

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, September 20, 2007 commencing at 6:38 p.m.

PRESENT	Bud James	Mayor
	Darcy Eskra	Councillor
	Don Gay	Councillor
	Joe Spiller	Councillor
	Rick Krys	Councillor
	Wendy Ramberg	Chief Administrative Officer
	Kimberly Borgel	Recording Secretary

CALL TO ORDER Mayor James called the meeting to order at 6:38 pm.

AGENDA MOVED by Clr. Gay to accept the agenda as presented. **CARRIED**

MINUTES

REGULAR MTG MOVED by Clr. Eskra to accept the regular meeting minutes of August 16, 2007. **CARRIED**
AUGUST 16, 2007

MLA Doug Griffiths will be attending the October 4th, 2007 Regular Council Meeting. Council requested administration let our MLA know that some topics for discussion may include:

- Highway 13 condition
- Plans for the money from the additional premiums from the tar sands
- Is there grant funding available for senior lodge renovations?

BUSINESS FROM MINUTES

DRAINAGE AT Clifton Associates has not given the quote for the project at this time. This item of
51A AVENUE business is deferred to the next Council Meeting.

RECYCLING Clr. Krys and ACAO prepared a recycling proposal for Council’s review, a copy of the
PROPOSAL proposal is attached hereto and forms a part of these minutes.

196.09.20.07 MOVED by Clr. Krys to accept the new recycling proposal, provided that the Town of
Killam receives \$53,800 in grant monies from Alberta Environment. **CARRIED**

SMALL The committee consisting of Clr. Krys, Clr. Eksra and ACAO Borgel provided council
BUSINESS with recommendations for the small business award recipients, a copy of the
AWARDS recommendations is attached hereto and forms a part of these minutes.

197.09.20.07 MOVED by Clr. Krys that the Town of Killam award Hale Electric the new business of
the year award; Viterra (formerly AgPro) and Grainline Implements the Outstanding
Contribution to the Community Award and Budding Ideas/Paw Prints the Outstanding
Small Business of the Year Award for the 2007 Small Business Awards hosted by
Flagstaff County. **CARRIED**

**MUNICIPAL
SUSTAINABILITY
INITIATIVE**

A Request for Decision regarding the Municipal Sustainability Initiative for 2007 is attached hereto and forms a part of these minutes.

These funds can be carried over for up to four years.

Town of Killam will receive \$221,087 in 2008/09, \$243,358 in 2009, \$500,140 in 2010 (the Alberta Infrastructure Project is discontinued). It should also be noted that for years 9-11 there is \$109,000 built in to be used for operating expenses.

198.09.20.07

MOVED by Clr. Krysa that the Town of Killam commit some of the intermunicipal portion of the Municipal Sustainability Initiative funding for use by Flagstaff Waste Management for capital projects. CARRIED

199.09.20.07

MOVED by Clr. Eskra that the Town of Killam council accept the proposed projects listed on the Request For Decision, a copy of which is attached hereto and forms a part of these minutes. CARRIED

**IN CAMERA
LAND ISSUE
7:10 p.m.**

MOVED by Clr. Gay to go In-Camera to discuss a land issue at 7:10 p.m. CARRIED

**RECONVENE
7:40 p.m.**

MOVED by Clr. Krysa to reconvene at 7:40 p.m. CARRIED

Dean Berrecloth, Public Works Foreman entered the meeting at 7:40 p.m.

DELEGATION

**DEAN
BERRE CLOTH,
PW FOREMAN**

A copy of the Public Works Report is attached hereto and forms a part of these minutes. In addition to the written report, Dean updated council on the following:

- Looking into purchasing a natural gas powered GenSet for the office (Emergency Operations Centre) – he will get quotes on one powerful enough for the community hall as well
- Killam is hosting the Northern Area Idea Group Meeting for the Alberta Public Works Association on October 16th, 2007
- Cody Mayne has been hired as the new PW Maintenance/Utilities Operator
- A new stop sign will be ordered and set up at the north end of Main Street, entering Highway 13. Council directed Dean to forget about putting up a stop light at that location.
- He has begun an inventory of street lights in town and has determined where more are needed. He will be getting a quote from Fortis.
- Angle Parking at Killam Home Hardware – There would be an 18” drop from the sidewalk to the street if the boulevard was just taken out and that area was paved. Dean will speak with engineers and get advice.
- Dirt Piles at NE Industrial Subdivision – These piles need to be moved by year end. Possibly the one pile could be used for landscaping and leveling in the area. Administration will advertise a tender for dirt to be moved.

