

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday July 3, 2008 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Allen Freadrich	Councillor
	Diane Gordon	Councillor
	Rick Krys	Councillor
	Darcy Eskra	Councillor
	Dave Moroz	Councillor
	Wendy Ramberg	Chief Administrative Officer
	Darlene Gotobed	Recording Secretary

ABSENT Clr. Les Fee was absent with regret.

CALL TO ORDER Mayor James called the meeting to order at 7:01pm.

AGENDA **MOVED** by Clr. Krys to accept the agenda with the following additions:

New Business

- 10. August 7th Council Meeting
- 11. Format of Council Committee Reports

CARRIED

REGULAR MTG MINUTES JUNE 19, 2008 **MOVED** by Clr. Krys to accept the regular meeting minutes of June 19, 2008 as presented, with the exception of:
Date change on introduction, from June 17 – should read 19 **CARRIED**

Clr. Eskra exited Chambers at 7:02pm, re-entering at 7:03pm.

BUSINESS ARISING FROM MINUTES

INDUSTRIAL LAND PURCHASE A copy of the RFD is hereto attached and forms a part of the minutes.

At the time of this meeting, response had not yet been received for offer. Will defer to later date.

IN CAMERA AT 7:07PM **MOVED** by Clr. Gordon to go in camera to discuss options for contractors to do Municipal Development and Sustainability Plans and also an updated Land Use Bylaw.

RECONVENE AT 7:20PM **MOVED** by Clr. Freadrich to reconvene at 7:20pm.

MUNICIPAL SUSTAIN-ABILITY PLAN 105.07.03.08 **MOVED** by Clr. Eskra to contract Austrom Consulting Services to prepare the following on behalf of the Town of Killam: Municipal Sustainability Plan, Municipal Development Plan update and Land Use Bylaw update, all included for the amount of approximately \$31, 000 plus GST. **CARRIED**

Municipal Sustainability Plan to be completed by December 31, 2008.

**LIGHT COST
FOR 49TH AVE.
106.07.03.08**

UNFINISHED BUSINESS

A copy of the letter is hereto attached and forms a part of the minutes.

MOVED by Clr. Moroz to approve the request to have the addition of two lights installed on 49th Avenue however, due to 2008 budget restrictions, this will be deferred to the Budget for 2009.

CARRIED

**BORGEL
ENTERED
CHAMBERS
7:28PM**

DELEGATION

Kim Borgel entered Council Chambers at 7:28pm.

MOVED by Clr. Krys to go in camera at 7:29pm to discuss Mrs. Borgels' return to the Town Office.

**IN CAMERA AT
7:29PM**

CAO Ramberg and Recording Secretary Gotobed exited Council Chambers.

**BORGEL
EXITS
CHAMBERS**

Kim Borgel exited Council Chambers at 7:52pm.

**RECONVENE
AT 7:58PM**

Council reconvened at 7:58pm.

**BORGEL
CONTRACT
ACCEPTED
107.07.03.08**

MOVED by Clr. Freadrich to accept the contract proposal and compensation package presented by Mrs. Borgel regarding her return to Town of Killam as acting CAO in November, 2008.

CARRIED

NEW BUSINESS

**MUNICIPAL
AFFAIRS
INTERN
SPONSORSHIP
108.07.03.08**

A copy of the letter is attached hereto and forms a part of the minutes.

MOVED by Clr. Moroz to apply to act as a host municipality for the 2009-2010 internship program, sponsored by Alberta Municipal Affairs. **CARRIED**

**DRIVE AWAY
HUNGER
CAMPAIGN
109.07.03.08**

A copy of the information from Farm Credit Canada is attached hereto and forms a part of the minutes.

MOVED by Mayor James to form a committee, consisting of Clr. Eskra, Clr. Krys and Clr. Gordon, to approach the Ag Society and help establish an event that will contribute to the Drive Away Hunger tour that will be traveling through Killam on October 17, 2008.

CARRIED

**COUNTY
STRATEGIC
PLANNING MTG**

A copy of the letter is attached hereto and forms a part of the minutes.

Council determined that August 13th or 26th would be acceptable dates for the meeting requested by the County of Flagstaff.

CAO Ramberg will relay these options to arrange for a meeting time.

**HIGH
RESIDENTIAL
METER
READING**
110.07.03.08

A copy of the information is attached hereto and forms a part of the minutes.

MOVED by Clr. Kryns to reimburse the resident at 4831-58th Street, being Lot 6 Block 25 Plan 9825305, whose gas meter was miscalibrated and not reading correctly, the amount of which totals approximately \$95.93.

