

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, October 29, 2009 commencing at 7:30pm.

PRESENT	Darcy Eskra	Deputy Mayor
	Rick Krys	Councillor
	Diane Gordon	Councillor
	Al Freadrich	Councillor
	Les Fee	Councillor
	Stacey Adolf	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

ABSENT Mayor James was absent with regret.

CALL TO ORDER Deputy Mayor Eskra called the meeting to order at 7:30pm.

AGENDA **MOVED** by Clr. Gordon to accept the agenda as presented. **CARRIED**

MEETING MINUTES

COUNCIL MINUTES OCT 8, 2009 **MOVED** by Clr. Gordon to accept the minutes of the October 8, 2009 regular Council meeting as presented. **CARRIED**

UNFINISHED BUSINESS

FOOD BANK UPDATE Clr. Gordon gave a verbal review of the progress that has been made in efforts to relocate the Flagstaff Food Bank. Flagstaff County has generously offered the use of the County Grader Shop, located at 5014 – 46 Street in Killam. Clr. Gordon relayed that some minor renovations would be needed prior to the move, but the Flagstaff Regional Food Bank is expected to be able to relocate at the end of December.

In addition, the Food Bank is once again hosting the “Adopt a Family” program for the holiday season. Names for the Christmas Sharing program will be taken up until Monday, December 7th, 2009 with hampers ready on Monday, December 21st, 2009.

IDP FINALIZED FLAGSTAFF & TOK A copy of the Inter-municipal Development Plan, between Flagstaff County and the Town of Killam, and Bylaw 799, are attached hereto and form a part of the minutes. First reading of Bylaw 799 was given on September 17, 2009.

BYLAW 799 BYLAW 799, being a bylaw to adopt the Town of Killam and Flagstaff County Inter-municipal Development Plan.

2ND READING
237.10.29.09 **MOVED** by Clr. Krys to accept second reading of Bylaw 799, to adopt the Town of Killam and Flagstaff County Inter-municipal Development Plan. **CARRIED**

FINAL READING
238.10.29.09 **MOVED** by Clr. Gordon to accept third and final reading of Bylaw 799, to adopt the Town of Killam and Flagstaff County Inter-municipal Development Plan. **CARRIED**

ANNEXATION A copy of the report is hereto attached and forms a part of the minutes.

**NEGOTIATION
REPORT**
239.10.29.09

MOVED by Clr. Freadrich to accept the proposed Annexation of Lands From Flagstaff County Negotiation Report as presented to Flagstaff County. **CARRIED**

**ACE INITIATIVES
PRESENTATION**

A copy of the presentation is hereto attached and forms a part of the minutes.

CAO Borgel presented Council with a slideshow related to the ACE Initiatives program that was shown at a recent meeting.

**RINC GRANT
APPLICATION
LETTER**
240.10.29.09

CAO Borgel presented council with an update on the status of the RINC grant application.

MOVED by Clr. Gordon to forward a Letter of Support, as requested by RINC Grant Administrators, guaranteeing further financial support of \$125,000 from the Town of Killam for the Agriplex pool upgrade project should the Town not receive approval of the CFEP grant application. **CARRIED**

NEW BUSINESS

**AUDITOR
INVOICE**
241.10.29.09

A copy of the invoice is hereto attached and forms a part of the minutes.

MOVED by Clr. Krys to accept the invoice received from Thompson and Zettel for the completion of the 2008 Town of Killam Financial Audit, as well as additional consultation and accounting services required, in the amount of \$27,415.50.

CARRIED

**FFCS 2010
BUDGET**

A copy of the proposed budget is hereto attached and forms a part of the minutes.

Clr. Adolf excused herself from the proceedings and exited council chambers due to pecuniary interest at 7:53pm.

242.10.29.09

MOVED by Clr. Gordon to accept the 2010 Flagstaff Family and Community Services Budget as presented with an increased requisition of \$7.10, from \$7.00 in 2009 per capita, in municipal funding. **CARRIED**

Clr. Adolf re-entered Council Chambers at 7:55pm.

**LAND ISSUE
IN CAMERA**
7:55PM
RECONVENE
8:00PM

MOVED by Clr. Krys to go in camera at 7:55pm.

MOVED by Clr. Adolf to reconvene at 8:00pm.

**2009 STAFF
CHRISTMAS
PARTY**

MOVED by Clr. Freadrich that Town of Killam Staff and Council attend the Killam Community Christmas event that will be held at the Killam Community Centre on December 12, 2009. **CARRIED**

**FLAGSTAFF
WASTE 2010
BUDGET**
243.10.29.09

A copy of the proposed budget is hereto attached and forms a part of the minutes.

