

## Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, January 18, 2018 commencing at 7:00pm.

<b>PRESENT</b>	Ben Kellert Brenda Grove Brenda McDermott Heidi Pierce Kim Borgel Darlene Gotobed	Mayor Councillor Councillor Councillor CAO Recording Secretary
<b>ABSENT</b>	Clr. Krys was absent with regret.	
<b>CALL TO ORDER</b>	Mayor Kellert called the regular council meeting to order at 7:00pm.	
<b>AGENDA</b>	<b>MOVED</b> by Clr. Grove to accept the Agenda of the Thursday, January 18, 2018 regular Council meeting. <b>CARRIED</b>	
	<b><u>MINUTES</u></b>	
<b>REG COUNCIL MINUTES DEC 13, 2017</b>	<b>MOVED</b> by Clr. Pierce to accept the regular Council Meeting minutes for Wednesday, December 13, 2017. <b>CARRIED</b>	
	<b><u>UNFINISHED BUSINESS</u></b>	
<b>A-FRAME SIGNS ON TOK ROAD RIGHT-OF-WAYS</b>	A copy of the letter of opinion prepared by Charlotte St. Dennis, Brownlee LLP, on the manner of A-Frame signs on public roadways, is hereto attached and forms a part of the minutes.  Members of Council reviewed the letter and a lengthy discussion followed. Clr. Grove requested that a recorded vote be noted.	
001.01.18.18	<b>MOVED</b> by Clr. McDermott to follow recommendation of Brownlee LLP and not allow the placement of A-frame signs within the portion of the road right-of-way used by vehicular traffic.  VOTES IN FAVOR: Clr. McDermott Clr. Pierce Mayor Kellert VOTES OPPOSED: Clr. Grove <b>CARRIED</b>	
	<b><u>NEW BUSINESS</u></b>	
<b>2018 LIBRARY BUDGET</b>	A copy of the proposed 2018 Killam Public Library budget is hereto attached and forms a part of the minutes.	

002.01.18.18 **MOVED** by Clr. Pierce to accept the 2018 Killam Public Library Budget as presented, requiring contribution from the Town of Killam in the amount of \$13,000 as in previous years.

**CARRIED**

**LETTER OF SUPPORT**  
KIDS CONNECTION  
DAYCARE A copy of the email requesting the Town of Killam to forward a Letter of Support for the Flagstaff Kids Connection Daycare, to apply for a grant that would allow patrons to pay only \$25 per day per child, is hereto attached and forms a part of the minutes.

003.01.18.18 **MOVED** by Clr. Grove to provide the Flagstaff Kids Connection Daycare a Letter of Support from the Town of Killam in order to apply for a government grant offering \$25 per day per child daycare fees.

**CARRIED**

**FIP 2018 BUDGET** A copy of the 2018 proposed budget for the Flagstaff Intermunicipal Partnership Committee is hereto attached and forms a part of the minutes.

004.01.18.18 **MOVED** by Clr. McDermott to approve the 2018 budget for the Flagstaff Intermunicipal Partnership Committee, requesting a total requisition of \$76,500, of which the Town of Killam will contribute \$8161.35, an increase of \$479 from 2017.

**CARRIED**

**CORRESPONDENCE**

1. Killam Chamber of Commerce – Minutes from their December 6, 2017 Chamber Meeting.
2. Flagstaff County – Approval of the Flagstaff Waste Management 2018 Budget.
3. Flagstaff County – Letter with recommendations for the Emergency Services Committee to consider regarding the draft business plan.
4. Village of Forestburg - Approval of the Flagstaff Waste Management 2018 Budget.
5. Village of Forestburg – Approval to proceed with a grant application for the implementation budget of the Regional Emergency Services Society.
6. Village of Heisler – Approval to proceed with a grant application for the implementation budget of the Regional Emergency Services Society.
7. Village of Heisler - Approval of the Flagstaff Waste Management 2018 Budget.
8. Village of Loughheed – Approval to proceed with a grant application for the implementation budget of the Regional Emergency Services Society.
9. Town of Daysland – Approval to proceed with a grant application for the implementation budget of the Regional Emergency Services Society.

10. Town of Daysland - Approval of the Flagstaff Waste Management 2018 Budget.
11. Strathcona County – 2018 Fire Dispatch Update
12. Town of Sedgewick – Approval to proceed with a grant application for the implementation budget of the Regional Emergency Services Society.

