

Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, August 18, 2016 commencing at 7:00pm.

PRESENT	Brenda McDermott	Deputy Mayor
	Darcy Eskra	Councillor
	Diane Gordon	Councillor
	Brenda Grove	Councillor
	Carol Kinzer	Councillor
	Rick Krys	Councillor
	Kim Borgel	CAO/Recording Secretary

ABSENT Mayor James, absent with regrets.

CALL TO ORDER Deputy Mayor McDermott called the meeting to order at 7:00pm.

AGENDA **MOVED** by Clr. Eskra to accept the Agenda of the August 18, 2016 regular Council meeting.

MINUTES

REGULAR COUNCIL MINUTES

JUNE 16, 2016

MOVED by Clr. Krys to approve the Regular Council Meeting minutes for Thursday, June 16, 2016 with the following amendment:

Page 55 MUNICIPAL DEVELOPMENT PLAN the word "committee" should read "community". **CARRIED**

SPECIAL COUNCIL MINUTES

JUNE 27, 2016

MOVED by Clr. Gordon to approve the Special Council minutes for Tuesday, June 27, 2016. **CARRIED**

UNFINISHED BUSINESS

Clr. Gordon withdrew herself from the discussion and decision regarding Bylaw 840 – Road Closure, as she was not in attendance at the Public Hearing held earlier.

PUBLIC HEARING BYLAW 840 – ROAD CLOSURE

A draft copy of Bylaw No. 840, authorizing closure of a public road, is hereto attached and forms a part of the minutes.

BEING A BYLAW OF THE TOWN OF KILLAM IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE CLOSING TO PUBLIC TRAVEL AND DISPOSING OF PORTIONS OF A PUBLIC ROAD IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, STATUTES OF ALBERTA, 2000, AS AMENDED.

First Reading of Bylaw No. 840, authorizing the closure of a public road, 58 Street from 50th Avenue to 51A Avenue was given and approved by Council at their June 27, 2016 Special Council Meeting.

Discussion ensued amongst Council regarding the Public Hearing. There were 5 public present, 1 who spoke in favor of the Bylaw and 4 who spoke in opposition of the Bylaw. In addition, after the hearing was over, another member of the public submitted a letter in opposition. A copy of this letter from Jay and Lois Prichard is attached hereto and forms a part of these minutes.

Town Council determined that more information was required prior to giving second reading to the bylaw.

- Is the road costly for the Town of Killam to maintain?
- Is there access to the Bedevil Enterprises property? Can they continue west on 50 Avenue into the south side of the property?
- Would the road be completely closed off to the public? (ie: the ditch extended across the north end of the road going east and west and the curb and gutter extended across the south end of the piece of road extending east and west) Who is responsible for the costs of this?
- What would BRI pay for the purchase of the land on which the road is located?
- What other conditions would need to be considered for the sale of the lands on which the road is located?
- Is there a gas line in the road that would need an easement?
- What landscaping (sloping) will be done to the lands to ensure proper drainage for the entire area?

Town Council agreed that we must ensure that everyone in the area has sufficient access to their property.

**BATTLE RIVER
COMMUNITY
FOUNDATION
GRANTS**

163.08.18.16

The Town of Killam Council has been approached by the Killam Library Board and the Killam Cyclones Swim Club requesting that the Town of Killam apply to the Battle River Community Foundation for funding for their specific projects on their behalf as they are not registered as charitable organizations.

MOVED by Clr. Eskra that the Town of Killam complete the Battle River Community Foundation grant applications for the Killam Library Board and the Killam Cyclones Swim Club. **CARRIED**

NEW BUSINESS

**LIFT STATION
REPLACEMENT
TENDER BID**

164.08.18.16

A copy of the Lift Station replacement tender bid results is hereto attached and forms a part of the minutes.

MOVED by Clr. Eskra that the tender bid received from Gabriel Construction in the amount of \$453,325.00 for the replacement of the east side lift station be accepted, and further that an additional 10% of the bid be accepted as a contingency for the project should problems be encountered. **CARRIED**

**STRATHCONA
COUNTY –
9-1-1-/FIRE
DISPATCH
AGREEMENT**

A copy of the proposed agreement from Strathcona County for 9-1-1- and Fire Dispatch Services is attached hereto and forms a part of these minutes.

