

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, June 4, 2009 commencing at 7:00pm.

**PRESENT**

Mayor James	Mayor
Les Fee	Councillor
Diane Gordon	Councillor
Rick Krys	Councillor
Allen Freadrich	Councillor
Stacey Adolf	Councillor
Kim Borgel	CAO
Darlene Gotobed	Recording Secretary

**ABSENT**

Clr. Eskra was absent with regret.

**CALL TO ORDER**

Mayor James called the meeting to order following the Public Hearing at 7:11pm.

**AGENDA**

**MOVED** by Clr. Krys to accept the agenda with the following additions:

**Unfinished Business**

6. Proposed Truck Fill Site
7. Enforcement of issued development permits

**Council Committee**

***Clr. Gordon***

1. Beautification

**CARRIED**

**MEETING MINUTES**

**MTG MINUTES  
MAY 21, 2009**

**MOVED** by Clr. Gordon to accept the minutes of the May 21, 2009 regular council meeting with the correction of two spelling errors.

**CARRIED**

**SPECIAL MTG  
MINUTES MAY  
27, 2009**

**MOVED** by Clr. Krys to accept the minutes of the May 27, 2009 Special Meeting for the passing of Bylaw 796 Taxation 2009

**CARRIED**

**UNFINISHED BUSINESS**

**TOK POLICY #6.14**

Policy #6.14 Employee Complaints has been deferred to a future date.

Recommendation was made to contact Regional Housing and/or Flagstaff Regional Waste Management for direction in drafting this policy.

**PLAN 477CL LOT 1  
DEVELOPMENT  
UPDATE  
137.06.04.09**

A copy of the RFD is hereto attached and forms a part of the minutes.

**MOVED** By Clr. Krys to have Administration meet with the property owner of Plan 477CL Lot 1 and his engineers, to discuss the planned development of the property and what options or agreements regarding off site levies can be made; results of this session are to be brought back to Council for further review.

**CARRIED**

**EMERGENCY  
SERVICES  
COORDINATOR**

After brief discussion amongst Council, it was decided that Mayor James will confer with Bill Reister, Flagstaff Emergency Services Committee, to gain better definition of the description and duties of the Regional Emergency Services Coordinator and the direction this position should be taking in future months.

**WELL DRILLING  
TENDER  
AWARDED**

138.06.04.09

A copy of the report is attached hereto and forms a part of the minutes.

*Clr. Fee claimed precuniary interest and exited Council Chambers at 7:23pm.*

**MOVED** by Clr. Gordon to award the Drilling for Replacement of Well #1 Tender to Losness Drilling, with the cost amount to be \$13083.00, with GST included; funding is to be provided through MSI Capital. **CARRIED**

*Clr. Fee re-entered Council Chambers at 7:28pm.*

**TOWN OFFICE  
ROOFING PLANS**  
139.06.04.09

A copy of the RFD is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Freadrich to have GC Design draw and complete the plans for the improvements to the Town Office roof and frontage, for the approximate cost of \$5956.88, funding for which is to come from MSI grants. **CARRIED**

**BULK WATER FILL  
STATION**

Members of Council voiced concerns regarding the location of the proposed Bulk Water Fill Station. Various options were discussed, further investigation will be necessary to confirm possibilities.

In the interim, it was agreed that Public Works is to measure and stake the initial site location to ensure adequate room would be available for larger vehicles and truck trailer units, as well as sufficient accessibility to passing traffic.

**NEW BUSINESS**

**POLICY MANUAL  
UPDATES**

A copy of the Town of Killam Policies, Section 7, are attached hereto and form a part of the minutes.

140.06.04.09

**MOVED** by Clr. Adolf to adopt the Policies for the Town of Killam as listed in Section 7 Planning and Development, with the following amendments:

**Development Principles**

POLICY #7.5

**#7.5** Remove last three bullets involving named persons and properties.

**Town of Killam Subdivisions**

POLICY #7.6.1

**#7.6.1** Recommendation to have bullets listed as numbers or letters to allow for easier identification

**Business Beautification Program**

POLICY #7.9

**#7.9** This is a newly drafted policy, Council requested it be presented again for the 2010 Budget.

**Land Use**

POLICY #7.10.2

**#7.10.2** Remove residential caveats listed

**CARRIED**

**FENCING  
APPLICATION**  
141.06.04.09

A copy of the letter is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Krys to deny residential request of Plan 792 2422 Block 3 Lot 4, requesting variance of current Land Use Bylaw 791, to allow construction of a new six foot high fence extending to include the front yard area. **CARRIED**

