

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Wednesday, April 11, 2007 commencing at 7:00 p.m.

PRESENT	Bud James	Mayor
	Don Gay	Councillor
	Reg Grant	Councillor
	Darcy Eskra	Councillor
	Rick Kryz	Councillor
	Wendy Ramberg	Chief Administrative Officer
	Kimberly Borgel	Recording Secretary

Councillor Spiller was absent from the meeting.

CALL TO ORDER Mayor James called the meeting to order at 7:00 pm.

AGENDA MOVED by Clr. Gay to accept the agenda and addendum with the following additions:

NEW BUSINESS

13. Dressing Room Roof Damage

14. Public Works

15. Resource Officer

16. Nova Green

BUSINESS FROM MINUTES

14. Community Public Meeting

CARRIED

MINUTES

REGULAR MEETING MOVED by Clr. Grant to accept the regular meeting minutes of March 12, 2007.

CARRIED

BUSINESS FROM MINUTES

KILLAM KROSSING STREET LIGHTS Fortis is sending a representative on Thursday, April 12, 2007 to discuss the Killam Krossing street lights issue. This item of business was deferred to the next council meeting.

LAND ISSUE IN CAMERA MOVED by Clr. Kryz to go In-Camera to discuss a land issue at 7:03 p.m. CARRIED
7:03 p.m.

RECONVENE MOVED by Clr. Gay to reconvene at 7:30 p.m. CARRIED
7:30 p.m.

052.04.11.07 MOVED by Clr. Grant that the Town of Killam defer their decision regarding the Phase 2 Environmental Study until Prairie Ghost Contracting has completed all conditions listed on the subdivision approval letter from West Central Planning Agency dated May 17, 2006. CARRIED

**PRAIRIE GHOST
CONTRACTING
SUBDIVISION**

053.04.11.07

A letter has been received from Prairie Ghost Contracting requesting an additional lot to the proposed subdivision at Plan 4078TR.

MOVED by Clr. Grant that the Town of Killam give approval for the additional lot in the above-mentioned subdivision application. CARRIED

**TAX RECOVERY
PUBLIC
AUCTION**

ACAO Kim Borgel informed Council that there is no need to hold the public auction as the taxes have been paid in full on both properties.

**MUNICIPAL
POPULATION
CENSUS**

Discussion ensued regarding the need of the Municipal Population Census:

- Possibly have a rough count done before making a decision on holding an official census
- Do a rough count this year using the assesment cards and telephone and determine if a census shall be held next year
- The federal census was completed in May 2006, but a lot of activity has occurred in Killam since then

054.04.11.07

MOVED by Clr. Grant to hire someone capable of doing a non-official census to see how close the Federal Census results are, this shall be completed before the middle of May and this information will be utilized to determine if an official census is needed for next spring. CARRIED

**WATER BREAK
PRESBYTERIAN
CHURCH**

A copy of the Request for Decision, the reports from Dean Berrecloth, Steven Kueber and Justin Koop, and the invoice from Prairie Ghost Contracting for the Water Break at the Presbyterian Church are attached hereto and form a part of these minutes.

Discussion ensued:

- Town of Killam has no choice but to pay
- Current policy needs to be addressed
- Some still not in favor of Public Works doing the work private enterprise should be doing
- The c/c valve should be changed whenever there is a water break no matter what
- Town of Killam has the equipment and the trained personnel to do the work

055.04.11.07

MOVED by Clr. Grant that the Town of Killam policy “Utilities: 13.9 Private Water System” be amended to read “The Town of Killam is responsible for repairing all water breaks even if they are discovered to be on the owner’s side of the property line and that if that is the case the owner will be invoiced by the town for the work, further the c/c valve will be replaced for every water break at the town’s expense. CARRIED

Discussion continued regarding the invoice from Prairie Ghost Contracting for the water break at the Presbyterian Church:

- Not in favour of paying the entire invoice
- Town of Killam should negotiate with Prairie Ghost Contracting as the invoice amount is far more than what it should have cost for the work completed

**APPRAISAL AT
4910-52 ST.**

A copy of the Request For Decision is attached hereto and forms a part of these minutes.

