

Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, July 16, 2009 commencing at 7:00pm.

PRESENT Mayor James Mayor
Diane Gordon Councillor
Rick Krys Councillor
Stacey Adolf Councillor
Kim Borgel CAO
Darlene Gotobed Recording Secretary

ABSENT Absent with regret were Clr. Darcy Eskra, Clr. Allen Freadrich and Clr. Les Fee.

CALL TO ORDER Due to a full agenda, Mayor James called the meeting to order at 6:42pm.

AGENDA **MOVED** by Clr. Krys to accept the agenda as presented. **CARRIED**

DELEGATION A copy of the Public Works report is attached hereto and forms a part of the minutes.
DEAN BERRE CLOTH,
PW SUPERINTENDNT

ENTERED Mr. Berre cloth was present as the meeting was called to order and reviewed with Council his monthly report, answering any questions that pertained to it. After recently speaking to Andrew Arnell, of West Can Seal Coating, Mr. Berre cloth will prepare a presentation for council at an upcoming meeting on the possibility of using micro-surfacing as a means of extending the life of some of the streets.
6:42PM

CAO Borgel and Mr. Berre cloth also shared with Council that the Town of Killam had received funding of \$15,000 from the CIP application made earlier in the year, to be used for the east park playground. An update on the placement of the remaining trees was discussed, as well as some street locations that needed the attention of Public Works staff.

NEW BUSINESS

WATER WELL UPDATES A copy of the RFD is attached hereto and forms a part of the minutes.

While Mr. Berre cloth was still in attendance, the matter of a pitless adaptor for the newly drilled well was brought forth.

158.07.16.09 **MOVED** by Clr. Krys to have CAO Borgel and Public Works Superintendent put together a tender package, to be forwarded to local businesses, for the installation of pitless adaptors on all three of the Town of Killam wells, the approximate cost of \$21,000 would then qualify the project for coverage by MSI funds.

CARRIED

DELEGANT SPILLER *Mayor James recognized Jacqueline Spiller, Administrative Assistant summer student, who entered Council Chambers at 6:59pm to observe the proceedings.*
ENTERED 6:59PM

MEETING MINUTES

COUNCIL MINUTES **MOVED** by Clr. Gordon to accept the minutes of the June 18, 2009 Regular Council Meeting as with changes to:

JUNE 18, 2009

- **Page 61 UNFINISHED BUSINESS:**

TOK POLICY #6.14, "...a situation or grievance or dispute between himself and a supervisor / co-worker."

- **Page 63 CORRESPONDANCE:**

7. Spelling correction to, "... in order to aid those to qualify for AgriRecovery program assistance." **CARRIED**

UNFINISHED BUSINESS

**HEALTH & SAFETY
MANUAL**

159.07.16.09

A copy of the manual is attached hereto and forms a part of the minutes.

MOVED by Clr. Krys to accept the Health and Safety Program, directives and manual prepared by Flagstaff County, as presented with minor amendments to be adopted by the Town of Killam. **CARRIED**

**LOT DEVELOPMENT
COSTS**

A copy of the letter is hereto attached and forms a part of the minutes.

Administration was directed to compile a summary of projects, costs and means of funding, allowing Council to evaluate and prioritize the tasks. To be deferred to the August 13, 2009 regular council meeting.

**BYLAW #797
DRAFT**

A draft copy of Bylaw 797 is attached hereto and forms a part of the minutes.

Administration will make recommended amendments to this document and prepare it for review at the August 13, 2009 regular council meeting.

**DIRECTOR OF
DISASTER
SERVICES**

Following the placement of an advertisement for this position, a promising candidate indicated interest. Mayor James will contact the candidate to see if he would be willing to undertake the position.

ZAMBONI REPAIR

160.07.16.09

A copy of the RFD is attached hereto and forms a part of the minutes.

MOVED by Clr. Krys to have Dennis Busse review the list of repairs required for the zamboni and have him submit his cost estimate; at that time, Council will make further assessment and determine then what the best alternative would be for the zamboni. **CARRIED**

DELEGATION

**DELEGANT -
GLENN GRANT,
BOWER SOLUTIONS
ENTERED
7:35PM**

Mr. Glenn Grant, of B.O.W.E.R. Solutions Ltd., entered Council Chambers at 7:35pm.

Mr. Grant shared with Council his plans for developing a sixty unit Seniors Housing Facility located within Plan 477CL Lot 1. Currently research is being done, exploring funding options through various grant opportunities that are available and can be utilized for this project. Making the facility energy efficient is also one of Mr. Grant's objectives. The estimated cost of this undertaking is \$25 million, no financial assistance from the Town of Killam is being sought, but Mr. Grant has requested a Letter of Support for the project to proceed. The balance of the property will be allocated and developed for the purpose of single family dwellings.

