

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, January 22, 2009 commencing at 7:00pm.

PRESENT	Bud James	Mayor
	Diane Gordon	Councillor
	Rick Krys	Councillor
	Allen Freadrich	Councillor
	Les Fee	Councillor
	Stacey Adolf	Councillor
	Kim Borgel	Chief Administrative Officer
	Darlene Gotobed	Recording Secretary

ABSENT Clr. Darcy Eskra was absent with regret.

CALL TO ORDER Mayor James called the meeting to order at 6:59pm.

AGENDA **MOVED** by Clr. Krys to accept the agenda as presented. **CARRIED**

**MTG MINUTES
JAN 08, 2009** **MOVED** by Clr. Freadrich to accept the minutes as presented. **CARRIED**

UNFINISHED BUSINESS

**NE INDUSTRIAL
PARK OPTIONS** A copy of RFD is attached hereto and forms a part of the minutes.

011.01.22.09 **MOVED** by Clr. Gordon to accept the conditions of the offer requested by the Setters with *exception* to the third condition which states: "The Town is to pay the Realtor expense" generated from the sale. **CARRIED**

012.01.22.09 **MOVED** by Clr. Krys to accept recommendation, advising Andreassen Borth to complete an official offer to purchase, recognizing the conditions agreed to by both parties, and begin proceedings to apply for funding from our local bank to finance the purchase. **CARRIED**

The Municipal Development Plan and the Land Use Bylaw topics were deferred until Delegation arrived later in the meeting at 9:00pm.

EOC GENERATOR CAO Borgel informed Council that she had recently spoken with Dieter Langer, AEMA District Officer, to confirm exactly what was required of the generator capabilities. Mr. Langer also pointed out that there may be up to \$10, 000 funding available for the purchase. CAO Borgel will be in contact with Minburn County, who recently updated their system, for additional input. Local electrician will come and provide quotes for the generator.

**TRAFFIC
CONTROL** A copy of Bylaw 773A Traffic Control is attached hereto and forms a part of the minutes.

**BYLAW 773A
AMENDMENT** A bylaw of the Town of Killam in the province of Alberta for the purpose of amending Bylaw 773, Sections 8.2 and 8.4, to regulate and control motor vehicle traffic.

**TRAFFIC CONTROL
BYLAW 773A
THIRD & FINAL
READING
013.01.22.09**

MOVED by Clr. Gordon to accept Third and Final Reading of proposed Bylaw 773A.
CARRIED

**ENV. ASSESSMENT
UPDATE
IN CAMERA
7:14PM
RECONVENE
7:21PM
014.01.22.09**

MOVED by Clr. Krys to go in camera at 7:14pm.

MOVED by Clr. Freadrich to reconvene at 7:21pm.

MOVED by Clr. Krys to formally respond to Mr. Sorken, after legal consultation, declining the proposal regarding the request that the Town of Killam aid with costs to have a Phase II Environmental Assessment completed at the property identified as Plan 4078TR.

CARRIED

**AREA STRUCTURE
PLAN BYLAW 787
UPDATE**

A copy of the RFD is attached hereto and forms a part of the minutes.

A public meeting will be held in Council Chambers, prior to regular Council meeting, on Thursday, February 5th, 2009 at 7:00pm; to complete and finalize approval of the N ½ 17-44-13-W4M Area Structure Plan proposed in Bylaw 787.

CAO Borgel will proceed with the necessary advertising requirements.

**“SIMPLY SAFETY!”
PROGRAM
015.01.22.09**

A copy of the RFD is attached hereto and forms a part of the minutes.

MOVED by Clr. Fee to proceed with the purchase of the “Simply Safety!” program at the cost of approximately \$1500 for a single user license.

CARRIED

NEW BUSINESS

**CIC PROGRAM
APPLICATION
016.01.22.09**

A copy of the RFD is attached hereto and forms a part of the minutes.

MOVED by Clr. Krys to follow recommendation and have the Town of Killam Council approve the CIC application and agreement received from property owners of Plan 9924222, Block 1, Lots 5-6, which would entitle them to a 100% tax exemption on the municipal portion of their 2009 property taxes and 50% tax exemption of their 2010 property taxes.

CARRIED

**KILLAM
SEDGEWICK
AIRPORT ADMIN
COSTS
017.01.22.09**

A copy of the letter is attached hereto and forms a part of the minutes.

MOVED by Clr. Krys to grant the request on behalf of the Killam-Sedgewick Airport Commission, to lower the administration costs of the Town of Killam from \$2500 to \$1500 for the current year, and then re-evaluate the overall expense for the 2010 season and adjust accordingly as required.

CARRIED

**STORMWATER
MASTER PLAN
018.01.22.09**

A copy of the letter is attached hereto and forms a part of the minutes.

MOVED by Clr. Fee to proceed with the Clifton Associates Ltd. “Stormwater Master Plan” proposal at a cost of \$22, 500 (excluding GST), firm and binding for a period of sixty days from the proposal date, with an additional 10% discount for project

management as previously agreed upon.

CARRIED

**PERSONEL
UPDATES
IN CAMERA
7:53PM
RECONVENE
8:03PM**

MOVED by Clr. Krys to go in camera at 7:53pm.

MOVED by Clr. Gordon to reconvene at 8:03pm.

CORRESPONDENCE

1. **Alberta Municipal Affairs** confirming \$30 000 of MSI funds for Pool Air System.

