

Town of Killam Regular Council Meeting

73

Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, September 4, 2014 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Brenda McDermott	Deputy Mayor
	Darcy Eskra	Councillor
	Diane Gordon	Councillor
	Brenda Grove	Councillor
	Rick Kryz	Councillor
	Carol Kinzer	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

CALL TO ORDER Mayor James called the meeting to order at 7:00pm.

DELEGATION A copy of the information presented is hereto attached and forms a part of the minutes.

PRIMARY CARE
NETWORK
CAMROSE

7:00pm – Primary Care Network Camrose, Stacey Strilchuk, Executive Director

Ms. Strilchuck invited Council and members of the community for feedback and input related to the needs of the area. The Camrose Primary Care Network would welcome opportunity to display the services they provide at any upcoming Town Hall gatherings.

Ms. Strilchuck exited Council Chambers at 7:19pm.

AGENDA **MOVED** by Clr. Gordon to accept the Agenda of the September 4, 2014 regular Council Meeting as presented. **CARRIED**

MEETING MINUTES

PUBLIC HEARING

BYLAW #827

AUG 7, 2014

MOVED by Clr. McDermott to accept the minutes of the August 7, 2014 Public Hearing for Bylaw #827 as presented. **CARRIED**

REGULAR MTG

MINUTES

AUG 7, 2014

MOVED by Clr. Gordon to accept the minutes of the August 7, 2014 Regular Council Meeting as presented. **CARRIED**

PUBLIC HEARING

BYLAW #829

AUG 25, 2014

MOVED by Clr. Eskra to accept the minutes of the August 25, 2014 Public Hearing for Bylaw #829 as presented. **CARRIED**

SPECIAL MTG

MINUTES

AUG 25, 2014

MOVED by Clr. Gordon to accept the minutes of the August 25, 2014 Special Meeting as presented. **CARRIED**

UNFINISHED BUSINESS

DELEGATION

KILLAM
COMMUNITY HALL
BOARD

A copy of the Killam Community Hall Board correspondence as well as budget and financial information presented, is hereto attached and forms a part of the minutes.

7:27pm – Killam Community Hall Board members including: Susan Blaeser, Marcy Freadrich, Al Wallace and Reena Kelndorfer.

The Killam Community Hall Board is seeking assistance to aid in the operating costs for the Community Hall. With lighting and flooring improvements, the Hall is in need of additional upgrades that include stove and P.A. system in the near future. With increasing operational costs, it is becoming more difficult to provide these upgrades.

Following the presentation, the Killam Community Hall Board members exited Council Chambers at 7:56pm.

**COMMUNITY
HALL FUNDING**

122.09.04.14

MOVED by Mayor James that the Town of Killam financially assist the Killam Community Hall Board by committing \$10,000 per year for a three year duration, from 2014 – 2016, to be used to cover operational costs;

Additionally, that the Killam Community Hall Board must submit to the Town of Killam an annual budget for the upcoming year, as well as a financial statement from the previous year;

Further, during this three year term, the Town of Killam Office will oversee future bookings including collection of contracts, rental fees and damage deposits for the Killam Community Hall, these will then be forwarded to the Killam Community Hall Board for processing.

CARRIED

**BYLAW 828 – LUB
AMENDMENT**

A draft copy of Bylaw 828, amending the Land Use Bylaw for the Town of Killam, is hereto attached and forms a part of the minutes.

BYLAW #828, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE TOWN OF KILLAM LAND USE BYLAW #809.

FIRST READING given on July 11, 2014.

Council requested the issue be deferred to September 18 Regular Council Meeting, allowing Administration opportunity to investigate the difference between a Homeowners Association vs. Condominium Association.

Town of Killam Regular Council Meeting

75

DEVELOPMENT CO-OP

Council would like to present the subject of establishing an "Opportunity Development Co-operative" within the Town of Killam to the Public. An Open House will be scheduled for Monday, November 3, 2014, beginning at 7:00pm, with a representative of the ACCA (Alberta Community & Cooperative Association) to speak on behalf of such organizations.

NEW BUSINESS

BEAVER EMERGENCY SERVICES

MUTUAL AID REQUEST
123.09.04.14

A draft copy of the Beaver Mutual Aid Fire Agreement is attached hereto and forms a part of these minutes.

