

Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, February 5, 2015 commencing at 6:00pm.

PRESENT	Bud James	Mayor
	Brenda McDermott	Deputy Mayor
	Brenda Grove	Councillor
	Diane Gordon	Councillor
	Carol Kinzer	Councillor
	Rick Kryz	Councillor
	Darcy Eskra	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

CALL TO ORDER Mayor James called the meeting to order at 6:40pm.

AGENDA **MOVED** by Clr. Eskra to accept the Agenda of the February 5, 2015 regular Council Meeting with the addition of:

Unfinished Business

7. In Camera – Legal

CARRIED

MEETING MINUTES

REGULAR MTG MINUTES **MOVED** by Clr. McDermott to accept the minutes of the December 11, 2014 Regular Council Meeting. **CARRIED**
DEC 11, 2014

UNFINISHED BUSINESS

INVESTMENT CO-OPERTIVE SURVEY RESULTS

A copy of the Investment Opportunities Cooperative survey results is hereto attached and form a part of the minutes.

Council was satisfied with the positive results of the completed survey and will be holding an Organizational Meeting for the Investment Cooperative on Tuesday, February 17, beginning at 7:00pm at the Killam Agriplex Multipurpose Room.

BYLAW #828 ADULT HOUSING SUBDIVISION

A copy of Bylaw 828, Killam Adult Housing Subdivision, is hereto attached and forms a part of the minutes.

Council deferred this topic to a future meeting.

TOWN OFFICE ROOF REPAIRS

A copy of the Town Office Roof Repair RFD and Town Office building assessment reports are hereto attached and form a part of the minutes.

001.02.05.15

MOVED by Clr. Gordon to approve recommendation and have Phoenix Engineering complete engineered drawings for a new, sloped roof for the Killam Town Office, at a cost of \$2,000 and that Administration immediately proceed with preparations for a tender package; additionally, Administration

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will have local contractors provide quotes on the electrical and mechanical recommendation in the "908 Engineering" report. **CARRIED**

MUTUAL AID FIRE AGREEMENT

A copy of the Mutual Aid Fire Agreement between the Town of Killam and Flagstaff County is hereto attached and forms a part of the minutes.

Clr. Eskra would like to review the information and requested that the topic be deferred to the next Council meeting.

LAND & LEGAL ISSUES

IN CAMERA
6:55PM

In order to discuss a Land issue, and 2 Legal issues, Council went In Camera.

MOVED by Clr. Krys to move proceedings in camera at 6:55pm.

RECONVENE
7:17PM

MOVED by Clr. Gordon to move out of camera at 7:17pm.

LAND PURCHASE OFFER

002.02.05.15

MOVED by Clr. Krys to offer to purchase the property described as Plan 477CL, Lot 1, for the amount of \$250,000 with funds to come from MSI Capital for the land cost and servicing of the property by debenture. **CARRIED**

NEW BUSINESS

2015 BYLAW ENFORCEMENT CONTRACT

003.02.05.15

A copy of the proposed 2015 Bylaw Enforcement Contract is hereto attached and forms a part of the minutes.

MOVED by Clr. Eskra to approve the 2015 Bylaw Enforcement Contract with NIC.212 Services as presented. **CARRIED**

CANADAS 150TH BIRTHDAY 2017

Town of Killam Council was made aware of the upcoming 150th Birthday of Canada in 2017, and was asked to contemplate some options to honor the occasion in the upcoming months.

TOK 50TH YR INCORPORATED

004.02.05.15

CAO Borgel shared with Council that May 1, 2015 will be Killam's 50th year of incorporation.

MOVED by Clr. Krys that Town Council host a lunchtime barbecue on Main Street on Friday, May 1, 2015 in order to recognize the Town of Killam's 50 Years of Incorporation. **CARRIED**

GIC MATURING

005.02.05.15

A copy of the RFD for a maturing GIC in the amount of \$34,561 is hereto attached and forms a part of the minutes.