The terms of the current contract remain the same for service rate and service area; however this new document better defines the contracted services.

165.08.18.16

MOVED by Clr. Eskra the Town of Killam executes the agreement with Strathcona Council for 9-1-1 and fire dispatch services as presented.

CARRIED

**FORESTBURG
TRANSIT MIX –
APPROVAL FOR
PAYMENT**

A copy of the Request for Decision regarding the payment of the invoice received from Forestburg Transit Mix for the 2016 patching project is attached hereto and forms a part of these minutes.

166.08.18.16

MOVED by Clr. Grove that the Town of Killam Council approves to pay Forestburg Transmit Mix the entire amount of the invoice in the amount of \$100,450 for the 2016 Patching Work and that the funding comes from MSI Capital.

CARRIED

**AB TRANS. –
RENEWAL
CARETAKERS
PERMIT**

A copy of the Alberta Transportation Caretaker Permits for Pt Plan 872 2684 is attached hereto and forms a part of these minutes.

167.08.18.16

MOVED by Clr. Gordon that the Town of Killam Council execute the caretaker permit with Alberta Transportation for the lands on the north side of Highway 13 between the Highway and the rail line for a 3 year term.

CARRIED

**CANADA 150
GRANT
APPLICATION**

A copy of the proposed grant application to the Canada 150 grant program is attached hereto and forms a part of these minutes.

168.08.18.16

MOVED by Clr. Gordon that the Town of Killam Council applies to the Canada 150 grant program for a total of \$24,800 and further that the Town contributes \$5,000 to the celebration on July 1, 2017 (\$2,500 from the 2016 budget and \$2,500 from the 2017 budget), and further that Killam volunteer appreciation form a part of that event.

CARRIED

**PERSONNEL
ISSUE**

Proceedings moved in-camera to discuss a Personnel matter.

IN-CAMERA

MOVED by Clr. Grove to go in camera at 7:21pm.

CARRIED

7:21PM

RECONVENE

MOVED by Clr. Grove to reconvene at 7:40pm.

CARRIED

7:40PM

CORRESPONDENCE

1. Killam Public School Request for change of school zone parking.

SCHOOL PARKING ZONE

169.08.18.16

MOVED by Clr. Eskra that the Town of Killam:

- Open the south side of 49 Ave., adjacent to the school field, for parking;
- Encourage Killam Public School to request to Battle River Regional School Division that a permanent parent parking lot be created; and
- Suggest that Killam Public School sends letters home to parents stressing the importance of traffic safety in the area as it is very congested and safety is a concern (ie: use of crosswalks at all times, no parking in the middle of the street or at stop signs to drop off children, no speeding through the school zones, etc).

CARRIED

STREET CLOSURE REQUEST

170.08.18.16

2. **Flagstaff County** – P.A.R.T.Y Program September 28, 2016. They are looking for permission to block off the street for a mock vehicle accident from 8:30 a.m. to 10 a.m.

MOVED by Clr. Gordon that the Town of Killam approves the request from Flagstaff County to block off a portion of 50th Street and 49th Avenue on September 28, 2016 from 8:30 a.m. to 10 a.m. for the purpose of a mock collision scene.

CARRIED

3. **Eastern Alberta Trade Corridor** – Thank you to the Town of Killam for being the lead applicant on their grant application.

FRSDAB MEMBERS APPOINTED

171.08.18.16

4. **Flagstaff Regional Subdivision and Development Appeal Board** – They have recruited 2 new SDAB members – Doug Irving and Dan Hochhausen. Town of Killam needs to appoint these members to the regional board.

MOVED by Clr. Krys that the Town of Killam appoints Doug Irving and Dan Hochhausen as the 2 new members of the Flagstaff Regional Subdivision and Development Appeal Board.

CARRIED

IARB MEMBERS APPOINTED

172.08.18.16

5. **Intermunicipal Assessment Review Board** – They have recruited 3 new Assessment Review Board members – Jeanette Herle, Jim Chenoweth and Doug Irving. Town of Killam needs to appoint these members to the regional board.

MOVED by Clr. Krys that the Town of Killam appoints Jeanette Herle, Jim Chenoweth and Doug Irving as the 3 new members of the Intermunicipal Assessment Review Board.