MOVED by Clr. Krys to refer this issue to the Emergency Services Committee for further discussion. **CARRIED**

ADDED PEACE OFFICER HOURS

124.09.04.14

A copy of the agreement between Town of Killam and the Flagstaff County Peace Officers is hereto attached and forms a part of the minutes.

MOVED by Clr. Krys to increase the patrol hours offered in the current Flagstaff County Officers agreement from 5 hours a months for \$335, to 15 hours a month, extending from September to December 2014, for an additional cost of \$2,680 for the remainder of 2014. **CARRIED**

HWY 13 - AB TRANSPORTATION LANDS

Council was informed of the letters and responses that arose from the recent request to have the Alberta Transportation properties along the north side of Highway 13 cleaned up. Administration will investigate signage options to place along this area. Council has deferred this issue to the September 18 Regular Council Meeting.

STOP ORDER PLAN 6060AP BLK 7 LT 1

125.09.04.14

A copy of the receipt for a registered letter providing notification of a Stop Order for Killam property owner Plan 6060AP Block 7 Lot 1 is hereto attached and forms a part of the minutes.

MOVED by Clr. Krys to proceed with the filling of the excavation that has been left unattended at the property of Plan 6060AP Block 7 Lot 1 and further, the cost of this project will be forwarded to the current property owner. **CARRIED**

ROAD EXTENSION REQUEST

A copy of the area map demonstrating the request to have a road extended further to the east of property Plan 982 5645 Lot 4, is hereto attached and forms a part of the minutes.

Upon discussion, Council recommended that should property owner of Plan 982 5645 Lots 4 and 5 be interested about development of this area, a subdivision plan should be presented, following this, Administration will explore the cost of extending the road further east for Council's consideration.

**IDP REVIEW
FLAGSTAFF COUNTY &
TOK**

A copy of the estimates for having the current Intermunicipal Development Plan with Flagstaff County reviewed are hereto attached and form a part of the minutes.

Administration has forward the current plan to vendors utilized by the Town of Killam for their cost estimates on reviewing the document. Council has deferred this topic to the September 18 Regular Council Meeting.

**GIC INVESTMENT
OPTIONS**

A copy of the RFD detailing current interest rates for GIC term investments is hereto attached and forms a part of the minutes.

126.09.04.14

MOVED by Clr. Eskra that the Town of Killam invest \$400,000 with ATB Financial for a 1 year, non-redeemable term that returns 2.02% interest.

CARRIED

CORRESPONDANCE

1. **Natural Resources Conservation Board – Annual Report 2013-14** - A copy of the report is available to Council upon request.
2. **Flagstaff County – Flagstaff Celebrates Success 2014** – Flagstaff County and partners are hosting W. Brett Wilson as a presenter on Wednesday, Nov. 5 at the Killam Community Hall – Cocktails, dinner and speaker for \$25/person.

**FLAGSTAFF
CELEBRATES
SUCCESS 2014**

127.09.04.14

MOVED by Clr. Krys to have the Town of Killam purchase 16 tickets (or two tables) to attend the *Flagstaff Celebrates Success 2014* event November 5, 2014 and further, to offer tickets to local community volunteer members who may be interested in attending.

CARRIED

3. **Sgt. Lee Brachmann, RCMP Killam/Forestburg Detachment** – asking if we would like to meet with the Commanding Officer of the RCMP while at AUMA Convention.
4. **Flagstaff County – Business Networking Evening** – Flagstaff County is hosting an evening for business people to receive information on various topics they may be interested in. The date of the event is Thurs., Sept. 11 from 7 -9 at Flagstaff County Admin Building.
5. **Brownlee LLP** – Invitation to attend their hospitality room at the AUMA Convention.
6. **Battle River School Division – Board executive press release**
7. **Flagstaff Victims Services** – Request for letter of support in their application for the Victims Crime Fund Grant.

**VICTIM SERVICES
LTR OF SUPPORT**

128.09.04.14

MOVED by Clr. Gordon to forward a Letter of Support to Flagstaff Victim Services in their efforts to gain funding from the Victims of Crime Fund Grant.

