

**Minutes of the Regular Meeting of Council of the Town of Killam, held in the Council Chambers of the Town Office, Killam, Alberta, on Thursday, April 8, 2010 commencing at 7:00pm.**

<b>PRESENT</b>	Mayor James	Mayor
	Darcy Eskra	Councillor
	Diane Gordon	Councillor
	Rick Krys	Councillor
	Allen Freadrich	Councillor
	Stacey Adolf	Councillor
	Kim Borgel	CAO
	Darlene Gotobed	Recording Secretary

**ABSENT** Due to meeting schedules, Clr. Adolf and CAO Borgel were not present as the meeting was called to order, but later joined the proceedings in progress.

**CALL TO ORDER** Mayor James called the meeting to order at 7:02pm.

**AGENDA** **MOVED** by Clr. Gordon to accept the agenda as presented. **CARRIED**

**DELEGATION**

Mr. Clarence Hastings, Bawlf Playschool Project, was unable to attend, but will attend the Thursday, April 22, 2010 Regular Council Meeting.

**MEETING MINUTES**

**COUNCIL MINUTES** **MOVED** by Clr. Gordon to accept the minutes of the March 18, 2010 Regular Council Meeting with the following changes:

MARCH 18, 2010

Page 19 – **DELEGATION** – second paragraph

“...Tuesday, March 2, 2010, a discussion to have additional murals painted within the Town ~~would~~ to enhance appearance...”

Page 22 - **CORRESPONDANCE**

- 6. “Jacqueline Biollo, AUMA Director of Towns East, asking for an opportunity...”
- 9. “RCMP Red Surge Serge Ball request....”

Page 23 – **COUNCIL COMMITTEE REPORTS**

Clr. Eskra, margin title should read “**FIP Highlights ~~Surplus~~ Surplus MSP Funds**” **CARRIED**

**SPECIAL MTG MINUTES** **MOVED** by Clr. Krys to accept the minutes of the March 29, 2010 Special Meeting, for the purpose of reviewing the draft of the 2009 Town of Killam Financial Audit, as presented. **CARRIED**

MARCH 29, 2010

**UNFINISHED BUSINESS**

**BYLAW 801** A copy of the RFD is hereto attached and forms a part of the minutes.

**LUB AMENDMENT**

BYLAW NO. 801, being a Bylaw of the Town of Killam, in the province of Alberta, for the purpose of amending the Town of Killam Land Use Bylaw No. 791.

FIRST READING

40.04.08.10

**MOVED** by Clr. Eskra to accept first reading of Bylaw 801. **CARRIED**

A Public Hearing will be held on Thursday, April 22, 2010 at 7:00pm in the Council Chamber.

**PLEBISCITE VOTE**

A copy of the RFD is hereto attached and forms a part of the minutes.

41.04.08.10

**MOVED** by Clr. Gordon to have Administration proceed with preparations to hold a plebiscite regarding the method in which the position of Mayor is elected; this will be presented to the residents of Killam in the upcoming municipal election that will be held in October of 2010, results of the vote will then come into effect for the 2013 election. **CARRIED**

*Mayor James moved forward on the Agenda, returning to discuss the Utility Cost Recovery report and the updated draft of the 2009 Financial Audit when CAO Borgel was present.*

**2010 BUDGET  
RESTATED**

42.04.08.10

A copy of the report is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Freadrich to accept the Town of Killam 2010 Operations Budget, restated in a manner similar to the format reflecting the 2009 Financial Audit, as presented to show total revenue \$2,713,910.74, total expenditures \$2,982,483.69 resulting in a deficiency of \$268,572.95. **CARRIED**

**TOK MUNI  
SUSTAINABILITY  
PLAN REVIEW**

A copy of the plan is hereto attached and forms a part of the minutes.

Council reviewed the changes that have been made to date in the Municipal Sustainability Plan, as well as items that were completed.

Additions / Changes to be made:

- **Economic Strategies and Actions 4.1.1, page 12**, to include extension of social media including such tools as Facebook, Twitter, etc. applications; increased brochure coverage within travel areas and update of website pictures and information.
- **Governance Strategies and Actions 4.2.2, page 14**, to include the importance of continuing negotiations with Flagstaff County regarding “cost sharing” aspects of operations.

Administration will update the changes and bring back to the Regular Council Meeting on April 22, 2010 for final approval.

**FIRE ENGINE #1**

A copy of the RFD is hereto attached and forms a part of the minutes.

