

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday May 15, 2008 commencing at 6:00pm.

PRESENT	Bud James	Mayor
	Allen Freadrich	Councillor
	Diane Gordon	Councillor
	Rick Krys	Councillor (arrived at 6:34pm)
	David Moroz	Councillor
	Les Fee	Councillor
	Wendy Ramberg	Chief Administrative Officer
	Darlene Gotobed	Recording Secretary

ABSENT Clr. Darcy Eskra was absent with regret.

CALL TO ORDER Mayor James called the meeting to order at 6:10pm.

AGENDA **MOVED** by Clr. Fee to accept the agenda with the following additions:

New Business

8. Library Request of Council
9. First reading of Bylaw 785
10. Large garbage dumpsters on personal property
11. Grass burning along railway tracks

CARRIED

DELEGATION

DELEGATION: Andrew Haden, from West Central Planning Agencies, was in attendance and presented the results of his research stemming from the discussion of the rezoning issue regarding subdivision of properties within the same parcel as Lagoon Campground.
ANDREW HADEN This land area would be designated as Estate Residential (RE) and Public Utilities (PU) - a large area is covered with water and is environmental reserve. Mr. Haden described the issues and concerns that were presented with this situation, and verified that sewage, water and lot size were all sufficient to meet with regulation.

BERRECLOTH ENTERED 7:12PM Mr. Berrecloth entered council chambers at 7:12pm to report on the recent water line break.

BYLAW 785 INTRODUCED A copy of Bylaw 785 is attached hereto and forms a part of the minutes.
Mr. Haden introduced Bylaw 785 to Council.

The proposed schedule to bring this bylaw into effect is as follows:

- First reading May 15, 2008
- Advertise in local paper by May 23, 2008
- Public Hearing – June 5, 2008
- Second and Third reading may follow at that date

**1ST READING
BYLAW 785
078.05.15.08**

MOVED by Clr. Moroz that Bylaw #785 receive first reading.

CARRIED

**PUBLIC
HEARING RE:
BYLAW 785
079.05.15.08**

MOVED by Clr. Moroz to proceed with advertising Notification of Public Hearing for proposed Bylaw 785 and booking of facilities for a public hearing to be held on June 5, 2008 at 7:00pm.

CARRIED

Clr. Fee and Clr. Moroz exited at 7:01pm during which time conversation regarding posting of the Public Hearing Notification was being detailed.

Clr. Moroz re-entered Chambers at 7:03pm, Clr. Fee re-entered at 7:04pm.

**MR. HADEN
LEAVES AT
7:05PM**

Mayor James thanked Mr. Haden for attending. Mr. Haden left Council Chambers at 7:05pm.

DELEGATION

**DELEGATION:
PUBLIC WORKS
REPORT**

Mr. Berrecloth reported on the water line break of May 14, 2008 between the hospital and the funeral home. The root cause stemmed from the break of a 1 ½ “ service line that broke completely away from the main line. Public works was unable to access the service valves, and a decision to shut the water supply off was made by Mayor James, CAO Ramberg and himself.

Notification was issued to: Alberta Environment, Public Health Services, the majority of the businesses within the town, local radio stations as well as postings put on the website and community channel.

Contamination was minimal and samples were taken directly to Edmonton for analysis that same evening for testing. Council brought forward the question of the extra cost for having additional assistance brought in.

**IN CAMERA
7:20PM**

MOVED by Clr. Kryz to go in camera to discuss extra assistance.

CARRIED

**RECONVENE
7:38PM**

MOVED by Clr. Fee to reconvene at 7:38pm.

CARRIED

**PUBLIC WRKS
LEAVES AT
7:40PM**

Council thanked Mr. Berrecloth for attending and Mr. Berrecloth left Council Chambers at 7:40pm.

DELEGATION

**DELEGATION:
RECREATION
BUDGET –
MR. WALKER
ENTERS AT
7:41PM**

A copy of the 2008 Recreation Budget is attached hereto and forms a part of the minutes.

Mr. Walker began to review the budget for 2008 regarding the recreation board. After a brief discussion on the best means to approach this, it was decided that going through each item would be the most beneficial.

Clr. Fee exits 7:49pm and re-enters while discussion of re-approaching the budget was being discussed at 7:50pm.

**COMPLETED
2008 BUDGET TO
BE PRESENTED
MAY 21, 2008**

CAO Ramberg, in agreeance with Mr. Walker, determined that with Councils' approval, she would like to re-work the budget that was being presented for the recreation department, for better clarification of accounts and perhaps duplication.