061.04.11.07

MOVED by Clr. Krys that the Town of Killam Public Works demolish the house at 4910-52nd Street and offer the lot for tender in the Community Press at a price of \$15,000. CARRIED

**CANADA DAY
CELEBRATIONS**

Scott Walker requested Council to come up with some ideas for activities for the Canada Day Celebrations. There is a \$1,000 grant that he will apply for.

- Professional fireworks
- Traditional Format
- Local Entertainment
- Cake & Bonfire

Council asked that Scott bring a recommendation to council including a budget for the celebrations.

**SPRING
COMMUNITY
MEETING**

The Town of Killam will be holding a spring community meeting on April 26, 2007 at the Seniors Centre from 7:30 p.m. to 9 p.m.

- Come & Go
- Seniors to provide coffee, juice and pie
- Financial statements will be available for viewing
- Each councillor will provide a written report on the committees they are members of for handouts
- Economic Development Power Point will be shown
- Information on new phase of Gaume Subdivision
- Recycling Information – how to improve the program

NEW BUSINESS

**SPECIAL
CONSTABLE
SERVICES**

This item of business has been deferred until the next meeting.

PARK BENCHES

A copy of the Request for Decision is attached hereto and forms a part of these minutes.

Clr. Spiller had looked into other suppliers and the ones he has found would deliver and place the benches for the cost that Canadian Rock Signs is selling the benches for.

Council would not promote for the benches, but the company is welcome to promote on their own.

Administration will develop a policy for bench placement and bring to the next meeting.

**EMPLOYEE
ISSUE
IN CAMERA
8:45 p.m.**

MOVED by Clr. Kryss to go In-Camera to discuss an employee concern at 8:45 p.m.
CARRIED

**RECONVENE
8:48 p.m.**

MOVED by Clr. Kryss to reconvene at 8:48 p.m. CARRIED

**COMMUNITY
SIGNS**

A copy of the Request for Decision for the possibility of purchasing a community sign is attached hereto and forms a part of these minutes.

Discussion ensued:

- May be a problem with Alberta Transportation if putting a sign along the highway
- No room on boulevard in front of Agriplex
- There is a need for a community events sign
- Possibly locate at Post Office
- Get prices on smaller signs
- Possibly put one in the air like Town of Daysland
- Electronic sign would be ideal

Council asked that Scott Walker, Recreation Director look into this further and bring his findings to Council.

2006 AUDIT

A copy of the Request for Decision for the 2006 Audit is attached hereto and forms a part of these minutes. Administration requested council to make a decision on what to do with the surplus funds.

062.04.11.07

MOVED by Clr. Kryss that the Town of Killam take the \$170,000 in surplus and put \$40,000 into fire reserves, \$50,000 into water treatment reserves, \$60,000 into subdivision reserves and \$20,000 into administration reserves. CARRIED

063.04.11.07

MOVED by Clr. Gay that the Town of Killam do a preliminary audit in October of each year in preparation of the year's audit. CARRIED

**MINISTER'S
COUNCIL ON
MUNICIPAL
SUSTNABILITY**

A copy of the Minister's Council on Municipal Sustainability report was emailed to Council for review. The report shows a need to more money for municipalities. There seems to be a push towards more partnerships and joint relationships between neighbouring municipalities.

**SELF STORAGE
BUSINESS –
RE-ZONING
BYLAW 769**

A Bylaw of the Town of Killam, in the Province of Alberta to authorize for the purpose of amending the Town of Killam Land Use Bylaw No. 736. A copy of the proposed bylaw is attached hereto and forms a part of the these minutes.

Amend Schedule "A" Land Use District Map to change the land use designation of Block RT, Plan RN97 from Agriculture (A) to Direct Control (DC).

**FIRST READING
BYLAW #769
AMENDMENT OF
LAND USE
BYLAW**

MOVED by Clr. Gay that Bylaw #769, receive first reading.

CARRIED

064.04.11.07

MOVED by Clr. Krys to send a letter to the Seville's indicating that a Public Meeting will be held regarding the re-zoning and that the Town of Killam would be unable to provide a five (5) year exclusivity clause to the business.

CARRIED

The Town of Killam will hold a Public Meeting on May 3, 2007 at 7 p.m.

