

Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, February 13, 2014 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Darcy Eskra	Councillor
	Diane Gordon	Councillor
	Brenda Grove	Councillor
	Carol Kinzer	Councillor
	Rick Kryz	Councillor
	Brenda McDermott	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

CALL TO ORDER Mayor James called the meeting to order at 7:00pm.

AGENDA **MOVED** by Clr. Grove to accept the Agenda of the February 13, 2014 regular Council Meeting with the addition of:

NEW BUSINESS

6. Rural Physician Action Plan Conference – Feb 26-28, 2014

CARRIED

MEETING MINUTES

REGULAR COUNCIL MTG MINUTES **MOVED** by Clr. Gordon to accept the minutes of the January 9, 2014 Regular Council Meeting.

JAN 9, 2013

CARRIED

UNFINISHED BUSINESS

2014 FLAGSTAFF WASTE BUDGET A copy of the proposed 2014 Flagstaff Regional Solid Waste Management budget package is hereto attached and forms a part of the minutes.

011.02.13.14

MOVED by Clr. Gordon to accept the proposed 2014 Flagstaff Regional Solid Waste Management budget as presented, with a requisition to the Town of Killam in the amount of \$143,733.08, an increase of \$3,982.93 (2.85%) from 2013.

CARRIED

LOAN GUARANTOR FOR AG SOCIETY A copy of draft Bylaw #823, authorizing to guarantee an improvements loan taken by the Killam & District Agricultural Society is hereto attached and forms a part of the minutes.

The purpose of this Bylaw is to authorize the Council of the Municipality to guarantee the repayment of a loan from ATB Financial to the Killam & District Agricultural Society for 2014 improvements to the Killam Agriplex and Killam Memorial Arena facilities.

BYLAW 823
1ST READING
012.02.13.14

MOVED by Clr. Krys to accept First Reading of Bylaw No. 823, authorizing to act as Guarantor for a loan taken by the Killam & District Agricultural Society for improvements to the Killam Agriplex and Arena facilities. **CARRIED**

Administration will proceed with advertising. Item of business will be added to the next regular Council meeting.

LETTER TO
FLAGSTAFF
COUNTY

013.02.13.14

A draft copy of a letter to be forwarded to Flagstaff County from Town of Killam Council, regarding a recent meeting, is hereto attached and forms a part of the minutes.

MOVED by Clr. Eskra to approve the letter to Flagstaff County and that it be sent to County Council. **CARRIED**

NEW BUSINESS

INFRASTRUCTURE
PROJECTS REPORT
PHASE #1

014.02.13.14

A copy of the information provided from B. Hanewich, Select Engineering, detailing the requirements for upgrading the current infrastructure as determined by inspections and assessments, is hereto attached and forms a part of the minutes.

MOVED by Clr. McDermott to proceed with the first phase of infrastructure improvements that would include in 2014:

- Sewer liners along 49th Street, 47th Street and Lift Station, for a cost of \$124,000
- Water Main replacement from the water treatment plant to 49th Avenue, for a cost of \$191,000;

Further, that the cost of these expenditures be funded from Reserves generated from the Town's monthly infrastructure replacement fees.

CARRIED

TOK POLICY 1.4 -
CODE OF CONDUCT
AMENDED

015.02.13.14

A draft copy of the changes to Town of Killam Policy #1.4 Code of Conduct, is hereto attached and forms a part of the minutes.

MOVED by Clr. Grove to accept the updated Town of Killam Policy #1.4 Code of Conduct, as presented. **CARRIED**

REINVESTMENT
OF GICs

016.02.13.14

A copy of the RFD with details of options for reinvesting maturing GICs is hereto attached and forms a part of the minutes.

MOVED by Clr. Eskra to approve recommendation and reinvest maturing GICs, in the amount of \$88,259 plus approximately \$2,936 interest, into 1-Year Cashable GICs from ATB Financial. **CARRIED**

**2013 RESERVES
INVESTMENT**

A copy of the RFD detailing options for investing funds to reflect Reserves allocations for 2013 is hereto attached and forms a part of the minutes.

017.02.13.14

MOVED by Clr. Gordon that the Town of Killam invest \$190,500 into 1-Year cashable GICs with ATB Financial to reflect 2013 funds committed to reserves by Council. **CARRIED**

**MUNICIPAL
SUSTAINABILITY
PLAN REVIEW**

A draft copy of the Municipal Sustainability Plan is hereto attached and forms a part of the minutes.

