

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, May7, 2009 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Darcy Eskra	Councillor
	Rick Krys	Councillor
	Les Fee	Councillor
	Allen Freadrich	Councillor
	Diane Gordon	Councillor
	Stacey Adolf	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

CALL TO ORDER Mayor James called the meeting to order at 7:02pm.

AGENDA **MOVED** by Clr. Krys to accept the agenda with the following additions:

COUNCIL COMMITTEES

- Clr. Krys – Flagstaff Regional Waste
- Clr. Gordon - Dr. Recruitment
 - Beautification

Mayor James – Review of Committees to Date

CARRIED

MEETING MINUTES

MTG MINUTES **MOVED** by Clr. Gordon to accept the minutes of the April 16, 2009 Regular Council Meeting with the following correction:

APR 16, 2009

CORRESPONDENCE (page 36)

- 15. "... A letter of support is requested ~~in~~ on behalf of the project from the Town of Killam,..."

CARRIED

UNFINISHED BUSINESS

INDUSTRIAL SUBDIVISION A copy of the subdivision application is attached hereto and forms a part of the minutes.

Council reviewed the proposed division of additional lots in the Industrial Subdivision and was in favor of forwarding the application to West Central Planning for completion.

DELEGATION

AUSTROM CONSULTING Brian Austrom, Austrom Consulting, entered Council Chambers at 7:05pm, to review progress of the Intermunicipal Development Plan.

IN CAMERA 8:00PM **MOVED** by Clr. Krys to go in camera at 7:06pm.

Clr. Fee joined council proceedings at 7:20pm

Brian Austrom exited Council Chambers at 8:10pm.

RECONVENE 8:20PM **MOVED** by Clr. Freadrich to reconvene at 8:12pm.

NEW BUSINESS

POLICY MANUAL SECTION 5 UPDATES A copy of Town of Killam Policies, Section 5, is attached hereto and form a part of the minutes.

#5.1 - #5.10
FINANCIALS
092.05.07.09

MOVED by Clr. Gordon to accept the updated policies, including:

- # 5.1 Financial Statements
- #5.2 Signing Authority
- #5.3 Service Charge and Borrowing Agreements,
- #5.4 Tangible Capital Assets,
- #5.6 Budgeting
- #5.7 Unbudgeted Expenditures
- #5.8 Cash Receipts
- #5.9 Sale of Surplus Items
- #5.10 Investments

With the removal of Policy #5.5 Borrowing, which has become outdated. **CARRIED**

**2009 ROAD
WORKS**

Council discussed and reviewed the current plan for road works projects that are scheduled to take place in the upcoming months. Affirmation was made that the current plan, as outlined by the Town of Killam engineering consultants, will continue to be followed as outlined.

**ACE
COMMUNITIES**
093.05.07.09

A copy of the information is hereto attached and forms a part of the minutes.

MOVED by Clr. Freadrich to submit application to be considered as a participant in the Active, Creative, Engaged Communities (ACE) Initiative program for which application deadline is May 29, 2009; in addition, the Recreation Board will be asked to consider taking the leadership role in the endeavour. **CARRIED**

**DRIVEWAY
DEVELOPMENT**
094.05.07.09

A copy of the RFD is hereto attached and forms a part of the minutes.

MOVED by Clr. Krys to have the Town of Killam allow for an amended plan for construction of a parking stall and apron on the property named as Plan 605AJ Block 10 Lot S PT B. **CARRIED**

**SAFETY CODES
SERVICE
PROPOSAL**
095.05.07.09

A copy of the RFD and additional information is hereto attached and forms a part of the minutes.

MOVED by Clr. Krys to defer decision for possible contract termination with Alberta Permit Pro until December 2009, at which time the situation will be re-examined; should contact termination follow, Safety Codes Services, now being used by Flagstaff County, will be considered for the permitting service requirements. **CARRIED**

Clr. Freadrich exited Council Chambers at 8:33pm.

Mayor James moved to New Business #7, 2009 Budget Proposals on the agenda.