CARRIED

6. **Town of Daysland** – FIP recommendations from June 13, 2016. Town of Daysland has approved the 4 recommendations.

FUNDING REQUEST ADULT LEARNING

173.08.18.16

7. **Flagstaff Community Adult Learning** – Flagstaff Welcoming Community Project. Request for funding of \$625 per year for 2017 and 2018.

MOVED by Clr. Kinzer that the Town of Killam approves to provide funding to the

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Flagstaff Community Adult Learning Flagstaff Welcoming Community Project in the amount of \$625 per year for 2017 and 2018. **CARRIED**

8. **Federation of Alberta Gas Co-ops** – congratulations to SKNGS on their 50th Anniversary.

RESOURCE OFFICER FUNDING

9. **Flagstaff County** – Community Resource Officer Project. Request for Town of Killam to review the MOU between Flagstaff County and the RCMP for the Community Resource Officer and to partner financially for this project.

Town of Killam Council defers a decision on funding until Administration can gather more information from Flagstaff County for the Community Resource Officer Project including:

- How much funding they are requesting?
- What does the overall budget looks like?
- How much time will be committed to each community?
- Will the DARE program be continued?
- And to provide a comparison of the old MOU to the new MOU.

10. **Flagstaff Regional Housing Group** – Report to Community 2015. A copy of the report is available to council upon request.

11. **Alberta Municipal Affairs** – Thank you for submitting the 2015 MSI operating SFE.

12. **Melvin Thompson** – Announcement of his retirement and thanking Town of Killam for our business over the years.

13. **Killam Pentecostal Church** – Request for a crosswalk on 47th Street from the church to the playground across the street.

CROSSWALK PLACEMENT

174.08.18.16

MOVED by Clr. Eskra that a crosswalk be placed on 47th Street, between the Pentecostal Church (Daycare Centre) to the playground across the street.

CARRIED

14. **Town of Hardisty** – Community Peace Officer Project – Copy of letter to FIP requesting that this position be discussed at a FIP meeting. They will consider funding for 2017 after reviewing the position to the end of 2016.

15. **Town of Sedgewick** – Approval of FIP recommendations from June 13, 2016.

16. **Town of Hardisty** - Approval of FIP recommendations from June 13, 2016.

CANCER AWARENESS PROCLAMATION

175.08.18.16

17. **Prostate Cancer Awareness Month** – Request to have the Town of Killam proclaim September as Prostate Cancer Awareness Month.

MOVED by Clr. McDermott that the Town of Killam proclaim September as Prostate Cancer Awareness Month.

CARRIED

18. **Town of Hardisty** – SDAB agreement and member appointment approval
19. **Town of Sedgewick** – Approval of the 2015 Year End Financials for SKNGS.
20. **Interagency** – Minutes from the Interagency meeting on June 7, 2016.
21. **Municipal Planning Services Ltd.** – A copy of the proposed subdivision in Flagstaff County NW 5-44-13 W4. This is in the referral area of the Flagstaff/Killam Intermunicipal Development Plan.
22. **Pat Stier, MLA, Official Opposition Shadow Minister of Municipal Affairs** – Feedback request on Bill 21, the Modernized Municipal Government Act on the act changes and the consultation process.
23. **Alberta Municipal Affairs** – Letter confirming their receipt of the reporting for the Regional Collaboration Program.
24. **Town of Daysland** – Community Resource Officer Project – Letter to Flagstaff County indicating they have deferred a decision on funding until further information is gathered.
25. **Town of Daysland** – Subdivision and Development Appeal Member Appointments – Notice that they have appointed the recommended members.
26. **Town of Daysland** – Intermunicipal Assessment Review Board Member Appointments - Notice that they have appointed the recommended members.
27. **Flagstaff Region** - Invitation to the Flagstaff Celebrates Success 2016 to be held on October 20 at the Killam Community Hall. Tickets are \$35 each.