MARCH 10, 2014
018.02.13.14

MOVED by Clr. Kryz to hold only one meeting in March, that being on Monday, March 10, 2014, beginning at 6:00pm to review the Municipal Sustainability Plan, with the regular meeting beginning at 7:00pm. **CARRIED**

**2014 RPAP
CONFERENCE**

Clr. Gordon will be attending the rural Physicians Action Plan conference from February 26 – 28, 2014 in Edmonton.

CORRESPONDANCE

**GROWING
TOURISM
CONFERENCE**
019.02.13.14

1. **Growing Rural Tourism** – This year's conference is being held March 3 -5 in Camrose. **FILED**

MOVED by Clr. McDermott that the Town of Killam extend an invitation to allow two people from the Killam Resident Attraction Committee to attend the Growing Rural Tourism conference being held in Camrose March 3 – 5, 2014.

CARRIED

2. **Province of Alberta Office of the Lieutenant Governor** – the Alberta Order of Excellence Council is inviting nomination for deserving Albertans who have made a significant contribution to the lives of other Albertans. **FILED**

3. **Town of Hardisty**

- a) FIP – 2014 Budget & Managing Partner: Approval of budget and proposal for Managing Partner as presented by the Village of Forestburg. **FILED**
- b) Flagstaff Waste 2014 Budget: Approval of the 2014 Flagstaff Waste Budget as presented. **FILED**
- c) Flagstaff FCS 2014 Budget: Approval of the 2014 FFCS Budget as presented. **FILED**

4. **Village of Heisler**

- a) FIP – 2014 Budget & Managing Partner: Approval of budget and proposal for Managing Partner as presented by the Village of Forestburg. **FILED**
- b) Flagstaff Waste 2014 Budget: Approval of the 2014 Flagstaff Waste Budget as presented. **FILED**
- c) Flagstaff FCS 2014 Budget: Approval of the 2014 FFCS Budget as presented. **FILED**

5. **Village of Strome**
 - a) FIP – 2014 Budget & Managing Partner: Approval of budget and proposal for Managing Partner as presented by the Village of Forestburg. FILED
 - b) Flagstaff Waste 2014 Budget: Approval of the 2014 Flagstaff Waste Budget as presented. FILED
 6. **Village of Forestburg** Flagstaff Waste Management Budget – Approval of the 2014 Flagstaff Waste Management budget as presented. FILED
 7. **Legislative Assembly of Alberta – Jeff Wilson MLA:** Introducing himself as the new Official Opposition Critic for Municipal Affairs. FILED
 8. **Alberta Information Providers (AVIP)** – Invitation to put in an Expression of Interest to be the host community of the 2014 AVIP Conference. FILED
 9. **Alberta Tourism, Parks & Recreation** – Visitor Information Centre annual Spring Training and Showcase Event – May 6 – 7, 2014. FILED
 10. **Government of Alberta Human Services – Central Alberta Child and Family Services** – announcement to bring East Central Child and Family Services Authority and Central Alberta Child and Family Service Authority together. The new body will be called Central Alberta Child and Family Services (CFS). FILED
 11. **Flagstaff County**
 - a) Letter to Minister of Municipal Affairs Ken Hughes regarding Flagstaff Regional Housing Group – Grant for Senior’s Housing – Forestburg – request to meet. FILED
 - b) FIP – 2014 Budget & Managing Partner: Approval of budget and proposal for Managing Partner as presented by the Village of Forestburg. FILED
 - c) Flagstaff Regional Economic Development Workshop Invitation for 2 Killam Councilors to attend an Ec. Dev. Workshop on March 13 at the Flagstaff County Office. FILED
- Mayor James and Clr. Gordon will attend the Flagstaff Regional Economic Development Workshop on March 13, 2014 at Flagstaff County.
12. **Town of Sedgewick**
 - a) Try Triathlon – approval to partner with the Town of Killam on hosting a triathlon in the 2 municipalities. FILED
 - b) FIP – 2014 Budget & Managing Partner: Approval of budget and proposal for Managing Partner as presented by the Village of Forestburg. FILED
 - c) Flagstaff Waste 2014 Budget: Approval of the 2014 Flagstaff Waste Budget as presented. FILED
 - d) Invitation to a supper meeting to start conversations on how the 2 communities can work together. FILED
 13. **Village of Alliance** - FIP – 2014 Budget & Managing Partner: Approval of budget and proposal for Managing Partner as presented by the Village of Forestburg. FILED

