

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, March 18, 2010 commencing at 7:00pm.

PRESENT

Mayor James	Mayor
Darcy Eskra	Councillor
Diane Gordon	Councillor
Rick Krys	Councillor
Allen Freadrich	Councillor
Stacey Adolf	Councillor
Kim Borgel	CAO
Darlene Gotobed	Recording Secretary

ABSENT

Absent with regret from the March 18, 2010 meeting was Clr. Les Fee.

CALL TO ORDER

Deputy Mayor Darcy Eskra called the meeting to order at 7:08pm.

AGENDA

MOVED by Clr. Gordon to accept the agenda as presented.

CARRIED

DELEGATION

**CHAMBER OF
COMMERCE -
C. HALLUM**

A copy of the information is hereto attached and forms a part of the minutes.

Mrs. Christine Hallum joined Council representing the Killam Chamber of Commerce, having two proposals to share.

Firstly, at the Chamber meeting held on Tuesday, March 2, 2010, a discussion to have additional murals painted within the Town to enhance appearance and bring more visitors to Killam. Mrs. Hallum requested that permission be granted to have two murals put on the Killam Agriplex, using the north and east walls. Currently in the planning stages, the idea of having a contest open to students is being considered. Sponsorships will be gathered to raise monies for paint and supplies that the project will require.

Secondly, Mrs. Hallum discussed the possibility of working with the Town of Killam in expanding the idea of hosting an accredited Visitor Information Center in the Killam Agriplex. To qualify for this program, which would be advertised by signage along the highway, the facility must be able to provide washrooms, a public phone, parking, wheelchair accessibility, internet access on site and be manned a minimum 40 hours a week, including Saturdays, during July and August. The Chamber of Commerce is willing to spend \$750 to purchase a laptop that could be accessed by the public. They are requesting that the Town of Killam hire a student who would be able to work the required hours.

Mayor James entered Council Chambers at 7:40pm to join the proceedings as Mrs. Hallum was finishing her presentation.

In closing, the Killam Chamber of Commerce asks that the lobby of the Agriplex be considered as a usable space to host the accredited Visitor Information Centre for Killam.

**MRS. HALLUM
EXITS 7:42PM**

Mrs. Hallum exited Council Chambers at 7:42pm.

MEETING MINUTES

**COUNCIL
MINUTES**
FEB 18, 2010

MOVED by Clr. Kryz to accept the minutes of the February 18, 2010 Regular Council Meeting with the following changes:

- Correction made to the header to include the correct date.

Page 15 – **New Business**

Stray Dogs “Clr. Freadrich received a call before he left his residence regarding a dog that was ~~wondering~~ wandering in the area.”

CARRIED

UNFINISHED BUSINESS

**2010 CAPITAL AND
RESERVE BUDGETS**
26.03.18.10

A copy of the Budgets are hereto attached and form a part of the minutes.

MOVED by Clr. Freadrich to accept the 2010 Capital and 2010 Reserve Budgets for the Town of Killam, including the 2010 Capital Budget for Recreation, as presented.

CARRIED

**CAPITAL
PURCHASES PLAN**
27.03.18.10

MOVED by Clr. Freadrich to send a letter from the Town of Killam to other stakeholders of the Agriplex, who share an interest in the capital purchases that will be facing that facility in the future, asking for their input and to share any capital plans they may develop to assist financially.

CARRIED

**COMMONWEALTH
PROJECT CHARTER**
28.03.18.10

A copy of the report is hereto attached and forms a part of the minutes.

MOVED by Clr. Gordon to support the Commonwealth Project Charter and to financially contribute up to \$7500.00 to aid in covering costs that may be associated with a feasibility study of the industrial park such as engineering and preliminary site plans, environmental assessments and any such related expenses.

CARRIED

**ELECTED OFFICIAL
VOTER CHANGE**

During recent discussions, Council is reviewing the method by which the Mayoral position is determined within the election procedures. It was decided that residents have the option to voice their preference by vote at a plebiscite during the upcoming election in October. CAO Borgel will review the details in the Local Authorities Election Act for guidelines and update Council on the proper procedures that will be required.