**57<sup>TH</sup> STREET  
TENDER  
AWARDED**  
142.06.04.09

A copy of the tender results is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Krys to follow recommendation of Dan Dankewich, Clifton Associates Ltd., and award Border Paving Ltd. of Camrose with the tender for the 57<sup>th</sup> Street

**TENDER AWARDED  
(CON'T)**

142.06.04.09

Project at a projected cost of \$282 685.00 excluding GST; concession to delay start date to June 22, 2009 will be requested, which will allow for less inconvenience to those attending the Killam Rodeo and Street Fair just prior to this date. **CARRIED**

**BYLAW OFFICER  
CONTRACT**

143.06.04.09

A copy of the RFD is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Gordon to renew the service contract with NIC.212 for Bylaw Enforcement as presented, effective January 1, 2009 until December 31, 2009, which includes increases in call-outs of \$40 per call and mileage of \$0.10 per km. **CARRIED**

**DIRECTOR  
DISASTER  
SERVICES**

144.06.04.09

After a recent Emergency Response Meeting hosted by the Town of Killam, Clr. Freadrich felt that his health would not permit him to be an effective chairperson of this committee as appointed. Council has determined that the person holding this position should be wholly committed to the duties, as well as available for any required training. Attaching an honorarium to this position will also be considered.

**MOVED** by Clr. Krys to have Clr. Fee move into the Director of Disaster Services position for the interim; steps to find a new Director of Disaster Services are to proceed by advertising and soliciting applications until an appropriate candidate is found. **CARRIED**

**MSI PROJECTS**

145.06.04.09

A copy of the RFD is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Fee that the Town of Killam prepare a project profile in accordance with the 2009 provincial conditional Municipal Sustainability Initiative Capital Grant, to assist with funding of the Swimming Pool Air System, Ice Plant Condenser and Water Well projects, representing 2009 Capital expenses; further thereof, the Town of Killam prepare a project profile to assist with funding for the MSI Operating Grant, expenses of which include: crackfilling, engineering, contacted road maintenance, financial consulting and office upgrades. **CARRIED**

**TAX  
CONCESSIONS**

PLAN 9924222

BLK 1 LT 4

146.06.04.09

A copy of the RFD is attached hereto and forms a part of the minutes.

**MOVED** by Clr. Gordon that the Town of Killam Council approve the CIC application and agreement received from property owners of Plan 992 4222 Block 1 Lot 4, entitling them to a 100% tax exemption on the municipal portion of their 2009 property taxes; 50% tax exemption on the municipal portion of their 2010 property taxes. **CARRIED**

**VIDEOGRAPHY  
OPPORTUNITY**

A copy of the letter is attached hereto and forms a part of the minutes.

Administration is to arrange a meeting with Mr. Julio Munhoz, Chronopia Communications, for more detailed information of his proposed documentary video project involving the Town of Killam.

**COUNCIL  
SUMMER  
SCHEDULE**

147.06.04.09

**MOVED** by Clr. Fee to change Council's regular meeting dates for July and August to allow for only one meeting per month, those dates being July 16<sup>th</sup>, 2009 and August 13<sup>th</sup>, 2009; both meetings will commence at 7:00pm. **CARRIED**

**2009 LOCAL  
PARADES**

A copy of the 2009 Parade Schedule is hereto attached and forms a part of the minutes.

Council members volunteered to host the Town of Killam float for various local parades. Confirmed attendants need to be found for the Alliance and Hardisty dates.

Updated personnel issues were reviewed by members of Council.

**PERSONNEL  
ISSUE**

**IN CAMERA  
8:30PM**

**MOVED** by Clr. Adolf to go in camera at 8:30pm.

**RECONVENE  
8:45PM**

**MOVED** by Clr. Krys to come out of camera at 8:45pm.

**SPEED LIMIT  
WITHIN PARK  
AREAS**

Clr. Krys voiced concerns regarding the number of vehicles that speed through the Centennial and Heritage Park areas during evening hours when there is a great number of children utilizing the sporting facilities.

148.06.04.09

**MOVED** by Clr. Krys to have two additional playground and speed limit signs erected, as proceeding northward, one to be placed before the entrance of the ball diamonds, another to be placed midway between the parks. **CARRIED**

Administration was directed to contact Flagstaff Special Constable and request some time be allotted to monitoring this parks area during the evening hours, mid-week.

