Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Monday, March 10, 2014 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Darcy Eskra	Councillor
	Brenda Grove	Councillor
	Carol Kinzer	Councillor
	Rick Krys	Councillor
	Kim Borgel	CAO
	Aleisha Brodie	Recording Secretary
REGRETS	Diane Gordon	Councillor
	Brenda McDermott	Councillor

CALL TO ORDER Mayor James called the meeting to order at 6:40 pm.

AGENDA **MOVED** by Clr. Eskra to accept the Agenda of the March 10, 2014 regular Council Meeting with the addition of:

NEW BUSINESS

6. Municipal Sustainability Plan

COUNCIL COMMITTEE REPORTS

Clr. Krys - Recreation Board **CARRIED**

MEETING MINUTES

REGULAR COUNCIL MTG MINUTES
Feb. 13, 2014

MOVED by Clr. Krys to accept the minutes of the February 13, 2014 Regular Council Meeting.

CARRIED

UNFINISHED BUSINESS

UTILITY RATES BYLAW NO. 816B

A copy of the proposed Utility Rate Bylaw No. 816B, increasing garbage rates, is hereto attached and forms a part of the minutes.

BYLAW 816B, BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PROVISION OF ESTABLISHING RATES FOR WATER, SEWER, GAS AND GARBAGE SERVICE IN THE TOWN.

BYLAW 816B 1ST READING
027.03.10.14

MOVED by Clr. Eskra to approve the first reading of Bylaw 816B that increases the Garbage Rate for Single Family Dwelling and Church Complexes from $28/month to $29/month, Multiple Family Dwelling and Non-residential users not renting a bin from the Flagstaff Regional Solid Waste Management Authority goes from $31/month to $32/month.

CARRIED

BYLAW 816B
2ND READING
028.03.10.14

MOVED by Clr. Krys to approve the second reading of Bylaw 816B that increases the Garbage Rate for Single Family Dwelling and Church Complexes from $28/month to $29/month, Multiple Family Dwelling and Non-residential users not renting a bin from the Flagstaff Regional Solid Waste Management Authority goes from $31/month to $32/month.

CARRIED

BYLAW 816B
SUBMITTED
029.03.10.14

MOVED by Clr. Grove to submit Bylaw 816B that increases the Garbage Rate for Single Family Dwelling and Church Complexes from $28/month to $29/month, Multiple Family Dwelling and Non-residential users not renting a bin from the Flagstaff Regional Solid Waste Management Authority goes from $31/month to $32/month. **CARRIED**

BYLAW 816B
3rd READING
030.03.10.14

MOVED by Clr. Eskra to approve the third reading of Bylaw 816B that increases the Garbage Rate for Single Family Dwelling and Church Complexes from $28/month to $29/month, Multiple Family Dwelling and Non-residential users not renting a bin from the Flagstaff Regional Solid Waste Management Authority goes from $31/month to $32/month.

CARRIED

LOAN GUARANTOR FOR AG SOCIETY

A copy of draft Bylaw #823, authorizing to guarantee an improvements loan taken by the Killam & District Agricultural Society is hereto attached and forms a part of the minutes. The Bylaw has been advertised by administration for the appropriate times with no negative feedback in return.

The purpose of this Bylaw is to authorize the Council of the Municipality to guarantee the repayment of a loan from ATB Financial to the Killam & District Agricultural Society for 2014 improvements to the Killam Agriplex and Killam Memorial Arena facilities.

BYLAW 823
2ND READING
031.03.10.14

MOVED by Clr. Krys to accept the Second Reading of Bylaw No. 823, authorizing to act as Guarantor for a loan taken by the Killam & District Agricultural Society for improvements to the Killam Agriplex and Arena facilities. **CARRIED**

BYLAW 823
3RD READING
032.03.10.14

MOVED by Clr. Grove to accept the Third and final reading of Bylaw No. 823, authorizing to act as Guarantor for a loan taken by the Killam & District Agricultural Society for improvements to the Killam Agriplex and Arena facilities. **CARRIED**

PROTOCOL FOR REGIONAL COOPERATION

A copy of the protocol for regional cooperation is hereto attached and forms a part of the minutes.

Council discussed and have a few suggestions, they are:

- 2.1 Memberships – CEO's is not necessary
- Not in favor of name change
- Projects need to be offered to all and then every municipality has opportunity to participate.

FIRE SERVICES AGREEMENT & FIRE CHIEF'S AGREEMENT

A copy of the Fire Agreement, Fire Agreement Amendment and the Fire Chief's Agreement is hereto attached and forms a part of the minutes.