2009 BUDGETS

A copy of the Town of Killam, Recreation and Cemetery Budgets are hereto attached and forms a part of the minutes.

TOK OPERATING
096.05.07.09

MOVED by Clr. Krys to accept the Town of Killam 2009 Operating Budget as presented. **CARRIED**

Clr. Freadrich re-entered Council Chambers at 8:34pm

TOK CAPITAL
097.05.07.09

MOVED by Clr. Gordon to accept the Town of Killam 2009 Capital Budget as presented. **CARRIED**

TOK RESERVES 098.05.07.09	MOVED by Clr. Adolf to accept the Town of Killam 2009 Reserves Budget as presented.	CARRIED
RECREATION REC OPERATING 099.05.07.09	MOVED by Clr. Kryss to accept the Recreation Board 2009 Operating Budget as presented.	CARRIED
REC CAPITAL 100.05.07.09	MOVED by Clr. Gordon to accept the Recreation Board 2009 Capital Budget as presented.	CARRIED
CEMETERY 101.05.07.09	MOVED by Clr. Fee to accept the Cemetery 2009 Operating Budget as presented.	CARRIED
BYLAW 793 2009 TAXATION	<p>A copy of Bylaw 793, Taxation Bylaw 2009 is hereto attached and forms a part of the minutes.</p> <p>A bylaw of the Town of Killam in the Province of Alberta to authorize the rates of taxation to be levied against assessable property within the Town of Killam for the 2009 taxation year.</p>	
FIRST READING 102.05.07.09	MOVED by Clr. Kryss to accept first reading of Bylaw 793, Taxation Bylaw 2009.	CARRIED
SECOND READING 103.05.07.09	MOVED by Clr. Gordon to accept second reading of Bylaw 793, Taxation Bylaw 2009.	CARRIED
SUBMIT FOR THIRD READING 104.05.07.09	MOVED by Clr. Freadrich to submit Bylaw 793, Taxation Bylaw 2009 for third and final reading.	CARRIED
THIRD READING 105.05.07.09	MOVED by Clr. Fee to accept third and final reading for Bylaw 793, Taxation Bylaw 2009.	CARRIED
CENTENNIAL CAMPGROUND 2009 RATES 106.05.07.09	<p>A copy of the RFD is hereto attached and forms a part of the minutes.</p> <p>MOVED by Clr. Kryss to increase 2009 user rates at the Centennial Campground to \$20 per night, \$100 per week and \$400 per month per camp site.</p>	CARRIED
SITE ALLOCATION 107.05.07.09	MOVED by Clr. Gordon to have the Town of Killam set aside the last 13 campsites (the west end of the campground) for use by long term or monthly campers; the remaining 10 sites on the east end of the campground will be available for those campers who are staying short term or for event rentals such as weddings, reunions, ball tournaments or rodeo.	CARRIED
HEALTH CARE WK MAY 11-15, 2009 108.05.07.09	MOVED by Clr. Kryss to proclaim May 11 to May 15, 2009 Health Care Week for the Town of Killam.	CARRIED
BARBECUE 109.05.07.09	MOVED by Clr. Kryss to have Town of Killam host an appreciation barbeque dinner on Wednesday May 13, 2009 for members of the health care profession.	CARRIED
TOWN OFFICE ROOF	A copy of the RFD is attached hereto and forms a part of the minutes.	

**TOWN OFFICE
ROOF (CONT)**
110.05.07.09

MOVED by Clr. Freadrich to have Town of Killam Administration hire an architect to design a sloped roof and proceed with tenders for this work to be completed in the summer of 2009, to also include design options for the renovation of the frontage and increased footage on the Town Office further; that the Town of Killam report Dana Contracting to the Better Business Bureau for unsatisfactory work and service.

CARRIED

**NEW WATER
WELL**

A copy of the RFD and estimated cost is attached hereto and forms a part of the minutes.

111.05.07.09

MOVED by Clr. Kryz to follow recommendation and proceed with the drilling of a new well, funded through MSI Operating grants, and is to be offered on tender to local business' within Killam's service area.

