

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, October 25, 2007 commencing at 7:00 p.m.

PRESENT

Bud James	Mayor
Darcy Eskra	Councillor
Leslie Fee	Councillor
Allen Freadrich	Councillor
Diane Gordon	Councillor
Rick Kryz	Councillor
David Moroz	Councillor
Wendy Ramberg	Chief Administrative Officer
Kimberly Borgel	Recording Secretary

CALL TO ORDER Mayor James called the meeting to order at 7:15 pm.

AGENDA MOVED by Clr. Kryz to accept the agenda with the following addition:
New Business #7 Seniors Housing Issue **CARRIED**

MINUTES

REGULAR MTG MOVED by Clr. Eskra to accept the regular meeting minutes of October 4, 2007 with
OCT. 4, 2007 the following amendment:
On Page112: NE Industrial Subdivision: Under the second bullet it should read:
“Prairie Ghost Contracting will move the dirt if Killam waives the invoice for the dirt taken and also waives the balance of the purchase price of the southeast lot in the NE Industrial Subdivision in an amount of \$20,000.”
CARRIED

SPECIAL MTG MOVED by Clr. Moroz to accept the special meeting minutes for Oct. 11, 2007.
OCT. 11, 2007 **CARRIED**

BUSINESS FROM MINUTES

DRAINAGE AT Clifton Associates had done an evaluation and report on 51A Avenue in 2005.
51A AVENUE Administration had the opportunity to go through the document and give an overview of their findings, a copy of which is attached hereto and forms a part of these minutes.

This item was deferred until later in the meeting when Dean Berrecloth is present.

**SNOW
REMOVAL
BYLAW**

CAO Ramberg spoke with Alberta Infrastructure and Transportation and they have never heard of anyone using setbacks for snow piling along highways. The Town of Vermilion and the Town of Vegreville also have highway frontage businesses and so CAO Ramberg contacted those municipalities. Neither has had an issue.

238.10.25.07

MOVED by Clr. Eskra to send a letter to all businesses along Highway 13 and ask that they refrain from hanging signs, parking or piling snow along the highway where visibility when entering the highway from the street or their parking lot is an issue and further that they may pile their snow on the south part of the parking lot at the ball diamonds. CARRIED

**HEALTH CARE
SPENDING
ACCOUNT**

Discussion ensued regarding the possibility of offering employees the benefit of a Healthcare Spending Account.

239.10.25.07

MOVED by Clr. Gordon that no action be taken at this time. CARRIED

**NE INDUSTRIAL
SUBDIVISION
DIRT PILES**

This item was deferred until later in the meeting. It will be discussed at the time of Agenda Item Business Arising from the Minutes #6.

**AREA
STRUCTURE
PLAN PUBLIC
HEARING &
BYLAW 781**

A copy of the Request for Decision regarding the Area Structure Plan Public Hearing is attached hereto and forms a part of these minutes. A copy of the proposed Bylaw #781 is attached hereto and forms a part of these minutes.

BYLAW 781- AREA STRUCTURE PLAN

A Bylaw of the Town of Killam, in the Province of Alberta for the purpose of approving an Area Structure Plan for the NE Industrial Subdivision at Plan 992 6331, Lot 5 also known as NE 17-44-13 W4.

**FIRST READING
BYLAW #781**

MOVED by Clr. Krysz that Bylaw #781, receive first reading. CARRIED

**AREA
STRUCTURE
PLAN BYLAW**

240.10.25.07

**PRAIRIE GHOST
CONTRACTING
LETTER OF
CONCERN**

A letter was received from Prairie Ghost Contracting regarding many concerns he has with the Town of Killam, a copy of the letter is attached hereto and forms a part of these minutes.

241.10.25.07

MOVED by Clr. Krysz to re-tender the removal of the dirt on the southerly two lots of the NE Industrial Subdivision. CARRIED

Council requested that Mayor James send a letter of response on their behalf to Trevor Sorken, Prairie Ghost Contracting. The letter shall address the concerns outlined in the letter received from Mr. Sorken on October 23, 2007.

Dean Berrecloth, PW Foreman entered the meeting at 8:10 p.m.

DELEGATION

**DEAN
BERRE CLOTH,
PW FOREMAN**

A copy of the PW Report is attached hereto and forms a part of these minutes.

Council asked Mr. Berrecloth about the drainage concerns at 51A Avenue. Mr. Berrecloth requested that an underground storm drainage system is installed and that should remedy the problem.