**SIDEWALK
REQUEST**

A letter was received from a landowner who is constructing a new residence requesting the sidewalks be constructed in front of the residence.

A letter will be sent letting the owner know that the sidewalk issue will be addressed once construction of the residence is complete.

Public Works will do shots for how high the sidewalks should be.

A Development Permit policy for new construction will be drafted for council in regards to damages to sidewalks and roads at the time of construction. The draft will be brought to the next council meeting.

**CARILLION
REQUEST**

Town of Killam received a letter from Carillion requesting permission from the town to complete the appropriate development and building permits for their highway maintenance shop, because the Town of Killam is currently the registered owner until the sale is finalized.

A copy of the Request for Decision is attached hereto and forms a part of these minutes.

065.04.11.07

MOVED by Clr. Grant to grant permission to Carillion to apply for building and development permits.

CARRIED

066.04.11.07

MOVED by Clr. Grant to begin annexation procedures on the parcel of land that the Town Shop and Carillion occupy.

CARRIED

**ALBERTA
PERMIT PRO
CONTRACT**

Alberta Permit Pro has approached the Town of Killam to sign a contract with a three year term. A copy of the request for decision is attached hereto and forms a part of these minutes.

067.04.11.07

MOVED by Clr. Grant that the Town of Killam signs the contract with Alberta Permit Pro for a three-year term.

CARRIED

**KILLAM ADULT
HOUSING**

Town of Killam received a letter from Killam Adult Housing, requesting that the town accept an offer to purchase the last unit in the Adult Condominium. A copy of the request for decision is attached hereto and forms a part of these minutes.

068.04.11.07 MOVED by Clr. Grant that the Town of Killam approve the sale of Unit #8 in the amount of \$115,000. CARRIED

Discussion ensued regarding the society's existence.

069.04.11.07 MOVED by Clr. Eskra that the Town of Killam send a letter to the society requesting that they not disband and that they explore the idea of more units. CARRIED

PRAIRIE GHOST CONTRACTING-OFFER TO PURCHASE Town of Killam received a letter from Prairie Ghost Contracting offering to purchase Lot C in the N.E. Industrial Subdivision for \$35,000. A copy of the request for decision is attached hereto and forms a part of these minutes.

070.04.11.07 MOVED by Clr. Krys that the Town of Killam accept the offer with all of the listed conditions excluding condition #3 in Prairie Ghost Contracting offer, further that Prairie Ghost Contracting move the dirt on the lot onto Lot B and that all the conditions are fulfilled, possession is transferred and full payment is received prior to May 15, 2007. CARRIED

ARENA DRESSING ROOM ROOF Clr. Grant reported that the roof above the dressing rooms at the Arena was damaged. Scott Walker, Recreation Director requested that Public Works come and scrape the snow off of the roof and in the process the tin was damaged. Tar has been used as a temporary repair but it is leaking.

Council asked that the repairs take place immediately.

PUBLIC WORKS Some Public Works projects have not been getting completed in a timely fashion. The staff needs to pay more attention to what needs to be done and do it as soon as possible.

EMPLOYEE ISSUE IN CAMERA MOVED by Clr. Grant to go In-Camera to discuss an employee issue at 10:08 p.m. CARRIED
10:08 p.m.

RECONVENE MOVED by Clr. Eskra to reconvene at 10:12 p.m. CARRIED
10:12 p.m.

RESOURCE OFFICER Clr. Gay reported on the Resource Officer as FFCS is requesting some input into how he can be used as a valuable asset in the community. A list of his duties will be circulated in early May. There will also be a monthly report submitted to Council.

NOVAGREEN Mayor James handed out information regarding the possibility of NovaGreen providing cheap electricity. A copy of the information is attached hereto and forms a part of these minutes.

They are seeking financing. The local straw co-op is going to apply for some grant funding. There is also an opportunity for the Town of Killam to partner with NovaGreen on a pilot project for cheap power available to the residents.

