

4.1.2 Develop Business Attraction / Retention Strategy

**MUNICIPAL
SUSTAINABILITY
ACTION PLAN
(CONT)**

- Host an evening dedicated to small business owners, in conjunction with Mainstreet Revitalization project introduction?
- Create a questionnaire for business owners, have a summer student visit each and gather/collect the responses.
- Identify status of the Chamber of Commerce and their position.
- Add to the regular meeting agenda for review of progress on May 7th, 2009

4.4.1 Foster Improved Support for Volunteers

- Approach school to work to develop program encouraging volunteerism
- Invite FIP to be part of the volunteer enhancement movement
- Host a Recreation Registration / Volunteer Committee Night to generate more awareness of the needs of the community, add to spring newsletter/website, Administration will begin planning
- Host a volunteer appreciation night, perhaps each organization honour a volunteer from their group
- Clr. Krys and Clr. Adolf have offered to assist in these efforts

4.4.3 Attract Seniors to Killam

- Explore senior condos/apartments housing ideas
- Perhaps opportunity for private investor participation?
- Visit local existing housing options for ideas, i.e.: Sparling Manor (Camrose)

TOK ACTION PLAN

A copy of the Action Plan is attached hereto and forms a part of the minutes.
Upon review, Council is extremely satisfied with the progress to date.

**ALBERTA
TRANSPORTATION
LAND**

A copy of the information is hereto attached and forms a part of the minutes.
Various options were reviewed to improve the maintenance and appearance of the lands located between Highway 13 and the Railway within Town limits.

NEW BUSINESS

AERIAL PHOTOS

A copy of the RFD and proposal is attached hereto and forms a part of the minutes.

066.03.19.09

MOVED by Clr. Fee to follow recommendation in favor of Option #2 as offered by Jack M. Byrne Consulting Ltd., for photography as well as the digital ortho file, covering the Municipal boundary only, for a cost of \$1250.00 plus GST. **CARRIED**

**POLICY MANUAL
UPDATES**

A copy of the policies are attached hereto and form a part of the minutes.

COUNCIL & ADMIN

POLICY #1.3

MOVED by Clr. Freadrich to approve new *Policy #1.3 Chief Executive Officer (Mayor)*, as presented to Council. **CARRIED**

067.03.19.09

POLICY #1.4

MOVED by Clr. Krys to approve new *Policy #1.4 Code of Conduct*, as presented to Council. **CARRIED**

068.03.19.09

POLICY #1.5

MOVED by Clr Gordon to approve new *Policy #1.5 Proclaiming Special Events*, as presented to Council. **CARRIED**

069.03.19.09

POLICY #1.7

MOVED by Clr Krys to approve new *Policy #1.7 Administration of Contracts*, as

070.03.19.09	presented to Council.	CARRIED
POLICY # 1.11 071.03.19.09	MOVED by Clr Gordon to approve new <i>Policy #1.11 Citation Policy</i> , as presented to Council.	CARRIED
POLICY # 1.12 072.03.19.09	MOVED by Clr. Krys to approve new <i>Policy #1.12 Charitable Donations and Solicitations</i> , as presented to Council.	CARRIED
POLICY # 1.14 073.03.19.09	MOVED by Clr. Eskra to approve new <i>Policy # 1.14 Records Management & Retention</i> , as presented to Council, with numbering correction.	CARRIED
POLICY # 1.15 074.03.19.09	MOVED by Clr. Fee to approve new <i>Policy #1.15 Bylaw Enforcement</i> , as presented to Council, with numbering correction.	CARRIED