CARRIED

8. **Village of Heisler** – Approval letter for the Regional Governance Study and the ACP Grant Application for a Regional Governance Study.
9. **Alberta Government – South Saskatchewan Regional Plan (SSRP)** – A copy of the final version of the South Saskatchewan Regional Plan. A copy of the plan is available upon Council request.
10. **Alberta Environment and Sustainable Resource Development** – asking if we would like to meet with them while at AUMA Convention to discuss issues or concerns with environmental legislation, programs, standards and guidelines and projects.
11. **Go East Regional Tourism Organization** – Request to invite them to support a project or event in our area which is planned for 2015.

Recommendation to forward this information onto the Director of Community Services.

12. **Fortis Alberta – Notification of Work Regarding Electric Distribution Facilities** – Notification of a new 3 phase overhead construction (this is out at the Michel's Canada site in the NE Industrial Subdivision).

13. **Town of Daysland** –

- a) Approval letter for the FIP protocol.
- b) Letter stating they wish to participate in the Regional Governance Study.
- c) Letter requesting participation in the ACP Grant for a Health and Safety Consultant.

**ACP GRANT
APPLICATION
SUPPORT**

129.09.04.14

MOVED by Clr. Krys to forward a letter to Town of Daysland expressing interest in participating in an application to the Alberta Community Partnership grant for the purpose of building a partnership in the delivery of a health and safety program for the participating FIP municipalities. **CARRIED**

14. **Town of Sedgewick** –

- a) Letter stating they wish to participate in the Regional Governance Study
- b) Approval letter for the FIP protocol.

15. **Camrose Primary Care Network** is hosting "Living Your Best Life with Cancer and Beyond" conference at the Camrose Norseman Inn on September 19 & 20, 2014.

**CORRESPONDENCE
ACKNOWLEDGED**

130.09.04.14

MOVED by Clr. Krys to accept the correspondence for September 4, 2014 as information. **CARRIED**

COUNCIL COMMITTEE REPORTS

Mayor James

- a) **Flagstaff Intermunicipal Partnership Committee (FIP)**

A copy of Mayor James' report to Council for the July FIP meeting held on July

Town of Killam Regular Council Meeting

78

21, 2014 is hereto attached and forms a part of the minutes.

b) Mayors Report to Council - August

A copy of the Mayors Report to Council for the month of August is hereto attached and forms a part of the minutes.

Clr. Krys

a) Killam Recreation Board

A copy of the report prepared by Clr. Krys with details of the August 13, 2014 Killam Recreation Board meeting is hereto attached and forms a part of the minutes.

BOWLING ALLEY CONVERSION 2015

131.09.04.14

MOVED by Clr. Krys to accept the Killam Recreation Board recommendation to no longer spend capital funds on repairs for the Bowling Alley in 2014 and budget for conversion of the space in 2015, estimated project value of \$15,000. **CARRIED**

COMMITTEE REPORTS

ACTION ITEMS

A copy of the August 7, 2014 Action Items List is hereto attached and forms a part of the minutes.

Council requested that Administration research other municipalities regarding policy for attending false alarms by local fire departments.

FINANCIAL STATEMENTS

Copies of the financial reconciliation reports for the month of July are hereto attached and form a part of the minutes.

TOWN OF KILLAM

a) Town of Killam (July)

i) Balance Sheet

ii) Income Statement

MOVED by Clr. Eskra to adopt the July 2014 Town of Killam Balance Sheet and Income Statement. **CARRIED**

iii) Reconciliation Sheets

MOVED by Clr. Krys to adopt the July 2014 Reconciliation Sheets for BRCU General, Payroll and ATB Utilities accounts. **CARRIED**

REC BOARD

b) Recreation Board (July)

i) Balance Sheet

ii) Income Statement

MOVED by Clr. Gordon to adopt the July 2014 Recreation Board Balance Sheet and Income Statement. **CARRIED**

Town of Killam Regular Council Meeting

iii) Reconciliation Sheets

MOVED by Clr. Krys to adopt the July 2014 Reconciliation Sheet for the Recreation Board’s ATB Payroll account, with review of the ATB General Account reconciliation for the upcoming regular council meeting. **CARRIED**

BOARDS

c) Boards

i) Killam Public Library (July)

MOVED by Clr. Kinzer to adopt the July 2014 Killam Public Library account reconciliations. **CARRIED**

ii) Sedgewick Killam Natural Gas System (July)

MOVED by Clr. Krys to adopt the July 2014 Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

ADJOURNMENT

The meeting was adjourned at 9:34 p.m.

Mayor

Chief Administrative Officer

Date

Date