**FLAGSTAFF
CELEBRATES
SUCCESS SUPPORT
176.08.18.16**

MOVED by Clr. Gordon that the Town of Killam purchases a table to the Flagstaff Celebrates Success 2016 to be held on October 20, 2016 at a cost of \$280.00, and further that the regularly scheduled council meeting for the same night be rescheduled to Wednesday, October 19, 2016 at 7 p.m. **CARRIED**

**CORRESPONDENCE
ACKNOWLEDGED
177.08.18.16**

MOVED by Clr. Krys to accept the correspondence for August 18, 2016 as information. **CARRIED**

COUNCIL COMMITTEE REPORTS

1. Mayor James

a) AUMA Caucus Meeting Report

A copy of Mayor James' report highlighting the AUMA Caucus Meeting is hereto attached and forms a part of the minutes.

b) BRAED Meeting Report

A copy of Mayor James' report highlighting the BRAED Meeting is hereto attached and forms a part of the minutes.

c) Mayor's Report to Council -June

A copy of Mayor James' report highlighting the events and meetings attended on behalf of the Town of Killam in the month of June is hereto attached and forms a part of the minutes.

d) Mayor's Report to Council -July

A copy of Mayor James' report highlighting the events and meetings attended on behalf of the Town of Killam in the month of July is hereto attached and forms a part of the minutes.

2. Clr. Grove

a) Community Advisory Committee

A copy of Clr. Grove's report from the Community Advisory Committee Meeting is hereto attached and forms a part of the minutes.

**FLOOR HEADER
ARENA PROJECT
FUNDING
178.08.18.16**

3. Clr. Krys

a) Killam Recreation Board

MOVED by Clr. Krys that the Town of Killam Council accepts the recommendation from the Killam Recreation Board to replace the cool and hot floor headers at the Killam Memorial Arena at a cost of \$135,334, further that a grant application for 50% of the funding (\$67,667) be completed and sent to the Canada 150 Community Infrastructure Program and the remaining 50% of the funding (\$67,667) come out of Town of Killam Recreation Reserves and finally that this project will only proceed if our grant application is approved. **CARRIED**

COMMITTEE REPORTS

ACTION ITEMS

A copy of the June 16, 2016 Action Items List is hereto attached and forms a part of the minutes.

CAO REPORT

A copy of CAO Borgel's report for Council, prepared for August 18, 2016, is hereto attached and forms a part of the minutes.

CAO Borgel reminded Council of the following important dates:

August 30	Generative Conversation Event
September 8	Municipal Planning Commission Mtg
September 27	Regional FIP Mtg for all of Council
October 4 – 7	AUMA Conference
October 13	Municipal Sustainability Plan Review
October 19	Council Mtg (Rescheduled from Oct 20)
October 20	Flagstaff Celebrates Success Event

FUNDING

RE-ALLOCATION

179.08.18.16

MOVED by Clr. Gordon that the Town of Killam approve an expenditure of \$1,000 from the Tourism/Business Development Budget for the Generative Conversation Event on August 30, 2016.

CARRIED

PUBLIC WORKS REPORT

A copy of the report for Council, prepared by D. Berrecloth for August 18, 2016 is hereto attached and forms a part of the minutes.

DIRECTOR OF COMMUNITY SERVICES REPORT

A copy of the August, 2016 report to Council prepared by Director of Community Services, C. Sutter, is hereto attached and forms a part of the minutes.

DIRECTOR OF EMERG. SERV. REPORT

A copy of the report for Council, prepared by D. Gotobed for August 18, 2016, as well as the MEMP Guide are hereto attached and forms a part of the minutes.

FINANCIAL STATEMENTS

Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.

TOWN OF KILLAM

a) Town of Killam (May & June)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

180.08.18.16

MOVED by Clr. Gordon to adopt the 2016 May & June Balance Sheet and Income Statement for the Town of Killam accounts.

CARRIED

RECREATION BOARD

b) Recreation Board (May & June)

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

181.08.18.16

MOVED by Clr. Krys to adopt the 2016 May & June Killam Recreation Board Balance Sheet and Income Statement.

CARRIED

BOARDS

c) Boards

i) Killam Public Library (May & June)

LIBRARY

182.08.18.16

MOVED by Clr. McDermott to adopt the 2016 May & June Killam Public Library account reconciliations.

CARRIED

ii) Sedgewick Killam Natural Gas System (May & June)

SKNGS

183.08.18.16

MOVED by Clr. Eskra to adopt the 2016 May & June Sedgewick Killam Natural Gas System account reconciliations.

CARRIED

ADJOURNMENT

Deputy Mayor McDermott adjourned the regular Council Meeting at 8:40pm.

Mayor

Chief Administrative Officer

Date

Date