- Old fire truck – Something needs to be done with it, administration will speak with fire chief and bring a recommendation back to council.

Dean Berrecloth, Public Works Foreman exited the meeting at 8:30 p.m.

**IN CAMERA
LAND ISSUE**
8:30 p.m.

MOVED by Clr. Spiller to go In-Camera to discuss a land issue at 8:30 p.m.

CARRIED

RECONVENE
8:40 p.m.

MOVED by Clr. Gay to reconvene at 8:40 p.m.

CARRIED

NEW BUSINESS

**EXECUTIVE
ASSISTANT
POSITION**
200.09.20.07

A copy of the Request for Decision regarding the Executive Assistant Position is attached hereto and forms a part of these minutes.

MOVED by Clr. Krys that the Town of Killam hire an Executive Assistant at a salary of \$32,419.41 per year (\$19.18/hour) to replace ACAO Borgel while she is away on maternity leave.

CARRIED

**AUMA
CONVENTION**
201.09.20.07

MOVED by Clr. Krys to register nine people, seven council members and 2 administrative staff for the 2007 AUMA Convention.

CARRIED

**CIC PROGRAM –
KUILBOERS**

A copy of the Request for Decision for the Community Improvement & Consolidation (CIC) Program – Kuilboers is attached hereto and forms a part of these minutes.

202.09.20.07

MOVED by Clr. Gay that the Town of Killam approves the CIC application and agreement received from Jennifer and Duane Kuilboer, Plan 062 6401, Block 11, Lot 4A, which entitles them to a 100% tax exemption on the municipal portion of their 2008 property taxes and 50% tax exemption on the municipal portion of their 2009 property taxes.

CARRIED

**CIC PROGRAM –
SPILLERS**

A copy of the Request for Decision for the Community Improvement & Consolidation (CIC) Program – Spillers is attached hereto and forms a part of these minutes.

Clr. Spiller abstained from commenting or voting on this item of business.

203.09.20.07

MOVED by Clr. Eskra that the Town of Killam approves the CIC application and agreement received from George and Therese Spiller, Plan 6024AC, Block 9, Lot 3 & Pt. 4, which entitles them to a 100% tax exemption on the municipal portion of their 2008 property taxes and 50% tax exemption on the municipal portion of their 2009 property taxes.

CARRIED

2007 MUNICIPAL SPONSORSHIP GRANT RESOLUTION
204.09.20.07

MOVED by Clr Kryz that the Town of Killam accept the following resolution as presented:

2007 Municipal Sponsorship Grant

COUNCIL RESOLUTION

1. “Be it resolved that Council authorizes Town of Killam to participate in a Municipal Sponsorship Program grant application for Emergency Services under the Alberta Municipal Affairs and Housing Municipal Sponsorship Program; further
2. That Town of Killam agrees that The Town of Killam be designated the managing partner of the Emergency Services project for the purposes of applying, receiving, administering, allocating, reporting, and accounting for the grant funds on behalf of the partners; further
3. That Town of Killam agrees to allocate 100% of its Municipal Sponsorship Program base grant to the Emergency Services project; and further
4. That Town of Killam agrees to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds if it is the managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.”

CARRIED

TOWN OF KILLAM ACTION PLAN REVIEW

A copy of the Town of Killam Action Plan is attached hereto and forms a part of these minutes. Council reviewed the plan, point by point and was quite happy with what they had accomplished in the last 3 years. They will be creating a new plan at the council retreat in January 2008. The retreat will be held January 18-20, 2007 and Sharon Patriquin will contact CAO with a quote for her assistance with the retreat.

ADVANCE VOTE
205.09.20.07

MOVED by Clr Gay to hold an Advance Vote on October 1, 2007 from 1-3 p.m. in the Town of Killam Council Chambers.

CARRIED

MUNICIPAL SUSTAINABILITY INITIATIVE AGREEMENT
206.09.20.07

MOVED by Clr. Kryz that the Town of Killam proceed with the 2007 Municipal Sustainability Initiative and sign the attached agreement.

CARRIED

TOPO. SURVEY & TRAFFIC IMPACT ASSESSMENT

West Central Planning Agency and Alberta Transportation and Infrastructure have indicated that an Area Structure Plan and Traffic Impact Assessment (TIA) must be done prior to a subdivision approval for the NE Industrial Subdivision.