CARRIED

**TAX
CONSESIONS**
112.05.07.09

A copy of the RFD is attached hereto and forms a part of the minutes.

MOVED by Clr. Adolf to follow recommendation and add to current Policy #2.3.1 New Commercial Development to state: "The tax concession program will be transferred to the new owner should the property be sold within the 3 year term of the program." ; And further that this statement also be added to Policy #2.3.3 Community Improvement & Consolidation Program (current program for residential properties)

CARRIED

**POOL BUILDING
ENVELOPE**
113.05.07.09

A copy of the RFD is attached hereto and forms a part of the minutes.

MOVED by Clr Kryz to follow recommendation and have the Town of Killam hire Bearden Engineering's building envelope specialist, Terry Bearden, to conduct an in-depth evaluation of the pool area and give recommendations so that the building envelope and its systems are maintained to code at a cost of between \$2,400 - \$3,000, with the cost of this consultation to be funded through MSI Operating grants.

CARRIED

Clr. Eskra entered joined council proceeding and entered Council Chambers at 8:56pm.

**AGRIPLEX
REVITALIZATION**
114.05.07.09

A copy of the RFD is attached hereto and forms a part of the minutes.

MOVED by Clr. Gordon to have the Town of Killam hire Bearden Engineering to draw updated plans involving the revitalization of the Agriplex, previously looked after by the RecCreate program, in preparation of new government grant funding that will be upcoming for "shovel ready" projects, the cost of this consultation is to be funded through MSI Operating grants.

CARRIED

CORRESPONDENCE

1. **Battle River Agri-Ventures Co-op NGC Inc.** has received notice that they are one of the first recipients of an Alberta Innovation Voucher in the amount of \$50, 000. FILED
2. **AUMA Convention and Tradeshow will be held November 3-6, 2009** in Calgary at the Telus Convention Centre. FILED
3. **Nestle Waters** letter of response to the Federation of Canadian Municipalities who have recently urged members to ban the sale of bottled water on civic facilities. FILED
4. **Alberta Tourism, Parks and Recreation** are sponsoring the 2009 Energize Workshop October 29 – 31, 2009 at Chateau Lake Louise. Recreation Volunteer Recognition Awards are accepting

nominations until June 26, 2009.

FILED

- 5. **Alberta Municipal Affairs** letter outlining changes to the 2009 Municipal Sustainability Initiative Program. FILED
- 6. **Alberta Aerial Video Photography** letter offering cost sharing opportunity for video photography options. FILED
- 7. **TransCanada** letter regarding the change over of their lines to the jurisdiction of the National Energy Board effective April 29, 2009. FILED
- 8. **Bill 36, the Alberta Land Stewardship Act**, introduced by Sustainable Resource Development Minister Ted Morton. FILED
- 9. **Pandemic Situation Reports** from Alberta Emergency Management Agency. FILED
- 10. **2009 Therese Casgrain Volunteer Award** nomination package. Deadline closes June 19, 2009. FILED
- 11. **AAMDC Business Services Golf Tournament** will be held Wednesday June 17, 2009 at the Ponoka Golf Course. Registration is \$99 per person, deadline is May 29. FILED
- 12. **“Giving Back” with the Battle River Community Foundation** April Newsletter. FILED
- 13. **Alberta Emergency Management Agency** declaring a **Severe Fire Risk** for Central and Southern Alberta on May 5, 2009. Fire Bans are effective immediately. FILED
- 14. **Flagstaff County** is holding their Small Business Appreciation Night on Wednesday October 21, 2009. Nominations required by July 31, 2009. FILED

**SMALL BUSINESS
NOMINATIONS**
112.05.07.09

MOVED by Clr. Eskra to forward the Flagstaff County Small Business Awards nominations to the Town of Killam Chamber of Commerce for their submissions in the various categories. **CARRIED**

**CRIME STOPPERS
SIGNS**
113.05.07.09

- 15. **Crime Stoppers** is promoting the program by offering free 4’ X 2’ signs, for placement at the entrance of our community. Deadline is May 31, 2009. FILED

MOVED by Clr. Krysa to participate in the Crime Stoppers promotion and erect signs, supplied at no cost by Crime Stoppers, at each of the entrances of the Town of Killam. **CARRIED**

COUNCIL COMMITTEE REPORTS

CLR. GORDON

F.I.R.S.T. Committee

A copy of the report is hereto attached and forms a part of the minutes.

