

## Town of Killam Regular Council Meeting

29

Minutes of the regular Council meeting held in Council Chambers of the Town Office, Killam, Alberta, on Wednesday, April 19, 2017 commencing at 7:00pm.

<b>PRESENT</b>	Bud James Brenda Grove Diane Gordon Carol Kinzer Rick Krys Brenda McDermott Kim Borgel Darlene Gotobed	Mayor Councillor Councillor Councillor Councillor Councillor CAO Recording Secretary
<b>ABSENT</b>	Clr. Eskra was absent as the meeting was called to order. Clr. Eskra did join the meeting proceedings at 7:55pm.	
<b>CALL TO ORDER</b>	Mayor James called the meeting to order at 7:00pm.	
<b>AGENDA</b>	<b>MOVED</b> by Clr. Grove to accept the Agenda of the April 19, 2017 regular Council meeting with the addition of: <b><u>COUNCIL COMMITTEE REPORTS</u></b> <b>2. Clr. Grove</b> <b>b) Emergency Services Committee (verbal)</b>  <b>5. Clr. Krys</b> <b>a) Flagstaff Regional Housing Committee (verbal)</b>  <b>CARRIED</b>	
<b>DISMISSAL OF DISQUALIFICATION</b> CLR. ESKRA 071.04.19.17	As per the Municipal Government Act, Section 174 (1) (d), stating a councillor is disqualified from council if the councillor is absent from all regular council meetings held during any period of 8 consecutive weeks, starting with the date that the first meeting is missed.  <b>MOVED</b> by Clr. Krys to excuse the absence of Clr. Eskra for the April 19, 2017 regular council meeting, thereby dismissing his disqualification.  <b>CARRIED</b>	
<b>LETTER OF CONCERN</b> 072.04.19.17	<b>MOVED</b> by Clr. Krys to forward a letter of concern to Clr. Eskra on behalf of Council regarding commitment to Council and Committee meetings.  <b>CARRIED</b>	
<b>EMERGENCY SERVICES COMMITTEE RE-ASSIGNMENT</b> 073.04.19.17	<b>MOVED</b> by Mayor James that Clr. Grove be appointed to the Emergency Services Committee as representative, with Clr. Eskra moving to the alternate position.  <b>CARRIED</b>	

**MINUTES**

**REGULAR COUNCIL  
MINUTES  
MAR 16, 2017**

**MOVED** by Clr. Gordon to accept the regular Council Meeting minutes for March 16, 2017.

**CARRIED**

**NEW BUSINESS**

**2017 TOK BUDGET**

A copy of the proposed 2017 Town of Killam Budget is hereto attached and forms a part of the minutes.

074.04.19.17

**MOVED** by Clr. Gordon to accept the 2017 Town of Killam Budget as presented.

**CARRIED**

**2017 KILLAM REC  
BRD BUDGET**

A copy of the proposed 2017 Killam Recreation Board Budget is hereto attached and forms a part of the minutes.

075.04.19.17

**MOVED** by Clr. Krys to accept the 2017 Killam Recreation Board Budget as presented.

**CARRIED**

**JUNE MAYORS  
CAUCUS**

Mayor James has registered to attend the June Mayors Caucus that is to take place on Tuesday, June 13 in Okotoks. Mayor James had found these sessions to be very informative, and with the upcoming election in October, Mayor James was interested to know if another Member would be willing to attend. Clr. Grove expressed interest and will confirm with Administration.

**BYLAW NO. 848  
AMENDING NO. 840**

A copy of proposed Bylaw No. 848, amending Bylaw No. 840, is hereto attached and forms a part of the minutes.

**1<sup>ST</sup> READING**

**BYLAW NO. 848, BEING A BYLAW OF THE TOWN OF KILLAM IN THE PROVINCE OF ALBERTA, CANADA TO AMEND BYLAW NO. 840 BY CHANGING THE LEGAL DESCRIPTION OF THE ROAD CLOSURE/SKETCH/PLAN.**

076.04.19.17

**MOVED** by Clr. McDermott to accept First Reading of Bylaw No. 848, amending Bylaw No. 840, clarifying the land description.

**2<sup>ND</sup> READING**

**CARRIED**

077.04.19.17

**MOVED** by Clr. Gordon to accept Second Reading of Bylaw No. 848, amending Bylaw No. 840, clarifying the land description.