242.10.25.07

MOVED by Clr. Freadrich that PW Foreman Dean Berrecloth contacts the engineers to get a cost estimate of putting in a proper underground storm drainage system at 51A Avenue. CARRIED

**ALLEYWAY
BETWEEN 57TH
STREET &
HERITAGE PARK**

A copy of the request for decision regarding the survey of the alleyway between 57th Street and Heritage Park is attached hereto and forms a part of these minutes.

Elsie and Ivan Darud would like to purchase the lands directly behind their property measuring 20 ft x 77 ft.

243.10.25.07

MOVED by Clr. Eskra to offer to sell the lands to the Daruds for the assessed value (\$2,648.80) plus the purchaser would be responsible for the costs of subdivision, surveying, title transfer and legal fees. CARRIED

Other discussion took place with Mr. Berrecloth:

- Determine a cost to grade alleys more often (once per month)
- Determine a cost for dust control of alleyways
- Determine a cost to strip and re-gravel all alleyways
- Park trails – look into using recycled tires for the trails and to acquire a grant to cover the costs
- Talk to Alberta Environment regarding cat tail problems

Mr. Berrecloth also requested that the Town of Killam reimburse one of his employees for ½ of the cost of Class 3 Driver's Training.

244.10.25.07

MOVED by Clr. Krys to reimburse the employee for ½ of the total cost of the Class 3 Driver's Training Course amounting to \$1,000 provided that he is successful in retaining his Class 3 Driver's License and that he commits to staying with the Town of Killam for a minimum of one year. CARRIED

NEW BUSINESS

**PROVINCIAL
ROYALTY
REVIEW**

Mayor James reported that an announcement has been made regarding the Provincial Royalty Review.

**FLAGSTAFF
COUNTY
RECREATION
FUNDING**
245.10.25.07

A copy of the request for decision regarding an announcement of additional funding available from Flagstaff County for capital recreation projects is attached hereto and forms a part of these minutes.

MOVED by Clr. Eskra that the Town of Killam applies for a \$4,000 matching grant from the Flagstaff County to offset the cost of the water softener in the Killam Pool.
CARRIED

**UTILITY
INTEREST
WRITE-OFF**
246.10.25.07

A copy of the request for decision regarding the request to write-off utility penalties for a federal government agency is attached hereto and forms a part of these minutes.

MOVED by Clr. Gordon that the Town of Killam write-off the outstanding utility penalties amounting to \$199.62.
CARRIED

**AGED
RECEIVABLE
WRITE-OFF**
247.10.25.07

A copy of the request for decision regarding the request to write-off an outstanding Accounts Receivable invoice is attached hereto and forms a part of these minutes.

MOVED by Clr. Moroz that the Town of Killam write-off the outstanding accounts receivable invoice amounting to \$23.19.
CARRIED

**CIC PROGRAM –
DAVIDSONS**

A copy of the Request for Decision for the Community Improvement & Consolidation (CIC) Program – Davidsons is attached hereto and forms a part of these minutes.

248.10.25.07

MOVED by Clr. Krys that the Town of Killam approves the CIC application and agreement received from Cecil and Charleen Davidson, Plan 982 5305, Block 25, Lot 5, which entitles them to a 100% tax exemption on the municipal portion of their 2008 property taxes and 50% tax exemption on the municipal portion of their 2009 property taxes.
CARRIED

**JANUARY
COUNCIL
MEETINGS**
249.10.25.07

MOVED by Clr. Fee that the Town of Killam Council will hold their January Council Meetings of January 10, 2008 and January 24, 2008.
CARRIED

**SENIORS
HOUSING ISSUE**

Grant funding has recently been made available by the Provincial government for funding for Seniors Housing. Geri Clark, CEO of Killam Health Care Centre is completing an application. The deadline for applications is October 29, 2007.

Ms. Clark has requested that Town of Killam meet with her to review the application. Clr. Freadrich, Clr. Gordon, Clr. Krys and Mayor James will meet with Ms. Clark on October 26, 2007 at 1 p.m.

CORRESPONDENCE

The correspondence items as listed below were accepted by Council for information:

1. **Airscapes – Digital Aerial Photography**: Requesting that the Town of Killam showcase our community with full-colour digital aerial photography. Package prices range from \$845.
2. **Alberta Public Works Association – 2007 Provincial Equipment Roadeo**: Thanking council for participating in this year's event.
3. **Greyhound – Change is bus schedule**: KillamQ-Mart is a Greyhound Agency. The Schedule Change is in Macklin.
4. **Alberta Employment, Immigration & Industry – Alberta Chamber of Commerce 2008 Alberta Business Awards**: Town of Killam is invited to nominate individuals for the following awards: the Premier's Award of Distinction; The Employer of Persons with Disabilities Award of Distinction and the Employer of Youth Award of Distinction.
5. **Killam Health Care Centre – 8-th Anniversary of the Sisters of St. Joseph and the CEO Missioning Service**: An invitation to attend the event on Monday, October 29th at 3 p.m. in the Recreation Room of the Killam Health Care Centre.

