

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, April 16, 2009 commencing at 7:00pm.

PRESENT Darcy Eskra Councillor
Les Fee Councillor
Allen Freadrich Councillor
Diane Gordon Councillor
Stacey Adolf Councillor
Kim Borgel CAO
Darlene Gotobed Recording Secretary

ABSENT Absent with regret were: Mayor James and Clr. Rick Krys.

CALL TO ORDER Clr. Eskra called the meeting to order at 7:02pm.

AGENDA **MOVED** by Clr. Freadrich to accept the agenda as presented. **CARRIED**

MEETING MINUTES

MTG MINUTES **MOVED** by Clr. Gordon to accept the minutes of the March 19, 2009 Regular Council Meeting. **CARRIED**
MAR 19, 2009

UNFINISHED BUSINESS

No matters of Unfinished Business were brought forth for this meeting.

NEW BUSINESS

POLICY MANUAL A copy of the Town of Killam Policies, Sections 2, 3 and 4, are attached hereto and
UPDATES form a part of the minutes.

ASSESSOR

POLICY #2.3.2 **MOVED** by Clr. Gordon to amend *Policy #2.3.1 Tax Concessions* by removing
076.04.16.09 individuals named within the policy. **CARRIED**

POLICY #2.1 **MOVED** by Clr. Gordon to amend *Policy #2.1 Assessor*, to state: "The Town of Killam
077.04.16.09 will enter into a tender agreement for the services of an Assessor on a contract
basis." **CARRIED**

KILLAM SEDGEWICK
AIRPORT

POLICY #3.1 **MOVED** by Clr Fee to amend *Policy #3.1 Killam Sedgewick Airport Commission*, to
078.04.16.09 state: "The Town of Killam will charge the Killam Sedgewick Airport Commission an
annual administration fee based on project activity within the year and dedicated
administrative time." **CARRIED**

EMERGENCY
SERVICES

POLICY #4.4 **MOVED** by Clr. Gordon to approve new *Policy #4.4 Municipal Emergency Plan*, to
079.04.16.09 establish a plan in the case of an emergency within the Town of Killam limits, as
presented to Council. **CARRIED**

INDUSTRIAL /
COMMERCIAL
LOTS

080.04.16.09 A copy of the RFD is hereto attached and forms a part of the minutes.
MOVED by Clr. Gordon to follow recommendation and have lands, currently not
divided into lots within the NE Industrial Subdivision, prepared to consist of two large
lots of approximately 5 acres, and the remaining lots of lesser area; sale value of
these lands will be \$7500 per acre. **CARRIED**

**BYLAW 773A –
ABANDONED
VEHICLES**

A copy of Bylaw 773A, Sections 9.8 and 13, as well as a letter from Bylaw Enforcement Officer D. Reinke, is hereto attached and forms a part of the minutes.

Discussion of the current Traffic Bylaw confirmed that the Town of Killam has sufficient regulation to allow for the towing of vehicles that have impeded the removal of snow from town streets, once the owner has been given notice.

**ASSESSMENT
SERVICES
CONTRACT
081.04.16.09**

A copy of the Service Contract is hereto attached and forms a part of the minutes.

MOVED by Clr. Fee to renew contract with Wainwright Assessment Group Ltd. for property assessment services for a period of two years, from April 1, 2009 to March 31, 2011 with proposed cost as follows: April 1, 2009 to March 31, 2010 \$8,888 plus GST
April 1, 2010 to March 31, 2011 \$9144 plus GST **CARRIED**

**VOLUNTEER
WEEK APR 19-25
082.04.19.09**

A copy of the newsletter is hereto attached and forms a part of the minutes.

MOVED by Clr. Adolf that April 19 to 25, 2009 be proclaimed and recognized within the Town of Killam as Volunteer Week; in addition, the Town of Killam will promote and recognize our volunteers by sponsoring a bi-weekly/weekly newspaper advertisement highlighting their dedication. **CARRIED**

**SENIORS WEEK
JUNE 1 - 7
083.04.19.09**

A copy of the letter is hereto attached and forms a part of the minutes.

MOVED by Clr. Gordon to proclaim June 1 to 7, 2009 Senior’s Week and recognize their contributions to our community by hosting a “Come and Go Social” at the Killam Seniors Centre on the afternoon of June 4, 2009. **CARRIED**

**BYLAW REVIEW
COST ESTIMATE**

A copy of the letter is hereto attached and forms a part of the minutes.

Council received a cost estimate from Civic Solutions to perform a Bylaw Review, updating and expiring those bylaws that were no longer pertinent. Upon discussion, Council has chosen to delay this project, and have Administration approach the task.

