

Town of Killam Regular Council Meeting

8

Minutes of the regular Council meeting held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, February 18, 2016 commencing at 7:00pm.

PRESENT	Bud James Darcy Eskra Diane Gordon Brenda Grove Carol Kinzer Rick Kryz Brenda McDermott Kimberly Borgel Darlene Gotobed	Mayor Councillor Councillor Councillor Councillor Councillor Deputy Mayor CAO Recording Secretary
CALL TO ORDER	Mayor James called the meeting to order at 7:00p.m.	
AGENDA	MOVED by Clr. Kryz to accept the Agenda of the February 18, 2016 regular Council meeting with the addition of: <u>COUNCIL COMMITTEE REPORTS</u> 3. Clr. McDermott a) Killam Public Library (Verbal Report) CARRIED	
REG MTG MINUTES JAN 21, 2016	MOVED by Clr. Grove to approve the regular meeting minutes of Council for Thursday, January 21, 2016. CARRIED	
	<u>UNFINISHED BUSINESS</u>	
2016 CIC APPLICATION RE: LEWIS/BOLE	A copy of the RFD for the 2016 Community Improvement and Consolidation program application of Lewis/Bole is hereto attached and forms a part of the minutes.	
020.02.18.16	MOVED by Clr. Eskra to accept the Community Improvement and Consolidation program application received from Michael Lewis and Andrea Bole, for the property known as Plan 1422626, Block 1, Lot 2; further, since construction is still ongoing, that the tax concessions be deferred to begin in the 2017 taxation year. CARRIED	
PEACE OFFICER SERVICE 2016	A copy of the letter from Flagstaff County proposing a one year trial, no cost contract for Peace Officer Services, with fine proceeds to be issued to the County, is hereto attached and forms a part of the minutes.	
021.02.18.16	MOVED by Clr. Gordon to accept the one year, trial contract offer from Flagstaff County for "free" Peace Officer Services within the Town of Killam, with fine proceeds forwarded to Flagstaff County. CARRIED	

Town of Killam Regular Council Meeting

9

HANDICAPPED PARKING COMMUNITY HALL

A copy of the letter with response from the Killam Community Hall Board and the Killam Seniors Society regarding the placement of a permanent handicapped parking space adjacent to their facilities.

Council is satisfied that the placement of temporary signage would be sufficient and Administration will ensure that A-frame signs will be available for both the Hall and the Seniors Centre.

NEW BUSINESS

OUTSTANDING A/R ACCOUNT

A copy of the RFD recommending that an outstanding A/R from 2014, in the amount of \$20.92 to be written to bad debt, is hereto attached and forms a part of the minutes.

022.02.18.16

MOVED by Clr. Eskra to accept recommendation and have outstanding Invoice #20140309 for the amount of \$20.92, to be written to bad debt in 2016.

CARRIED

TENDER AWARDED WOOD CHIPPER

A copy of the RFD with details of the tenders received with various pricing options for the purchase of a wood chipper is hereto attached and form a part of the minutes.

023.02.18.16

MOVED by Clr. McDermott to award the tender to Rocky Mountain Equipment for the purchase of a Wallenstein Wood Chipper 5" capacity for the cost of \$7,841 (GST included).

CARRIED

REAL ESTATE BROKER SERVICES

A copy of the Request for Proposal for Real Estate Broker Services for the sale of property owned by the Town of Killam is hereto attached and forms a part of the minutes.

024.02.18.16

MOVED by Clr. McDermott to have Administration circulate a Request for Proposal for Real Estate Broker Services for the sale of property owned by the Town of Killam.

CARRIED

2016 KILLAM HALL BOARD FUNDING

A copy of the RFD with financial information from the Killam Community Hall Board for 2016 funding is hereto attached and forms a part of the minutes.

025.02.18.16

MOVED by Clr. Eskra to accept the Killam Community Hall Board's 2015 Balance Sheet and Statement of Revenue and Expenses, as well as the proposed 2016 Budget; further, that the final financial commitment of \$10,000 from the Town of Killam be forwarded.

CARRIED

FREE TRANSFER SITE WEEKEND

A copy of the letter from Flagstaff Regional Solid Waste Management proposing a free transfer site weekend for May 7th and 8th, 2016, is hereto attached and forms a part of the minutes.

