

Town of Killam Regular Council Meeting

6

Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, February 15, 2018 commencing at 5:30pm.

PRESENT	Ben Kellert Brenda Grove Rick Krys Heidi Pierce Kim Borgel	Mayor Councillor Councillor Councillor CAO/Recording Secretary
ABSENT	Clr. McDermott was absent with regret.	
CALL TO ORDER	Mayor Kellert called the regular council meeting to order at 5:30pm.	
AGENDA	MOVED by Clr. Krys to accept the Agenda of the Thursday, February 15, 2018 regular Council meeting.	CARRIED
	<u>MINUTES</u>	
REG COUNCIL MINUTES JAN 18, 2018	MOVED by Clr. Krys to accept the regular Council Meeting minutes for Thursday, January 18, 2018.	CARRIED
	<u>NEW BUSINESS</u>	
2017 RESERVES FUNDING	A copy of the request for decision regarding the 2017 reserves funding is hereto attached and forms a part of the minutes.	
016.02.15.18	MOVED by Clr. Grove to accept the recommendation to add \$276,851 to reserves in 2017 and use \$240,861 of reserves funding in 2017 leaving a total balance as of December 31, 2017 of \$984,783 in Reserves for future expenses.	CARRIED
ADOPT ALBERTA HIGHWAYS PROGRAM	Council requested for Administration to get more information regarding whether this portion of the highway lands can be cleaned by a not-for-profit group as a fundraiser.	
IN CAMERA – PERSONNEL 5:40pm 017.02.15.18	MOVED by Clr. Krys to go In-Camera at 5:40pm for the purpose of a personnel discussion.	CARRIED
RECONVENE 5:43pm 018.02.15.18	MOVED by Clr. Krys to Reconvene at 5:43pm.	CARRIED
CAO PERFORMANCE BONUS 019.02.15.18	MOVED by Clr. Krys that the Town of Killam Council approves a 2017 Performance Bonus of \$3,000 for Chief Administrative Officer Kim Borgel and thanked her for her work and dedication to the Town.	CARRIED

CORRESPONDENCE

1. Marissa Buchholz – Request to partner with a group of parents to offer a Breakfast program at Killam Public School.

Council requested Administration to send a donations application to the Breakfast Program group and bring back to a future Council Meeting, as per the Town of Killam policy.

2. Farm Safety Centre – Request for a contribution of \$300 to continue to deliver Safety Smarts to rural and remote elementary schools.

**FARM SAFETY
DONATION
020.02.15.18**

MOVED by Clr. Pierce to donate \$300 to the Farm Safety Centre for their Safety Smarts Program. **CARRIED**

3. Town of Hardisty – Approval of the ACP Grant & Implementation Budget for the Regional Emergency Services Society formation.

4. Village of Loughheed – Approval of the Flagstaff Regional Housing Group 2018 Budget.

5. Village of Loughheed – Approval of the Flagstaff Intermunicipal Partnership 2018 Budget.

6. Town of Sedgewick – Approval of the Flagstaff Intermunicipal Partnership 2018 Budget.

7. Village of Heisler – Approval of the Flagstaff Intermunicipal Partnership 2018 Budget.

8. Federation of Canadian Municipalities – How can Municipalities get ready? Cannabis Legalization Primer.

**TOK CANNABIS
LEGALIZATION
COMMITTEE**

Discussion regarding the creation of a community consultation team to discuss potential direction for the Town of Killam to begin preparations for the Cannabis Legalization Legislation. Council will forward administration some community members who could be invited to sit on the consultation tem (ie: RCMP, doctor, teacher, EMS, FFCS, Chamber, etc.).

9. AUMA – Letter to municipalities looking for support regarding a new police funding model.

10. Flagstaff Community Adult Learning – Thanking us for the support to the Flagstaff Welcoming Community Project along with an interim outcomes and financial report for 2017.

**VICTIM'S SERVICES
LETTER OF
SUPPORT**

11. Flagstaff Victims Services – Letter requesting a letter of support for their application to the Victims of Crime Fund.

021.02.15.18 **MOVED** by Clr. Grove to send a letter of support to Flagstaff Victim’s Services for their Application to the Victims of Crime Fund. **CARRIED**

12. Flagstaff Regional Solid Waste Management - information regarding the 2018 Community Spring Clean-up.

13. Parkland Regional Library - Request for proposals for Library System Headquarters relocation.

PFFF MOVIE IN THE PARK PROPOSAL 14. Parents for Fun in Flagstaff – Request to submit a proposal to be the host community for the 9th Annual End of Summer Celebration Movie in the Park.