43.04.08.10

**MOVED** by Clr. Gordon, in light of updated information, to rescind Motion #31.03.18.10 stating:

“MOVED by Clr. Gordon that the Town of Killam proceed with repairs that are required to the fire pump and transfer case in the 1986 Ford 800 Fire Truck, for the estimated cost of \$15,000.00 plus GST, to be taken from Fire Reserves, to bring the unit up to proper levels for re-certification; further, that the Town of Killam inform our surrounding municipalities that the assistance from their Fire Departments will be required should any calls arise while the repairs to the Fires Truck are being conducted.” **CARRIED**

**NEW BUSINESS**

**TOK SURPLUS  
TENDER RESULTS**  
44.04.08.10

A copy of the RFD is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Freadrich to accept tender bid from Mr. Ken Bulat for the Surplus Equipment items including: 1986 Truck \$55.00, Masbury 610 Steamer \$55.00 and Sweeprite T-2400 Sweeper \$155.00. **CARRIED**

**TOK SIDEWALK  
TENDER RESULTS**

A copy of the RFD is hereto attached and forms a part of the minutes.

*Clr. Adolf and CAO Borgel entered Council Chambers at 7:45pm and joined the proceedings during the review of the 2010 Sidewalk Tenders.*

45.04.08.10

**MOVED** by Clr. Kryz to accept the tender as submitted by Eddy's Carpentry; quoting sidewalk costs of \$85 per square metre, curb and gutter \$90 per lineal metre, 2 wheelchair ramps \$85 per square metre, drive way apron \$85 per square metre; thereby totaling \$22312.50 including GST. **CARRIED**

**UNFINISHED BUSINESS**

**UTILITY COST  
RECOVERY**

A copy of the report is hereto attached and forms a part of the minutes.

CAO Borgel reviewed the report prepared, accounting for replacement capital and operating costs associated with inputs, to provide water and sewer services to Town of Killam residents. Council would like these findings shared with residents at the upcoming Public Meeting, comparing tax rates with utility rates reflecting complete cost recovery and taxes as they currently stand.

**2009 FINANCIAL  
AUDIT**

A draft copy of the 2009 Financial Audit is hereto attached and forms a part of the minutes.

46.04.08.10

**MOVED** by Clr. Eskra to approve the 2009 Town of Killam Financial Statement, prepared by Thompson and Zettel, as presented. **CARRIED**

An Open House will be held on Thursday, April 29, 2010 at the Agriplex Multi Purpose Room beginning at 7:00pm, to review the 2009 Financial Statements.

**NEW BUSINESS**

**HOT TUB DECKING  
TENDER RESULTS**  
47.04.08.10

A copy of the information is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Fee to award Honey Do ARP Ltd. the tender for labour for rebuilding of the hot tub decking in the Agriplex, quoted total cost of \$3,200.00 plus \$160.00 GST. **CARRIED**

**BYLAW OFFICER  
CONTRACT  
RENEWAL**  
48.04.08.10

A copy of the contract is hereto attached and forms a part of the minutes.

**MOVED** by Clr. Kryz to renew the 2010 contact with NIC.212 Services, currently the provider of bylaw enforcement services, as presented. **CARRIED**

**KILLAM ADULT  
HOUSING UPDATE**

Council discussed the direction of the Killam Adult Housing Committee. Suggestion was made to canvas residents at the upcoming Open House to determine what needs seniors may be lacking within the area, regarding the subject of housing.

**PERSONNEL ISSUE  
IN CAMERA  
8:40PM  
RECONVENE  
9:01PM**

Administration requested discuss a personnel issue in camera.

**MOVED** by Clr. Freadrich to go in camera at 8:40pm.

**MOVED** by Clr. Gordon to reconvene at 9:01pm.

**GREENTECH  
UPDATE**

Mayor James attended an Open House recently for Greentech, who are currently exploring a new straw processing venture as well as researching a use for a common and abundantly growing local plant.

49.04.08.10

**MOVED** by Clr. Eskra to forward a Letter of Support to Greentech, supporting their continued efforts in gaining additional project funding; additionally, to offer \$2,000.00 in kind support, by means of administration services that may be required from the Town of Killam. **CARRIED**

**CORRESPONDENCE**

**CEMETERY  
GROUNDS UPKEEP  
50.04.08.10**

1. **Killam Community Cemetery Association** would like to offer \$3500 again this year for services provided by Public Works to mow the Cemetery for the 2010 season. **FILED**

**MOVED** by Clr. Gordon to accept the proposal of the Killam Cemetery, offering \$3500 to have the Town of Killam Public Works mow and perform general grounds maintenance for the cemetery during the summer months. **CARRIED**

2. **Municipal Grants Re-Engineering Initiative** has been created by the Government of Alberta to streamline and consolidate the number of grants available, assisting local government administrators by developing a website that aid in researching, find grants by project type, and a calendar feature for application deadlines and compliance dates. **FILED**

3. **An Invitational Golf Get-Together** is being hosted by the Village of Mannville on May 28, 2010. Registration and payment is required by May 14, 2010. Golf, Supper, Entertainment - \$65 per person, Supper and Entertainment only - \$30 per person. **FILED**

4. **Alberta Municipal Affairs** response regarding letter of concern previously sent regarding the elimination of the Municipal Sponsorship Program. **FILED**

5. **Minister of Municipal Affairs, Hector Gourdreau** letter update regarding Bill 9 the Local Authorities Election Statutes Amendment Act 2010, introduced March 22, 2010. **FILED**

