

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, September 17, 2009 commencing at 7:00pm.

PRESENT

Mayor James	Mayor
Darcy Eskra	Councillor
Diane Gordon	Councillor
Al Freadrich	Councillor
Les Fee	Councillor
Stacey Adolf	Councillor
Kim Borgel	CAO
Darlene Gotobed	Recording Secretary

ABSENT

Clr. Krys was absent with regret.

CALL TO ORDER

Mayor James called the meeting to order at 7:08pm.

AGENDA

MOVED by Clr. Freadrich to accept the agenda as presented with the addition of:

NEW BUSINESS

- 11. Flagstaff Regional Waste Transfer concern
- 12. Holiday trailer situated on private property as residence
- 13. October Council Schedule

Council Committee Report

- Clr. Fee* - Sedgewick / Killam Airport Update
- Battle River Training Foundation

CARRIED

MEETING MINUTES

COUNCIL MINUTES

SEPT 3, 2009

MOVED by Clr. Gordon to accept the minutes of the September 3rd, 2009 regular Council Meeting as presented.

CARRIED

UNFINISHED BUSINESS

STORMWATER MANAGEMENT PLAN

A part of the copy of the Stormwater Management Plan is hereto attached and forms a part of the minutes.

Council reviewed the plan and was satisfied with the document as presented.

KILLAM ANNEXATION APPLICATION

A copy of the application is hereto attached and forms a part of the minutes.

Upon review of the document, it was noted by Clr. Gordon that the map included with the application was not concurrent with a previous map, lacking illustration of property to be annexed on the north side of Town of Killam limits.

200.09.17.09

MOVED by Clr. Gordon that the Town of Killam resolve to annex the following lands from Flagstaff County:

- Pt. NE/SE 18-44-13 W4, containing 216.32acres, described by Title Number 982091345;
- Plan 0123901 Block 26 Lot 1, containing 2.4acres, described by Title Number 072609507+1;
- Plan 0728975 Block 26 Lot 3, containing 3.52 acres, described by Title Number 072609507;
- SE 20-44-13 W4, containing 118.22acres, described by Title Number 952034500; and

Plan 1127TR Lot A, containing 36.21 acres, described by Title Number 842213942; further, to include an updated map indicating short term annexation areas. **CARRIED**

**BYLAW 799
PROPOSED**

A draft copy of proposed Bylaw 799 is hereto attached and forms a part of the minutes.

BYLAW 799, being a bylaw to adopt the Town of Killam and Flagstaff County Inter-municipal Development Plan.

**1ST READING
201.09.17.09**

MOVED by Clr. Eskra to accept first reading of Bylaw 799, to adopt the Town of Killam and Flagstaff County Inter-municipal Development Plan. **CARRIED**

Administration will determine a date to hold a joint public hearing and make arrangements accordingly.

**CONCESSION
OPTIONS
202.09.17.09**

A copy of the RFD is hereto attached and forms a part of the minutes.

MOVED by Clr. Adolf to follow recommendation and make arrangements to lease out the concession in the Agri-plex in an effort to make the overall operation of the facility more cost effective. **CARRIED**

NEW BUSINESS

**FLAGSTAFF
COUNTY LUB
203.09.17.09**

A draft copy of the document is hereto attached and forms a part of the minutes.

MOVED by Clr. Gordon to accept the Flagstaff County Land Use Bylaw # 04/09, draft copy as presented. **CARRIED**

**FLAGSTAFF
COUNTY MDP
204.09.17.09**

A draft copy of the document is hereto attached and forms a part of the minutes.

MOVED by Clr. Freadrich to accept the Flagstaff County Municipal Development Plan, Bylaw #03/09, draft copy as presented. **CARRIED**

**TOK BULLYING
POLICY
205.09.17.09**

A copy of the policy is attached hereto and forms a part of the minutes.

MOVED by Mayor James that the Town of Killam Council accepts the following as our "Policy Statement on Bullying".

"The Town of Killam Council intends that the Town of Killam is a caring community in which:

- Every individual is held in high esteem and is of equal value.
- Sensitivity, tolerance, self discipline, respect and goodwill towards others is encouraged in all and should be exemplified in the day to day life of all Town of Killam residents.
- No individual should be discriminated against or bullied in any way.
- Residents are encouraged to speak out if they witness an act of bullying."

CARRIED

Administration is to prepare a media release regarding this policy for our local newspaper. Clr. Adolf requested to have the "FIRST" website mentioned in the media address, as this would be a helpful source of information related to this subject.

**FORTIS 2010
FRANCHISE FEE**

A copy of the letter is hereto attached and forms a part of the minutes.