MOVED by Clr. Eskra to accept recommendation and re-invest \$34,500 in a redeemable, 1 year term with ATB Financial at a rate of 1.43%. **CARRIED**

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MARCH 5, 2015 MTG DATE

Due to conflicting schedules, the Thursday, March 5 Regular Council Meeting will be cancelled, with the next regular meeting to remain on March 19, 2015.

PEACE OFFICER SERVICES CONTRACT

006.02.05.15

A copy of the proposed 2 year Peace Officer Services Contract for 2015 – 2017 is hereto attached and forms a part of the minutes.

MOVED by Clr. McDermott to approve the two year contract with Flagstaff County for Peace Officer Services, providing 5 hours per month of service to the Town of Killam with a rate increase from \$67 to \$71.50 per hour. **CARRIED**

VIRTUAL 360 TOUR

007.02.05.15

A copy of the RFD regarding the continued services of the SeeVirtual 360 website tour is hereto attached and forms a part of the minutes.

MOVED by Clr. Krys that the Town of Killam discontinue the services of the SeeVirtual 360 tour; further, that the Town purchase video equipment to produce videos for the website. **CARRIED**

CORRESPONDANCE

1. **Economic Developers Alberta** Announcing the first edition of the Invest in Alberta magazine.
2. **Farm Safety Centre** – Thanking the Town of Killam for their contribution towards the in-school farm safety program.
3. **Alberta Rural Development Network** Rural Connector
4. **Killam & District Business Development Association** – Request for financial support in the amount of \$12,000 for 2015.

KDBDA AID REQUEST

008.02.05.15

MOVED by Clr. McDermott that the Town of Killam notify Killam & District Business Development Association denying the request for support by means of \$12,000, however, that the Town would consider assisting on a project by project basis. **CARRIED**

5. **Town of Daysland**
 - a) 2015 FFCS Budget Approval
 - b) Regional Governance Study – A letter to FIP approving that a per capita contribution is acceptable if grant funding is not received.
 - c) Community Resource Officer Program – A decision regarding the CRO was deferred.
 - d) Closing of Transfer Sites – Letter to Waste Management that Daysland supports a study for the reduction of transfer sites.
 - e) Joint Quality Management Plan/Safety Codes Services Agreement – Approval to participate in the joint plan however not in the joint safety codes services agreement.

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6. Town of Sedgewick

- a) SKNGS 2015 Budget Approval

7. Leon Benoit, MP Vegreville Wainwright – Requesting names of individuals who are always available when help is needed.

8. Fortis Alberta – Proposed rates for 2015.

9. Battle River School Division #31 – Board highlights of the December 11 Board of Trustees meeting.

10. Alberta Health Services – QuitCore Tobacco Reduction Program starting Jan 5, 2015 for 6 consecutive weeks.

11. Town of Hardisty

- a) Joint Quality Management Plan & Safety Codes Services Agreement – Letter to Flagstaff County approving the proposed Joint Quality Management Plan and Safety Codes Service Agreement and Fee Schedule.
- b) FIP Regional Governance Study - Letter to FIP supporting the FIP Group becoming a pilot group through the Alberta Volunteer to participate in the “Generative Conversation Transformational Change” process.
- c) Extension of Fire Service and Regional Fire Chief Services Agreement between Town of Hardisty & Flagstaff County – Letter to Flagstaff County naming concerns with the current agreements and structure of fire services in the Flagstaff Region. They have approved extension of the existing agreement, approval given to share in the cost of having the draft agreement reviewed by a legal expert.
- d) Community Resource Officer funding commitment – They are withholding money until a new report has been received outlining what the Resource Officer has completed and time spent in the communities.

12. Federation of the Canadian Municipalities – Request for renewal of 2015/16 membership and copy of their Hometown Matters brochure.