CARRIED

**SORKEN
SUBDIVISION
APPLICATION
REVIEW**

A copy of the application is attached hereto and forms a part of the minutes.

Council had no objection to the application on behalf of Trevor and Tina Sorken regarding “Waters Edge Estates”, as it was presented by West Central Planning.

**LIBRARY
FUNDING
REQUEST**

A copy of the letter is attached hereto and forms a part of the minutes.

CAO Ramberg will arrange to meet with the treasurer of the Library to review the financial statements and budget information that is required.

**TAXATION
PENALTY
REVERSAL**
111.07.03.08

A copy of the letter is attached hereto and forms a part of the minutes.

MOVED by Clr. Kryns to accept the request to reverse the tax penalty for the outstanding balance that resulted due to timing of a property sale, in the amount of \$270.73 for the property located at 5612 – 50th Avenue, being Lot 10 Block A Plan 6031MC.

CARRIED

112.07.03.08

MOVED by Clr. Freadrich to adopt a policy that has the Town of Killam issue reminders that outstanding taxes are overdue in both August and November, to ensure that notice is being received by new property owners.

CARRIED

**PUBLIC
WORKS ASST.
STROME**
113.07.03.08

MOVED by Clr. Kryns that the Town of Killam enter into contact with Strome to assist with manning their water and wastewater facilities as required, with a full cost recovery agreement in place.

CARRIED

**AUGUST 7TH
COUNCIL MTG**
114.07.03.08

MOVED by Clr. Eskra to cancel the August 7th, 2008 Council meeting due to an insufficient number of councilors that will be able to attend.

CARRIED

**COUNCIL
COMMITTEE
REPORTS**

A request was made by Clr. Gordon that reports by Council members reflect brief highlights of the meeting, rather than a copy of the actual meeting minutes.

Copies of meeting minutes will be available at the Town Office if members would choose to refer to them.

CORRESPONDENCE

1. **AUMA** has made changes to the annual convention schedule. **FILED**
2. **Peter Julian, MP** is requesting a letter of support in favor of motion M-38 that is being introduced to recognize the harmful effects of PBDE and an attempt to have the product phased out of production and importation within Canada. **FILED**
3. **Canada’s Premier Infrastructure Conference** will be held September 30 and October 1, 2008 in Toronto, Ontario. More information can be obtained from

www.strategyinstitute.com.

FILED

- 4. **The Canadian Union of Postal Workers** is requesting support regarding the possibility of deregulation of the current postal system. Submissions are to be received by September 2, 2008.

FILED

- 5. **Federation of Canadian Municipalities** is offering AVIS Benefits to allow for member benefits on business or leisure rental vehicles. **FILED**

- 6. Invitation to participate in the 2008-2009 edition of **WinterLights Celebrations**, the winter program for **Communities in Bloom**. **FILED**

- 7. **Alberta Hotel and Lodging Association** have inspected our campground and found it to be satisfactory. **FILED**

COUNCIL COMMITTEE REPORTS

**MAYOR
JAMES**

A copy of the Flagstaff Training Foundation minutes are attached hereto and forms a part of the minutes.

**CLR. GORDON
REPORT**

A copy of the report is attached hereto and forms a part of the minutes.

COMMITTEE REPORTS

**ACTION ITEMS
LIST**

A copy of the action items list is attached hereto and forms a part of the minutes.

CAO REPORT

A copy of the CAO report is attached hereto and forms a part of the minutes.

114.07.03.08

MOVED by Clr. Eskra to appoint Darlene Gotobed as Clerk for the Assessment Review Board on August 21st, 2008 beginning at 5:30pm, to be held at the Town Office.

CARRIED

**CAPITAL
GRANT FUNDS
UPDATE**

115.07.03.08

A copy of the RFD report is attached hereto and forms a part of the minutes.

MOVED by Clr Krys to follow recommendation to continue to pay down the debt monthly and use Capital Funds for a large paving project to be determined after the Road Assessment / 5 Year Capital Plan has been completed. These funds will be utilized in future Capital Budgets.

CARRIED

**PUBLIC
WORKS
UPDATE**

A copy of the Public Works Progress Update and regular report are attached hereto and form a part of the minutes.

Follow up on progress being made for sidewalk replacement schedule.

**EXE ASST
REPORT**

A copy of the reports are attached hereto and forms a part of the minutes.

ADJOURNMNT

The meeting was adjourned at 9:11pm.

CARRIED

Mayor

Chief Administrative Officer

