

Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, September 18, 2014 commencing at 7:00pm.

PRESENT	Bud James Brenda McDermott Darcy Eskra Diane Gordon Brenda Grove Rick Kryz Kim Borgel Darlene Gotobed	Mayor Deputy Mayor Councillor Councillor Councillor Councillor CAO Recording Secretary
ABSENT	Clr. Carol Kinzer was absent with her regrets.	
CALL TO ORDER	Mayor James called the meeting to order at 7:24pm.	
AGENDA	MOVED by Clr. Grove to accept the Agenda of the September 4, 2014 regular Council Meeting with the addition of: <u>Council Committee Reports</u> 3. <u>Clr. McDermott</u> f) Killam Public Library – Verbal Report CARRIED	
	<u>MEETING MINUTES</u>	
REGULAR MTG MINUTES SEPT 4, 2014	MOVED by Clr. Gordon to accept the minutes of the September 4, 2014 Regular Council Meeting. CARRIED	
	<u>UNFINISHED BUSINESS</u>	
BYLAW 828 – LUB AMENDMENT	A draft copy of Bylaw 828, amending the Land Use Bylaw for the Town of Killam, is hereto attached and forms a part of the minutes. BYLAW #828, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE TOWN OF KILLAM LAND USE BYLAW #809. FIRST READING given on July 11, 2014. Council has deferred this topic to the November 6, 2014 Regular Council Meeting. Prior to this time, the Killam Adult Housing Committee is to re-evaluate the interest in further developing an “adult living” area. Additionally, Administration will investigate amending the subdivision plan for Plan 032 4375 Lot 6, shortening the boundaries on the south side.	
HIGHWAY 13 AB TRANSPORTATION LANDS	Council is interested in having the area north of Highway 13 through Killam filled and leveled. Administration is to add estimated costs for the project to the 2015 budget.	

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IDP REVIEW - TOK FLAGSTAFF COUNTY

Administration is gathering quotes for the cost of having the Intermunicipal Development Plan between Town of Killam and Flagstaff County reviewed. Deferred to the October 2, 2014 Regular Council meeting.

LAND ISSUE IN CAMERA

CAO Borgel requested that Council proceedings move in camera to discuss a land issue.

MOVED by Clr. Krys to go in camera at 8:01pm.

CARRIED

MOVED by Clr. Gordon to reconvene at 8:24pm.

CARRIED

CAO Borgel will proceed as recommended by Council.

NEW BUSINESS

2015 PARKLAND REGIONAL LIBRARY BUDGET

132.09.18.14

A copy of the 2015 – 2017 Parkland Regional Library Budget is hereto attached and forms a part of the minutes.

MOVED by Clr. McDermott to accept the 2015-2017 Parkland Regional Library Budget as presented, requiring an increase in requisition from \$7.50 (per capita) in 2014 to \$7.73 (per capita) for 2015.

CARRIED

CORRESPONDANCE

1. **Alberta Municipal Affairs Municipal Sustainability Fund** – A thank you for submitting our annual statement of funding and expenditures for the MSI operating grant.
2. **Alberta Municipal Affairs Federal Gas Tax Fund** – Information of the availability of the program materials. Town of Killam allocation for 2014 is \$53,313.
3. **Killam Chamber of Commerce** – Meeting minutes from there Tuesday, September 9th chamber meeting.
4. **Flagstaff County – Labor Attraction and Retention** – Invitation to attend the labor attraction workshop at Flagstaff County on October 20, 2014.
5. **Canadian Union of Postal Works** – A letter requesting support to save Canada Post.
6. **Battle River School Division** – A letter advising of the resignation of Superintendent of School Dr. Larry Payne.

CORRESPONDENCE ACKNOWLEDGED

133.09.18.14

MOVED by Clr. Krys to accept the correspondence for September 18, 2014 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

Clr. Gordon

A copy of each of Clr. Gordon's written reports are hereto attached and form a part of the minutes.