026.02.18.16

MOVED by Clr. Kryz to participate in the Flagstaff Regional Solid Waste

Town of Killam Regular Council Meeting

10

Management 2016 Spring Clean Up program, opening the Killam Transfer Site for Saturday, May 7 and Sunday, May 8, to Residents with no fees charged for regular household garbage, yard waste, dry waste and metal (normal charges still apply for freon, tires and appliances). **CARRIED**

CORRESPONDENCE

1. **Killam Chamber of Commerce** – A copy of the minutes from the Thursday, February 4, 2016 Chamber of Commerce Meeting.
2. **Larry Gregorwich** – Letter suggesting uses of empty lot on the corner of 50th Street and 49th Avenue. (Note: This lot is not owned by the Town of Killam – it is privately owned)

Administration is to forward a letter to Mr. Gregorwich stating that this property is privately owned and not that of the Towns.

3. **Town of Daysland** – Peace Officer Services – Town of Daysland accepted Flagstaff County's offer to provide peace officer services.
4. **Parents for Fun in Flagstaff** – Invitation to send in proposal for the 7th Annual End of Summer Celebration – Movie in the Park 2016.

Recommendation was made to have Administration forward a letter to Parents for Fun in Flagstaff, expressing interest in hosting the 7th Annual End of Summer Celebration on August 24, 2016.

2016 RESCUE TRUCK REQUISITION 027.02.18.16

5. **Flagstaff County** – A copy of the 2016 Rescue Truck Requisition Budget for 2016. There is no change from 2015.

MOVED by Clr. Gordon to accept the 2016 Rescue Truck Budget and 2016 Requisition with no increases, requiring the Town of Killam to contribute \$1,535.15. **CARRIED**

6. **Flagstaff County** – Notice of development at Pt. SW 18-44-13 W4.
7. **Town of Sedgewick** – Terms of Reference approval – notice to FIP on approval of the Terms of Reference for the Regional Governance Project.
8. **Village of Heisler** - Terms of Reference approval – notice to FIP on approval of the Terms of Reference for the Regional Governance Project.

PITCH-IN CANADA 028.02.18.16

9. **Pitch-In Canada** – Invitation to participate in Pitch-In Week.

MOVED by Clr. Eskra to participate in the Pitch-In Canada week, April 17-23, 2016. **CARRIED**

10. **Flagstaff Regional Subdivision & Development Appeal Board** – Notice of appeal to develop/place a laydown yard on pt. SW 18-44-13 W4M. Appeal hearing will take place on February 23, 2016 at 6:30 p.m. Invitation to submit views or attend

Town of Killam Regular Council Meeting

11

the hearing.

11. **Alberta Municipal Affairs** – Approval of 2 MSI Capital Projects.
12. **Alberta Municipal Affairs** – notice that FIP has been approved for \$40,000 for the Regional Governance Project.
13. **Fortis Alberta** – Invitation to participate in an Earth Hour Event for a chance to win funding.

**EARTH HOUR
PARTICIPATION**
MAR 19, 2016
029.02.18.16

MOVED by Clr. McDermott to participate in the Earth Hour Event, Saturday, March 19, 2016, from 8:30pm – 9:30pm, with opportunity to win from \$7,500 to \$2,500 in grants. **CARRIED**

14. **Regional Choosewell Forums** – Forestburg is hosting a forum on March 16, 2016 from 10 a.m. to 3 p.m.
15. **Fortis Alberta** – Streetlight Standard Change Notification – Notice that all new streets lights will be LED.
16. **East Central Alberta Destination Marketing Fund** – Inviting the Town of Killam to participate.

**DESTINATION
MARKETING FUND**
030.02.18.16

MOVED by Clr. Gordon to participate in the East Central Alberta Destination Marketing Fund for 2016, costing \$1 per night per occupied site in the Killam Campground; further, that .50 cents is to be remitted to the destination marketing fund and .50 cents to be used to support our own campground. **CARRIED**

17. **Brad Freadrich** – Letter addressing displeasure of decision to remove the Killam Indian and Killam Warriors Sports signs.
18. **Village of Heisler** – Community Peace Officer Services – Accepted for the County provide the Peace Officer services at no cost for 1 year.
19. **Village of Heisler** – Approval of revised 2016 FIP Budget.
20. **Coralie Freadrich** – Letter regarding the decision on the signs at the arena and apology if anyone took anything she said personally.