071.04.11.07

MOVED by Clr. Grant the Town of Killam may be interested in the idea and would like to explore it further. CARRIED

CORRESPONDENCE

The correspondence as listed below was accepted by Council for information:

1. **West Central Planning Agency – Upcoming Retirements**– Roy Heilman is retiring at the end of March. Bob Riddett is also retiring this spring. His last day as manager will be April 30 but he will stay on an additional 3 months. The new manager will be Andy Haden who is currently the chief of current planning with Strathcona County.
2. **Alberta Municipal Affairs & Housing – Assessment Review Board Training Sessions**– Assessment Services Branch is holding training May 2-Okotoks, May 9-Red Deer, May 16-Sherwood Park, May 23-Whitcourt and May 30-High Prairie. The registration will close five working days prior to the training date.
3. **Camrose Association for Community Living – Office Space in Flagstaff**– A letter from TIPS (Teaching Independence and Parent Support) requesting assistance in locating suitable office space for two workers.
4. **Alberta Ambulance Operators Association 2007 Convention**: Invitation to attend in Jasper from April 19-21, 2007.
5. **Alberta Seniors and Community Supports – Social Care Facilities Licensing Act**– This act will transfer the responsibility for the licensing of Adult Social Care Facilities to Alberta Seniors and Community Supports effective April 1, 2007 from Alberta Children’s Services.
6. **Volunteer Alberta Sector Connector Update – Budget 2007 Results**: The sector will be receiving money from the 2007 federal budget for two important pieces: Celebrating Our Culture (support for local arts and heritage festivals) and eliminating the capital gains tax for charitable donations of publicly-listed securities to private foundations.
7. **FCM – Budget delivers Infrastructure investments but not long-term solutions**: The budget addresses short-term measures to help maintain infrastructure, but did not deliver the long-term plan needed to meet the challenges in our communities, particularly erase the \$60-billion municipal infrastructure deficit. FCM also requested support for rural Canada that would help communities retain people and attract immigrants and investment. FCM will continue to work with the government to provide these needs.
8. **Flagstaff Fire Services Committee – Fire Agreement**: Fire Services Committee held a meeting on March 20, 2007. A letter was sent to Flagstaff County support Sedgewick’s endeavor to purchase a new fire truck. The committee also recommended that the Rural Fire Report form be revisited to include a section for “Other Expenses”.
9. **Town of Killam Apology Letter to Flagstaff County**: Flagstaff County was unintentionally omitted from the invitation list to the Fire Services Committee Meeting. Kim Borgel, ACAO sent a letter of apology to Flagstaff County and cc to all municipalities

10. **Alberta Legislative Assembly – Need for security:** The results of the review of the Private Investigator and Security Guards Act. Report is available if you wish to review it.
11. **Village of Rosalind – Meeting with Doug Griffiths:** An invitation to attend a meeting with Doug Griffiths, MLA on Friday, April 20, 2007 at 7 p.m. in the Rosalind Village Office/Senior Centre. The meeting is to discuss the condition of Highway 13 from Camrose east to Killam. Doug Griffiths will invite a representative from Infrastructure and Transportation. Council and community members are invited to attend.
12. **EXH Engineering Services Ltd. – Capital Project Funding :** Infrastructure dollars are harder to come by. Most funding requests to province are required to have some kind of Infrastructure Management Program in place. EXH would like to help us access the funding resources. In a lot of cases there is grant money available. If we are interested, EXH will come out and provide more information.
13. **Alberta Municipal Affairs & Housing – 2005 Financial information return, financial statements and statistical information return:** The system checks have been completed for 2005 and the reports were found to be in order.
14. **Alberta Health & Wellness – Provincial Funding for Ambulance:** Each municipality will receive the same funding allocation for ambulance services in 2007/2008 as it did in 2006/2007. Advising that the allocation will be a conditional and accountable grant.
15. **East Central Health – Requirements for Special Events:** Alberta Food Regulation was revised in 2006. An event open to and where food is made available to the general public that operates for not more than 15 days and includes fairs, festivals, exhibitions, promotional events and carnivals are to notify the Regional Health Authority. A copy of the regulations and forms are available upon your request.
16. **Village of Strome – Fire Agreement:** A copy of the letter Strome has sent to Flagstaff County in support of the Town of Sedgewick.
17. **RCMP – Request of Letter of Support for Victim Services Unit:** A letter stating that the Killam/Forestburg RCMO, FIRST and FFCS are applying for a \$10,000 grant from the Alberta Solicitor General. This money is to help cover the operating costs incurred in instituting a Police-Based Victim Services Unit for the area. RCMP is requesting that the Town of Killam send a letter to the Alberta Solicitor General expressing our support.