**FIREWORKS
084.04.16.09**

MOVED by Clr. Freadrich to have the Town of Killam contribute funds to cover half the cost of the 2009 fireworks program that will be held in conjunction with the Rodeo Weekend, June 19 and 20; the other half is to be gathered through donation or contribution. **CARRIED**

**LAND ISSUE
IN CAMERA 8:00PM**

MOVED by Clr. Gordon to go in camera at 8:00pm. **CARRIED**

RECONVENE 8:20PM

MOVED by Clr. Gordon to reconvene at 8:20pm **CARRIED**

084.04.16.09

MOVED by Clr. Gordon to approach neighboring municipalities within Flagstaff County, in an attempt to create formal, unified and structured plan of approach to negotiate a new revenue sharing agreement with Flagstaff County. **CARRIED**

CORRESPONDENCE

1. FCM is hosting their annual meeting on Sunday, June 7, 2009. Registration for election position on the FCM National Board of Directors is required May 15, 2009. **FILED**
2. Alberta Health and Wellness informing municipalities that provincial funding under the ambulance grant program will no longer be provided. Funds will be applied to developing the new integrated health care system. **FILED**

**CORRESPONDENCE
CONTINUED**

3. Alberta Municipal Health & Safety Association is holding their Annual Meeting on Wednesday, April 1 2009 in Leduc. FILED

**LIBRARY BUDGET
085.04.16.09**

4. Killam Public Library presenting their 2009 Budget. FILED

MOVED by Clr. Fee to accept the 2009 Killam Public Library Budget as presented. **CARRIED**

**CHARITY AUCTION
086.05.16.09**

5. Charitable Auction & Garage Sale to be held after the Killam Rodeo is requesting a contribution or donation of items for their sale. FILED

MOVED by Clr. Adolf to contribute a collection of Killam promotional items and one set of Killam history books to the Charitable Auction and Garage Sale in the upcoming months. **CARRIED**

**BILL 204 - TAX
SHARING SUPPORT
087.04.16.09**

6. Jennifer Hauser, on behalf of Flagstaff County, forwarding a card of Thanks for contributing promotional items for the upcoming trade shows in Calgary and Wainwright. FILED

7. Alberta Municipal Affairs reminder that Official Census is to be carried out April 1 to June 30, population affidavit completed and returned before September 2009. FILED

8. Alberta Municipal Affairs granting extension for the Annual Return Declaration for 2008 assessment year to March 31, 2009. FILED

9. MLA Laurie Blakeman is introducing **Bill 204**, the Provincial-Municipal Tax Sharing Act, and is requesting a letter of support. FILED

MOVED by Clr. Freadrich to forward a letter of support on behalf of the Town of Killam, to MLA Laurie Blakeman for proposed Bill 204, the Provincial –Municipal Tax Sharing Act. **CARRIED**

10. Re-energize 2009 “The Conference on Managing for Results in the Public Sector” will be held May 4 and 5, 2009 at the Banff conference Centre, registration is \$750. FILED

11. Economic Developers Alberta new Board of Directors and Executive Director announced. FILED

12. Health Matters public newsletter, April edition. FILED

13. Atco 2009 Community Symposium, Viking session to be held on April 21, 2009. FILED

14. The Federal Department of Canadian Heritage is announcing new funding programs to provide support for activities that celebrate local artists and or local historical heritage, intended for and open to the general public. FILED

15. KDBDA and Novagreen are submitting application for funding to Alberta Agriculture and Rural Development’s Rural Community Adaptation grant program. A letter of support is requested on behalf of the project from the Town of Killam, as well as additional input in-kind, should it be required, in the upcoming year. FILED

**KDBDA SUPPORT
088.04.16.09**

MOVED by Clr. Fee to forward a letter of support on behalf of the Town of Killam, to KDBDA and Novagreen, as favorable endorsement of the project for which grant funding is being applied for by these organizations to the Alberta Agriculture and Rural Development’s - Rural Community Adaptation grant program. **CARRIED**

**KDBDA
RECOMMENDATION
089.04.16.09**

MOVED by Clr. Freadrich to forward a letter to KDBDA, on behalf of the Town of Killam, recognizing their recent successes and include the importance of establishing a formal Business Plan, policies and procedures, as well as a Memorandum of Understanding with the Town of Killam be adopted. **CARRIED**

**CORRESPONDENCE
CONTINUED**

16. Sustaining Progress in a Transitioning Economy workshop hosted by Alberta Regional Economic Development, May 12-14, 2009 at Sherwood Park. FILED
17. Vitalize 2009, Provincial Voluntary Sector Conference will be held in Calgary on June 4-6, 2009. Conference registration is \$120 and due by May 4, 2009. FILED
18. Rocky Mountain House Chamber of Commerce is selling a limited edition print in celebration of the David Thompson Bicentennial. FILED
19. “Thank You” from Al and Lou Wallace for flowers sent on behalf of the Town of Killam, recognizing their 50th Wedding Anniversary. FILED
20. Select Engineering is holding an Open House on May 7, 2009 in Edmonton. FILED
21. Alberta Municipal Affairs letter reassuring municipalities of continued funding through the MSI Program. FILED
22. Flagstaff County letter summarizing projects supported for the 2009 New Initiatives program. FILED
23. Flagstaff County review of results from their April 8, 2008 meeting regarding Regional Emergency Services Budget and Terms of Reference. FILED

**RECESS CALLED
8:45PM to 8:55PM**

Chairperson Clr. Eskra called a brief recess at 8:45pm, meeting resumed again at 8:55pm.