Currently, the Town of Killam has a caveat on property adjacent to the proposed development, also owned by Mr. Grant. This caveat was placed on the property upon approval of the subdivision, to ensure the sewer system installed is compliant with Alberta Environment standards. In order for the seniors' housing project to begin Mr.

Grant has offered, in exchange for removing the caveat from the property, to extend a Letter of Credit to the Town of Killam. This would ensure the Town still holds security and would facilitate the generation of funds on Mr. Grants' part.

Mr. Berrecloth exited Council Chambers at 8:00pm.

CAO Borgel will investigate the details and the feasibility of this offer and will communicate with Mr. Grant and Mr. Bob Wescot on the findings.

Mr. Grant exited Council Chambers at 8:06pm.

**LETTER OF
SUPPORT**
161.07.16.09

MOVED by Clr. Gordon to have Administration prepare and submit a Letter of Support for the Seniors Housing Project proposal as requested by Mr. Grant.

CARRIED

UNFINISHED BUSINESS (CONTINUED)

**NE INDUSTRIAL
DRAINAGE**
162.07.16.09

A copy of the report is hereto attached and forms a part of the minutes.

MOVED by Clr. Kryz to proceed with the Stormwater Management Plan as recommended by Select Engineering Consultants Ltd., for an estimated cost of \$9,000 - \$11,000, to be supported by MSI grant funding. **CARRIED**

Roadway Improvement costs for 54th Ave west of 44th Street, to be deferred until the August 13, 2009 regular Council Meeting.

NEW BUSINESS

CIC APPLICATION
163.07.16.09

A copy of the RFD is hereto attached and forms a part of the minutes.

MOVED by Clr. Adolf to approve the Community Improvement & Consolidation program application received from property owners, described as Plan 9924222, Block 1, Lot 9, which entitles them to a 100% tax exemption on the municipal portion of their 2010 property taxes and 50% exemption on 2011 property tax. **CARRIED**

**ASSESSMENT
REVIEW BRD.
DATE**
164.07.16.09

A copy of the RFD is hereto attached and forms a part of the minutes.

MOVED by Clr. Kryz to appoint CAO Borgel as the Assessment Review Board Clerk and further; the Assessment Review Board Hearing be set for Thursday, August 6, 2009 at 7:00pm in the Killam Council Chambers.

PORTS TO PLAINS

A copy of the letter is hereto attached and forms a part of the minutes.

Mayor James invited a member of Council to attend the meeting with the "Ports to Plains" representatives on Tuesday, July 21, 2009 to be held at the Killam Crossing from 5:30pm to 7:30pm.

**LAND USE ISSUE
IN CAMERA
8:25PM
RECONVENE
8:31PM**

MOVED by Clr. Kryz to go in camera at 8:25pm.

MOVED by Clr. Gordon to reconvene at 8:31pm.

A tentative date for the Public Meeting to discuss the Intermunicipal Development Plan (IDP) with Flagstaff County has been set for Wednesday July 29th, 2009.

DELEGATION

DELEGANT
WARD SCHMIDT
ENTERED 8:32PM

Mr. Ward Schmidt entered Council Chambers at 8:32.

Mr. Schmidt brought to Council his concerns regarding the condition of the trees that are found at the Lion’s “Turtle Park” playground. Some of these issues included:

- General maintenance of the park, including leaves and branches.
- Tree trimming company had left the playground and surrounding area unsafe with large branches and debris. The height that remaining trees were cut (approximately three feet) invites children to climb them, which may result in possible injury.
- Large tree at the front of the park poses risk to his home. Also, due to the size of the trees, root systems are starting to push up sidewalks and asphalt on the street. Also, saplings from the roots are now appearing along the foundation of Mr. Schmidt’s house.
- New trees planted in the park are a good variety to have there, but competition from the larger trees will inhibit proper growth.

EXITED
8:52PM

Mr. Schmidt thanked Council for their current efforts and requested that he be informed of the decision reached. Mr. Schmidt exited Council Chambers at 8:52pm.

LIONS PARK TREES
165.07.16.09

MOVED by Clr. Gordon to completely remove the poplar trees along the north and west side of Lions “Turtle Park” and in addition, have the ground along the property line worked up appropriately. **CARRIED**

CORRESPONDENCE

1. **Killam Library Board** advising of the hiring of a summer student with a wage of \$10.85 per hour. **FILED**
2. **Fire Dispatch Update from Kim Cannady** relaying that there is a delay in the transition to Strathcona Dispatch. **FILED**
3. **Resident Letter** regarding various issues such as ground leveling, uneven sidewalks and overhanging branches. **FILED**

RESIDENT CONCERNS
166.07.16.09

MOVED by Clr. Gordon to have Administration contact the author of the letter to clarify and address some of the areas of concern. **CARRIED**

4. **Dr. Bruce Perry** will be featured in Killam on October 6 & 7, 2009. Cost is \$100 per person. **FILED**
5. **Prairie Fuel Advisors** fuel buying program. **FILED**

Administration is to investigate the details of this program.