- NE INDUSTRIAL SUBDIVISION**
207.09.20.07
- MOVED by Clr. Eskra that the Town of Killam have Clifton Associates do the topographical survey and traffic impact assessment for the NE Industrial Subdivision at a cost of \$16,000. CARRIED
- LOTS IN NORTH PART OF NE INDUSTRIAL SUBDIVISION**
208.09.20.07
- A copy of the proposed lot plan for the north portion of the NE Industrial subdivision is attached hereto and forms a part of these minutes.
- MOVED by Clr. Gay that the Town of Killam subdivide the parcel north of the Co-op Bulk Station into two lots. The lot directly north will be 2.5 acres and will remain the Town of Killam's name for a public utilities lot (PUL) for drainage purposed and the most northerly 5.86 acres will be a separate lot and will be sold to the Seville's at the agreed upon price of \$20,000. CARRIED
- AREA STRUCTURE PLAN AT NE INDUSTRIAL SUBDIVISION**
209.09.20.07
- A copy of the proposed Area Structure for the NE Industrial subdivision is attached hereto and forms a part of these minutes.
- MOVED by Clr. Gay that the Town of Killam holds a Public Meeting on October 23, 2007 at 7 p.m. in the Seniors Centre to give the opportunity for the public to comment on the proposed plan and to send the plan to Flagstaff County for comment. CARRIED
- SNOW REMOVAL ALONG HWY 13**
- There have been issues with snow being piled along Highway 13 in front of highway commercial properties, this causes visibility problems. Administration will look into drafting a bylaw regarding the piling of snow along the highway.
- FIP MOTIONS**
210.09.20.07
- MOVED by Clr. Eskra to support the creation of a new Regional Ambulance Authority. CARRIED
- 211.09.20.07
- MOVED by Clr. Gay to apply for the 2008/09 JEPP Grant through FIP and use the funds to purchase a Regional Command Centre. CARRIED
- CHRISTMAS PARTY**
- The Christmas Party will be held on December 14, 2007 at the Killam Legion. A committee or new council and staff will be formed to plan the party.
- BEREAVEMENT TIME OFF**
212.09.20.07
- A copy of the Request for Decision is attached hereto and forms a part of these minutes.
- MOVED by Clr. Krys that the Town of Killam Council grants the employee's request to have 5 days bereavement time off for the loss of her father, with pay and further that the policy be changed to read:
"CAO having discretionary say for more or less time, depending on situation and employment status." CARRIED

**PW BOOTS
ALLOWANCE**
213.09.20.07

A copy of the Request for Decision is attached hereto and forms a part of these minutes.

MOVED by Clr. Spiller that the Town of Killam approve a policy which states that the town will pay a maximum of \$150.00 per employee per year for a boot allowance.

CARRIED

**CANDIDATES
FORUM**
214.09.20.07

MOVED by Clr. Eskra that the Town of Killam pick up the cost of hall rental for the 2007 Election Candidates Forum to be held one evening during the first two weeks of October dependent on Senior's Centre availability.

CARRIED

CORRESPONDENCE

The correspondence items as listed below were accepted by Council for information:

1. **The Premier's Council on the Status of Persons with Disabilities – Awards of Excellence** – Call for nominations for the 2007 Premier's Council Awards of Excellence. These awards recognize the outstanding leadership and commitment of those who help make out Province a more inclusive place for persons with disabilities.
2. **Flagstaff County Memo – Regional Emergency Services Coordinator** – Kim Cannady has been hired. He has 20 years of experience; most recently was Assistant Fire Chief for Coaldale and District Emergency Services. He will commence employment on September 17, 2007.
3. **AUMA Convention and AMSC Tradeshow** – Invitation to attend.
4. **Landwest Resource Services Ltd. – Notice of Pipeline** – Notification of Zargon Oil & Gas Ltd. Pipeline at 13-21 to 7-21-44-13 W4. The pipeline will transport sweet natural gas.
5. **AUMA – Potential MSI Transfers to Our Municipality Based on AUMA's Recommendations** – The potential revenue for the Town of Killam under the AUMA's proposed formula is: 2008: Base Component - \$200,000; MRS Component - \$136,000; 2009: Base Component - \$200,000; MRS Component - \$167,027; 2010: Base Component - \$200,000; MRS Component - \$415,245.
6. **Lac La Biche County – Notification of Amalgamation** – This letter is addressed to Honourable Ed Stempel, Premier of Alberta. It is to advise that effective August 1, 2007, the Town of Lac La Biche and Lakeland County have been dissolved and a new municipal district has formed in the name of "Lac La Biche County". Mr. Peter Kirylchuk will act as Interim Mayor and Mr. Tom Lett as the Interim Deputy Mayor.
7. **Financial Indicator Graphs for Town of Killam** – The 2006 Financial Indicator Package for the Town of Killam has been prepared by Municipal Affairs. A copy of the report is available for council upon request, it is also available on the Milenet Website.
8. **Report from the Legislature** –
 - a) **Province Invests Additional \$97 million for 17 school modernization**

projects: This includes 2 schools in Red Deer, one each in Lethbridge, Sylvan Lake, Castor, Camrose, Claresholm, Fahler, Hinton, Innisfree, Okotoks, Oyen, Nampa and LA Crete.

