

Town of Killam Regular Council Meeting

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Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Thursday, April 17, 2014 commencing at 7:00pm.

PRESENT	Bud James Darcy Eskra Diane Gordon Brenda Grove Carol Kinzer Rick Kryz Kim Borgel	Mayor Councillor Councillor Councillor Councillor Councillor CAO
REGRETS	Brenda McDermott	Councillor
CALL TO ORDER	Mayor James called the meeting to order at 7:01 pm.	
AGENDA	MOVED by Clr. Eskra to accept the Agenda of the April 17, 2014 regular Council Meeting with the addition of: <u>NEW BUSINESS</u> 6. Outstanding Utility Account 7. Adult Housing Subdivision <u>COUNCIL COMMITTEE REPORTS</u> <u>Clr. Kryz</u> - Flagstaff Regional Housing Board CARRIED <u>MEETING MINUTES</u> REGULAR COUNCIL MTG MINUTES April 3, 2014 MOVED by Clr. Gordon to accept the minutes of the April 3, 2014 Regular Council Meeting. CARRIED <u>UNFINISHED BUSINESS</u> 2014 FINAL BUDGET 058.04.17.14 A copy of the 2014 Final Budget with an increase of 2% to tax revenue is hereto attached and forms a part of these minutes. MOVED by Clr. Grove to accept the 2014 Town of Killam budget that includes a 2.0% increase to the tax revenue collected. CARRIED KILLAM SEDGEWICK COLLABORATION A copy of the draft Terms of Reference for the Killam Sedgewick Collaboration with recommended changes from the Town of Sedgewick is hereto attached and forms a part of these minutes. Killam Council agreed to meet with Sedgewick Council on May 20, 2014. The draft Terms of Reference will be further discussed at that time.	

ANNUAL TOWN HALL MTG. In addition Killam Council agreed to hold the Annual Town Hall Meeting on May 27, 2014 at 7 p.m.

NEW BUSINESS

ADOPT A HIGHWAY Council requested administration to look into the Adopt a Highway Program and see what stretch is available.

2014 SIDEWALK TENDER A copy of the results of the sidewalk tender bids received is hereto attached and forms a part of these minutes.

059.04.17.14 **MOVED** by Clr. Krys that the bid from Hammer Construction for \$110/sq. metre is accepted, which is within budget for 2014. **CARRIED**

FLAGSTAFF WASTE - CONCRETE Council requested administration thank Flagstaff Waste Management for the proposal to partner on a recycled concrete project however the Town of Killam already has a recycled concrete program in place.

FIRE HALL PAINTING TENDER A copy of the results of the fire hall painting tender bids is hereto attached and forms a part of these minutes.

060.04.17.14 **MOVED** by Clr. Gordon that the bid from Cam Amstutz in the amount of \$7,700 which is within the amount budgeted for 2014. **CARRIED**

IN CAMERA - LEGAL ISSUE **MOVED** by Clr. Gordon to go into Camera at 7:18 p.m. **CARRIED**

MOVED by Clr. Eskra to go out of Camera at 7:26 p.m. **CARRIED**

OUTSTANDING UTILITY ACCOUNT An outstanding utility account #3470.301 in the amount of \$543.77 (\$215.18 original invoice and \$328.59 in penalties) remains outstanding from 2012. Administration recently sent the account to collections.

The utility account holder has since requested that the penalties be waived if they pay the original invoice immediately.

061.04.17.14 **MOVED** by Clr. Krys that the entire outstanding account is left in the hands of the collection agency and that the penalties are not waived. **CARRIED**

ADULT HOUSING SUBDIVISION A copy of the draft plan for the adult housing subdivision is hereto attached and forms a part of these minutes.

062.04.17.14 **MOVED** by Councilor Eskra to approve the draft subdivision plan and go ahead with the subdivision application process, amending the south rear yard boundary line to approximately 30 metres. **CARRIED**

CORRESPONDANCE

1. **Alberta Historical Resources Foundation – Heritage Awards 2014** – Accepting nominations for those who have made contributions to the protection, preservation and promotion of Alberta’s Heritage.
2. **Alberta Electric System Operator** – Important changes to the plans for new transmission development in Central East Alberta.
3. **Alberta Municipal Affairs – Budget 2014**- the consolidation of the MSI Capital and the Basic Municipal Transportation Grant programs. The Town of Killam’s total MSI allocation for 2014 is \$360,577.
4. **Leon Benoit, MP** – Invitation to a funding announcement on April 16, 2014 at the St. Joseph Catholic Church.
5. **AirScapes International Inc.** – Smile and Wave 2014 brochure for consideration.
6. **Flagstaff County** – Notice of Development Pt. SE 16-44-23 W4M for an Agricultural Retail Office.
7. **Leon Benoit, MP** – The announcement of the New Building Canada Fund.
8. **Camrose FCSS – Camrose Men’s Conference** – Poster relating to the Men’s Conference to be held on May 15, 2014.
9. **Alberta Municipal Affairs** – Letter responding to our letter regarding the funding for Big Knife Villa in Forestburg. They are willing to meet regarding a possible Integrated health and wellness centre.
10. **Battle River School Division #31 – Board Highlights** – April 10th Meeting Highlights.
11. **Alberta Labor Force Statistics – March 2014**

**CORRESPONDENCE
ACKNOWLEDGED**

063.04.17.14

MOVED by Clr. Grove to accept the correspondence for April 17, 2014 as information.

CARRIED

COUNCIL COMMITTEE REPORTS

1. Mayor James

**BRAED STRATEGIC
PLAN**

a) BRAED Strategic Business Plan 2014 – 2017

A copy of Mayor James report with details of the BRAED Strategic Business Plan 2014 – 2017 is hereto attached and forms a part of the minutes.