Council discussed the current Fire Agreement and Fire Chief's Agreement. Council believes these agreements meet our expectations well but would like to recommend the following:

- That the financial reporting which Flagstaff County requires is very time consuming, more specifically the requirement for copies of every individual fire invoice. Town of Killam feels that a spreadsheet of invoices and expenditures should be sufficient with the ability for Flagstaff County to randomly choose invoices from the list and preform a check. Killam Council feels that this is not only onus on town and village administration but also on County administration.

NEW BUSINESS

DAY CARE OPTIONS

A copy of the Day Care information as provided by Clr. McDermott is hereto attached and forms a part of these minutes.

Council discussed and deferred to the next meeting to wait for information from Clr. McDermott.

INTERSECTION OF HIGHWAY 13 & 36

A copy of the email from Russell Watts from the Government of Alberta regarding the possibility of shifting the intersection of Highway 13 and 36 South to achieve greater separation between the railway and Highway 13 is hereto attached and forms a part of these minutes.

Administration will get a meeting date set up.

IN CAMERA

MOVED by Clr. Krys to go into Camera at 6:58 p.m.

CARRIED

MOVED by Clr. Eskra to go out of Camera at 7:05 p.m.

CARRIED

BULK WATER PRICES REVISITED

A copy of the RFD detailing the different costs other towns are charging for their bulk water is hereto attached and forms a part of these minutes.

033.03.10.14 **MOVED** by Clr. Krys to change the Bulk water rate to $8.00/m3 from $6.60/m3 as of April 1, 2014. **CARRIED**

DOCUMENT DESTRUCTION

A copy of the list of documents for destruction is hereto attached and forms a part of these minutes.

034.03.10.14 **MOVED** by Clr. Grove to destroy the items on the list. **CARRIED**

MUNICIPAL SUSTAINABILITY PLAN

A Draft copy of the Municipal Sustainability Plan is hereto attached and forms part of these minutes.

Administration will make sure there is a copy of the MSP on the front counter of the Town Office and on the website. This will be reviewed at the Spring Town Hall Meeting.

035.03.10.14 **MOVED** by Clr. Krys to accept the draft Municipal Sustainability Plan as a discussion document. **CARRIED**

CORRESPONDANCE

1. Clara Lewis – Killam Long Term Care Building Project- Letter of concern that the project for Long Term Care facility has been stalled.

2. Federation of Canadian Municipalities – Invitation to the Annual Conference – Conference held May 30 – June 2 in Niagara Falls, ON.

3. Battle River School Division #31 – BRSD Board Meeting Highlights

4. ATCO Community Symposium – Invitation to attend the symposium on May 20 in For Saskatchewan or May 22 in Grande Prairie.

5. Village of Forestburg – Flagstaff County's letter to the Minister of Municipal Affairs – Forestburg's concerns with the letter

6. Flagstaff County – 2014 Recreation Symposium – Invitation to attend the Flagstaff County Recreation Symposium on April 10-12, 2014

7. Community Planning Association of Alberta – 2014 Annual Conference – Invitation to attend the conference in Red Deer April 14 – 16, 2014.

8. Alberta Tourism, Parks and Recreation – 2017 Alberta 55 Plus Winter Games – Invitation to submit an interest in hosting the 2017 Alberta 55 Plus Winter Games.

9. City of Edmonton – Zero 2014 – A Conference for a Low Carbon Future – An invitation to attend the conference April 15-17, 2014 in Edmonton to learn more about the challenges of climate change, understand the solutions of emerging around the world, and capitalize on the opportunities.

10. Alberta Municipal Affairs- Mission in Afghanistan – The military mission is scheduled for completion on March 12 and the Government of Alberta will begin the day by lowering the flags at all government buildings to symbolize this significant day.

FLAG LOWERED
MARCH 12, 2014

036.03.10.14

MOVED by Clr. Krys to lower the Town Office flag at half mass the morning of March 12, 2014 to recognize the completion of the 12 year military mission in Afghanistan. **CARRIED**

11. Family Care Clinic Update #4 -

CORRESPONDENCE ACKNOWLEDGED
037.03.10.14

MOVED by Clr. Eskra to accept the correspondence for March 10, 2014 as information. **CARRIED**

COUNCIL COMMITTEE REPORTS

Mayor James

a) Mayor's Report (February)

A copy of Mayor James report with details of the events and activities attended during the month of February is hereto attached and forms a part of the minutes.

Clr. Krys

a) Flagstaff Regional Housing Group Report

LETTER OF SUPPORT
HOUSING PROJECT

A copy of the report provided by Clr. Krys updating issues from last Flagstaff Regional Housing Group Meeting is hereto attached and form a part of the minutes.