Council requested administration to send a letter sending congratulations and regrets that no one is able to attend the celebration.

6. **West Central Planning Agency – Subdivision of Lot 28, Block 2, Plan 792 2422**: Notification that application has been received from Lawrence and Angela George and Trevor and Tina Sorken for subdivision of lot 28, block 2, plan 792 2422. The lot will be divided in two and west side will be added to lot 27 and east half will be added to lot 29.
7. **Camrose Police Service – 9-1-1 Call Answer/Dispatch Center Report**: The third quarterly report for 9-1-1 calls made from Town of Killam. A copy is available at Council's request.
8. **Flagstaff County – Area Structure Plan, Plan 992 6331, Lot 5**: Flagstaff County Council reviewed the above-noted area structure plan and has no concerns with the plan.
9. **Albertafirst.com – Annual General Meeting**: An invitation to attend the AGM on November 6, 2007 in Leduc.
10. **Sedgewick Lions Club – Annual STARTS Air Ambulance Dance & Auction**: Requesting donation for the auction. If the donation is valued at \$100 or more you will receive two complimentary tickets to the Dance and Auction

250.10.25.07

MOVED by Clr. Freadrich that the Town of Killam donate \$100 to the Sedgewick Lions Club Annual STARS Air Ambulance Dance & Auction. CARRIED

11. **Alberta First.com – Proposed changes to bylaws:** Change #1- the department of Economic Development has changed names to Department of Alberta Employment, Immigration and Industry. Reference in albertafirst.com articles needs to be amended. Change #2- To expand the scope of who is eligible for membership. The intent of these changes is to extend full membership privileges to Community Futures organizations. In order for these changes to become valid, they must be passed by the membership by way of a general vote at the AGM on Nov. 6, 2007. If the Town of Killam will not be represented at the AGM, we may vote by proxy.
12. **Community Futures East Central Alberta – Annual General Meeting:** Invitation to attend at the Forestburg Community Hall on November 8, 2007. Supper is at 6:00 p.m. and AGM at 7:00 p.m.

Town of Killam will send 2 people to the Community Futures East Central Alberta Annual General Meeting.

13. **Federation of Canadian Municipalities (FCM) – Member Advisory:** An invitation for municipalities to submit expressions of interest for the following:
 - a) Municipal Partnership Program with Mali. This would be a 3 year partnership and will aim to improve municipal affairs management and provision of community services. The successful municipality should have a population of over 25,000.
 - b) Cambodia – Local Government Specialist: FCM is seeking a Local Government Specialist to join a Canadian technical team on a mission to Cambodia to assess the capacity-building needs of selected districts and municipalities. The volunteer must be a senior manager and have demonstrated knowledge and experience in local government administration and operations, intergovernmental relations, policy dialogue and decentralization. The mission of two weeks to take place the last week of November/first week of December.
14. **AUMA Fall Conference – EXH Engineering Hospitality Suite:** Personal invitation to their hospitality suite at the AUMA Convention on Wednesday, November 28th in the Glen Rooms 202, 203, 204 at Telus Convention Centre Calgary.
15. **AUMA – 2007 Convention Policy and Resolutions Handbook.** A copy of this is available upon Council request.

COUNCIL COMMITTEE REPORTS

MAYOR JAMES

MAYOR JAMES

1. RCMP Meeting – A copy of which is attached hereto and forms a part of these minutes.

COMMITTEE REPORTS

ACTION ITEM LIST

A copy of the action item list is attached hereto and forms a part of these minutes.

251.10.25.07

MOVED by Clr. Gordon that the Town of Killam sends a letter to Alberta Infrastructure and Transportation requesting that the portion of Highway 13 running through the Town of Killam be widened (an additional lane be added to the north). CARRIED

ACAO REPORT

A copy of the Assistant CAO Report is attached hereto and forms a part of these minutes.

RECREATION REPORT

A copy of the Recreation Report is attached hereto and forms a part of these minutes.

RCMP ADVISORY COMMITTEE

A copy of the RCMP Advisory Committee Report is attached hereto and forms a part of these minutes.

KILLAM FIRE DEPARTMENT REPORT

A copy of the Killam Fire Department Report is attached hereto and forms a part of these minutes.

ADJOURNMENT

MOVED by Clr. Krys to adjourn at 9:45 pm.

CARRIED

Mayor

Chief Administrative Officer