- b) Thousands of Alberta students decide to stay home this fall: A record number of post-secondary students won't be attending school this fall, instead they will be staying home and completing online studies. E-course registration has increased 45% in 2006/07 from the previous year.
- c) Sheriff's presence felt in keeping Alberta's roads safe: Aggressive drivers and speeders are being caught thanks to Alberta's Traffic Sheriffs. They hit the road on Sept. 1, 2006 and have issued 47,393 traffic tickets, removed 174 suspected impaired drivers, attended 223 collision scenes and responded to 119 traffic service requests.
- d) Alberta Labour Force Stats: Alberta's unemployment rate was 3.5% in August. Alberta continues to have to lowest unemployment rate in Canada.
- e) Climate change and energy top Alberta's agenda as Canada's premiers gather: Alberta is the first province to develop a comprehensive climate change plan, legislate greenhouse gas reductions and require large facilities to report greenhouse gas emissions.
- f) Surplus provides \$575 million boost for Heritage Fund and capital funding: \$297 million increase in the surplus, and \$278 million available after changes to various cash adjustments.
- g) Province ready to role out \$400 million in new municipal funds: Municipalities are receiving program guidelines and application forms for the 2007-08 capital project funding component of the Municipal Sustainability Initiative (MSI).
- h) Province provides \$14.2 million in Municipal Sponsorship Program grants to strengthen municipalities
- i) Danyluk leads delegation to New York and Toronto in investigate homelessness issues: The Minister was joined by the ministry's Deputy Minister, Assistant Deputy Minister of Housing and his Executive Assistant.
- j) Government invests an additional \$350 million to maintain public buildings: This will pay for more than 100 capital maintenance and renewal projects, including roof repairs and major system upgrades on post-secondary institutions, health facilities, government buildings and schools.
- k) Metro school boards receive \$100 million for modernization: Alberta Education's 2007-08 capital budget to the four major schools in Edmonton and Calgary to support school infrastructure modernization projects.
- l) Alberta to focus on five main areas to strengthen infection prevention and control: The five areas are: Clarify accountability, roles and responsibilities in infection prevention and control; implement and monitor provincial standards for infection prevention and control; strengthen the health system's capacity for infection prevention and control; ensure availability of infection prevention and control education and training; and enhance provincial co-ordination of infection prevention and control activities.
- m) Expert commission to review Alberta's savings and investments: Panel has been hired to ensure Albertans are receiving the maximum long-term benefits from the province's savings and investment funds.

- n) Province helps students earn while they learn: The changes will increase accessibility to full and part-time training by increasing the amount of money students have available to help them meet their expenses. Once qualified a student's employment income will no longer be a factor in determining their benefit rate.
 - o) Task force recommends ways to spur Alberta high-tech entrepreneurship: Will help the government determine immediate and long-term actions to enhance Alberta's ability to create, grow and sustain globally competitive and innovative knowledge intensive companies.
 - p) Alberta hog producers now eligible for support: Alberta livestock producers will receive immediate payments to help ease economic strains caused by cost pressures and rapidly emerging global trends.
 - q) Farmers can now file CAIS application online
 - r) Alberta firefighters head south of the border to battle wild fires
 - s) Council to develop long term plan for Alberta's film and television industry
 - t) Royal Tyrrell Museum scientists explore dinosaurs in Mongolia's Gobi Desert
9. **Project Porchlight is coming to Killam!** – Town of Killam is invited to take part in the not-for-profit campaign to promote energy efficiency. Volunteers will distribute compact fluorescent bulbs to households. They are asking for our support in helping with volunteer recruitment and providing logistical support, such as storage and transportation of bulbs.

215.09.20.07

MOVED by Clr. Krys to give the Project Porchlight group names of committees who may be willing to volunteer and further to offer them storage space. CARRIED

10. **Community Farewell Social – Reg & Connie Grant** – Town of Killam is invited to on Saturday, Sept. 29th at 7 p.m. at the Killam Legion. There will be a program at 8:30 p.m. and the organizers have asked if one of council would say a few words. Toonie Bar. Everyone welcome.