- 206.09.17.09 **MOVED** by Clr. Gordon to maintain a 5% franchise fee, as previously agreed, with Fortis for electrical distribution services. **CARRIED**
- 2008 UTILITIES SHORTFALL**
207.09.17.09 A copy of the RFD is hereto attached and forms a part of the minutes.
MOVED by Clr. Eskra to have Administration complete the upcoming utility run and include the additional cost of the distribution charge, in the amount of \$1.10 per gigajoule of gas usage, which was missed on the December 2008 billing cycle to those residents that have not changed location. **CARRIED**
- 2008 FINANCIAL STATEMENTS**
A draft copy of the 2008 Financial Audit is hereto attached and forms a part of the minutes.
Administration is requested to investigate the operating expenditures that were listed under the Fire, Ambulance & Bylaw Enforcement category.
208.09.17.09 **MOVED** by Clr. Eskra to approve the 2008 Town of Killam financial statement, prepared by Thompson and Zettel, as presented. **CARRIED**
- SERVICE ROAD EXTENSION**
A copy of the letter is hereto attached and forms a part of the minutes.
Administration is to investigate the options and estimated value of this proposal. Depending on these estimates, the project may proceed this year, or may need to be budgeted for in the 2010 season. This topic has been deferred to a future date.
- MUNI DISOLUTION REQUEST**
A copy of an article regarding the requested dissolution of the city of Cold Lake due to a failing tax-sharing formula with their County is hereto attached and forms a part of the minutes.
- REGIONAL WATER FEASIBILITY PROPOSAL**
209.09.17.09 A copy of the report is hereto attached and forms a part of the minutes.
MOVED by Mayor James that the Town of Killam supports the request for a grant proposal, covering 100% of the cost of a regional water feasibility study through Alberta Infrastructure and Transportation and authorizes the Town of Killam to apply on behalf of our neighboring municipalities. **CARRIED**
- 210.09.17.09 **MOVED** by Mayor James that the Town of Killam supports the FIP Committee in proceeding with the Water Operator's Consortium project. **CARRIED**
- 211.09.17.09 **MOVED** by Mayor James that the Town of Killam supports the FIP Committee in proceeding with the formation of an Intermunicipal Assessment Appeal Board. **CARRIED**
- AUMA 2009 CONVENTION**
A copy of the AUMA 2009 Convention Handbook is hereto attached and forms a part of the minutes.
Council members planning to attend the 2009 Convention are to notify Administration prior to September 25th, 2009 to guarantee the Early Bird Registration price.

**FLAGSTAFF
WASTE
COMPLAINT**

Clr. Freadrich brought forth a complaint that was voiced to him earlier regarding an incident where a Flagstaff Regional Waste Management truck, travelling along Highway 36, had garbage and debris flying out of its box.

Administration agreed to contact Flagstaff Regional Waste Management and inform them of this happening, but encouraged Council to inform residents with complaints to contact Flagstaff Regional Waste Management directly in the future.

**TRAILER ON
RESIDENTIAL
PROPERTY**

It was noted that a holiday trailer is being used as a residence on privately owned property. Administration is to investigate further into our newly adopted Land Use Bylaw to determine the guidelines that have been set and how they apply to this situation.

**OCTOBER
MEETING
SCHEDULE
212.09.17.09**

Due to conflict of schedules, October Council Meeting dates will be changed.

MOVED by Clr. Adolf to change the regular scheduled October meetings from: October 1st, 2009 to October 8th, 2009 and October 15th to October 22nd, 2009.

CARRIED

Administration will post the date changes publically at the Town Office and post them on the website.

CORRESPONDENCE

**ELECTORAL
BOUNDRIES
RESPONSE
213.09.17.09**

1. Flagstaff County is conducting a Recreation Programs and Facilities Review to evaluate recreational assets within the region to best meet the needs of all residents. FILED
2. Alberta Electoral Boundaries Commission 2009 - 2010 is requesting input regarding the shaping of a new electoral map for Alberta. FILED

MOVED by Mayor James to respond to this request with the opinion that geographically expanding electoral boundaries is not beneficial and should remain the same. **CARRIED**

3. Flagstaff Community Adult Learning is hosting the “Prairie COW Bus”, arriving in Killam on Thursday, October 15, 2009. A representative is asked to attend, as well as use of the Agriplex Parking Lot and Multipurpose Room. Community donations are also requested. FILED

Administration is to notify Flagstaff Community Adult Learning that they may once again use the parking lot at the Agriplex and that the multipurpose room would be available. In addition, Clr. Adolf will be in attendance.