NEW BUSINESS

LUB AMENDMENT

A copy of the RFD is hereto attached and forms a part of the minutes.

After reviewing and discussing the RFD, CAO Borgel will revise the wording as it is presented in the Land Use Bylaw, making the guidelines clearer, thereby more user friendly to both administration and local residents. Changes will be brought back the next council meeting.

**POOL RENOVATION
TENDERS**
29.03.18.10

A copy of the document is hereto attached and forms a part of the minutes.

MOVED by Clr. Eskra to follow recommendation, made by Bearden Engineering Consultants Ltd., to award the tender for the Killam Agriplex pool renovations to A. Hansen & Sons Contracting for \$485,000.00, project time completion estimated for 8 weeks.

CARRIED

UTILITIES CHARGES

A copy of the spreadsheet is hereto attached and forms a part of the minutes.

Following a review of the rates that other neighboring municipalities are charging for their utility rates, Council has directed CAO Borgel to conduct an evaluation of services supplied by the Town of Killam, to determine a more accurate cost for usage of utilities provided to the residents. Replacement value of valves, water lines, chemicals and labor are examples of items that should be used to reach an actual cost estimate. Results are to be brought back to Council for further consideration once completed.

49TH AVE SPEEDING CONCERN

CAO Borgel shared with Council that a resident had been to the Town Office to voice concerns about the speed at which traffic is traveling down 49th Avenue. The option of placing signage along this length of street, to slow traffic, was discussed. Prior to making this decision, Council asked that the RCMP and County Constable be notified of the concerns and perhaps a campaign made on their behalf would act as a deterrent for speeders.

KILLAM HEALTH REQUEST

30.03.18.10

A copy of the letter is hereto attached and forms a part of the minutes.

MOVED by Clr. Eskra to grant the request by Killam Covenant Health Centre for funding assistance amounting to \$10,000, previously put into the Reserves Budget for Dr. Retention and Recruitment, to be used for various items of furniture that will be required for the clinic’s reception area. **CARRIED**

FIRE PUMP FAILED RECERTIFICATION

31.03.18.10

A copy of the letter is hereto attached and forms a part of the minutes.

MOVED by Clr. Gordon that the Town of Killam proceed with repairs that are required to the fire pump and transfer case in the 1986 Ford 800 Fire Truck, for the estimated cost of \$15,000.00 plus GST, to be taken from Fire Reserves, to bring the unit up to proper levels for re-certification; further, that the Town of Killam inform our surrounding municipalities that the assistance from their Fire Departments will be required should any calls arise while the repairs to the Fire Truck are being conducted. **CARRIED**

2009 DOCUMENTS LIST FOR DESTRUCTION

32.03.18.10

A copy of the report is hereto attached and forms a part of the minutes.

MOVED by Clr. Gordon that the 2009 List of Documents for Destruction is approved. **CARRIED**

CORRESPONDENCE

1. **Village of Strome** is hosting its Centennial Celebrations August 13 – 15, 2010. **FILED**
2. **F.I.R.S.T.** is hosting two upcoming sessions:
 - a. **David Adie, A Story of Overcoming Adversity**, will be held on April 26, 2010 in Daysland Palace Theatre beginning at 6:30pm.
 - b. **So You Think You Can Drive Flagstaff**, will be hosted on May 1, 2010 at Sedgewick School, open to youth 14 – 19 and their parent/grandparent. **FILED**
3. **March Newsletters** from Alliance and Bawlf. **FILED**
4. a) **ETHICS** course, being hosted by the Alberta Elected Officials Education Program, will be

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held on March 15, 2010 at the Edmonton Shaw Conference Centre. Cost is \$325 plus GST and covers several classical approaches to ethical thinking in leadership practices. FILED

b) **AEOEP** schedule of courses for upcoming months. FILED

5. a) **AUMA** letter of response to the provincial news release relating to the MSI funding allotment.

b) **FCM** letter of response to the 2010-11 federal budget. FILED

6. **Jacqueline Biollo, AUMA Director for Towns East**, asking for an opportunity to attend a meeting or community event and meet the Councils for which she represents. FILED

7. a) **Daysland** letter to FIP Committee in response to recent decisions related to the Rural Community Adaptation Grant. FILED

Clr. Kryz exited Council Chambers at 8:55pm, entering again at 8:56pm.

b) **Daysland** will be hosting a meeting with Municipal Affairs on April 8, 2010 from 1:00-4:00pm, to promote a greater understanding of the Collaborative Governance Initiative within the Flagstaff region. FILED

CAO Borgel and Clr. Gordon will forward an RSVP to Daysland for the April 8, 2010 meeting with a note indicating that this would ideally be administered at the FIP level.

