

**Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, November 19, 2009 commencing at 7:00pm.**

**PRESENT**

Bud James	Mayor
Darcy Eskra	Councillor
Rick Kryz	Councillor
Diane Gordon	Councillor
Al Freadrich	Councillor
Les Fee	Councillor
Stacey Adolf	Councillor
Kim Borgel	CAO
Darlene Gotobed	Recording Secretary

**CALL TO ORDER**

Mayor James called the meeting to order at 7:06pm.

**DELEGATION**

**DELEGANTS –**

**D. BERRE CLOTH**

PW SUPERINTENDANT

Mr. Dean Berre cloth, Public Works Superintendent, was in attendance as the meeting was called to order, for the presentations to be made by the upcoming delegations.

**BOB HANEWICH -  
MAIN STREET  
REVIATIALIZATION  
PROJECT**

Copies of the proposed diagrams for the Main Street Revitalization Project are hereto attached and form a part of the minutes.

Mr. Bob Hanewich, of Select Engineering, joined Council at 7:06pm.

**ENTERED AT**

7:06PM

Mr. Hanewich updated Council on the progress that has been made to date on the Main Street Revitalization Project started earlier in the summer. Camera images of the sewer lines that had been done revealed that a majority were still in reasonable shape, but particular attention needs to be directed at the south end of main street where the pipes are compacted and collapsed. In addition, a manhole along this area is shifting, and recommendation was made to correct this. Cost to have required repairs done will be approximately \$3500 per service. Work on the underground services is scheduled to begin in May 2010.

Fortis needs to be notified and booked in advance to have the lights along main street removed. Mr. Hanewich does not have a confirmed cost of this portion of the project, as he has two conflicting prices for the light standards that have been chosen to replace them, he is awaiting clarification from Fortis. Other topics discussed included canopies for storefronts, sidewalk options, addition of benches and trees and a feature monument that would be placed to indicate to visitors the “core” of our Town. Estimated cost of the project, for required replacement of sewer lines and road work is \$700,000. Total completion, including the “wish list” that comprises the lights, sidewalk modifications, cobble stone accents, would be an additional \$380,000.

**B. HANEWICH  
D. BERRE CLOTH  
EXIT AT 7:35PM**

Mr. Hanewich and Mr. Berre cloth exited Council Chambers at 7:35pm.

**AGENDA**

**MOVED** by Clr. Krys to accept the agenda as presented with the addition of:

**Council Committee Reports:**

*Clr. Fee* – FFCS Update

*Clr. Gordon* – Highway Banner Designs

**CARRIED**

**MEETING MINUTES**

**ORGANIZATIONAL  
MINUTES  
OCT 29, 2009**

**MOVED** by Clr. Gordon to accept the minutes of the October 29, 2009 Organizational meeting as presented.

**CARRIED**

**COUNCIL  
MINUTES  
OCT 29, 2009**

**MOVED** by Clr. Gordon to accept the minutes of the October 29, 2009 regular Council meeting with correction of:

Page 105 - **Unfinished Business**

**FOOD BANK UPDATE:**

- "Clr. Gordon gave a verbal review of the progress that has been made in efforts to relocate the Flagstaff Regional Food Bank..."

- "Names for the Christmas Sharing program will be taken until Monday, December 7<sup>th</sup>, 2009, with hampers being delivered ready on Monday, December 21<sup>st</sup>, 2009."

**CARRIED**

**UNFINISHED BUSINESS**

**DEBENTURE  
BYLAW 800**

A copy of Debenture Bylaw 800 is hereto attached and forms a part of the minutes.

Bylaw No. 800, Authorizing the Council of the Town of Killam to incur indebtedness by the issuance of debenture in the amount of \$198,000 for the purpose of Repairing the south and east walls, doors, ceiling and spectator deck in the pool area of the Killam Agriplex.

*First Reading* adopted October 8, 2009.

In accordance with Municipal Government Act regulations, the required waiting period has elapsed with no objections submitted, therefore;

**SECOND READING  
245.11.19.09**

**MOVED** by Clr. Adolf to accept Second Reading of borrowing Bylaw No. 800, to incur indebtedness by debenture for \$198,000, the purpose of which is to repair the swimming pool, including the envelope, viewing area, and dehumidification unit, of the Killam Agriplex facility.