6. **Alberta Congress Board’s 10th Annual Workplace Conference** will be held October 22-25 in Jasper. **FILED**
7. **Strome & District Historical Society** is requesting a \$50 contribution to aid in operating costs. **FILED**

STROME HISTORICAL SOCIETY
167.07.16.09

MOVED by Clr. Gordon to support the Strome & District Historical Society request of a \$50 contribution to assist with operating costs, further; to add this to Town of Killam Policy as an annual donation. **CARRIED**

8. **Covenant Health** has been officially incorporated under the Covenant Health Act in Alberta. **FILED**

9. **AUMA** letter congratulating the Town of Killam for responsible use of funding received through the MSI program. FILED
10. **Alberta Municipal Affairs** is accepting applications for the Municipal Internship Program for Administrators. FILED
11. **The City of Camrose** confirming termination of E911 services for Flagstaff County and the Towns and Villages within. FILED
12. **Village of Galahad** Town of Killam to provide on-call coverage for the Village of Galahad for the week of July 13 to 17, 2009. FILED
13. **Village of Heisler** Town of Killam to provide on-call coverage for the Village of Heisler from July 13, 2009 to July 17, 2009. FILED
14. **Ignite Change Now! Global Youth Assembly** being held July 30-August 2, 2009 in Edmonton for youth ages 16-28 to explore the theme “building community”. They are urging us to support the participation of a youth or two within the community. FILED
15. **Flagstaff Region 911 Call Answer Migration to Strathcona** beginning August 26, 2009 All the Towns and Villages will be switched over from Camrose 911 Centre to the Strathcona 911 Centre. FILED
16. **Fortis Alberta Inc. Distribution Tariff Application** On June 16, 2009, Fortis Alberta filed an application with its regulator, the Alberta Utilities Commission (AUC), for electric distribution service rates for 2010 and 2011. FILED
17. **Employee Attraction/Retention News** FILED
18. **“Thank You”** from recipient, **Bradley Link**, of the Grade 8 Citizenship Award. FILED
19. **Flagstaff Regional Waste Management Association** will no longer enter onto private property to pick up waste as of September 1, 2009. FILED
20. **Doug Griffiths MLA Office** advising that our CIP Application to help with the East Park Playground has been approved and a cheque for \$15000 received. FILED
21. **Cavalier Land** notification that they will be drilling on 16-20-44-13W4 which is located within 1.5 km of the Town of Killam. FILED
22. **Alberta Health Services** introduction to the new local leadership contacts. FILED
23. **Town of Stettler** is extending an invitation to attend their parade as they are hosting a CCA Rodeo August 14-16. Parade will be held Saturday, Aug 15 beginning at 3:00pm. FILED

Administration will submit an entry for the Town of Stettler parade, as well as look into entering the Camrose Big Valley Jamboree Parade.

24. **Canadian Union of Postal Workers** report on the possible deregulation of postal services. FILED

COUNCIL COMMITTEE REPORTS

CLR GORDON

1. Resource Officer Report

A copy of the report is hereto attached and forms a part of the minutes.

COMMITTEE REPORTS

ACTION ITEMS

A copy of the Action Items List is hereto attached and forms a part of the minutes.

CAO REPORT

A copy of the CAO report is hereto attached and forms a part of the minutes.

**A.R.B. FIP
RECOMMENDTION
168.07.16.09**

MOVED by Clr. Gordon to have CAO Borgel prepare an RFD to present to the FIP Committee regarding the new training requirements for members that take part in the Assessment Review Board and the possibility of having the ten municipalities creating a joint Assessment Review Board committee. **CARRIED**

**ARB COMMITTEE
169.07.16.09**

MOVED by Clr. Krys to have Clr. Gordon replace Clr. Freadrich’s position on the Assessment Review Board for the upcoming August 6th, 2009 meeting. **CARRIED**

**PUBLIC WORKS
REPORT**

Reviewed as Delegation earlier during the meeting.

**RECREATION
REPORT**

A copy of the Recreation report is hereto attached and forms a part of the minutes.

The cleanliness the rooms are left in has been a voiced concern. Administration is to recommend implementing a Rental Agreement for the use of the Multi-purpose Room / Bowling Lanes, including a damage deposit, to provide incentive for cleaning after the event is done.

**FINANCIAL
REPORTS**

Copies of the Financial Reconciliations are hereto attached and forms a part of the minutes.

Town of Killam

- ATB Utilities Account (March to June 2009)
- BRCU General Account (December 2008, January – June 2009)
- BRCU Payroll (June 2009)

Boards (June Reconciliation)

- Airport
- Library
- SKNGS

2009 Budget Expenditures (to current date)

ADJOURNMNT

The meeting was adjourned at 9:40pm.

Mayor

Chief Administrative Officer