Council agreed that a special meeting be held on Wednesday, May 21, 2008 at 7:00pm to complete the 2008 budget approval.

**RECREATION
DIRECTOR
RESIGNATION**

CAO Ramberg read a letter of resignation she had received from Scott Walker. Mr. Walker has specified to his new employer that he will remain with the Town of Killam for an approximate period of three months, to assist in the hiring of a new recreation director.

**MR. WALKER
EXITS AT 8:45PM**

Mr. Walker left council chambers at 8:45pm.

**REGULAR
MTG MINUTES
MAY 1, 2008**

MOVED by Clr. Krys to accept the regular meeting minutes for May 1, 2008 as presented, with a change to:

Pg. 37 PUBLIC WORKS REPORT REVIEWED - "...a letter from *Associated Engineering* requesting..."

CARRIED

Clr. Moroz exited chambers at 8:46pm, re-entering once again at 8:47pm.

**STREET LIGHT
REQUEST**

NEW BUSINESS

A copy of the letter is attached hereto and forms a part of these minutes.

Public Works has been requested to have an inventory list regarding this matter for the next Council Meeting on June 5, 2008.

**AUMA
RESOLUTIONS**

Council has no AUMA resolution suggestions.

**FLAGSTAFF
WASTE RE:
LOOSE
GARBAGE**

A copy of the letter is attached hereto and forms a part of these minutes.

Flagstaff Waste will be introducing a policy whereby loose garbage at transfer stations will be required to be put in garbage bags. These may be bought at the transfer site if needed.

This information will be added to the utility bills this month.

Clr. Fee exited 8:54pm, during the conversation regarding Flagstaff Waste, and re-entered at 8:55pm.

**GARBAGE RATE
INCREASE
080.05.15.08**

MOVED by Clr. Gordon that the Town increase the current garbage rate per household from \$16.00 to \$18.00 per month to help recoup costs for the service effective June 1, 2008.

CARRIED

**ELECTRONIC
OPTIONS FOR
COUNCIL**

Council has decided to continue using the memory sticks as they are more dependable. Agendas will be ready for Council the Friday prior to the meeting at approximately 2:00pm for delivery.

Reminder to please have agenda items submitted early to avoid long addendums.

**SENIORS
WEEK EVENT
JUNE 4TH, 2008**

Council will host a “pie and coffee” afternoon for our Town’s valued seniors. Arrangements have been made for June 4th, 2008 from 2:00 – 4:00pm at the Killam Seniors Hall.

**BRSD
CROSSWALK
LOADING ZONE
081.05.15.08**

A letter submitted by Battle River School Division is attached hereto and forms a part of these minutes.

MOVED by Clr Krys to keep Bylaw 773 the same at this time, until such time that the Battle River School Division devises appropriate measures to assure that school buses do not park across the designated crossing areas.

CARRIED

**BRSD BUS
ALTERNATING
LIGHTS
082.05.15.08**

A letter submitted by Battle River School Division is attached hereto and forms a part of these minutes.

MOVED by Clr. Krys to amend Bylaw 661 to read:

“1. All school buses, loading or unloading, in the Town of Killam shall use the alternately flashing lights at their discretion within the school loading zone.”

CARRIED

**HERITAGE PARK
PARKING ZONE**

A copy of the letter and diagram are attached hereto and forms a part of these minutes.

083.05.15.08

MOVED by Clr. Krys to follow the request of having the area ahead of the crosswalk, that is in conjunction with the intersection, painted yellow to indicate that it is a “No Parking Zone”

CARRIED

Council felt the area to the east did not require the same application, and will revisit the other recommendation, regarding a sign, at another time.

**LIBRARY
INVITATION TO
COUNCIL**

Clr. Moroz brought forth an invitation to Council on behalf of the Library, to attend their next meeting, scheduled for June 18, 2008 beginning at 7:00pm. The topic of this meeting will be ways in which the Library can become more visible to the Town residents and increase the overall rate of usage.

**LARGE
DUMPSTERS**

Clr. Krys noted that there were, on some properties, large dumpsters that are not emptied as often as the regular weekly garbage pickup. There have been concerns voiced about the bad odor that sometimes occurs. Currently, the Town of Killam has no guidelines regulating this circumstance.

CAO Ramberg will have the staff check with other towns to see what they have in place for this situation.

**GRASS
BURNING
ALONG
TRACKS**

Council has been approached on the issue of burning the grass along the railway tracks. There has been some confusion in who is responsible to initiate this procedure, and who needs to be notified.

CAO Ramberg will speak with Cyril Lindseth, Fire Chief, and clarify the misunderstanding.