**CARRIED**

**SUBMITTED FOR  
3RD READING**

078.04.19.17

**MOVED** by Clr. Krys to submit Bylaw No. 848, amending Bylaw No. 840, for Third and Final Reading.

**CARRIED UNANIMOUSLY**

**BYLAW NO. 848**  
**3<sup>RD</sup> & FINAL**  
**READING**

079.04.19.17

**MOVED** by Clr. McDermott to accept Bylaw No. 848, amending Bylaw NO. 840, clarifying the land description, as presented for Third and Final Reading.

**CARRIED**

**BYLAW NO. 849**  
**AMENDING LUB 809**

A draft copy of Bylaw No. 849, amending LUB 809, is hereto attached and forms a part of the minutes.

**BYLAW NO. 849 BEING A BYLAW OF THE TOWN OF KILLAM, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE TOWN OF KILLAM LAND USE BYLAW NO. 809 SCHEDULE "A";**  
**WHEREBY DESIGNATION OF PLAN 1568RS, BLOCK 15, LOT 3 FROM RESIDENTIAL (R1) DISTRICT TO RESIDENTIAL MOBILE HOME SUBDIVISION (R2) DISTRICT.**

**1<sup>ST</sup> READING**

080.04.19.17

**MOVED** by Clr. Grove to accept First Reading of Bylaw No. 849, amending LUB 809, Schedule "A", as presented.

**CARRIED**

A Public Hearing for Bylaw No. 849 will be held on Tuesday, May 9, 2017 at 7:00pm in the Killam Council Chambers.

**UPDATED TOK**

Draft copies of Town of Killam policies including C010 through to C022, are hereto attached and form a part of the minutes.

**POLICIES**  
**C010 – C022**

081.04.19.17

**MOVED** by Clr. McDermott to accept the following policies as presented with noted corrections for the Town of Killam:

- C010 – Unbudgeted Expenditures
- C011 – Sale of Surplus Items
- C012 – Town Restricted Assets (Reserves)
- C013 – Investments
- C014 – Recreation Support
- C015 – Recreation Charges
- C016 – Land Sale Policy
- C017 – Water and Wastewater Rates
- C018 – Unpaid Utility Accounts
- C019 – Garbage Rates Application
- C020 – Killam Municipal Library Board Admin Fee
- C021 – Sedgewick Killam Natural Gas Admin Fee
- C022 – Killam Cemetery Board Admin Fee

**CARRIED**

**BYLAW NO. 850**  
**2017 TAXATION**  
**BYLAW**

A draft copy of Bylaw No. 850, 2017 Taxation Bylaw for the Town of Killam, is hereto attached and forms a part of the minutes.

**BYLAW NO. 850**  
2017 TAXATION  
BYLAW

**BYLAW NO. 850, 2017 TAXATION BYLAW, BEING A BYLAW OF THE TOWN OF KILLAM IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF KILLAM FOR THE 2017 TAXATION YEAR.**

**1<sup>ST</sup> READING**  
082.04.19.17

**MOVED** by Clr. Grove to accept First Reading of Bylaw No. 850, 2017 Taxation Bylaw as presented. **CARRIED**

**2<sup>ND</sup> READING**  
083.04.19.17

**MOVED** by Clr. Krys to accept Second Reading of Bylaw NO. 850, 2017 Taxation Bylaw as presented. **CARRIED**

**SUBMITTED FOR**  
**3<sup>RD</sup> READING**  
084.04.19.17

**MOVED** by Clr. Gordon to submit Bylaw No. 850, 2017 Taxation Bylaw for the Town of Killam for Third and Final Reading as presented.

**CARRIED UNANIMOUSLY**

**3<sup>RD</sup> & FINAL**  
**READING**  
085.04.19.17

**MOVED** by Clr. McDermott to accept Third and Final Reading of Bylaw No. 850, 2017 Taxation Bylaw, as presented. **CARRIED**

**LAND MATTER**

CAO Borgel requested that Council move in camera to discuss a land issue.

**IN CAMERA**  
7:29PM  
**RECONVENE**  
7:36PM

**MOVED** by Clr. Krys to move in camera at 7:29pm.

**MOVED** by Clr. Krys to move out of camera at 7:36pm.

**CORRESPONDENCE**

**SUBDIVISION**  
**APPROVAL**

1. **Town of Sedgewick** – Regional Governance Working Committee Withdraw
2. **West Central Planning Agency** – Draft subdivision approval letter for the CP property north of 53 Street. Looking for Council’s acceptance of the proposed conditions.