064.04.17.14

MOVED by Clr. Eskra to approve the BRAED Strategic Business Plan as presented.

CARRIED

b) Economic Development Conference Report

A copy of Mayor James report with details of the Economic Development Conference he attended is hereto attached and forms a part of the minutes.

c) Novagreen Update

A copy of Mayor James report with a Novagreen update is hereto attached and forms a part of the minutes.

2. Clr. Grove

d) Community Advisory Committee

Clr Grove gave a verbal report on the Community Advisory Committee Meeting she attended:

- RCMP are available to speak at Open Houses if requested
- Red Serge appearance requests should be submitted asap.
- January – March 2014 statistics were down
- Questions arose regarding the value of the resource officer as the program is currently running at a \$60,000 deficit.

3. Clr. Kinzer

e) Veteran's Memorial Highway Committee

A copy of the minutes of the Veteran Memorial Highway Association's meeting is hereto attached and forms a part of the minutes.

4. Clr. Gordon

f) Flagstaff Family & Community Services

A copy of Clr Gordon's report with details of the FFCS Meeting she attended is hereto attached and forms a part of the minutes.

Council requested that Clr. Gordon find out more information regarding the Resource Officer program – what are the expected funding increases to municipalities? Who are the original sponsors who are no longer contributing resulting in a potential increase in funding from municipalities?

g) Killam Cemetery Board Report

A copy of Clr Gordon's report with details of the Cemetery Meeting she attended is hereto attached and forms a part of the minutes.

The committee has concerns with the road in the cemetery and is requesting more gravel be applied. Administration will speak with Public Works to see if the costs would exceed what is budgeted.

The cemetery clean-up is scheduled for Wednesday, May 7 at 4 p.m. and all of Council is invited to attend.

5. Clr. Kryz

h) Killam Recreation Board

Clr Kryz gave a verbal report on the Killam Recreation Board Meeting he attended:

- Flagstaff County denied the request for funding for the bowling alley conversion – Rec Board is sending a letter for clarification.

**POOL RATES –
SUMMER 2014**

065.04.17.14

- Summer rates:

MOVED by Clr. Krys to approve the amendment to the swim rates to \$71 per hour for the Cyclones Swim Club for the 2014 season. **CARRIED**

- A recreation user group meeting is scheduled for May 12 at the Multi-Purpose Room. Items for discussion include: future of the bowling alley, funding status, etc.

**ARENA RATES –
2014/15**

066.04.17.14

- Arena rental rates:

MOVED by Clr. Krys to approve the amendment to the arena rental rates for the 2014/15 season to:

Killam Minor Hockey:	\$115/hr.
Youth Local/School:	\$115/hr.
Killam Adult Rec Hockey:	\$120/hr.
Killam Jr. B Wheat Kings	
Practice:	\$100/hr.
Games:	\$110/hr.
Minor Hockey Tournament:	\$460/day
Adult Tournament:	\$460/day
<i>NOTE: Special Events - Regular Group rate applies</i>	
Black Elk Hockey Camp:	\$8500 Flat
Non Local Youth:	\$140/hr.
Non Local Adult Rate:	\$150/hr.
Summer Arena Rental:	\$20/hour or \$100/day

CARRIED

- Roger Chevrax entered the Town of Killam into a contest through his company – Bayer and we have been chosen as the winner. Prize includes Bayer sponsoring a Drive-in Movie event to be held on July 11, 2014 in Killam and a \$10,000 donation to the Killam Memorial Arena!

i) Flagstaff Adult Housing

Clr Krys gave a verbal report on the Flagstaff Regional Housing Meeting he attended:

- On Monday April 14 they met with a representative from the Housing Ministry and a representative from Covenant Health.
- There was clarification that the funding announcement for the Big Knife Villa is not a grant. It is \$7.2 million from the housing ministry that must be invested back into their existing facilities/buildings.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the April 3, 2014 Action Items list is hereto attached and forms a part of the minutes.

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- CAO REPORT** A copy of the CAO Report is hereto attached and forms a part of the minutes.
- COMMUNITY SERVICES** Copies of the Director of Community Services Report and the Killam Agriplex Coordinator's Report are hereto attached and forms a part of the minutes.
- FINANCIAL STATEMENTS** Copies of the financial reconciliation reports are hereto attached and form a part of the minutes.
- TOWN OF KILLAM**
March
- a) Town of Killam (March)**
- i) Balance Sheet**
- ii) Income Statement**
- MOVED** by Clr. Gordon to adopt the March 2014 Town of Killam Balance Sheet and Income Statement. **CARRIED**
- iii) Reconciliation Sheets**
- MOVED** by Clr. Eskra to adopt the March 2014 Reconciliation Sheets for BRCU Payroll and ATB Utilities accounts. **CARRIED**
- RECREATION BOARD**
March
- b) Recreation Board (March)**
- i) Balance Sheet**
- ii) Income Statement**
- MOVED** by Clr. Kryss to adopt the March 2014 Recreation Board Balance Sheet and Income Statement. **CARRIED**
- iii) Reconciliation Sheets**
- MOVED** by Clr. Eskra to adopt the March 2014 Reconciliation Sheets for the Recreation Board's ATB General and ATB Payroll accounts. **CARRIED**
- BOARDS**
March
- c) Boards**
- i) Killam Public Library (March)**
- KILLAM LIBRARY** **MOVED** by Clr. Grove to adopt the March Killam Public Library account reconciliations. **CARRIED**
- ii) Sedgewick Killam Natural Gas System (March)**
- SKNGS** **MOVED** by Clr. Eskra to adopt the March Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

ADJOURNMENT The meeting was adjourned at 9:07 p.m.

Mayor

Chief Administrative Officer

Date

Date