8. **Flagstaff Victim Services** request for a letter of support for a grant application for the Victims of Crime Fund. FILED

**VICTIM SERVICES
LETTER OF SUPPORT
33.03.18.10**

MOVED by Clr. Adolf that the Town of Killam forward a Letter of Support to Flagstaff Victim Services as requested. **CARRIED**

9. **RCMP Red Serge Ball** request to participate letters. FILED

10. **FFCS** February 26, 2010 survey results. FILED

11. **12 Steps of Succession Planning** course to be held at Camrose on April 1, 2010 from 8:30am – 4:30pm for \$25 per person. FILED

12. **Indoor Playground Information Handout** and Schedules. FILED

13. **Atco Electric** is hosting a series of workshops from March 22 to 25, 2010. A session will be held in Killam on Tuesday, March 23 at the Seniors Centre, from 9:00am – 4:30pm. Registration due March 18, 2010. FILED

14. **ACFA Annual General Meeting** will be held Thursday, April 8, 2010 in Edmonton commencing at 10:00am. FILED

15. **Alberta Municipal Affairs** announcement of Mr. Ken Lesniak as the new chair of the Municipal Government Board, effective March 1, 2010. FILED

16. **Alberta Electoral Boundaries Commission** proposed changes, included is the Stettler-Wainwright area. FILED

17. **The International Awards for Liveable Communities 2010.** FILED

18. **March Newsletters** – various contributors. FILED

19. **Emergency Preparedness Week** occurs during May 3 – 8, 2010 and AEMA has a MESA truck available for display if the municipality is interested. FILED

20. **GreenTEC** now has a newly developed website at: www.green-tec.ca FILED

21. a) **Flagstaff County** has agreed to donate one application of calcium chloride on the gravel service road north of the elevators.

b) **Flagstaff County** decision related to the resolutions and actions of Flagstaff Regional Waste Management.

FILED

IN CAMERA
9:00PM
RECONVENE
9:14PM

MOVED by Clr. Eskra to go in camera at 9:00pm.

MOVED by Clr. Gordon to reconvene at 9:14pm.

22. **Alberta Municipal Affairs** reminder that if an official census is to be carried out, it should be performed between April 1 to June 30, 2010. FILED

23. **Alberta Municipal Health and Safety Association** is holding their 19th Annual General Meeting on April 7, 2010 in Leduc. FILED

24. **Government of Alberta** projects list for paving in central and southern Alberta. FILED

25. **Parkland Regional Library** will be carrying out a survey for audit purposes in the near future, an email invitation will be forthcoming if you are selected to take part. FILED

26. **Flagstaff Waste Management** is expanding their recycled plastics program. FILED

COUNCIL COMMITTEE REPORTS

MAYOR JAMES
BRAED UPDATE

A copy of the report is hereto attached and forms a part of the minutes.

- 1. **BRAED Update** – February 25, 2010 meeting

CLR. ESKRA
FIP HIGHLIGHTS
SURPLUS MSP FUNDS
34.03.18.10

A copy of the report is hereto attached and forms a part of the minutes.

- 1. **FIP Highlights** – March 1, 2010 meeting

MOVED by Clr. Eskra to approve recommendation by FIP to dedicate surplus MSP funds that are required to be spent by June 2010, amounting to approximately \$14,000, to the Battle River Training Foundation. **CARRIED**

CAO & FIP TERMS
OF REFERENCE
35.03.18.10

MOVED by Clr. Krys to accept the CAO Terms of Reference and the FIP Terms of Reference as presented to Town of Killam Council. **CARRIED**

Town of Killam Council reviewed and discussed the Collaborative Governance Initiative, supported by Alberta Municipal Affairs, as submitted by the Town of Daysland. Council felt that this would be a beneficial exercise, especially in the upcoming fall when newly elected members will take office. Recommendation was made to have this session conducted during evening hours, allowing those who are otherwise employed, the opportunity to attend.