**CORRESPONDENCE  
ACKNOWLEDGED**

005.01.18.18

**MOVED** by Clr. Pierce to accept the correspondence for January 18, 2018 as information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS**

**1. Mayor Kellert**

**a) Mayor's Report to Council (January)**

A copy of Mayor Kellert's "Report to Council" for January is hereto attached and forms a part of the minutes.

**2. Clr. Pierce**

**a) FFCS Report**

A copy of Clr. Pierce's report highlighting the recent Flagstaff Family and Community Services meeting is hereto attached and forms a part of the minutes.

**COMMITTEE REPORTS**

**ACTION ITEMS**

A copy of the December 13, 2017 Action Items List is hereto attached and forms a part of the minutes.

**CAO REPORT**

A copy of CAO Borgel's report to council for January 18, 2018 is hereto attached and forms a part of the minutes.

**PUBLIC WORKS  
REPORT**

A copy of the January 11, 2018 report prepared by D. Berrecloth for Public Works is hereto attached and forms a part of the minutes.

**DIRECTOR OF  
COMMUNITY  
SERVICES**

A copy of the Community Services report, as well as the minutes of the recent November 21, 2017 Recreation Board meeting, prepared by C. Sutter for January, 2018 is hereto attached and forms a part of the minutes.

**ARENA REPAIR  
PROJECT 2017**

006.01.18.18

**MOVED** by Clr. Grove to accept the recommendation from the Killam Recreation Board to approve the following expenses for the Killam Arena repairs project:

1. Building wall and trench work, Bird Bros. - \$124,000  
\$68,000 Ag Society, \$56,000 Town of Killam Recreation Reserves
2. Moving of ice plant, Startec - \$42,323.32  
\$21,161 Ag Society, \$21,161 Town of Killam Recreation Reserves
3. Drainage and concrete work, Bird Bros. - \$20,000 + GST  
\$10,000 Ag Society, \$10,000 Town of Killam Recreation Reserves

**CARRIED**

**CONCESSION LEASE**

**WAIVED**

007.01.18.18

**MOVED** by Clr. Grove to accept recommendation of the Killam Recreation Board and waive the September and October lease fee for the facility concession; additionally, the remainder of the lease will be the regular amount of \$450 for November and December 2017.

**CARRIED**

**HOME SCHOOL-  
SWIM RATES**

008.01.18.18

**MOVED** by Clr. Grove to accept recommendation of the Killam Recreation Board and set homeschool rates at the regular swimming lesson rate, unless the group meets the required minimum number in which they will receive the same school rate, to be effective as of January 1, 2018.

**CARRIED**

**MINOR BALL LEASE  
AGREEMENT**

009.01.18.18

**MOVED** by Clr. Grove to accept recommendation of the Killam Recreation Board to resend Killam Minor Ball the lease agreement in the same format of all other lease agreements between Killam Recreation and user groups.

**CARRIED**

**SWIM VOUCHER  
DONATION**

010.01.18.18

**MOVED** by Clr. Grove to accept recommendation of the Killam Recreation Board and donate 25, \$6 vouchers (good for any program) for the medical students of the University of Calgary that will be visiting during January, 2018.

**CARRIED**

**FINANCIAL  
STATEMENTS**

Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.

**TOWN OF KILLAM**

**a) Town of Killam (December)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

011.01.18.18

**MOVED** by Clr. McDermott to adopt the 2017 December Balance Sheet, Income Statement and reconciliation report for the Town of Killam accounts.

**CARRIED**

**RECREATION BOARD**

**b) Recreation Board (December)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

012.01.18.18

**MOVED** by Clr. Grove to adopt the 2017 December Killam Recreation Board Balance Sheet, Income Statement and reconciliation report. **CARRIED**

**a) Boards**

**LIBRARY**

**i) Killam Public Library (December)**

013.01.18.18

**MOVED** by Clr. McDermott to adopt the 2017 December Killam Public Library account reconciliation. **CARRIED**

**ii) Sedgewick Killam Natural Gas System (December)**

**SKNGS**

014.01.18.18

**MOVED** by Clr. Pierce to adopt the December 2017 Sedgewick Killam Natural Gas System account reconciliation. **CARRIED**

**HEALTH CARE FOUNDATION DONATION**

015.01.18.18

CAO Borgel received a request from the Killam Health Care Foundation for a donation to their February fundraising event.

**MOVED** by Clr. McDermott to donate a \$100 Killam Agriplex Facility rental or programing certificate to the Killam Health Care Foundation for their February 2018 Fundraising gala. **CARRIED**

**ADJOURNMENT**

Mayor Kellert adjourned the regular Council Meeting at 8:19pm.

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**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**