CORRESPONDENCE

1. TransCanada Pipeline System, in conjunction with the AAMDC, is hosting a Reception March 24, 2008. FILED
2. TransCanada has forwarded an information package relating to the National Energy Board's policies and regulations. FILED
3. AUMA brochure with information regarding the **2009 President's Summit** on the Future of Local Governance. FILED
4. AUMA Golf Tournament Invitation for June 24, 2009 at the Wetaskiwin Golf Club \$150 per person. FILED
5. Battle River School Division March Newsletter. FILED
6. Alberta First is holding their annual meeting on April 2, 2009 in Jasper, in conjunction with the EDA Conference. FILED
7. Rural Co-operative Development Projects Session to be held in Alliance on Tuesday, March 31, 2009 at 7:00pm. FILED
8. Alberta Recycling Management Authority letters updating municipalities of changes for paint, electronics and tire recycling. FILED
9. FIP Administrator hired, Leslie Heck from Daysland. FILED
10. Brigantia Place outreach coordinator, Jessica Glimm, informing of services that will be provided. FILED
11. 2008 Alberta Capital Finance Authority Annual Report. FILED
12. Government Finance Officers Association offering upcoming sessions "Financial Strategies for Challenging Times". FILED
13. Alberta Community and Co-operative Association March Newsletter. FILED
14. Resident snow removal complaint. FILED
15. Flagstaff County response to the Recycling Pilot Project. FILED
16. Staff Recruitment and Retention Strategies Workshop being held in Wainwright, sponsored by Alberta Employment and Immigration and hosted by Dr. Denis Cauvier. Wednesday, March 25 from 9:00-noon, no registration cost. FILED
17. Recruit Retain Recognize Workshop on volunteer involvement is being held in Camrose, April 1 from 9:00am – 4:00pm. Cost is \$20, lunch provided. FILED

Recommended that Recreation Director, JJ Straker, CAO Borgel and Clr. Gordon attend.

18. AUMA Small Communities Newsletter. FILED

19. Parkland Regional Library Board minutes from February 26, 2009. FILED

20. Travel Alberta Stay Workshop and Seminars, sponsored by Travel Alberta for varying dates throughout Alberta. FILED

21. Killam Public Library letter requesting that the Town waive administration and computer software costs for the 2009 business year. FILED

LIBRARY BRD
FUNDING
075.03.19.09

MOVED by Clr Freadrich to waive the \$1902.00 for the cost of administration and software expenses from the Town to the Library for 2009; however, should additional funds be received from Flagstaff County, the amount of \$1902.00 is to be repaid to the Town. CARRIED

COUNCIL COMMITTEE REPORTS

MAYOR JAMES

Building a Sustainable Rural Canada

A copy of the report is hereto attached and forms a part of the minutes.

CLR. KRYS

Flagstaff Regional Housing

A copy of the report is hereto attached and forms a part of the minutes.

CLR. GORDON

Dr. Recruitment and Retention

A copy of the report is hereto attached and forms a part of the minutes.

Clr. Gordon suggested that the Town of Killam forward a gesture of appreciation to Dr. Hanton, during such time that the Health Care Profession is being recognized.

CLR. ADOLF

Library Board Update

A copy of the report is hereto attached and forms a part of the minutes.

COMMITTEE REPORTS

ACTION
ITEMS LIST

A copy of the Action Items List is hereto attached and forms a part of the minutes.

Recommendation was made to have the newly approved Sustainability Plan, Land Use Bylaw and Municipal Development Plan added to the Website for resident access.

CAO REPORT

A copy of the CAO Report is hereto attached and forms a part of the minutes.

RECREATION
REPORT

A copy of the Recreation Report is hereto attached and forms a part of the minutes.

PUBLIC WORKS
REPORT

A copy of the Public Works Report is hereto attached and forms a part of the minutes.

**FINANCIAL
REPORTS**

A copy of the Financial Reconciliations are hereto attached and forms a part of the minutes.

TOWN 2009

- Payroll (January and February)
- Utilities ATB (January and February)

BOARDS 2009

- Airport (February)
- Library (February)
- SKNGS (February)

RECREATION BRD 2009

- Payroll (January and February)

Council requested that an updated summary of the Budget Report be provided quarterly.

ADJOURNMNT

The meeting was adjourned at 9:27pm.

Mayor

Chief Administrative Officer