CORRESPONDENCE

1. **Designing Affordable & Sustainable Homes and Communities** is a course being offered at Westlock on June 17, 2008. Registration deadline is May 23, 2008. **FILE**
2. **East Central Health Quick Facts**, includes an article on the merge of the Catholic Health Facilities. **FILE**
3. **Community Futures** copy of the 2006-07 annual report of the Community Futures Pan West. **FILE**
4. **Battle River Trends** is a spring newsletter from West Central Planning Agency. **FILE**
5. **AADAC** update on no-smoking legislations that are coming up in the near future.

FILED

6. **Best Employers Award for 50-Plus Canadians** is an award offered to companies that have been in business for a min. 3 years and employ 10 people and have their work force includes “older workers”. **FILE**
7. **Flagstaff Youth Initiative** letter of thanks for sponsorship for conference held on May 7th, 2008 in Sedgewick. **FILE**
8. **Federation of Canadian Municipalities** – is producing a commemorative plaque with representation of + 1500 members. Requesting a digital image of the Town of Killam logo. **FILE**
9. **Federation of Canadian Municipalities** – looking for persons interested in applying for a position on the Board of Directors. Submissions due May 19th, 2008. **FILE**

COUNCIL COMMITTEE REPORTS

A copy of the minutes are attached hereto and forms a part of these minutes.

**MAYOR
JAMES**

1. *FIP Minutes.* (Minutes Attached)
2. *Recommendations from the FIP Meeting:*
 - a) “MOVED by B. McGaffigan to take recommendation back to Council to proceed with a Flagstaff Operator Consortium. **CARRIED**”
 - b) “MOVED by G. Albrecht to take recommendation back to Council to raise the Administration Requisition from .25 cents per capita to .50 cents per capita to cover administration costs. **CARRIED**”

084.05.15.08

MOVED by Mayor James to adopt the recommendations approved by FIP to proceed with a Flagstaff Operator Consortium. **CARRIED**

085.05.15.08

MOVED by Mayor James to adopt the recommendations approved by FIP in the matters of raising the Administration Requisition from .25 cents per capita to .50 cents per capita to cover increased administration costs.

CARRIED

CLR. KRYS

A copy of the report is hereto attached and forms a part of these minutes.

1. SKNGS May 8, 2008 meeting minutes.

2. SKNGS May 8, 2008 Recommendations:

- a) “R. Krys made a motion for recommendation to council to change the service charge of gas from \$12.50 to \$14.00. **CARRIED**”

086.05.15.08

MOVED by Clr. Krys to adopt the recommendation to change the service charge of gas from the current \$12.50 to \$14.00, to be effective as of July 1st, 2008. **CARRIED**

- b) “D. Moroz made a motion for recommendation to council to change installation costs to a \$1000.00 charge for residential and commercial with a meter size up to AL 225 Meter with a 25 meter service. Anything above an AL225 meter and 25 meter service will be \$1000.00 plus any extra costs. Winter rates as of November 1, 2008 would be \$1000.00 service charge plus any extra installation requirements. **CARRIED**”

087.05.15.08

MOVED by Clr. Krys to adopt the recommendation to increase the installations costs to \$1000.00 residential and commercial with a meter size up to AK 225 Meter with a 25 meter service. Meters above this size will increase to \$1000.00 plus any extra costs that are involved with the installation. This is to take effect as of June 1st, 2008. Winter rates, as of November 1st, 2008, will be \$1000.00 plus any additional extra cost requirements.

CARRIED

CAO Ramberg was asked to contact Dave Gordash to receive exact details of the costs that would be incurred, so Administration could in turn be able to inform town residents.

CLR. GORDON

A copy of the report is hereto attached and forms a part of these minutes.

1. Dr. Recruitment Workshop

Mayor James elected to call for a brief break at 9:40pm, reconvening at 9:46pm.

Clr. Moroz left the meeting at 9:47pm during discussion regarding the measures that may be required to bring another doctor to the community. This was the topic still being focused on when he re-entered the council chambers at 9:53pm.

CLR. GORDON

A copy of the report is hereto attached and forms a part of these minutes.

2. Flagstaff Food Bank Review

COMMITTEE REPORTS

IN CAMERA

CAO Ramberg asked Council to move in camera to discuss staffing concerns.

10:02PM

MOVED by Clr. Krys to go in camera at 10:02pm.

RECONVENE

MOVED by Clr. Moroz to reconvene at 10:24pm.

10:24PM

ADJOURNMNT

The meeting was adjourned at 10:24pm.

CARRIED

Mayor

Chief Administrative Officer