**PERMIT FOLLOW  
UP**

Council briefly discussed the matter of development permits and the follow through procedures to ensure work is being done as applied for. Members were also asked to refer projects within the Town of Killam to CAO Borgel should they have any doubts that proper procedure has been followed.

**CORRESPONDENCE**

**KPS GRADE 8  
LETTER OF SUPPORT**

149.06.04.09

1. **Grade Eight** students of Killam Public School letter requesting permission to pick garbage from the pond area. **FILED**

**MOVED** by Clr. Gordon to send a letter of response to the Grade 8 Class of the Killam Public School in support of their request to clean the pond area of litter, in addition to forward a \$100 donation for the building project including duck and birdhouses.

**CARRIED**

2. **Royal Canadian Legion Killam Branch** is requesting that the sewer problem be addressed as well as the inability to shut water off to the building because of a modified valve. **FILED**

Administration is to write a letter of response to the Legion informing them that the damaged water main valve will be repaired at present. Administration and Public Works are exploring solutions to rectify the sewer problem.

3. **Flagstaff Regional Waste** will no longer be accepting concrete and shingles at the transfer sites; these must be taken directly to the landfill. **FILED**

4. **Alberta Transportation** letter of response to the proposed subdivision NE 17-44-13W4. **FILED**

5. **Flagstaff County 2009 Recreation Funding** grant breakdown and information, Town of Killam will be receiving approximately \$51000. **FILED**

6. **Alberta Tourism, Parks and Recreation** is holding a ***Tourism Investment Symposium*** in Calgary on September 22, 2009. Submission for investment opportunities within your municipality or regional alliance will be accepted until Friday June 26, 2009 (noon). FILED
7. **TransCanada** letter relaying the National Energy Board will be holding a public hearing regarding the ***Keystone XL Pipeline project***. Oral hearing date is set for September 15, 2009 with deadline for filing application to intervene as early as June 9, 2009. FILED
8. **Government of Alberta Bill 36**, the Alberta Land Stewardship Act and consequential amendments affecting the Municipal Government Act. FILED
9. **Energy Resources Conservation Board** Bulletin 2009-16. FILED
10. **Flagstaff County 2009 Ambulance Requisition**. FILED
11. **Economic Developers Alberta** announce “10 Best Communities for Business”. FILED
12. **Edmonton's 10th Annual Eco-Solar Home Tour** on Saturday June 6, 2009 noon to 4pm. FILED
13. **World Elder Abuse Awareness Day** is June 15, 2009. FILED
14. **Alberta Natural Gas Rebate Program** letter providing written approval of Town of Killam’s audit. FILED
15. **Crowsnest Pass** invitation to participate in “Rum Runner Days” Parade. FILED
16. **Municipal Grants Session** to be held in Killam on June 23, 2009. Registration required prior to June 15. FILED
17. **Town of Sedgewick Parade** Invitation. FILED
18. **Parkland Regional Library** 2008 Annual Report and 50<sup>th</sup> Anniversary Celebration invitation. FILED

**COUNCIL COMMITTEE REPORTS**

**CLR. KRYS**

***Flagstaff Waste Management***

Clr. Krys shared with Council the recent change of policy regarding the disposal of cement and shingles. These items will no longer be accepted at the Transfer site, but must be take to the Landfill, where a charge will be applied per tonne.

**CLR. GORDON**

***Beautification Update***

Clr. Gordon is in the process of calling volunteers to help plant the various planters within the Town. Will confirm with Public Works that the planters are in place for the beginning of the week. Progress of the metal banners that were ordered to be placed along Highway 13 was questioned; Clr. Gordon will follow up with Mr. Spady.

Recently, Clr. Gordon was informed of a group that are interested in saving the trees in the Lions Playground. Kari Fox Newby has voiced her concerns about the necessity of removing these trees and is circulating a petition to gain support. The situation will be re-evaluated as necessary.

**CLR. GORDON  
(CON'T)**

With the great demand being placed on the Public Works department, the suggested option of having someone come in to perform the tree maintenance was shared. Administration will verify regulations with WCB in regards to work that is done for the Town by those who are not employees.

**COMMITTEE REPORTS**

**FINANCIAL  
REPORTS**

Copies of the Financial Reconciliations are hereto attached and forms a part of the minutes.

**Town of Killam Payroll**

- March 2009
- April 2009

**ADJOURNMNT**

The meeting was adjourned at 9:30pm.

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**Mayor**

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**Chief Administrative Officer**