**WCB WORKER  
RECOGNITION  
51.04.08.10**

6. **WCB** has dedicated April 28, 2010 as the “Day of Mourning” to remember workers injured or killed on the job and are asking that flags be lowered to half-mast in recognition. **FILED**

**MOVED** by Clr. Krys to recognize April 28, 2010 as a WCB Day of Mourning, dedicated to those workers who were killed on the job, and lower the flag to half mass for the occasion. **CARRIED**

7. **HR Group Management Consultants** provide full cost benefit analysis for proposed shared services and aid in determining the potential costs and benefits for all parties. **FILED**

8. **The 2010 Canada Post community Literacy Awards** are seeking nominations for deserving individuals and/or educators from our community. **FILED**

9. **2010 Heritage Awards** are seeking nominations to recognize and celebrate outstanding accomplishments of individuals, organizations, corporations and municipalities. **FILED**

- 10. a) Government of Alberta 2009 Annual Alberta Labour Market Review. FILED
- b) Alberta Finance and Enterprise publication, Alliances, providing a short background to the regional economic development of recent Regional Economic Development Alliance initiatives undertaken in Alberta. FILED
- 11. 2010 Sustainable Building Symposium will be held in Edmonton May 11 &12. Early Bird Registration prior to April 9, \$400 – After \$475. FILED
- 12. a) Flagstaff County has issued a fire ban, effective April 7, 2010, banning all open fires, burning barrels and wood & gas burning fire pits; additionally suspending any fire permits previously issued by the County. FILED
- b) Fire Chief Joe Knievel has announced that due to dry conditions, the Town of Killam, effective April 7, 2010 will also ban open fires, burning barrels and wood & gas burning fire pits, until further notice
- 13. Alberta Municipal Affairs letter announcing approval for a grant of \$125,388 for the partnership project of the Flagstaff Food Bank. FILED
- 14. Volunteer Alberta would like to count its volunteers during National Volunteer Week, April 18-24. Assistance in forwarding notice to volunteer organizations is being requested. FILED
- 15. Municipal Social Networking Conference will be held on April 26 & 27, 2010 in Drayton Valley. This 2 day course is \$175 per person, registration received prior to April 16 will be eligible for a full refund less admin fee. FILED
- 16. AUMA Director, Towns East, Jacqueline Biollo letter extending an invitation to invite Mrs. Biollo to attend an event in our community, or visit her in Beaumont; additionally, she has a presentation that speaks to the advocacy role being pursued and pro-active initiative. FILED
- 17. The Village of Heisler has responded to numerous issues that include CAO Terms of Reference, MSP Grant 2010 and the Recreation Programs and Facilities Review. FILED
- 18. 2009 Alberta Capital Finance Authority is sent out their Annual Report. FILED
- 19. “Retooling for Revitalization” Symposium will be held in Peace River on June 9-10, 2010. Registration is \$199 per person + GST, this includes conference fees, materials, sessions, refreshment breaks and meals. FILED
- 20. Trail Notes Newsletter FILED
- 21. UNESCO Call For Interest is seeking consultants to contribute to promote the culture and development agenda to support the “Capacity-Building for the Culture in Development: Using New UNESCO Policy/Programming Tools”. FILED

**COUNCIL COMMITTEE REPORTS**

**MAYOR JAMES  
KDBDA UPDATE**

A copy of the report is hereto attached and forms a part of the minutes.

**1. Killam and District Business Development Association – March 22, 2010**

**CANBIO TOUR  
52.04.08.10**

**MOVED** by Mayor James to forward a Letter of Support in favor of having Mr. Larry Donovan, recommended by KDBDA, attend the CanBio Energy Tour to Austria and Italy in the upcoming months, costs of which will be funded by grants and subsidies received by Killam and District Business Development Association. **CARRIED**

**CLR. GORDON**

A copy of the report is hereto attached and forms a part of the minutes.

**1. Destination Marketing Fund Contract – April Update**

**DMF CONTRACT**  
53.04.08.10

**MOVED** by Clr. Gordon to approve the Destination Marketing Fund contract, agreeing to participate in a campsite levy of \$.95(excluding \$.05 GST) per night per site; \$.475 being remitted to the Trail of the Buffalo Tourism DMF Committee and \$.475 being retained and used to fund tourism initiatives locally. **CARRIED**

**CLR. KRYS**

A copy of the reports are hereto attached and form a part of the minutes.

**RECREATION BRD**

**1. Killam Recreation Board – April 7, 2010**

Clr. Krys requested that members of Council review the copy of the Killam Recreation Board Agreement with the Town of Killam for discussion at the next regular council meeting on Thursday, April 22, 2010.

**COMMITTEE REPORTS**

**PUBLIC WORKS  
REPORT**

A copy of the Public Works report is hereto attached and forms a part of the minutes.

**ADJOURNMNT**

The meeting was adjourned at 9:51pm.

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**Mayor**

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**Chief Administrative Officer**