

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, March 5, 2009 commencing at 7:15pm.

**PRESENT**

Bud James	Mayor
Darcy Eskra	Councillor
Rick Kryz	Councillor
Allen Freadrich	Councillor
Diane Gordon	Councillor
Stacey Adolf	Councillor
Kim Borgel	CAO
Darlene Gotobed	Recording Secretary

**ABSENT**

Clr. Les Fee was absent with regret.

**CALL TO ORDER**

Mayor James called the meeting to order at 7:15.

**AGENDA**

**MOVED** by Clr. Adolf to accept the agenda as presented with the addition of:

**NEW BUSINESS**

12. Alberta Health Services Reception
13. Vehicles parking for extended duration on streets

**DELEGATION**

Mr. Brian Austrom, Austrom Consulting Ltd., and Mr. Dave Dittrick, ZAP Municipal Consulting Inc., were in attendance to introduce the Intermunicipal Development Plan.

**NEW BUSINESS**

**INTERMUNICIPAL  
DEVELOPMENT  
PLAN**

A copy of the proposed Intermunicipal Development Plan (IDP) is attached hereto and forms a part of the minutes.

The Intermunicipal Development Plan is a document whereby the Town of Killam and Flagstaff County agree to undertake the process of establishing a means of addressing the principles, policies and considerations in the matters of: development and expansion, new and long-term economic opportunities, and cost sharing agreements for the ensured sustainability of the cooperating municipalities. Discussion reviewed the recommended progress of the IDP and some of the details regarding annexation. It was suggested that a committee of two from Council be formed for communications with the County committee during the process of the IDP implementation.

**DELEGANTS EXIT  
AT 7:38PM**

Mr. Austrom and Mr. Dittrick exited Council Chambers at 7:38pm.

**MTG MINUTES  
FEB 25, 2009**

**MOVED** by Clr. Eskra to accept the minutes of the February 25, 2009 meeting with the following changes:

**UNFINISHED BUSINESS** (page 17)

**EOC Generator:** "Clr. Eskra has been in contact with persons from attending Mitchner ..."

**MTG MINUTES**

**COUNCIL COMMITTEE REPORTS** (page 20)

**FEB 25, 2009**

CONTINUED

**Clr. GORDON - East Side Playground Development**

“CAO Borgel will gather information for funding options from the Alberta Lotteries Community Initiatives Grant and work with Public Works...”

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES**

**BYLAW 792 -  
READING  
DEFERRED**

A copy of the Bylaw 792, amending #773 Regulate and Control Vehicle Traffic, is attached hereto and forms a part of the minutes.

Discussion resulted in reading of proposed Bylaw 792 to be deferred until a later date.

**NEW BUSINESS**

**PEACE OFFICER  
SERVICES  
CONTRACT  
052.03.05.09**

A copy of the Community Peace Officers Services Contract is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Kryz to accept the Community Peace Officers Services contract, to expire on March 1, 2011 as presented at a cost of \$50/hour for 120 hours/year, 12 hours will be at no cost, totaling \$5400 for the year; CAO Borgel will adjust “Schedule B”, which includes location specifics, allotted time and patrol numbers, accordingly.

**CARRIED**

**BYLAW 791  
AMENDMENT**

This item was addressed during the Public Hearings. Please refer to minutes of Public Hearing, Bylaw 791 Land Use Bylaw, March 5, 2009.

**2009 FIRE  
BUDGET  
053.03.05.09**

A copy of the 2009 Fire Budget is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Freadrich to accept the 2009 Fire Budget as presented.

**CARRIED**

**2009 SIDEWALK  
TENDERS  
054.03.05.09**

A copy of the RFD is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Freadrich to follow recommendation and award the 2009 Sidewalk Replacement Program tender to Hummingbird Concrete at a cost of \$30 847.95 (including GST).

**CARRIED**

**EMERGENCY  
SERVICES  
COORDINATOR  
BUDGET  
055.03.05.09**

A copy of the 2009-10 Flagstaff Regional Emergency Services Coordinator Budget is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Kryz to accept recommendation and approve the 2009 – 2010 Flagstaff Regional Emergency Services Coordinator Budget as presented.

**CARRIED**

**EMERGENCY  
SERVICES  
FUNDING OPTION  
056.03.05.09**

A copy of the funding options for cost sharing the annual expenses for Regional Emergency Services 2009 – 2010 are hereto attached and form a part of the minutes.

**MOVED** by Clr. Gordon to accept recommendation and approve the Total Equalized Assessment funding option for the Regional Emergency Services Budget for 2009 – 2010.

**CARRIED**

**RECESS  
8:10 – 8:15PM**

Mayor James called a brief recess at 8:10pm, meeting resumed at 8:15pm.

**FIP “TERMS OF REFERENCE”**

A copy of the “Terms of Reference” is attached hereto and forms a part of the minutes.

057.03.05.09

**MOVED** by Clr. Kryss to accept the FIP “Terms of Reference” document as presented, with the addition of the formation of a union between the CAO’s and FIP committee. **CARRIED**

**EMERGENCY BAY LEASE**

A copy of the RFD is attached hereto and forms a part of the minutes.