Dr. Recruitment

Clr. Gordon updated council on the recent Dr. Recruitment happenings. The anticipated arrival of the newly hired doctor, initially expected to begin at the Town of Killam on June 1st, has been pushed back due to contractual delays within the Province until September 1st. There are plans underway to develop a DVD featuring some of the attributes of the community that would help to attract health professionals to our area. Funding venues are being investigated for this project.

Beautification

The trees that were ordered during the late months of winter, approximately 100 spruce, poplar and willow, have arrived and will be kept at the public works shop until planting can commence.

MAYOR JAMES

FIP Meeting Notes

A copy of the summary of the May 4, 2009 meeting, as well as the FIP Terms of Reference, are hereto attached and forms a part of the minutes.

Sustainability Project Update

A copy of the report is hereto attached and forms a part of the minutes.

CLR. FEE

Disaster Services

Clr. Fee attended an Emergency Preparedness Meeting held at Flagstaff County on May 6, 2009. Status of the Emergency Plan, being developed by Kim Cannady, was reviewed. General points were discussed regarding the impact to the community and the importance of service personnel should a pandemic situation arise.

CLR. KRYS

Flagstaff Waste Management

Clr. Krys informed Council that although transfer sites within the County are currently locked when they are not being attended, bins are being filled while the sites should be closed. A decision has been made by Flagstaff Waste Management, that should the bins be full when the sites are opened, the municipality will be charged a flat fee to have those bins emptied prior to their scheduled times.

COMMITTEE REPORTS

**ASSISTANT CAO
REPORT**

Emergency Pandemic Preparedness Meeting

A copy of the report is hereto attached and forms a part of the minutes.

**COMMITTEE
UPDATES**

Mayor James requested that reviews be given on some of the committees council attends and have not been updated recently.

Assisted Living/Adult Housing

- Clr. Gordon will follow up with society members and gather information on what has been occurring with in this group.

Airport Commission

- Clr. Fee relayed that currently the Airport is awaiting engineering approval for the fuel system that is located on the premises. Only minor changes are expected to be necessary to meet the proper insurance expectations.
- It was decided that better tracking will be put in place for the amount of time and equipment the Town of Killam's Public Works department is inputting for maintenance at the airport throughout the year.

Assessment Review Board

- Re-affirm that Don Gay / Joe Spiller will be sitting on the Review Board

Highway 36

- Investigating funding through partnership grants.

Battle River Alliance for Economic Development

- Next meeting will be held in Chauvin on June 4, 2009

**COMMITTEE
UPDATES**

Business and Economic Development

- Not currently informed of the happenings of this group. Will follow up.

Cemetery

- Clr. Adolf reported that a summer student will be helping to keep the grounds of the cemetery mowed this summer. In addition, the plots will be mapped out and marked for easy identification.

Community Advisory Committee

- Clr. Adolf has attended the last meeting. Mention was made to ask that the Playground zone by Heritage Park be patrolled as well as attention paid to the truck routes.

Recreation Board

- Clr. Krysl relayed previous concerns about the poor attendance of the meetings. Has yet to talk to the Board as the meeting that was scheduled was delayed to a future date.

Development Appeal Board

- No activity to report

Battle River Training Foundation

- Clr. Fee stated that the program was extremely successful, however funds will be exhausted at the end of June. They will be approaching Flagstaff County for cost sharing options.

Street Fair Update

- The school will be involved with a "Name the Street Fair" competition.
- Entertainment will be part of the activities
- A Trade Fair for local home business will be held at the Community Hall on Saturday afternoon.
- A small midway has been booked for Friday evening and Saturday.

ADJOURNMENT

The meeting was adjourned at 10:00pm.

Mayor

Chief Administrative Officer