**CARRIED**

**THIRD READING  
246.11.19.09**

**MOVED** by Clr. Eskra to accept Third Reading of borrowing Bylaw No. 800, to incur indebtedness by debenture for \$198,000, the purpose of which is to repair the swimming pool, including the envelope, viewing area, and dehumidification unit, of the Killam Agriplex facility.

**CARRIED**

**SURPLUS  
EQUIPMENT  
TENDER RESULTS  
247.11.19.09**

A copy of the report is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Eskra to accept the tenders placed as follows:

Honda Pressure Washer	Bill Gascoyne	\$210
John Deere Mower Sweeper	Bill Gascoyne	\$250
401 Watt Lights 15 x 3	Bill Gascoyne	\$ 45

**SURPLUS EQUIP.  
RESULTS (CON'T)**

**CARRIED**

**NEW BUSINESS**

**SKNGS 2010  
BUDGET  
248.11.19.09**

A copy of the budget is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Krys to accept the 2010 Sedgewick Killam Natural Gas Systems budget as presented.

**CARRIED**

**FLAGSTAFF  
COUNTY PLAN  
REVIEW**

Council has been invited to join with Flagstaff County to review and consult on the Strategic Plan of the “Community of Communities”. CAO Borgel is to advise of the number of Council attending by the RSVP date of November 23<sup>rd</sup>. A brief agenda of the topics that the Town of Killam would like to address with the County will be forwarded to Council prior to the November 27<sup>th</sup> meeting.

**FIRE PROTECTION  
REPORT**

A copy of the report is hereto attached and forms a part of the minutes.

Kim Cannady, Regional Emergency Services Coordinator, has compiled a report determining the needs for fire services within Flagstaff County. This report has been recognized and accepted by Council for information purposes.

**DELEGATION**

**DELEGANTS –  
MR. W. THOMPSON  
MR. V. HAUCK  
ENTERED AT 7:52PM**

Mr. Wayne Thompson and Mr. Vern Hauck entered Council Chambers at 7:52pm.

In past months, Mr. Thompson has voiced concern regarding the condition of the back alley between 45<sup>th</sup> and 47<sup>th</sup> Avenue to Town Administration and Public Works. Problems have been encountered when attempts to move his 31’ holiday trailer through the alley have required much time maneuvering the unit around the corner and out, as well as having a severe drop from the alley to the street, causing the back end of the trailer to “bottom out”.

Mr. Vern Hauck also voiced similar concerns regarding the maintenance of the back alley. Suggested brushing along the east side of the alley would help prevent damage to vehicles and trailers that are currently rubbing against trees and shrubs. Reshaping the alley to remedy high / low spots would be beneficial. Finally, better signage to limit access to the road was suggested to help deter users who are not local from using it.

CAO Borgel and Council addressed these concerns accordingly. A grate will be installed from alley to curb to minimize the drop along the street. Hydro-vacung will be done to determine the precise depth of the lines that are located under the alley and the utilities company will be contacted to have the lines buried properly. Following this, the alley will be graded to take down some of the elevation, allowing for easier access by local property owners.

**EXIT AT 8:13PM**

Mr. Thompson and Mr. Hauck exited Chambers at 8:13pm.

**DELEGANT –  
K. BONNETT  
BATTLE RIVER TRAINING  
ENTERED AT 8:14PM**

A copy of the presentation is hereto attached and forms a part of the minutes.

Mrs. Kimberley Bonnett, Battle River Training Foundation, entered Council Chambers at 8:14pm.

Mrs. Bonnett shared with Council a presentation recently done in efforts to raise awareness of the Training Foundation and its role within the locale, including surrounding counties. This organization is dedicated to not only bringing educational courses to local venues, but also to aid in providing the means to assist those who seek continued education options. Flagstaff County has offered \$20,000 toward the continuation of these efforts over the next three years, however additional funding is also needed. Recommendation was made to have the Battle River Training Foundation link added to the Town of Killam website.