FILED

Clr. Freadrich recommended that while installation of the pool air system was taking place, the contractor should also be asked about the cost and options of having exhaust fans placed in the arena area of the Agri Plex.

2. **Flagstaff Community Medical Recruitment & Retention** is recommending a committee of representatives form to report back to FIP. Input requested by January 31, 2009.

FILED

019.01.22.09

MOVED by Mayor James to have Clr. Gordon sit on the Doctor Recruitment Committee that will report back to the FIP Committee.

CARRIED

3. **Jodi Huculak of Accent Fitness** will be participating in the HSBC Marathon in Calgary for the Canadian Diabetes Association on May 31, 2009 and is requesting donations.

FILED

020.01.22.09

MOVED by Clr. Gordon to forward recognition of the effort of Ms. Huculak in her commitment to the HSBC Marathon in Calgary for the Canadian Diabetes Association, but that support of this event should not come from Town of Killam funds, personal donations from members of Council would be invited.

CARRIED

4. **2009 United Conference** will be held February 2-6, 2009 in Red Deer.

FILED

5. **FCM** is announcing the release of a list of over 1000 municipal infrastructure projects from across Canada to raise awareness to our government.

FILED

6. **The Governance Coach** newsletter with information and various seminars available.

FILED

7. **CASA (Clean Air Strategic Alliance)** is conducting a survey once every five years. Input is requested if chosen.

FILED

8. **The Alberta Emerald Foundation** is seeking nominations for the 2009 Emerald Awards recognizing and celebrating environmental achievements across Alberta. Deadline is Feb 28, 2009.

FILED

9. **Government of Alberta** has advised the projects submitted for grant approval have been accepted. Grant payment in the amount of \$381, 372 will be forthcoming.

FILED

10. **Alberta Municipal Affairs** advising of funding approval under the MSI for projects submitted. \$111, 900 total funding to be allocated.

FILED

11. **Alberta Municipal Affairs** advising of capital funding for MSI for the Airport Pavement Overlay amounting to \$25, 000.

FILED

- 12. Alberta Municipal Affairs** is modifying the program deadlines for the MSI Operating program; MSI funding will be allowed to carry forward operating funds from one year to December 31 of the subsequent year. More modifications have also been made. FILED
- 13. 2009 Leaders of Tomorrow Awards** are accepting nominations. Deadline for application is February 27, 2009. FILED
- 14. AUMA 2009 Annual Membership** letter describing benefits of belonging to the organization. FILED
- 15. Leon Benoit** forwarding article in the National Post on the progress of the Navigable Waters Act and the effects of the recent recession conditions. FILED

COUNCIL COMMITTEE REPORTS

MAYOR JAMES

KDBDA - January 19th 2009 meeting.

A copy of the report is hereto attached and forms a part of the minutes.

Battle River Training Foundation

Temporary office space has been set up in the Town Office to accommodate an administrative person from the Foundation. This offer has been made for the first year duration in which this position is held; should it be extended, further arrangements will be required.

CLR. FEE

Flagstaff Family & Community Services – January 14th 2009 meeting.

A copy of the minutes are hereto attached and forms a part of the minutes.

Killam- Sedgewick Airport Commission

021.01.22.09

MOVED by Clr. Fee to accept recommendation from the Killam Sedgewick Airport Commission that Flagstaff County have one member represent the Commission.

CARRIED

CLR. KRYS

Flagstaff Regional Housing

A copy of the report is hereto attached and forms a part of the minutes.

CLR. GORDON

Dr. Recruitment and Retention

A copy of the report is hereto attached and forms a part of the minutes.

CLR. ADOLF

Killam Library

022.01.22.09

MOVED by Clr. Adolf that Brenda McDermott is approved as a member to the Killam Library Board. **CARRIED**

The Library will be hosting a Volunteer Appreciation on February 21st, 2009 from 10:00am – 12:00pm at the Library. Also, the Board is looking into applying as a separate society to help gain more access to increased funding opportunities.

CLR. FREADRICH

Emergency Services Committee

Mayor James requested that Clr. Freadrich contact members of the Fire Services Committee to update for next Council Meeting.

CAO Borgel was requested to discuss with the CAO Group the possibility of creating a commission for Disaster Services.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the Action Items List is hereto attached and forms a part of the minutes.

**RECREATION
REPORT**

A copy of the Recreation Report is attached hereto and forms a part of the minutes.

**PUBLIC WORKS
REPORT**

A copy of the Public Works Report is hereto attached and forms a part of the minutes.

CAO REPORT

A copy of the CAO report is attached hereto and forms a part of the minutes.

DELEGATION

**AUSTROM
CONSULTING**

Entered at 9:28pm

Mr. Dave Dittrick, ZAP Municipal Consulting Inc., entered Council Chambers at 9:28pm. Mr. Brian Austrom joined shortly thereafter at 9:36pm.

**MUNICIPAL
DEVELOPMENT
PLAN**

A copy of the proposed Municipal Development Plan is hereto attached and forms a part of the minutes.

LAND USE BYLAW

A copy of the proposed Land Use Bylaw is attached hereto and forms a part of the minutes.

Council is to review these two documents and may pass first reading, with any revisions to be named, at the next council meeting to be held on February 5th, 2009. Following this event, a public meeting will need to be scheduled with an estimated time of 4 weeks notice from the date of first reading.

ADJOURNMNT

The meeting was adjourned at 10:01pm.

Mayor

Chief Administrative Officer