MOVED by Mayor James that the Town of Killam renew the Federation of the Canadian Municipalities membership for 2015-16; further, that the Town of Killam be represented at the FCM Conference that will be held June 5-8, 2015 in Edmonton at the Shaw Conference Centre. **CARRIED**

13. Village of Heisler

- a) Regional Governance Study – Letter to FIP advising that Heisler does not approve the per capita funding structure for a Regional Governance Study should the grant funding not be approved and further that they do not approve of Regional Governance.
- b) Review of the Fire Services Agreement – Letter to Flagstaff Emergency Services Committee amending their hourly rate for fully staffed 2013 Freightliner fire truck.

14. Village of Alliance

- a) Joint QMP/Safety Codes Services Agreement – Letter to Flagstaff County approving Alliance’s involvement in the Joint QMP and Safety Code Services Agreement.

15. Flagstaff Regional Housing Group – 2013-14 Report to the Community. A copy is available to Council upon request.

**FCM 2015
MEMBERSHIP
009.02.05.15**

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16. Killam Chamber of Commerce

a) Meeting minutes from the Annual General Meeting held on January 8, 2015.

b) Meeting minutes from the Monday, February 2, 2015 Chamber Meeting

17. Sharks Minor Hockey Association/Flagstaff Fusion Lacrosse Association – Request for the Town of Killam to advertise with them.

18. Flagstaff Interagency – A copy of their minutes from the January 6, 2015 Inter-agency meeting.

19. Alberta Municipal Affairs – Notification of approval of grant funding for the Regional Governance Study in the amount of \$50,000.

20. Municipal Planning Services – A copy of the approval letter for the Viterra Inc. subdivision application.

21. 2015 Minister's Seniors Service Awards – Request for nominations to recognize individuals and organizations who volunteer to assist Alberta's Seniors.

22. Enbridge Pipelines Inc. – The construction of the pipeline from Edmonton to Hardisty is almost complete.

23. Village of Forestburg

a) A letter to Flagstaff County regarding the Fire Agreement extension which has been granted until July 15, 2015. They will be participating in the legal review done on behalf of the urbans.

24. Alberta Order of Excellence Council – Invitation to nominate a deserving Albertan to become a member of the Alberta Order of Excellence.

25. Flagstaff Family & Community Services – Presenting Mark Henick at the Forestburg School on April 17, 2015 at 10 a.m. speaking on his experience with depression and suicide and to deliver awareness on mental health.

26. SOS (Service Options for Seniors) - Information Event on Alzheimer's – Being held at the Camrose Legion Hall on Tuesday, March 31 at 7 p.m.

27. Flagstaff Family & Community Services – Care-A-Van Project – information bulletin on the Care-A-Van Project.

28. Battle River Alliance for Economic Development – BRAED is partnering to host the Rural Alberta Innovation & Learning (RAIL) Commons from October 2 – 4, 2015. The focus of this conference is rural economic development and community development and they are looking for financial and in-kind support.

MOVED by Clr. Eskra to be a Bronze \$500 level sponsor for the BRAED R.A.I.L. Common Conference that will be held October 2-4, 2015 at Camrose.

CARRIED

29. Wainwright & District Partnership – Invitation to the Business Partnership Breakfast on Wednesday, March 11 from 6:45 – 8:30 a.m.

30. Flagstaff County – Invitation to the Social Media Workshop on Friday, March 20 from 9 a.m. to 3 p.m.

**BRAED R.A.I.L.
COMMON
CONFERENCE
SPONSOR**

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31. Alberta Municipal Affairs – Municipal Government Act Review to date

32. Parents for Fun in Flagstaff – 6th Annual End of Summer Celebration Movie in the Park 2015 – request to host.

Administration directed to let Parents for Fun in Flagstaff know that Killam would be interested to host should they have no other offers for 2015.

33. Eastern Alberta Trade Corridor – Invitation to attend the Local to Global EATC Forum from March 4 – 5 in Vermilion Alberta.

CORRESPONDENCE

ACKNOWLEDGED

011.02.05.15

MOVED by Clr. Grove to accept the correspondence for February 5, 2015 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

1. Mayor James

A copy of Mayor James' written reports for meetings and events attended are hereto attached and form a part of the minutes.