086.04.19.17

**MOVED** by Clr. Krys to accept the conditions as outlined by West Central Planning Agency regarding the CP property located north of 53 Street. **CARRIED**

**KILLAM LIONS**  
**REQUEST**

3. **Killam Lions Club** – Request to host a beer gardens for the Annual Street Fair (June 17, 2017) in front of the Telus Tower and Community Hall.

087.04.19.17

**MOVED** by Clr. Grove to approve the request of the Killam Lions Club to host a beer garden on Main Street during the annual Street Fair on Saturday, June 17, 2017. **CARRIED**

**FCM LEGAL  
SUPPORT**

088.04.19.17

**4. Alberta Culture & Tourism** – Invitation to submit bid for the 2019 Alberta Senior Masters Games.

**5. Federation of Canadian Municipalities** – Request for funding to include in the FCM Legal Defense Fund – This fund is used if a member needs FCM intervene in a court case of national importance. They are requesting \$52.50 from Town of Killam.

**MOVED** by Clr. Grove to forward \$52.50 on behalf of the Town of Killam for the support of the Federation of Canadian Municipalities legal defense fund.

**CARRIED**

**WCB DAY OF  
MOURNING  
APR 28, 2017**

089.04.19.17

**6. Worker's Compensation Board** – Request to proclaim April 28, 2017 as National Day of Mourning for those who were killed, injured or disabled at work.

**MOVED** by Clr. Krys to proclaim April 28, 2017 National Day of Mourning for those who were killed, injured or disabled at work on behalf of the Worker's Compensation Board.

**CARRIED**

**7. Alberta Transportation** – Request to participate in survey regarding their programs and services.

**8. Service Alberta** – Update on the work being done with respect to the SuperNet and the support of rural broadband in the province.

**PUBLIC WORKS  
WEEK**

MAY 21-27, 2017

090.04.19.17

**9. Alberta Public Works Association** – Request to recognize and promote National Public Work Week May 21 – 27, 2017.

**MOVED** by Clr. McDermott to recognize Public Works week taking place May 21 – 27, 2017.

**CARRIED**

**10. Alberta Seniors and Housing** - Invitation to nominate individuals and organizations who assist seniors in Alberta.

**11. Flagstaff Beaver Early Childhood Coalition** – Request for funding for a visit by the Adventure Bus. It would attend 3 communities (Forestburg, Loughheed & Killam October 4 & 5 during Literacy Adventure Days.

**12. Killam & District Chamber of Commerce** – Minutes from their April 5, 2017 Meeting.

**13. Fortis Alberta** – Invitation to an appreciation event on May 11 in Calgary.

**14. Go East Regional Tourism Organization** – Invitation to the Annual General Meeting on May 2, 2017 from 2 – 4p.m. In Tofield.

**15. Flagstaff Regional Solid Waste Management** – 2017 Community Sponsored Spring Clean-up will take place in Killam Saturday, May 6 and Sunday May 7. This is a service provided that is included in our annual requisition.

**16. Village of Heisler** – Community Celebration on July 7-9, 2017.

Council suggested that the Town of Killam should attend this events parade.

**17. Iron Creek 4-H Beef Club** – Request for a donation towards their STARS fundraiser and Raffle.

**CORRESPONDENCE  
ACKNOWLEDGED**

091.04.19.17

**MOVED** by Clr. Gordon to accept the correspondence for April 19, 2017 as information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS**

**1. Mayor James**

**a) Mayors Report (March)**

A copy of Mayor James' Mayors Report to Council for March is hereto attached and form a part of the minutes.

**b) BRAED Board Meeting Report**

The report for the Battle River Alliance for Economic Development board meeting, prepared by Mayor James, is hereto attached and form a part of the minutes.

**c) Economic Developers of Alberta Conference**

A copy of Mayor James' report from the Economic Developers of Alberta Conference held March 22 – 24, 2017 in Banff, is hereto attached and forms a part of the minutes.

**2. Clr. Grove**

**a) Flagstaff Regional Solid Waste Management**

Clr. Groves provided a copy of the March 27, 2017 Flagstaff Regional Solid Waste Management meeting minutes, which are hereto attached and forms a part of the minutes.