MOVED by Clr. Krys to accept the 2010 Flagstaff Regional Waste Management Budget as presented with an increased requisition, from \$80705.44 in 2009 to \$83,115.45 in 2010. **CARRIED**

2008 GRAPH

A copy of the report is attached hereto and forms a part of the minutes.

INDICATORS

Municipal Affairs has created a series of graphs that represents the position our municipality places in various financial categories.

CORRESPONDENCE

1. **AB Transportation** advising of a \$60,240 grant awarded to the 2007 Streets Improvement Program. FILED
2. **Viking Health Foundation** is seeking donations to help meet costs of a new medical clinic. FILED
3. **Alberta Permit Pro** letter of good standing forwarded by Safety Codes Council. FILED
4. a) **AUMA** Candidates Bertschi and Biollo. FILED
b) **AUMA** Hospitality Suite Invitations for Genivar and Fortis. FILED
c) **AUMA** Convention Policy and Resolutions Handbook Addendum. FILED
d) **AUMA** Nominations received for 2009 Board Elections. FILED
5. **Travel Alberta** is offering three new training modules in their 2009 & 2010 Workshop series. FILED
6. **Volunteer Alberta** October Newsletter. FILED
7. a) **Flagstaff County** granting approval to the Towns' request for annexation. FILED
b) **Alberta Transportation** letter regarding Flagstaff County and ToK Intermunicipal Development Plan. FILED
8. a) **West Central Planning Agency** subdivision application for lot described as Plan RN97 Block 3 Lot 13. FILED
b) **Alberta Transportation** approving subdivision request. FILED
9. **West Central Planning Agency** proposed subdivision for NE Industrial area. FILED
10. **Alberta Health Services** has determined it necessary to transition to a provincial pandemic response structure effective October 22, 2009. FILED
11. **Thompson and Zettel** are hosting an afternoon at the Killam Agriplex on Sunday November 8, 2009. FILED

Administration is to review Town Policy and recognize the celebration of Thompson and Zettel's 25th Anniversary.

12. **Alberta Employment and Immigration** is seeking nominations for two awards: the Employer of Youth Award and the Employer of Persons with Disabilities. Nomination deadline is November 20, 2009. FILED
13. **FCM Sustainable Communities Conference and Trade Show** will be held in Ottawa Ontario February 10 – 12, 2009. FILED
14. **Alberta Tourism, Parks and Recreation** is hosting a Free Festival and Event Planning Workshop. FILED
15. **West Central Planning Agency** proposed subdivision Plan 477CL Block 1. FILED
16. **Kim Cannady – Emergency Services Dispatch** costs through Strathcona County. FILED

17. Flagstaff Regional Waste Management update for hours of operation.

FILED

COUNCIL COMMITTEE REPORTS

MAYOR JAMES

MAYOR JAMES

1. Premiers Dinner Highlights

A copy of the report is hereto attached and forms a part of the minutes.

CLR. ADOLF

CLR. ADOLF

1. Library Meeting Highlights

Clr. Adolf shared with Council some of the recent subjects discussed at the recent Killam Public Library meeting. Work on the budget for 2010 has begun and with a few questions that need to be clarified regarding some financial information, should be near completion. Upon further discussion, Clr. Adolf was in favor of recommendation to have the Library Board chair meet once again with CAO Borgel and the Boards Administrator to clarify any remaining confusion regarding the financials and the invoicing process. It was also suggested that Mr. Savage, the acting librarian, come into the Town Office weekly to code any invoices that may be received by the Town.

COMMITTEE REPORTS

ACTION LIST

A copy of the Action List is hereto attached and forms a part of the minutes.

CAO REPORT

A copy of the CAO report is hereto attached and forms a part of the minutes.

PUBLIC WORKS REPORT

A copy of the public works report is hereto attached and forms a part of the minutes.

244.10.29.09

MOVED by Clr. Gordon to accept recommendation for the truck fill station to be installed on the east side of the service road which would allow access to the appropriate 6" water main line size and provide ample room for larger trucks as this area was designed to accommodate two driving lanes as well as parking on both sides.

CARRIED

REC REPORT

A copy of the CAO report is hereto attached and forms a part of the minutes.

FINANCIAL REPORTS

Copies of the Financial Reconciliations are hereto attached and form a part of the minutes.

Town of Killam (September Reconciliation)

- BRCU Payroll
- ATB Utilities

Boards (September Reconciliations)

- Killam Sedgewick Airport
- Killam Library
- Sedgewick Killam Natural Gas System

**FINANCIAL
REPORTS (CON'T)**

Expenditures to Date Report (3rd Quarter)

- Town of Killam
- Recreation

ADJOURNMNT

The meeting was adjourned at 9:43pm.

Mayor

Chief Administrative Officer