14. **Killam Minor Hockey Association** – request for break on Ice rental and Multi-Purpose Room rental fees for the 2014 PeeWee'D' Provincial Tournament March 20 -23, 2014. FILED
 15. **Claude Gravelle, MP Nickel Belt** request to support a resolution in support of a national dementia strategy. FILED
 16. **Village of Lougheed** – Approval of the 2014 Flagstaff Regional Solid Waste Budget as presented. FILED
 17. **Alberta Human Services, Office of the Minister Manmeet Bullar** - Announcement that the Building Families and Communities Act which establishes Family and Community Engagement Councils (FCECs). They are accepting applications for memberships. FILED
 18. **Alberta Milk** – Killam Public School celebrates 25 years of their School Milk Program. FILED
 19. **Paintearth Regional Waste Management** – Alberta Transportation 40 Year Strategic Plan process. They are voicing their concerns over the consultation process that Alberta Transportation has used. FILED
 20. **Alberta Sport Connection** – Killam Centennial Park has been awarded \$4,000 by Alberta Sport, Recreation, Parks and Wildlife Foundation. FILED
 21. **Alberta Transportation – Office of the Minister** – Announcement of the implementation of TRAVIS Multi-Jurisdiction and the sharing of permit fees effective April 1, 2014. This is for the movement of overweight and over dimensional trucks. FILED
 22. **Killam Chamber of Commerce** – Minutes from the February 4, 2014 Meeting. FILED
 23. **Battle River Watershed Alliance** – The Winter 2014 newsletter FILED
 24. **Wainwright & District Partnership** – Invitation to attend their Business Partnership Breakfast on Wednesday, March 12th. FILED
 25. **8th Annual Red Serge Ball** – Invitation to provide a silent auction item and purchase tickets to the event which is being held on Saturday, March 29 at the Killam Community Hall. FILED
- 020.02.13.14 **MOVED** by Clr. Gordon to purchase a Birthday Party package and donate it to the Red Serge Ball for the Silent Auction. **CARRIED**
26. **Alberta Flood Recovery Task Force** – Town of Killam has been nominated as an Alberta Hero of the Flood. In recognition our name will appear in several Alberta newspapers. FILED
 27. **Parents for Fun in Flagstaff** – Invitation to partner with them and host the 5th Annual End of Summer Celebration – Movie in the Park on Tuesday, August 26, 2014. FILED

**RED SERGE BALL
SILENT AUCTION
DONATION**

**MOVIE IN THE
PARK 2014**

021.02.13.14

MOVED by Clr. Gordon to submit a letter of interest to host the Parents for Fun in Flagstaff Movie In the Park event on Tuesday, August 26, 2014.

CARRIED

28. Alberta Community Crime Prevention Association – Invitation to support Fraud Prevention Month in Alberta.

FILED

**CORRESPONDENCE
ACKNOWLEDGED**

022.02.13.14

MOVED by Clr. Eskra to accept the correspondence for February 13, 2014 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

Mayor James

a) Mayor's Report (January)

A copy of Mayor James report with details of the events and activities attended during the month of January is hereto attached and forms a part of the minutes.

b) Mayors Symposium Report

A copy of the report by Mayor James, detailing the January 15-17, 2014 Mayors Symposium sessions attended, is hereto attached and forms a part of the minutes.

Clr. Kinzer

a) Physician Recruitment and Retention

A copy of the report provided by Clr. Kinzer updating issues from the January 13, 2014 Physician Recruitment and Retention meeting is hereto attached and forms a part of the minutes.

Clr. McDermott

a) Mayors Symposium

Clr. McDermott had opportunity to also attend the Mayors Symposium held January 15-17, 2014. Attached and forming a part of the minutes is a copy of her report.

b) Killam Public Library

A copy of Clr. McDermott's report from January's Public Library meeting is hereto attached and forms a part of the minutes.

Clr. Grove

a) Flagstaff Regional Solid Waste Management

The minutes from the recent Flagstaff Regional Solid Waste Management meeting held on January 27, 2014 are hereto attached and form a part of the minutes.

Council requested that the subject of an upcoming strategic planning workshop for Flagstaff Regional Waste Management be added to the March 10, 2014 Council meeting.

Administration will also bring an updated schedule for garbage rates that will be adjusted to reflect the increase in requisition for 2014 to the March 10, 2014 Council meeting.

b) Community Advisory Committee

The minutes from the January 28, 2014 Community Advisory Committee, attended by Clr. Grove, are hereto attached and form a part of the minutes.

c) Emergency Services Committee

A copy of the report provided by Clr. Grove updating matters addressed at the February 4, 2014 Emergency Services Committee meeting attended, is hereto attached and forms a part of the minutes.

Council requested that the current Fire Agreement and Fire Chief Agreement be brought back to the March 10, 2014 Council meeting.

Clr. Krys

a) Flagstaff Regional Housing

Clr. Krys' report highlighting the January meeting of the Flagstaff Regional Housing committee is hereto attached and forms a part of the minutes.

b) Recreation Board

A copy of the report, prepared by Clr. Krys, highlighting the details of the Recreation Board meeting held in February is hereto attached and forms a part of the minutes.