**CLR. ESKRA  
JOINED COUNCIL  
PROCEEDINGS**

*Clr. Eskra entered Council Chambers at 7:55pm, as Clr. Grove was completing her report to Council regarding the Flagstaff Regional Solid Waste Management committee.*

**b) Flagstaff Emergency Services Committee (Verbal Report)**

Clr. Grove shared with Council information discussed during the recent Flagstaff Emergency Services Committee held on April 18, 2017. A review of the Regional Fire and Emergency Management Services report, prepared in 2011, will be done. The Committee will task the CAO Group to prepare information regarding the differences in a society versus a commission for regionally shared

emergency services. Members of the Flagstaff Emergency Services Committee are also proposing a business plan be done to help guide their future direction. Policies regarding equipment management and sharing will also require a guideline. The next proposed meeting will be held on May 24, 2017. From the next meeting, it is hoped that recommendations will be prepared that can then be presented at the June Council meeting.

**3. Clr. Eskra**

**a) Flagstaff Emergency Services Committee**

A copy of the report prepared by Clr. Eskra from the March 23, 2017 Emergency Services meeting is hereto attached and forms a part of the minutes.

**4. Clr. McDermott**

**a) Killam Public Library**

A copy of the report prepared by Clr. McDermott with information from the April 18, 2017 Killam Public Library committee meeting is hereto attached and forms a part of the minutes.

**5. Clr. Kryz**

**a) Flagstaff Regional Housing (Verbal Report)**

Clr. Kryz reported that at the latest Flagstaff Regional Housing committee meeting that the Financial Reports for the year were very positive. The housing project in Sedgewick resulted in being under budget due to a lower than expected cost for the demolition of the old building. Expected opening for this facility is estimated to be July or August.

The Forestburg renovations and construction at Big Knife Villa have been completed. The height of the countertops is a concern, as they are lower than may be comfortable for the residents. Solutions to resolve this are being sought.

**COMMITTEE REPORTS**

**ACTION ITEMS**

A copy of the March 16, 2017 Action Items List is hereto attached and forms a part of the minutes.

Council would like to ensure that the Public Works department remain “on top” of the pot hole situation on Killam streets, as this is a particularly bad year.

Attention to the road of 57 Street, north of the railway tracks, requires some significant work. Recommendation to seek Flagstaff County’s help in having a better defined crown worked into the road was made.

**PUBLIC WORKS REPORT** A copy of the report prepared by D. Berrecloth for Public Works is hereto attached and forms a part of the minutes.

**DIRECTOR OF COMMUNITY SERVICES REPORT** A copy of the Director of Community Services, C. Sutter’s report to Council for April is hereto attached and forms a part of the minutes.

**FINANCIAL STATEMENTS** Copies of the financial reconciliation reports are hereto attached and forms a part of the minutes.

**TOWN OF KILLAM a) Town of Killam (February and March)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

092.04.19.17 **MOVED** by Clr. Gordon to adopt the 2017 February and March Balance Sheets, Income Statements and reconciliation reports for the Town of Killam accounts. **CARRIED**

**RECREATION BOARD b) Recreation Board (February and March)**

- i) Balance Sheet
- ii) Income Statement
- iii) Reconciliation Sheets

093.04.19.17 **MOVED** by Clr. McDermott to adopt the 2017 February and March Killam Recreation Board Balance Sheets, Income Statements and reconciliation reports. **CARRIED**

**d) Boards**

**i) Killam Public Library (February and March)**

LIBRARY  
094.04.19.17 **MOVED** by Clr. Grove to adopt the 2017 February and March Killam Public Library account reconciliations. **CARRIED**

**ii) Sedgewick Killam Natural Gas System (February and March)**

SKNGS  
095.04.19.17 **MOVED** by Clr. Eskra to adopt the February and March 2017 Sedgewick Killam Natural Gas System account reconciliations. **CARRIED**

**ADDITIONAL:**

**TOWN HALL MEETING** After discussion, it was decided that the annual Town Hall Meeting will be held the afternoon of Thursday, June 15, 2017 at the Killam Town Office, in conjunction with the Canada 150 barbecue that the Town is hosting.



**HIGHWAY CLEANUP** Council determined that Highway Clean Up will be done on Monday, June 5, 2017. Participants will meet at the Public Works Shop at 4:00pm.

**ADJOURNMENT** Mayor James adjourned the regular Council Meeting at 8:27pm.

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Chief Administrative Officer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**