**CORRESPONDENCE
ACKNOWLEDGED**
031.02.18.16

MOVED by Clr. Gordon to accept the correspondence for February 18, 2016 as information. **CARRIED**

COUNCIL COMMITTEE REPORTS

1. Mayor James

a) **Mayor's Report to Council**

A copy of Mayor James' report highlighting the events and meeting attended

Town of Killam Regular Council Meeting

12

on behalf of the Town of Killam in the month of January is hereto attached and form a part of the minutes.

b) Flagstaff Intermunicipal Partnership

A copy of the report prepared by Mayor James for the February 8, 2016 FIP meeting is hereto attached and forms a part of the minutes.

2016 FIP BUDGET REVISED

032.02.18.16

MOVED by Clr. Eskra to accept the revised Flagstaff Intermunicipal Partnership budget for 2016, requiring a requisition from the Town of Killam in the amount of \$6,355.84. **CARRIED**

SCADA UPGRADES RECOMMENDED

033.02.18.16

MOVED by Mayor James to defer recommendation of a FIP motion made to have Councils approve the SCADA upgrades for the water management systems, to a maximum of \$5,800 per water treatment plant, until such time that consultation has been conducted with participating Public Works departments. **CARRIED**

2. Clr. Grove

a) Flagstaff Regional Solid Waste Management

A copy of the minutes from the meeting held by the Flagstaff Regional Solid Waste Management Committee on January 25, 2016 is hereto attached and forms a part of the minutes.

Clr. Kinzer exited Council Chambers at 7:34pm, during Clr. Grove's report from the recent FRSWM meeting. Clr. Kinzer re-entered the room at 7:36pm.

3. Clr. Krys

a) Killam Recreation Board

A copy of the minutes of the February 16, 2016 Recreation Board Meeting is hereto attached and forms a part of the minutes.

ARENA SIGNAGE CONCERNS ADDRESSED

034.02.18.16

MOVED by Clr. Krys to accept Killam Recreation Board's recommendations to address the signage issues in the Killam Memorial Arena as follows:

- All 4 signs will have historical plaques made, containing team information and dates.
- The Killam Indians and Warriors signs will be altered to remove all wording, leaving emblems/logos only.
- Relocate signs so that active teams logos are on the north end of the walls, and historical team logos on the south end.
- That Killam Town Council prepare a statement to aid in the clarification of the proposed changes.

CARRIED

Town of Killam Regular Council Meeting

13

4. Clr. McDermott

a) Killam Public Library (Verbal Report)

Clr. McDermott shared with Council that the Killam Public Library will have Sharon Mallon, author of "The Gift of Adultery", appearing at the Library on Monday, April 11, 2016.

COMMITTEE REPORTS

ACTION ITEMS	A copy of the January 21, 2016 Action Items List is hereto attached and forms a part of the minutes.
CAO REPORT	A copy of the report prepared by CAO Borgel for February 18, 2016 is hereto attached and forms a part of the minutes.
PUBLIC WORKS REPORT	A copy of the report for Council, prepared by D. Berrecloth for February 18, 2016 is hereto attached and forms a part of the minutes.
FINANCIAL STATEMENTS	Copies of the financial reconciliation reports for the month of January are hereto attached and forms a part of the minutes.
TOWN OF KILLAM	a) Town of Killam (January) <ul style="list-style-type: none">i) Balance Sheetii) Income Statementiii) Reconciliation Sheets
035.02.18.16	MOVED by Clr. Eskra to adopt the 2016 January Balance Sheet, Income Statement and Reconciliation Sheets for BRCU General, Payroll and ATB Utilities accounts. CARRIED
RECREATION BOARD	b) Recreation Board (January) <ul style="list-style-type: none">i) Balance Sheetii) Income Statementiii) Reconciliation Sheet (General Acct.)
036.02.18.16	MOVED by Clr. Krys to adopt the 2016 January Recreation Board Balance Sheet, Income Statement and Reconciliation sheets. CARRIED
BOARDS	c) Boards
LIBRARY	i) Killam Public Library (January)
037.02.18.16	MOVED by Clr. McDermott to adopt the 2016 January Killam Public Library account reconciliations. CARRIED

Town of Killam Regular Council Meeting

SKNGS
038.02.18.16

ii) Sedgewick Killam Natural Gas System (January)

MOVED by Clr. Eskra to adopt the 2016 January Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

ADJOURNMENT The meeting was adjourned at 8:10 p.m.

Mayor

Chief Administrative Officer

Date

Date