4. ACE Communities - Kids at Hope in Alberta: Call for Ambassadors, application deadline is Wednesday, September 30th, 2009. FILED
5. Canadian Diabetes Association will be canvassing the community from October 17th – November 14th, 2009, between the hours of 10:00am and 8:30pm. FILED
6. Travel Alberta Canada is hosting a series of interactive workshops throughout the province. FILED
7. Miller Thomson is hosting a complimentary Seminar for management teams from Alberta municipalities on Thursday October 8th, 2009 at the River Cree Resort & Casino. FILED

**“P3 FUNDING”
PRESENTATION**
214.09.17.09

- 8. **Flagstaff Family & Community Support Services** is hosting two workshops on Youth Suicide Tuesday, October 20th and Thursday, October 22nd, 2009 in Camrose. Please register by October 9th. FILED
- 9. **NovaGreen** has the opportunity to host a presentation by Commonwealth Group on “P3 Funding” approaches. A letter of support is requested on behalf of the Town of Killam, indicating a willingness to attend a presentation in Killam. FILED
- MOVED** by Clr. Eskra to forward a letter of support to the Commonwealth Group confirming an interest in the “P3 Funding” Approaches presentation. **CARRIED**
- 10. **Emergency Operations Center**, one day training sessions will be held in Camrose, Hardisty and Wainwright from October 27th – 29th, 2009. Registration is required by September 30th. FILED
- 11. **Inspiring Education: A dialogue with Albertans** – the conversation continues, will take place October 18 – 20th, 2009 in Edmonton. Registration deadline is September 25, 2009. FILED
- 12. **2009 Nominations for the Premier’s Council Awards of Excellence** for celebrate work being done to make our province more inclusive of people with disabilities. Nomination deadline is October 16, 2009. FILED
- 13. **Alberta Environment** will be present at the AUMA 2009 Convention to meet with delegates by scheduled appointments. FILED
- 14. **Darren Aldous** is running for the position of AUMA President. FILED
- 15. **“The Current” Battle River Watershed Alliance** newsletter, Fall issue. FILED
- 16. **Municipal Heritage Forum** is being held in Edmonton on Friday October 9, 2009 - no registration costs. Registration forms will be accepted until October 5th, 2009. FILED
- 17. **Fieldlaw** will be holding a series of Municipal OH&S sessions, in-house as requested. They can customize presentations as required by the municipality. FILED
- 18. **Check-Up**, September edition, newsletter from Alberta Health Services. FILED

COUNCIL COMMITTEE REPORTS

CLR. FEE
AIRPORT UPDATE

1. Sedgewick Killam Airport
Clr. Fee gave a verbal report regarding the recent happenings at the Sedgewick Killam Airport. Recent issues included having a hot water tank installed, the paving of the taxiways and the necessity of having crack filling done on the runway. Lately, trees have been removed to increase the visibility along the runway. The Airport Commission is looking into creating a delegation flowchart indicating the procedures of the governing body and associated committees.

BRTF UPDATE

2. Battle River Training Foundation
Clr. Fee reported that Battle River Training Foundation representative Kimberley Bonnett recently spoke to the BRAED committee in Chauvin with a very positive response. Many surrounding counties and organizations have had presentations. However, currently the County of Flagstaff and Beaver County have been the only supporters to show a positive interest in the continuation of the program. Currently, more sources of financial support are required for the program to continue.

BRTF UPDATE (CON’T)

Mayor James recommended that this topic be brought to the FIP committee, as

funding through the Rural Adaptation Grant may be possible.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the Action Items List is hereto attached and forms a part of the minutes.

CAO REPORT

A copy of the CAO report is hereto attached and forms a part of the minutes.

CAO Borgel shared with Council the amount of work that was needed to bring the Town of Killam safety procedures up to date. Council advised that Administration should assist with the implementation process and work with Public Works in getting it established.

**PUBLIC WORKS
REPORT**

A copy of the Public Works report is hereto attached and forms a part of the minutes.

Council directed Public Works to get a price quote for the directional signs and have them worked into the 2010 budget year.

**RECREATION
REPORT**

A copy of the Recreation report is hereto attached and forms a part of the minutes.

The need to have an exhaust fan installed in the arena area of the Agriplex was discussed. Clr. Adolf was willing to take this request to the Agricultural Society to see if they would be able to assist financially.

**FINANCIAL
REPORTS**

Copies of the Financial Reconciliations are hereto attached and forms a part of the minutes.

Town of Killam (August Reconciliation)

- BRCU Payroll
- ATB Utilities

ADJOURNMENT

The meeting was adjourned at 9:37pm.

Mayor

Chief Administrative Officer