058.03.05.09

**MOVED** by Clr. Gordon to follow recommendation that the Town of Killam enter into a lease agreement for the lease of a bay and office space within the Fire Hall, similar to the one that the Town of Killam had with Flagstaff County, and that the lease be at a cost of \$500 per month. **CARRIED**

**FIRE DISPATCH AGREEMENT**

A copy of the agreement is hereto attached and forms a part of the minutes.

059.03.05.09

**MOVED** by Clr. Kryss to accept FIP recommendation, and have the municipalities in Flagstaff County enter into agreement with Camrose Police Services for fire dispatch services for the duration of 2009, or until such time that Strathcona Emergency Services are prepared to be the service provider, at a cost of \$3 per capita. **CARRIED**

**IDP COMMITTEE**

**MOVED** by Clr. Kryss to form a committee, comprised of Mayor James and Clr. Eskra, on behalf of Town of Killam Council, relating to the establishment of an Intermunicipal Development Plan with Flagstaff County. **CARRIED**

**AMBULANCE OPERATIONS**

**MOVED** by Clr. Gordon to accept FIP recommendation that “We lease the new ambulance to Alberta Health Services in addition to giving Alberta Health Services the other three ambulances, but have a clause stating that if they want to remove the ambulances from Flagstaff County, or if they would like to discontinue using the ambulances, that we have the first option to take them back at no cost.” **CARRIED**

061.03.05.09

**AB HEALTH SERVICES RECEPTION**

**MOVED** by Clr. Kryss to send a letter to Alberta Health Services on behalf of Town of Killam, regarding the February 24<sup>th</sup> Reception held in Camrose, relaying disappointment in the lack of available information regarding the progress in the Alberta Health Services transition. **CARRIED**

062.03.05.09

**PARKED VEHICLES**

Discussion arose regarding the issue of vehicles that have been parked on the streets for an extended duration of time. The progress of snow removal efforts were also reviewed.

**CORRESPONDENCE**

1. **Alberta Transportation**, on behalf of Guide Sign Industries Ltd., requesting response regarding the Centennial Park Campground sign changing to the new blue and white format. **FILED**

063.03.05.09

**MOVED** by Clr. Kryts to inform Guide Sign Industries Ltd. that an updated sign for the Centennial Park is required.

**CARRIED**

2. **Flagstaff County** is offering an Economic Development Course on April 24 & 25 (9:00am – 3:00pm) in Flagstaff Council Chambers costing \$120.00. **FILED**  
*Clr. Adolf will be attending on behalf of the Town of Killam*
3. **Alberta Advanced Education and Technology** have introduced a new program to encourage entrepreneurial culture in Alberta through youth. They are requesting community organizations to take part by supporting mentorship of the winners. **FILED**
4. **Atco Electric** will be holding the 10<sup>th</sup> Annual ATCO Community Symposium at Viking on April 21, 2009 for \$45 per person. **FILED**
5. **AUMA Small Communities Newsletter** featuring articles regarding small community's priorities and options for local governance. **FILED**
6. **2009 Leaders of Tomorrow Award** will accept nominations past their posted deadline of February 27, if submissions are being gathered. **FILED**
7. **Parkland Regional Library** will be hosting sessions to help gather input for forming a new Plan of Service for 2010 – 2012. Board members, staff and councillors are invited to sessions will be held in Galahad April 3 and Lacombe April 16. **FILED**  
*Clr. Adolf will be attending on behalf of the Town of Killam*
8. **Battle River Agri-Ventures Co-op** is holding information sessions in Killam on March 12 at 1:00pm and 6:30pm. **FILED**
9. **Alberta Regional Economic Development Conference** "Sustaining Progress in a Transitioning Economy" to be held May 12-14 in Sherwood Park. Two day fee \$495, one day \$250. **FILED**
10. **FCM** update on Green Municipal Corporation. **FILED**
11. **ACCA** is hosting an "Advanced Financial Analysis & Planning Workshop" on March 18, 2009 in Calgary. **FILED**
12. **Forestburg Public Library** letter proposing the County offer an annual operating grant to each library to reflect usage by county residents as well. **FILED**
13. **Flagstaff Regional Housing Group** is hosting an evening of entertainment to raise money for Lodge furnishings. Donations for the silent or live auction are being requested, tickets cost \$40 each. **FILED**

064.03.05.09

**MOVED** by Clr. Eskra to purchase eight tickets in support of the Flagstaff Regional Housing Group fundraising efforts.

**CARRIED**

14. **Government Finance Officers Association** is hosting their annual conference on June 28 to July 1 in Seattle Washington. Benefits of membership can be found on [www.gfoa.org](http://www.gfoa.org) **FILED**

**COUNCIL COMMITTEE REPORTS**

**MAYOR JAMES**

***Cultural Planning for Creative Communities***

A copy of the report is hereto attached and forms a part of the minutes.

**COMMITTEE REPORTS**

**ACTION  
ITEMS LIST**

A copy of the Action Items List is hereto attached and forms a part of the minutes.

**ADJOURNMNT**

The meeting was adjourned at 9:10pm.

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**Mayor**

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**Chief Administrative Officer**