A member of council will attend and say a few words.

11. **Thank you Card – Al Wallace** – Thank you to the town for the gift certificate to the Mayfield. They really enjoyed it.
12. **Flagstaff Youth Initiative – Flagstaff Youth Conference May 2008** – This initiative is a group of community agencies and volunteers whose goals are to engage youth in positive activities, and increase youth involvement in their communities. The committee consists of ECH, AADAC, RCMP, FCSS, CDSS, Family School Liaison Workers, Flagstaff Adult Learning, Child and Family Services and parent volunteers. A survey was completed by grade 8 students to see what issues they would like to learn about, they are: physical activity, self esteem, healthy eating, body image and alcohol use. The group would like to hold a conference in May 2008 and are seeking financial contributions from organizations.

216.09.20.07

MOVED by Clr. Eskra to offer the use of the Multi-Purpose Room and Bowling Alley at no charge for the Flagstaff Youth Conference in May 2008. CARRIED

13. **AUMA – Province Announces Municipal Sustainability Initiative** – Base funding for 2008-09 and 2009-10 is \$35,000; and in 2010-11 base funding will increase to \$120,000. The remaining funds will be allocated by the following formula: 48 per cent allocated on a per capita basis; 38 per cent allocated based on property tax requisitions; and 4 per cent allocated based on km of local roads. AUMA feels that the formula disadvantages a group of largely urban municipalities whose property assessment is largely residential in nature. This is partially due to the fact that the Alberta Municipal Infrastructure Program is distributed on a per capita basis which rolls into the new MSI formula in 2010. Each municipality's allocation will be released in the next few weeks.
14. **Agriculture & Food Council – BOPI Project AB0355BF – “Feasibility Study, Business Plan & Environmental Scan for Cellulosic Ethanol Refinery Project”** – A letter to Battle River Agri-Venture Cooperatives thanking them for their proposal under the Biofuels Opportunities for Producers Initiative. The proposal has been recommended for funding up to a maximum of \$106,739.
15. **Alberta Municipal Affairs & Housing – MSI for 2008/09 and beyond** – A news release issued last Friday outlining the revised approach to the program. Key elements:
 - a) a long-term agreement with each individual municipality committing to the remaining nine years of the ten-year program
 - b) Fewer conditions on the use of funding
 - c) Base funding for all municipalities
 - d) Sustainable investment funding for municipalities with weaker assessment bases has been increased to \$15 million per year
 - e) Allocation of the remaining funding (beyond the base and Sustainable Investment amounts) based on three key factors: 48 percent of the funds will be allocated on per capita bases; 48 per cent will be allocated in proportion to education property tax requisitions; and 4 per cent will be allocated on the basis of km of local roads.

COUNCIL COMMITTEE REPORTS

MAYOR JAMES

MAYOR JAMES

1. Veteran's Memorial Highway Association Report – A copy of which is attached hereto and forms a part of these minutes.
2. Municipal Sustainability Initiative Meeting Report – A copy of which is attached hereto and forms a part of these minutes.
3. FIP Meeting Report – A copy of which is attached hereto and forms a part of these minutes.

CLR. KRYS

COUNCILLOR KRYS

1. Flagstaff Regional Housing:
 - All lodges are currently full

2. Flagstaff Regional Solid Waste Management:
 - Invoices will be sent out monthly
 - Misuse of Transfer Sites – all locks will be changed at transfer sites and keys will be given to Flagstaff Waste Management employees, and only one key to each municipality. Municipalities will be responsible for all clean up costs should there be any misuse of the sites.

COMMITTEE REPORTS

ACTION ITEM LIST

A copy of the action item list is attached hereto and forms a part of these minutes.

CAO REPORT

A copy of the CAO Report is attached hereto and forms a part of these minutes.

ACAO REPORT

A copy of the Assistant CAO Report is attached hereto and forms a part of these minutes.

RECREATION REPORT

A copy of the Recreation Report is attached hereto and forms a part of these minutes.

IN CAMERA STAFF ISSUE
10:30 p.m.

MOVED by Clr. Gay to go In-Camera to discuss a staff issue at 10:30 p.m.

CARRIED

RECONVENE
10:35 p.m.

MOVED by Clr. Eskra to reconvene at 10:35 p.m.

CARRIED

ADJOURNMENT

MOVED by Clr. Eskra to adjourn at 10:35 pm.

CARRIED

Mayor

Chief Administrative Officer