038.03.10.14

MOVED by Clr. Eskra to write a letter to the Minister of Municipal Affairs in support of Flagstaff County's request to meet with the Minister and discuss all options for senior's housing in the Flagstaff Region, including the concept of a Rural Integrated Health Living Facility, prior to the start of construction at the Big Knife Villa. **CARRIED**

b) Recreation Board

REC BRD USER DEFINITIONS CLARIFIED

A copy of the written report by Clr. Krys is hereto attached and forms a part of these minutes.

039.03.10.14 **MOVED** by Clr Krys to approve the Recreation Board's recommendation to accept the definitions of:

a) Minor Sport Tournament/Meet: A team within the Killam Minor Sports association hosting a team specific tournament for one day and one day only through their sports season.
b) Adult Rec Tournament: A team within Killam Rec Sports teams hosting a team specific tournament for one day and one day only through that sports season.
c) Special Event: A special tournament/event hosted by any Killam group (all ages) such as Provincials, Zones, Regions, Championship, etc. in which the event is over more than one day. **CARRIED**

BALL PARK RATES

040.03.10.14 **MOVED** by Clr. Krys to accept the recommendation for the following summer ball park rates as follows:

a) Killam Minor Ball (including Minor Provincial teams): $20/diamond/night
b) Killam Braves: $10/diamond/night
c) Minor Ball Tournament Rates: $40/diamond for the day
d) Adult Ball Tournament Rate: $20/diamond for the day
e) Special Events: Regular user group rates apply
f) Non Local Youth Ball Rate: $30/hour
g) Non Local Adult Ball Rate: $50/hour

CYLONES POOL RATE

041.03.10.14 **MOVED** by Clr. Krys to accept the recommendation that Killam Cyclones rate for the pool is $85/hour and that Special Events rates for the pool is regular pool rate of $85/hour. **CARRIED**

BOARD MEMBER RECOGNITION

042.03.10.14 **MOVED** by Clr. Krys to accept the recommendation to create Long Service Awards for board members as follows: 3 years: $30 gift plus an additional $10/year for anything over the 3 years to show appreciation for members on boards retroactive to January 1, 2013. This is to include Recreation Board, Library Board and Cemetery Board. **CARRIED**

Clr. McDermott

a) Sedgewick Killam Natural Gas System (SKNGS) Report

A copy of Clr. McDermott's report from the February SKNGS meeting along with the ACUREN Assessment is hereto attached and forms a part of the minutes.

b) Killam Public Library

A copy of Clr. McDermott's report from February's Public Library meeting is

hereto attached and forms a part of the minutes.

Clr. Grove

a) Flagstaff Regional Solid Waste Management

A copy of Clr. Grove's report from the February Flagstaff Regional Solid Waste Meeting is hereto attached and forms a part of the minutes.

Administration will prepare a document to send with Clr. Grove to be used as information at the Strategic Planning Session. Items for discussion include: transfer sites, residential pick up options, recycling.

COMMITTEE REPORTS

ACTION ITEMS A copy of the February 13, 2014 Action Items list is hereto attached and forms a part of the minutes.

CAO REPORT A copy of CAO Borgel's report is hereto attached and forms a part of the minutes.

DIRECTOR OF COMMUNITY SERVICES A copy of Charlene Jackson's Director of Community Services report, as well as a report from the Agriplex Coordinator, is hereto attached and forms a part of the minutes.

PUBLIC WORKS Dean Berrecloth's Public Works report is hereto attached and forms a part of the minutes.

FINANCIAL STATEMENTS Copies of the financial reconciliation reports are hereto attached and form a part of the minutes.

TOWN OF KILLAM
JANUARY

a) Town of Killam (January)

i) Balance Sheet
ii) Income Statement

MOVED by Clr. Eskra to adopt the January 2014 Town of Killam Balance Sheet and Income Statement. **CARRIED**

iii) Reconciliation Sheets

MOVED by Clr. Krys to adopt the January 2014 Reconciliation Sheets for BRCU Payroll and ATB Utilities accounts. **CARRIED**

RECREATION BOARD
JANUARY

b) Recreation Board (January)

i) Balance Sheet
ii) Income Statement

MOVED by Clr. Eskra to adopt the January 2014 Recreation Board Balance Sheet and Income Statement. **CARRIED**

iii) Reconciliation Sheets

MOVED by Clr. Krys to adopt the January 2014 Reconciliation Sheets for the Recreation Board's ATB General and ATB Payroll accounts. **CARRIED**

BOARDS
JANUARY

c) Boards

KILLAM LIBRARY

i) Killam Public Library (January)
MOVED by Clr. Grove to adopt the January Killam Public Library account reconciliations. **CARRIED**

SKNGS

ii) Sedgewick Killam Natural Gas System (January)
MOVED by Clr. Eskra to adopt the January Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

ADJOURNMNT The meeting was adjourned at 8:36 p.m.

_____	_____
Mayor	**Chief Administrative Officer**
_____	_____
Date	**Date**