Mrs. Bonnett exited Council Chambers at 8:40pm.

EXITED AT 8:40PM

**NEW BUSINESS (CONTINUED)**

**PERSONNEL ISSUE  
IN CAMERA  
8:41PM**

**MOVED** by Clr. Krys to go in camera at 8:41pm.

*Darlene Gotobed was excused from Council Chambers at 8:42pm. CAO Borgel exited Chambers at 8:46pm.*

**RECONVENE  
8:54PM**

**MOVED** by Clr. Fee to reconvene at 8:54pm.

*CAO Borgel and Darlene Gotobed rejoined council proceedings at 8:54pm.*

**LIGHTS IN THE  
PARK**

Clr. Krys has recently been offered Christmas lights from a local resident who requested that they be used to decorate the trees in Heritage Park. Suggestion was also made to have the color of the light bulbs changed on the posts along the walking path to reflect seasonal colors. CAO Borgel will have Public Works look into the available options to have this done.

**UNIFIED  
GOVERNANCE  
PROPOSAL  
249.11.19.09**

A copy of the correspondence is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Krys to inform Flagstaff County of Town of Killam Council’s dissatisfaction in the manner of which the Unified Governance idea was presented, not only to municipalities, but additionally to the three organizations that would be directly involved. **CARRIED**

250.11.19.09

**MOVED** by Clr. Fee to contact the Boards that were referenced in the Unified Governance proposal to evaluate the value of having a cost savings / sharing program implemented that may streamline universal duties such as payroll, accounts payables and IT maintenance. **DEFEATED**

251.11.19.09

**MOVED** by Clr. Eskra to forward a letter of response to the FIP Committee stating that Town of Killam Council is not in favor of the suggested unified governance concept for Flagstaff Regional Housing, Flagstaff Family and Community Services and Flagstaff Waste Management. **CARRIED**

**2010 AIRPORT BUDGET**  
252.11.19.09

A copy of the budget is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Freadrich to accept the 2010 Killam Sedgewick Airport Budget as presented, with the Town of Killam requisition being \$5000. **CARRIED**

**2010 LIBRARY BUDGET**  
253.11.19.09

A copy of the budget is attached hereto and forms a part of the minutes.

**MOVED** by Clr Adolf to accept the 2010 Killam Public Library Budget as presented, with the Town of Killam requisition being \$15,000. **CARRIED**

**SKNGS 2010 DISTRIBUTION INCREASE**  
254.11.19.09

A copy of the budget is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Gordon to accept recommendation for SKNGS to increase the distribution cost by .05 cents per Giga joule of natural gas, effective July 1, 2010, thereby enabling SKNGS to maintain a self sustaining budget. **CARRIED**

**RECREATION JNT MTG REVIEW**

Council reviewed the meeting held on November 18, 2009 with both the Recreation Board and the Ag Society relating to the financial position of the Agriplex. Comments received indicated that the presentation was very well received, and recommendation to follow the same process for the Town Hall meeting would be favorable.

A meeting for the community’s residents will be held on Wednesday, January 13, 2010 at the Killam Community Hall beginning at 7:30pm. Administration is to prepare a quick survey of 2 or 3 questions, relating to the desired future direction of the Agriplex for those attending.

**JOINT NETWORKING EVENT**

In recent years, Town of Killam has hosted a joint networking event that included Council and Staff of neighboring municipalities within the county.

Town of Killam Council has accepted the FIP Committee’s request to prepare and host such an event at their discretion.

**CORRESPONDENCE**

**FIRE DEPARTMENT C-CAN UNIT**  
255.11.19.09

1. **Alberta Transportation** is forwarding applied grant funding in the amount of \$166,029 representing the full payment for 2008. **FILED**

2. **Killam Volunteer Fire Department** is planning on the purchase of a C-can container that is to be placed on town property along the east wall of the Fire Department building. **FILED**

**MOVED** by Clr. Eskra to deny permission requested by the Killam Volunteer Fire Department to have a C-can container placed along side of the Fire Department building, but offer space to place the unit at the Public Works yard. **CARRIED**

3. **Flagstaff Christmas Sharing Program** and **Adopt a Family Program** are once again being sponsored by the Flagstaff Food Bank. **FILED**

Town of Killam Council elected to Adopt a Family, Clr. Adolf will look after the details on Council’s behalf.