- a) **Childcare Brainstorming Session** – September 10, 2014
- b) **Childcare Committee Meeting** – September 15, 2014
- c) **Killam Cemetery Committee Meeting** – September 16, 2014

**CEMETERY BRD
MEMBERS 2015**
134.09.18.14

MOVED by Clr. Gordon to accept Cemetery Board recommendation to accept Shirley Dammann, Tony Schnettler and Al Wallance for an additional 1 year term on the Cemetery Board to include 2015. **CARRIED**

**CEMETERY POLICY
& REGULATIONS
AMENDMENTS**
135.09.18.14

MOVED by Clr. Gordon to amend the Killam Cemetery "Policy and Regulations" as follows:

- SECTION A: Burial Grave/Plot Purchases & Utilization
8. d) When a full grave is used for cremation purposes and for up to four ash interments, the cremains must be buried first starting at the head of the grave working downwards until all 4 cremains are buried. This will ensure that the location of all, are known and they will not be disturbed. In this case, if the family so wishes, a grave cover foundation from head to foot may be allowed to the specifics laid out in SECTION B 5. of these policies and regulations.
- SECTION B: Interments & Disinterment
2. All interments in the new section require a concrete outer receptacle at a cost recovery of \$550 for regular sized receptacles. Oversized concrete outer receptacles may be used but the charge will reflect the cost to the Town for these receptacles on a cost recovery basis.
- SECTION C: General Monument Regulations
4. Concrete, granite, or marble grave covers and foot markers will no longer be permitted to be installed except to match an existing concrete, granite, or marble grave cover and foot marker on the adjacent grave of a spouse or other family member of the now deceased except when a full grave is used for cremation purposes and for up to four interments – please refer to SECTION A, 8d) of this policy and regulation for specifications.
- SECTION C: General Monument Regulations
5. Upright monuments shall be placed on granite or marble base laid on a concrete foundation, such foundation shall be laid according to the following

specifications; except in the new site the grave stone will be on the runner.

- a) The foundation shall be a rectangular piece of concrete of not less than 3000 P.S.I. strength or not less than 4 inches in thickness.
- b) The foundation shall be placed level with the surrounding ground contour with no corners protruding.
- c) The foundation will be four inches wider on all sides than the monument or monument base that it will support.

- SECTION C: General Monument Regulations

7. a) No monument shall exceed the maximum dimensions of 72 inches in length, 59" in height and 12" in depth.
- b) No foundation shall exceed the length of a plot. (ie: If there are 6 graves in a plot, the foundation shall not exceed the length of those 6 graves).

CARRIED

Clr. Kinzer

A copy of Clr. Kinzer's written reports for the following committee meetings are hereto attached and form a part of the minutes.

- d) **Physician Recruitment & Retention Committee** – September 8, 2014
- e) **Flagstaff Family & Community Services** – September 10, 2014

Clr. McDermott

- f) **Killam Public Library** (Verbal Report) – September 16, 2014

Clr. McDermott reviewed the highlights of the Killam Public Library meeting held on September 16, 2014:

- The Killam Public Library will be changing the hours they are open to the Public to: Mondays and Wednesdays Noon-5:00pm and 6:00pm-8:00pm and Fridays 8:30am-Noon and 1:00pm-4:30pm.
- Nancy Lindseth and Amber Eddy will be stepping down as Board Members.
- The Library's Strategic Plan was reviewed.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the September 4, 2014 Action Items List is hereto attached and forms a part of the minutes.

CAO REPORT

A copy of the September report prepared by CAO Borgel is hereto attached and forms a part of the minutes.

PUBLIC WORKS REPORT

A copy of the September 2014 Public Works Report is hereto attached and forms a part of the minutes.

DIR COM SERVICES REPORT

A copy of the Director of Community Services report for September is hereto attached and forms a part of the minutes.

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FINANCIAL STATEMENTS

A copy of the July financial reconciliation report for the Recreation Board is hereto attached and forms a part of the minutes.

REC BOARD

a) Reconciliation General Account - July

MOVED by Clr. Gordon to approve the July 2014 reconciliation summary for the Recreation Board General Account. **CARRIED**

ADJOURNMENT

The meeting was adjourned at 8:59p.m.

Mayor

Chief Administrative Officer

Date

Date