022.02.15.18 **MOVED** by Clr. Kryz to submit a proposal to the Parents For Fun in Flagstaff Group showing our interest in hosting the Summer Celebration Movie in the Park. **CARRIED**

CORRESPONDENCE
023.02.15.18 **MOVED** by Clr. Kryz to accept the Correspondence for February 15, 2018 as information. **CARRIED**

COUNCIL COMMITTEE REPORTS

1. **Mayor Kellert**

a) **Mayor’s Report to Council (February)**

A copy of Mayor Kellert’s’ “Report to Council” for February is hereto attached and forms a part of the minutes.

2. **Clr. Grove**

a) **Community Advisory Committee Report**

A copy of the RCMP Stats for January as well as a list of RCMP priorities for 2018 are hereto attached and form a part of the minutes. Further, Clr. Grove gave an oral report:

- Currently RCMP is overstaffed by 1 – but that is thanks to the Community Resource Officer Position.
- One of the other districts are developing a phone app to report crime, etc. that may be available to us soon.

b) **Killam Recreation Board Report**

A copy of Clr. Grove’s Killam Recreation Board’s Report for February is hereto attached and forms a part of the minutes. A number of recommendations were made by the Killam Recreation Board for Town of Killam Council to consider.

**RECREATION
STANDY-BY PAY
DEFEATED**

024.02.15.18 **MOVED** by Clr. Grove that the Town of Killam/Killam Recreation Board pay \$70/week (\$10/day): August 1 to April 30 AND \$35/week (\$5/day): May 1- July 31 for Recreation Standby and that this be a part of the Town of Killam

Policy B007 Human Resources, Hours of Work, Overtime and Flextime Section #23. Standby. The \$3185 will come out of the Maintenance Repairs Budget 2018.

DEFEATED

**AQUATIC CENTRE
PASSES**

025.02.15.18

MOVED by Clr. Grove that as of March 1, 2018 passes be made available for:

- ONLY Fit Swim, Early bird, and Aquasizes – 6 month passes and annual passes will be available;
- ALL aquatic programs and times (not including swimming lessons)– passes for 10x session use, the patrons will be given tickets and will need to turn the ticket in each visit (Killam Recreation Board will not be responsible for tracking visits or lost tickets), there will also be a delaine for use of each 10x pass.

And further all will be reviewed again in November 2018.

CARRIED

**SCHEDULING
SOFTWARE**

026.02.15.18

MOVED by Clr. Grove that the Killam Recreation Board enter into an agreement with Perfect Minds for a total cost of \$8399 plus GST and Moneris \$375 plus GST, with an annual maintenance fee of \$5000.

CARRIED

**ACCOUNT
WRITE-OFF**

027.02.15.18

MOVED by Clr. Grove that the Killam Recreation Board write off Account #199 for a total of \$96.60 in the 2017 year.

CARRIED

**DONATION VIKING
PRESCHOOL**

028.02.15.18

MOVED by Clr. Grove that the Killam Recreation Board donate a Family Swim Pass to the Viking Preschool Ladies Night Out.

CARRIED

**DONATION
SPLASH ZONE**

029.02.15.18

MOVED by Clr. Grove that the Killam Recreation Board donate a Family Swim Pass to the Splash Zone.

CARRIED

COMMITTEE REPORTS

ACTION ITEMS

A copy of the January 18, 2018 Action Items List is hereto attached and forms a part of the minutes.

CAO REPORT

A copy of CAO Borgel's report to council for February 15, 2018 is hereto attached and forms a part of the minutes.

Council requested administration to send a letter to the Killam Jr. B Wheat Kings regarding A-Frame signs and where they can be placed.

**PUBLIC WORKS
REPORT**

A copy of the February 15, 2018 report prepared by D. Berrecloth for Public Works is hereto attached and forms a part of the minutes.

**DIRECTOR OF
COMMUNITY
SERVICES**

A copy of the Community Services report prepared by C. Sutter for February 15, 2018 is hereto attached and forms a part of the minutes.

**FINANCIAL
STATEMENTS**

Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.

TOWN OF KILLAM

a) Town of Killam (January)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

030.02.15.18

MOVED by Clr. Krys to adopt the 2018 January Balance Sheet, Income Statement and reconciliation report for the Town of Killam accounts.

CARRIED

**RECREATION
BOARD**

b) Recreation Board (January)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

031.02.15.18

MOVED by Clr. Pierce to adopt the 2018 January Killam Recreation Board Balance Sheet, Income Statement and reconciliation report.

CARRIED

LIBRARY

a) Boards

i) Killam Public Library (January)

032.02.15.18

MOVED by Clr. Pierce to adopt the 2018 January Killam Public Library account reconciliation.

CARRIED

SKNGS

ii) Sedgewick Killam Natural Gas System (January)

033.02.15.18

MOVED by Clr. Pierce to adopt the January 2018 Sedgewick Killam Natural Gas System account reconciliation.

CARRIED

ADJOURNMENT

Mayor Kellert adjourned the regular Council Meeting at 6:50pm.

Mayor

Chief Administrative Officer

Date

Date