4. **Parkland Regional Library** is seeking municipal council’s opinion with a survey that is to be completed and returned by December 18, 2009. **FILED**

Clr. Adolf, member of the Library Committee, will complete and forward the Parkland Regional Library survey.

5. **Trail of the Buffalo Tourism Association** is proposing a tourism levy of a \$1.00 per night for each campsite that is occupied within the region. FILED

Recommendation to have Cindy Heidecker, Tourism Marketing Coordinator, attend Council to do a presentation on the idea of destination marketing fund for the region.

6. **KLM One Earth Corporation** is promoting water saving replacement units for the flush mechanism in household toilets. FILED

Council requested Administration to purchase one or two of the units and have them tried at the office to determine how well they function to determine whether they be promoted/recommended to Town residents.

7. **Royal Canadian Mounted Police** letter reviewing their strategic plan for the February 2010 Winter Olympic games. FILED

8. **Central High Sedgewick Public School** is hosting a reunion for those who attended between the years of 1945 – 2010 on July 2, 3, and 4 2010. FILED

9. **Alberta Emergency Management Agency** has received some enhancements to their program to ensure emergency management information. FILED

10. **Safety Codes Council** is introducing a Levy Schedule consumer price index adjustment of 12% to take place in 2010. FILED

11. **Alberta Health Services** H1N1 updates and reports. FILED

12. **Canadian Risk & Hazards Network Symposium** to be held Nov 23 – 26, 2009 in Edmonton. FILED

13. **Health Matters** November Newsletter. FILED

14. **Volunteer Alberta** November Newsletter. FILED

15. **AUMA Jacqueline Biollo**, elected Towns East Zone, letter of thanks. FILED

16. **Hours of Operation** for local municipal town offices. FILED

17. **Battle River School Division** will be facing funding changes in the upcoming year and would like input from representatives of the community and the future of education in Alberta. A session will be held in Killam School on November 25, 2009 from 6:30-9:00pm, pre-registration is required. FILED

18. **Alberta School of Business** is hosting a lecture by *Dr. Vicky Sharpe* on *The Role of Canada and Technology in Addressing Global Environmental Challenges*. To be held on December 8, 2009 in Edmonton at no cost to register, RSVP by December 4, 2009. FILED

**COUNCIL COMMITTEE REPORTS**

CLR. FEE  
FFSC

**1. Flagstaff Family and Community Services**

A copy of the report reviewing the November 17, 2009 meeting is hereto attached and forms a part of the minutes.

CLR. GORDON

**1. Beautification Committee**

**BEAUTIFICATION**

Clr. Gordon presented Council with the latest drawings presented by Mr. Spady for the metal work signs that will be hung along Highway 13 passing through Killam. Council agreed that these were very suitable and recommended Mr. Spady continue with the remaining designs.

**COMMITTEE REPORTS**

**ACTION LIST**

A copy of the Action List is hereto attached and forms a part of the minutes.

**CAO REPORT**

A copy of the CAO report is hereto attached and forms a part of the minutes.

**PUBLIC WORKS  
REPORT**

A copy of the public works report is hereto attached and forms a part of the minutes.

Administration is to direct Public Works to remove the Recreate funding sign that is on the front of the Agriplex.

**REC REPORT**

A copy of the CAO report is hereto attached and forms a part of the minutes.

**FINANCIAL  
REPORTS**

Copies of the Financial Reconciliations are hereto attached and form a part of the minutes.

**Town of Killam (October Reconciliation)**

- BRCU Payroll
- ATB Utilities

**Recreation Board (September and October)**

**Boards (October Reconciliations)**

- Killam Sedgewick Airport
- Killam Library
- Sedgewick Killam Natural Gas System

**ADJOURNMNT**

The meeting was adjourned at 10:37pm.

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**Mayor**

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**Chief Administrative Officer**