24. Flagstaff County is hosting a Profession Development Day on May 6, 2009 at the Killam Community Hall for a cost of \$75 per person. RSVP is requested by April 20, 2009. FILED
25. “Grab the Grants” Forum will be held at Holden on Wednesday, May 6, 2009 from 6:00pm to 9:00pm. FILED
Clr. Adolf will attend this forum and will register on her behalf.
26. Village of Mannville is hosting a 9-Hole Golf “Get Together” on Friday May 29, 2009. Golf and Supper \$50 per person. Supper only \$25. FILED
27. WCB is recognizing Tuesday April 28, 2009 as a Day of Mourning – remembering workers injured or killed on the job. FILED
28. AlbertaFirst.com 2009 AGM Agenda, 2008 Financial Statements and Annual Report. FILED
29. Alberta Emergency Management Agency letter confirming successful application for \$10,000 for an Emergency Backup Power Project. FILED
30. Alberta Municipal Affairs letter confirming the Town of Killam has successfully addressed recommendations outlined in the detailed audit report recently conducted. FILED

**HERITAGE PARK
UPKEEP**

31. Resident Letter of Concern regarding the condition and upkeep of Heritage Park. FILED
MOVED by Clr. Fee to go in camera at 9:00pm. CARRIED

MOVED by Clr. Freadrich to reconvene at 9:25pm. CARRIED

CAO Borgel will respond, by letter, to the concerns brought forth by this matter and the steps that will be taken to rectify it.

32. Government of Alberta 2008 Annual Labour Market Review. FILED
33. Alberta Health and Wellness letter of response to the Alberta Health Services Board reception held in Camrose earlier in the year. FILED

34. National Nursing Week, May 11-17, 2009.

FILED

Geri Clark will be contacted to see what may be planned for this event at the Health Centre, and recognition on the Town's behalf will be shown at that time.

COUNCIL COMMITTEE REPORTS

CLR. ADOLF

Community Advisory Board

A copy of the report is hereto attached and forms a part of the minutes.

CEMETERY YARD
MAINTENANCE

Cemetery Board

A copy of the RFD is hereto attached and forms a part of the minutes.

090.04.16.09

MOVED by Clr. Adolf to recommend the Town of Killam hire an additional summer student in 2009, for the purpose of allocating half their time to the maintenance of the Cemetery under, direction of the Public Works foreman; the Cemetery Board will in turn contribute \$3500, equivalent to approximately fifty percent of that students wages. **CARRIED**

CLR. ESKRA

Flagstaff Regional Waste

A copy of the report is hereto attached and forms a part of the minutes.

CLR. FEE

Killam Sedgewick Airport

Clr. Fee reviewed matters that were discussed at a recent airport meeting. There are concerns regarding the fuel system currently present at the airport and insurance issues arising from non-compliance. An engineer has been requested to view the system and recommend required upgrades to meet specs.

COMMITTEE REPORTS

ACTION
ITEMS LIST

A copy of the Action Items List is hereto attached and forms a part of the minutes.

CAO REPORT

A copy of the CAO Report is hereto attached and forms a part of the minutes.

091.04.16.09

MOVED by Clr. Fee to introduce an employee policy that allows paid time for an employee to contribute volunteer services, for a maximum of three days a year, with supervisor approval. **CARRIED**

PUBLIC WORKS
REPORT

A copy of the Public Works Report is hereto attached and forms a part of the minutes.

Centennial Park Grandstand

Upon discussion, Council has determined that Public Works is to place signage identifying caution be used by those using the structure as it is unsupervised; in addition, extra wood will be added to the existing hand railings to reduce falling hazards.

RECREATION
REPORT

A copy of the Recreation Report is hereto attached and forms a part of the minutes.

**FINANCIAL
REPORTS**

A copy of the Financial Reconciliations are hereto attached and forms a part of the minutes.

2009 Budget Expenditures to Date

- Town Budget
- Recreation Budget

BOARDS 2009

- Airport (March)
- Library (March)
- SKNGS (March)

ADJOURNMNT

The meeting was adjourned at 10:30pm.

Mayor

Chief Administrative Officer