072.04.11.07

MOVED by Clr. Gay to send a letter of support for the Victim Services to the Alberta Solicitor General. CARRIED

18. **Flagstaff County – Request to share in purchase of Fire Truck:** A copy of the letter Flagstaff County has sent to the Town of Sedgewick stating that they have reconsidered the request to purchase a new fire truck. County Council has agreed to pay for 50% of the purchase of the new fire truck in accordance with the Fire Agreement. In addition, County Council will request a Fire Services Committee Meeting to discuss several issues that require clarification. The County will be touch with Town of Killam to facilitate another meeting.

19. **Alberta Minister of Infrastructure & Transportation – Water Treatment Plant Upgrades:** A letter indicating that the Town of Killam has been approved for cost-shared grant funding under the Alberta Municipal Water/Wastewater Partnership. We will receive 74.9% of the eligible project costs or \$299,600.
20. **Renaissance Gardens – Seniors Living Facility in Stettler:** The Seniors Living Facility will be developed in 2007 and is planned to be operational by the summer of 2008.

073.04.11.07

MOVED by Clr. Kryns that the Town of Killam proclaim the week of June 4-10, 2007 as Senior's Week. CARRIED

21. **Alberta Agriculture & Food – Wild Boar Control:** A stakeholder consultation will be held regarding potential wild boar control measures. They are seeking to evaluate whether wild boar running at large is an issue throughout the province and various control measures. They are asking for feedback in the form of a survey to be submitted prior to May 31, 2007.
22. **Town of Hardisty – The Week Women Went Documentary:** Hardisty has been chosen for the exciting new TV documentary series The Week Women Went. The filming will take place the end of May and beginning of June and it will be broadcasted on CBC Television in early 2008.
23. **Doug Griffiths, MLA – Highway 13 Meeting in Rosalind:** Town of Killam has received a copy of the letter that Doug Griffiths sent to Luke Ouellette, Infrastructure and Transportation Minister requesting his presence at the Village of Rosalind Highway 13 meeting on April 20, 2007 at 7 p.m.
24. **Parkland Library – Financial Statements:** A copy of the 2006 Financial Statements for Parkland Regional Library are available for viewing upon request.
25. **AMSC – Municipal Energy Efficiency Conference:** An invitation to the AMSC Municipal Energy Efficiency Conference at the Marriott River Cree Resort in Enoch on April 19-20, 2007. A copy of the agenda has been given to councilors via their mail slots.
26. **Alberta Tourism, Parks, Recreation and Culture – Heritage Awards:** Seeking nominations for the 2007 Heritage Awards Program to recognize and celebrate outstanding accomplishments and projects by people in the protection, preservation and promotion of Alberta's built heritage, history and archaeology.
27. **FCM- US Government moves to soften proposed border identity document regulations:** New regulations require Canadians and Americans to show a passport at land or sea border crossings starting in 2008. Communities on both sides of the border fear it will curtail social and economic relations between the two countries.
28. **Town of Daysland – Highway 13:** A memo to Flagstaff Municipalities giving a background of all that Town of Daysland has done to lobby for improvements to Highway 13.
29. **Alberta Seniors Advisory Council – Senior's Week:** Requesting that the Town of Killam give formal recognition of Senior's Week 2007 June 4-10, 2007. Proclamation is enclosed.
30. **CHSPS Yearbook:** A request to sponsor a page in their book at a cost of \$25.00.

074.04.11.07

MOVED by Clr. Gay to sponsor a page at a cost of \$25 in the CHSPS Yearbook.

CARRIED

COMMITTEE REPORTS

**KILLAM FIRE
DEPARTMENT
REPORT**

A copy of the Killam Fire Department Report is attached hereto and forms a part of these minutes.

**BRAED
MEETING
REPORT**

A copy of the BRAED Meeting Report is attached hereto and forms a part of these minutes.

ADJOURNMENT

MOVED by Clr. Eskra to adjourn at 10:30 pm.

CARRIED

Mayor

Chief Administrative Officer