- a) **Killam & District Business Development** – AGM & Financial Statements
- b) **Mayor's Report to Council** (December)
- c) **Mayors Meeting** – January 19, 2015
- d) **Mayor's Report to Council** (January)
- e) **Flagstaff Intermunicipal Partnership Committee** – February 2, 2105

2. Clr. McDermott

A copy of Clr. McDermott's committee reports are hereto attached and form a part of the minutes.

- a) **Killam Public Library Report**
- b) **Killam Community Hall AGM Report**
- c) **Sedgewick Killam Natural Gas System Report**

3. Clr. Grove

A copy of Clr. Grove's reports are hereto attached and form a part of the minutes.

- a) **Flagstaff Regional Solid Waste Management**

4. Clr. Eskra

A copy of both the Regional Fire Chief Services Agreement and the revised template for the Fire Services Agreement are hereto attached and form a part of the minutes.

- a) **Flagstaff Emergency Services Committee**

Clr. Eskra will bring back to an upcoming meeting as he would like to discuss with Fire Chief Knievel and await comments from the legal review.

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COMMITTEE REPORTS

ACTION ITEMS	A copy of the December 11, 2014 Action Items List is hereto attached and forms a part of the minutes.
FINANCIAL STATEMENTS	Copies of the financial reconciliation reports for the months of November and December are hereto attached and form a part of the minutes.
TOWN OF KILLAM	a) Town of Killam (November)
	i) Balance Sheet
	ii) Income Statement
012.02.05.15	MOVED by Clr. McDermott to adopt the November 2014 Town of Killam Balance Sheet and Income Statement. CARRIED
	iii) Reconciliation Sheets
013.02.05.15	MOVED by Clr. Gordon to adopt the November 2014 Reconciliation Sheets for BRCU General, Payroll and ATB Utilities accounts. CARRIED
RECREATION BOARD	b) Recreation Board (November)
	i) Balance Sheet
	ii) Income Statement
014.02.05.15	MOVED by Clr. Krys to adopt the November 2014 Recreation Board Balance Sheet and Income Statement. CARRIED
	iii) Reconciliation Sheets
015.02.05.15	MOVED by Clr. Grove to adopt the November 2014 Reconciliation Sheet for the Recreation Board's ATB Payroll and General accounts. CARRIED
BOARDS	c) Boards (November)
	i) Killam Public Library
016.02.05.15	MOVED by Clr. McDermott to adopt the November 2014 Killam Public Library account reconciliations. CARRIED
	ii) Sedgewick Killam Natural Gas System
017.02.05.15	MOVED by Clr. Krys to adopt the November 2014 Sedgewick Killam Natural Gas System account reconciliations. CARRIED
TOWN OF KILLAM	a) Town of Killam (December)
	i) Balance Sheet
	ii) Income Statement
018.02.05.15	MOVED by Clr. Eskra to adopt the December 2014 Town of Killam Balance Sheet and Income Statement. CARRIED

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019.02.05.15 iii) Reconciliation Sheets
MOVED by Clr. Gordon to adopt the December 2014 Reconciliation Sheets
for BRCU General, Payroll and ATB Utilities accounts. **CARRIED**

**RECREATION
BOARD**

b) Recreation Board (December)

i) Balance Sheet

ii) Income Statement

iii) Reconciliation Sheets

020.02.05.15 **MOVED** by Clr. McDermott to adopt the December 2014 Recreation Board
Balance Sheet and Income Statement. **CARRIED**

BOARDS

c) Boards (December)

i) Killam Public Library

021.02.05.15 **MOVED** by Clr. Eskra to adopt the December 2014 Killam Public Library
account reconciliations. **CARRIED**

ii) Sedgewick Killam Natural Gas System

022.02.05.15 **MOVED** by Clr. McDermott to adopt the December 2014 Sedgewick Killam
Natural Gas System account reconciliations. **CARRIED**

ADJOURNMENT

The meeting was adjourned at 8:23p.m.

Mayor

Chief Administrative Officer

Date

Date