services Committee.
- d) Country Roots Tour** – Information and poster regarding their Country Roots Tour: Come and Explore Flagstaff County on August 15, 2015.

2. TNT Instrumentation – Invitation to make a donation or participate in the 9th annual charity golf tournament.

MOVED by Clr. McDermott to sponsor a hole for \$200 at the TNT Instrumentation Inc. annual Golf Tournament, to be held on August 26, 2015, with proceeds to be directed to the Killam & District Health Care Foundation.

CARRIED

3. Landwest Resource Services Ltd. – Notice of proposed pipeline with 1.5 km of the Town of Killam.

4. Fortis Alberta – Notification of work regarding electric distribution Facilities.

5. Village of Forestburg –

- a) Revised Protocol for Regional Collaboration** – Approval of the recommendations.
- b) Fires Services Agreement** - Letter to Flagstaff County that they will not signed the proposed agreement but will continue to provide services under the old agreement until the end of Dec. 2015.
- c) Regional Fire Chief Services Agreement** – Approval has been given to enter into this agreement.
- d) Tripartite Rescue Services Agreement** – Did not approve to enter into this agreement as they have 3 questions they would like answers to first.

6. FIRST minutes of the June 1, 2015 meeting.

7. Town of Daysland –

- a) Fire Services Agreement** – Letter to Flagstaff County advising that they will

**TNT GOLF
TOURNAMENT
SPONSORSHIP**
124.07.16.15

continue to provide fire services under the old agreement until the new agreement is complete.

- b) **Protocol for Regional Collaboration** – Letter to FIP notifying that they accepting the revisions.

8. Town of Sedgewick –

- a) **Rescue Services Agreement** – Letter to Flagstaff County advising that they still have concerns with the rescue services agreement.

- b) **Fire Services Agreement & Regional Fire Chief Agreement** – Letter to Flagstaff County advising that they will continue to provide fire services under the All Hazards Mutual Aid agreement until the new agreement is accepted. They are holding joint meeting for Flagstaff Municipalities on June 29 to look at options.

- c) **Revised Protocol for Cooperation** – Letter to the FIP Committee notifying them that they accepted the revisions.

- 9. **BeDevil** - flyer offering advertising on their new billboards for \$100/month + the cost of the sign.

- 10. Town of Slave Lake – Request for sponsorship for the 2015 Alberta Development Officers Association Conference.

SCHOOL PARKING ZONES

- 11. **Killam Public School** – Letter requesting a change in the parking regulations for the school zone area. Letter and pictures are attached.

125.07.16.15

MOVED by Clr. McDermott to notify Killam Public School that Killam Town Council wishes to keep the parking zones in the school area as they currently are.

CARRIED

- 12. **Alberta Government – Alberta Volunteer Awards** – Request for nominations for the 2015 Stars of Alberta Volunteer Awards.

CORRESPONDENCE ACKNOWLEDGED

126.07.16.15

MOVED by Clr. McDermott to accept the correspondence for July 16, 2015 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

1. Mayor James

- a) **Mayors Report** (June)

A copy of the report prepared by Mayor James is hereto attached and forms a part of the minutes.

- b) **BRAED AMG**

A copy of Mayor James' report highlighting the AGM meeting for BRAED held on June 24, 2015, as well as other BRAED reports, are hereto attached and form a part of the minutes.

COMMITTEE REPORTS

- ACTION ITEMS** A copy of the June 18, 2015 Action Items List is hereto attached and forms a part of the minutes.
- CAO REPORT** A copy of CAO Borgel's report is hereto attached and forms a part of the minutes.
- PUBLIC WORKS REPORT** A copy of the Public Works report prepared for Council is hereto attached and forms a part of the minutes.
- Council was in agreement with the recommendation to have the "Bridge to Nowhere" moved to the west side of the campground. PW is to research costs to have it moved.
- BRANCH RECYCLE STATION**
127.07.16.15 **MOVED** by Clr. Grove to proceed in 2015 with the development of a branch recycling area made of concrete lego blocks for the cost of \$3,528 plus GST to be funded from Reserves. **CARRIED**
- COMMUNITY SERVICES REPORT** A copy of the report prepared by Director of Community Services is hereto attached and forms a part of the minutes.
- REC FACILITY SIGNAGE**
128.07.16.15 **MOVED** by Clr. Kinzer to approve the recommendation of the Recreation Board and proceed with the molded plastic signage on the Recreation Facility for the Memorial Arena, Agriplex and Aquatic Centre for total cost of \$10,300, to be funded from 2014 Restricted Funds in the amount \$10,128 and the balance from Recreation Reserves;
- Further, the Town of Killam will pay for the lettering of the "Family Resource Centre" at an estimated cost of \$3,700 to be funded as determined by Administration. **CARRIED**
- GRILL & STOVE PURCHASE**
129.07.16.15 **MOVED** by Clr. McDermott to accept Recreation Board recommendation to replacement the Agriplex Concession stove/oven for \$961 as well as the grill for \$2,721, for a total of \$3,682 that is to be funded from Recreation Reserves. **CARRIED**
- FINANCIAL STATEMENTS** Copies of the financial reconciliation reports for the months of May and June are hereto attached and form a part of the minutes.

TOWN OF KILLAM

a) Town of Killam (May and June)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

130.07.16.15

MOVED by Clr. Gordon to adopt the May and June 2015 Balance Sheets, Income Statements and Reconciliation Sheets for BRCU General, Payroll and ATB Utilities accounts. **CARRIED**

RECREATION BOARD

b) Recreation Board (May and June)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

131.07.16.15

MOVED by Clr. McDermott to adopt the May and June 2015 Recreation Board Balance Sheets, Income Statements and Reconciliation sheets. **CARRIED**

BOARDS

c) Boards

LIBRARY

i) Killam Public Library (May and June)

132.07.16.15

MOVED by Clr. McDermott to adopt the May and June 2015 Killam Public Library account reconciliations. **CARRIED**

SKNGS

ii) Sedgewick Killam Natural Gas System (May and June)

133.07.16.15

MOVED by Clr. Gordon to adopt the May and June 2015 Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

ADJOURNMENT

The meeting was adjourned at 8:38 p.m.

Mayor

Chief Administrative Officer

Date

Date