CLR. GORDON
ADULT HOUSING
DR RECRUITMENT
TRAIL OF THE
BUFFALO
DESTINATION
MARKETING FUND

A copy of the reports are hereto attached and form a part of the minutes.

- 1. **Adult Housing Committee** – March 8, 2010
- 2. **Dr. Recruitment and Retention** – March 9, 2010
- 3. **Trail of the Buffalo Tourism Association** – March 16, 2010
- 4. **Destination Marketing Fund** – meeting update.

**CLR. GORDON (CONT)
DESTINATION
MARKETING FUND**

Clr. Gordon reported that there has been a draft contract reviewed. During the last conference, a number of changes were made. The finalized copy of the Destination Marketing Fund contract would be available shortly, with participants having time to review and respond by May, 2010.

CLR. KRYS

A copy of the minutes are hereto attached and forms a part of the minutes.

**REC BOARD
SOCCER FIELDS
36.03.18.10**

1. Recreation Board – March 10, 2010

MOVED by Clr. Krys to accept recommendation from the Killam Recreation Board that the Killam Soccer group be granted use of one of the ball diamonds at Centennial Park, a schedule to be negotiated in conjunction with Killam Ball Association, with space being dedicated for storage of any equipment in the storage facility; additionally, older soccer groups should remain at the current location, as there would not be enough room to have a full size soccer field at the diamonds.

CARRIED

**HOT TUB DECK
TENDER
37.03.18.10**

MOVED by Clr. Krys to follow recommendation from the Killam Recreation Board and have a tender advertising the labor required to re-construct the hot tub deck in the Killam Agriplex; further, the Town of Killam will purchase the materials required for the project .

CARRIED

COMMITTEE REPORTS

ACTION ITEMS

A copy of the Action Items List is hereto attached and forms a part of the minutes.

Clr. Adolf exited Council Chambers at 9:53pm, entering again at 9:55pm.

CAO REPORT

A copy of the CAO report is hereto attached and forms a part of the minutes.

**PUBLIC WORKS
REPORT**

A copy of the Public Works report is hereto attached and forms a part of the minutes.

**FINANCIAL
REPORTS**

Copies of the Financial Reconciliations are hereto attached and form a part of the minutes.

Town of Killam (February 2010)

- ATB Utilities
- BRCU General
- BRCU Payroll

Recreation Board (February 2010)

- ATB General
- ATB Payroll

Boards (February 2010)

- Airport
- Library
- SKNGS

MOVED by Clr. Gordon to accept the financial reports as presented. **CARRIED**

Mayor James requested that future monthly reconciliations consist of an up to date balance sheet, income statement and reconciliation worksheet.

NEW BUSINESS

**APRIL MTG
SCHEDULE**

MOVED by Clr. Gordon to have the April meeting schedule for council changed as follows:

- April 1, 2010 regular Council Meeting to be moved to April 8, 2010
- April 15, 2010 regular Council Meeting to be moved to April 22, 2010.

CARRIED

CAO Borgel exited Council Chambers at 10:01pm, entering again at 10:03pm.

**DELEGATION
REVIEW**

Council reviewed the proposals submitted by Mrs. Christine Hallum on behalf of the Killam Chamber of Commerce.

**MURAL PAINTING
ON AGRIPLEX
38.03.18.10**

MOVED by Clr. Krys that the Town of Killam forward the request by the Killam Chamber of Commerce, to have permission to have a mural painted on the north and/or the east sides of the Killam Agriplex, to the Killam and District Ag Society.

CARRIED

**ACCREDITED VIC
39.03.18.10**

MOVED by Clr. Krys to inform the Killam Chamber of Commerce that the Town of Killam is unable to fund an additional summer student to man an accredited Visitor Information Center; however, Council was in favor of having Travel Alberta tourism information available in the Agriplex Lobby.

CARRIED

ADJOURNMNT

The meeting was adjourned at 10:12pm.

Mayor

Chief Administrative Officer