NEW REC BRD MEMBERS APPROVED

023.02.13.14

MOVED by Clr. Krys to accept Recreation Board recommendation to approve three new members, for a term of three years, to the Recreation Board committee being:

- Murray Gaume
- Jim Clark
- Brooke Grove

PEEWEE D PROVINCIAL TOURNAMENT

024.02.13.14

MOVED by Clr. Krys to have the Recreation Board charge the Provincial Minor Hockey Committee \$4,170 (ice rates for 4 days); have the Town of Killam sponsor the upcoming PeeWee D tournament \$1,500 as well as providing free usage of the Multipurpose room. **CARRIED**

TOURNAMENT SWIM WRIST BANDS

025.02.13.14

MOVED by Clr. Krys to approve Recreation Board recommendation to provide PeeWee D Provincial Tournament participants with free wrist bands, allowing for access to public swimming from March 20 – 23, 2014. **CARRIED**

**VIKING
PLAYSCHOOL
DONATION**

026.02.13.14

MOVED by Clr. Kryz to provide the Viking Playschool with 2 adult and 2 children's punch cards, for a combined value of \$160, for their upcoming silent auction and fundraiser. **CARRIED**

Mayor James called a brief recess at 9:25pm, the meeting reconvened again at 9:30pm.

Clr. Gordon

a) Flagstaff Family and Community Services

A copy of Clr. Gordon's report highlighting the outcomes of the February 12, 2014 Flagstaff Family and Community Services meeting is hereto attached and forms a part of the minutes.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the January 9, 2014 Action Items list is hereto attached and forms a part of the minutes.

CAO Borgel provided Council with an update regarding Bylaw infringements for snow removal and abandoned vehicles. Recommendation by Council granted approval for towing of vehicles which had not been moved.

CAO REPORT

A copy of CAO Borgel's report is hereto attached and forms a part of the minutes.

**DIRECTOR OF
COMMUNITY
SERVICES**

A copy of Charlene Jackson's Director of Community Services report, as well as a report from the Agriplex Coordinator, is hereto attached and forms a part of the minutes.

PUBLIC WORKS

Dean Berrecloth's Public Works report is hereto attached and forms a part of the minutes.

**FINANCIAL
STATEMENTS**

Copies of the financial reconciliation reports are hereto attached and form a part of the minutes

TOWN OF KILLAM

a) Town of Killam (December)

- i) Balance Sheet**
- ii) Income Statement**

MOVED by Clr. Kryz to adopt the December 2013 Town of Killam Balance Sheet and Income Statement. **CARRIED**

iii) Reconciliation Sheets

MOVED by Clr. Eskra to adopt the December 2013 Reconciliation Sheets for BRCU Payroll and ATB Utilities accounts. **CARRIED**

RECREATION

BOARD

NOVEMBER

b) Recreation Board (November)

i) Balance Sheet

ii) Income Statement

MOVED by Clr. Gordon to adopt the November 2013 Recreation Board Balance Sheet and Income Statement. **CARRIED**

iii) Reconciliation Sheets

MOVED by Clr. Krys to adopt the November 2013 Reconciliation Sheets for the Recreation Board's ATB General and ATB Payroll accounts. **CARRIED**

DECEMBER

Recreation Board (December)

i) Balance Sheet

ii) Income Statement

MOVED by Clr. McDermott to adopt the December 2013 Recreation Board Balance Sheet and Income Statement. **CARRIED**

iii) Reconciliation Sheets

MOVED by Clr. Grove to adopt the December 2013 Reconciliation Sheets for the Recreation Board's ATB General and ATB Payroll accounts. **CARRIED**

BOARDS

c) Boards

KILLAM LIBRARY

NOVEMBER

i) Killam Public Library (November)

MOVED by Clr. Gordon to adopt the November Killam Public Library account reconciliations. **CARRIED**

DECEMBER

Killam Public Library (December)

MOVED by Clr. McDermott to adopt the December Killam Public Library account reconciliations. **CARRIED**

SKNGS

NOVEMBER

ii) Sedgewick Killam Natural Gas System (November)

MOVED by Clr. Krys to adopt the November Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

DECEMBER

Sedgewick Killam Natural Gas System (December)

MOVED by Clr. Eskra to adopt the December Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

**DIRECTOR
EMERGENCY
MANAGEMENT**

A copy of the report prepared by Director of Emergency Management is hereto attached and forms a part of the minutes.

ADJOURNMNT

The meeting was adjourned at 10:05p.m.

Mayor

Chief Administrative Officer

Date

Date